

DRAFT

**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Monday, July 21, 2025
District Office – Board Conference Room**

The meeting was called to order by Board President, Andrea Fairhurst at 6:00 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members Michael Cusack, Michael Drinkwine, Andrea Fairhurst, Jillian Manupella, Daniella Richards, Jason Shover, Jessica Vartigian, and Thomas Zakrzewski were present. Catherine Curtis was absent from the meeting.

ROLL CALL

Others present include Kyle Smith of CSArch, Linda Klime, Rebecca McGrouty, Dr. Antonio Abitabile and Christina Williams.

Ms. Fairhurst read the District's Mission Statement:

MISSION

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Mr. Kyle Smith of CSArch was present to review the status of the 5-Year Building Plan.

PRESENTATION

- A narrative of each building, along with a floor plan of each building was distributed to the board members.
- The 5-Year Building Plan will help us with building projects in the future.
- A roof report was part of the plan. The warranties are coming up on each building roof in 2027 and 2030. It would be best to plan for roof replacements by phasing them out every 5-7 years.
- The summary contained \$30 million in renovations as priority one. Secondary renovations total \$20 million.
- A next building project vote would be suggested for May 2027.
- A security audit is the next step. We are working with an outside entity to complete this audit. CSArch will take their recommendations to develop a design for secure vestibules in KMS and LHS.

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Motion by Mrs. Vartigian:

RESOLVED, the Board hereby approves the meeting agenda for July 21, 2025.

**RESO #1-07/21/2025
Approve Meeting
Agenda**

Second: Mr. Drinkwine

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Ms. Fairhurst spoke on behalf of the audit committee.

- Reserve Funds for Health Insurance are down. We will need to put more money into this reserve.
- Benetech is currently researching other options for prescription drug coverage.
- We continue to await Medicaid reimbursement.
- We ended the school year below the 4% fund balance.
- Independent auditors will be here in July to begin the 24-25 audit.

**COMMITTEE
REPORTS**

There was no policy committee meeting held this evening.

The monthly Troy Planning Board meeting was not held due to a quorum issue.

Motion by Ms. Richards:

RESOLVED, the Board of Education hereby approves the Treasurer’s Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

**RESO #2-07/21/2025
Approve Financial
Reports**

Second: Mrs. Vartigian

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Zakrzewski:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on June 16, 2025 and the reorganizational meeting held on July 7, 2025.

**RESO #3-07/21/2025
Approve Minutes**

Second: Mr. Cusack

Ayes – 9 Nays – 0

Motion Carried
Unanimously

**PERSONNEL –
CONSENT AGENDA**

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following resignations:

**RESO #4-07/21/2025
Accept Resignations**

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Name	Position	Building	Action	Effective Date
Debra Montanino	Teaching Assistant	KMS	Retirement	August 31, 2025
Christine Martinelli	Teacher	TES	Resignation	August 31, 2025

Second: Mrs. Manupella

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Cusack:

RESO #5-07/21/2025
Appoint Instructional Staff

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following instructional staff members:

Name	Position	Building	Tenure Area	Appointment Type	Term	Salary Step
Amy Patricelli	Substitute (Instructional)	District	N/A	Annual	SY 2025-2026	
Ryan Mahunik	Substitute (Instructional)	District	N/A	Annual	SY 2025-2026	Uncertified \$125
Kiran Chaudry	Teaching Assistant	RPES	Teaching Assistant	Temporary	SY 2025-2026	Step 11 - \$27.62
Kevin Carey	Teacher	RPES/KMS	Music	Probationary	9/1/2025 - 8/31/2029	Step C - \$54,964
Breanna Lott	Teacher	RPES	Special Education	Probationary	9/1/2025 - 8/31/2029	Step D - \$56,605
Cody Fitzgerald	Teacher	KMS	ELA	Probationary	9/1/2025 - 8/31/2029	Step C - \$54,964
Lindsay Tedesco	Teacher	KMS	Special Education	Probationary	9/1/2025 - 8/31/2029	Step C - \$54,964
Joshua White	Teacher	KMS	Elementary	Probationary	9/1/2025 - 8/31/2029	Step C - \$54,964

Second: Mrs. Manupella

Ayes – 9 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Cusack:

RESO #6-07/21/2025
Approve Summer Curriculum Work

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following summer curriculum work and authorizes payment for same:

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Building	Participant Name	Purpose	Dates	Number of Hours	Per Hour	Funding Source
District	Justin Simon, Chelsey Horner	Youth Mental Health First Aid Training for New Hires	August 26	8	\$30	Project AWARE
District	Maureen McLoughlin Joe Roman	Project Based Learning	Jul 8,9 & August 18	18	\$30	Project AWARE
District	Chelsey Horner	Building a Community of Care and Belonging with Play	August 12	6	\$30	Project AWARE
District	Justin Simon Chelsey Horner	Resilience Trainer Training	August 5 & 6	12	\$30	Project AWARE
District	Justin Simon Chelsey Horner	Resiliency & Trauma Informed Care	July 16 & 17	6	\$30	Project AWARE
District	Hannah Tryon, Rachel Walkuski, Heather McFarlane, Chelsey Horner	Challenging Students to Work to Their Full Potential	July 23 & 24	12	\$30	Project AWARE
TES	Rianna Ferrara	K-2 ELL Curriculum	7/10 , 7/11 7/24	15	\$30	Title I
TES/RPES	Meghan Burke	Arts and Letters PD Pilot Curriculum	Up to 5 days TBD	30	\$30.00	Title I
LHS	Kelsea Royce	TIDE/TSS Committee	TBD	5	\$30	Title I

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 9 Nays – 0

PERSONNEL – NON- INSTRUCTIONAL

Motion by Mr. Cusack:

RESO #7-07/21/2025 Appoint Non- Instructional Staff

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following instructional staff members:

Name	Position	Building	Appointment Type	Effective Date
Dana Thornton	Typist (12 month)	DO	Permanent	5/5/2025

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 9 Nays – 0

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Motion by Mr. Cusack:

**RESO #8-07/21/2025
Approve Additional
Assignments**

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following additional assignments:

Name	Position / Purpose	Appointment Type	Term	Compensation
Katie Secore	Athletic Event Operations Staff	Annual	SY 2025-2026	Time Keeper: \$65 Double Header (JV/V) \$40 Single Contest Chaperones: \$65 Double Header (JV/V) \$40 Single Contest Announcer: \$65 Double Header (JV/V) \$40 Single Contest Shot Clock: \$65 Double Header (JV/V) \$40 Single Contest Ticket Taker: \$40 Event
Lucas Larkin	Athletic Event Operations Staff	Annual	SY 2025-2026	
Katie O'Bryan	Athletic Event Operations Staff	Annual	SY 2025-2026	
Kelly Borden	Athletic Event Operations Staff	Annual	SY 2025-2026	
Kellsey Duffy	Athletic Event Operations Staff	Annual	SY 2025-2026	
Tricia Hurley-Dyer	Athletic Event Operations Staff	Annual	SY 2025-2026	
Seth Reynolds	Athletic Event Operations Staff	Annual	SY 2025-2026	
Julie Allen	Athletic Event Operations Staff	Annual	SY 2025-2026	
Ashley Snyder	Athletic Event Operations Staff	Annual	SY 2025-2026	
Paul Wright	Athletic Event Operations Staff	Annual	SY 2025-2026	
Linda Lockrow	Athletic Event Operations Staff	Annual	SY 2025-2026	
Brandi Falcone	Athletic Event Operations Staff	Annual	SY 2025-2026	
Jason Blackmur	Athletic Event Operations Staff	Annual	SY 2025-2026	
Jess Bouchard	Athletic Event Operations Staff	Annual	SY 2025-2026	
Chrissy Penman	Athletic Event Operations Staff	Annual	SY 2025-2026	
Maryanne DeNault	Athletic Event Operations Staff	Annual	SY 2025-2026	
Angela Mauriello-Dupras	Athletic Event Operations Staff	Annual	SY 2025-2026	

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Michelle Burkhart	Athletic Event Operations Staff	Annual	SY 2025-2026	
Suzette Wood	Athletic Event Operations Staff	Annual	SY 2025-2026	
Maria Inserra	Athletic Event Operations Staff	Annual	SY 2025-2026	
Danielle Koetzner	Athletic Event Operations Staff	Annual	SY 2025-2026	
Kelsea Royce	Athletic Event Operations Staff	Annual	SY 2025-2026	
Eric Loudis	Athletic Event Operations Staff	Annual	SY 2025-2026	
Margot Tanner	Athletic Event Operations Staff	Annual	SY 2025-2026	
Jennifer Lastrup	Athletic Event Operations Staff	Annual	SY 2025-2026	
Randi Behrens	Athletic Event Operations Staff	Annual	SY 2025-2026	
Wendy Sheftel	Athletic Event Operations Staff	Annual	SY 2025-2026	
Diane Murray	Athletic Event Operations Staff	Annual	SY 2025-2026	
Tim Fontaine	Athletic Event Operations Staff	Annual	SY 2025-2026	
Mary Legnard	Summer Kindergarten Screenings	Annual	Up to ten days	Contractual Rate
Arlene Okoniewski	Summer Kindergarten Screenings	Annual	Up to ten days	Contractual Rate

Motion Carried
Unanimously

Second: Mrs. Manupella

Ayes – 9 Nays – 0

ACTION ITEMS

Motion by Mr. Shover:

RESO #9-07/21/2025
Approve First
Reading of Policy

RESOLVED, upon the recommendation of the Superintendent, the Board approves the first reading of the following policy:

- 5695 – Students and Personal Electronic Devices

Motion Carried
Unanimously

Second: Mrs. Vartigian

Ayes – 9 Nays – 0

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Motion by Mr. Zakrzewski:

RESOLVED, upon the recommendation of the Superintendent, the Board hereby reauthorizes Policy 5300 - Code of Conduct effective July 1, 2025.

Second: Mrs. Vartigian

Ayes – 9 Nays – 0

RESO #10-07/21/2025
Reauthorize Code of Conduct

Motion Carried
Unanimously

Motion by Mr. Cusack:

RESOLVED, upon the recommendation of the Superintendent, the Board approves the 2025-2026 Professional Learning Plan submitted by Rebecca McGrouty, Assistant Superintendent for School Improvement.

Second: Mr. Vartigian

Ayes – 9 Nays – 0

RESO #11-07/21/2025
Approve Professional Learning Plan

Motion Carried
Unanimously

Motion by Mr. Shover:

RESOLVED, upon the recommendation of the Superintendent, the Board authorizes the Purchasing Agent to dispose/transfer of the following items:

RESO #12-07/21/2025
Authorize Disposal of Assets

<u>Manufacturer</u>	<u>Type</u>	<u>Model</u>	<u>Asset</u>	<u>HD?</u>
HP	Desktop Computer	800 G2	212818	Removed
HP	Desktop Computer	800 G2	211438	Removed
HP	Desktop Computer	800 G2	212766	Removed
HP	Desktop Computer	800 G2	211465	Removed
HP	Desktop Computer	800 G2	212682	Removed
HP	Desktop Computer	800 G2	212656	Removed
HP	Desktop Computer	800 G2	212756	Removed
HP	Desktop Computer	800 G2	20200784	Removed
HP	Desktop Computer	800 G2	212666	Removed
HP	Desktop Computer	800 G2	20200838	Removed
HP	Desktop Computer	800 G2	211473	Removed
HP	Desktop Computer	800 G2	212637	Removed
HP	Desktop Computer	800 G2	212781	Removed
HP	Desktop Computer	800 G2	212680	Removed
HP	Desktop Computer	800 G2	212793	Removed

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HP	Desktop Computer	800 G2	212773	Removed
HP	Desktop Computer	800 G2	212751	Removed
HP	Desktop Computer	800 G2	212633	Removed
HP	Desktop Computer	800 G2	211461	Removed
HP	Desktop Computer	800 G2	20200846	Removed
HP	Desktop Computer	800 G2	215592	Removed
HP	Desktop Computer	800 G2	215590	Removed
HP	Desktop Computer	800 G2	215598	Removed
HP	Desktop Computer	800 G2	215595	Removed
HP	Desktop Computer	800 G2	212679	Removed
HP	Desktop Computer	800 G2	20200778	Removed
HP	Desktop Computer	800 G2	20200847	Removed
HP	Desktop Computer	800 G2	215597	Removed
HP	Desktop Computer	800 G2	212747	Removed
HP	Desktop Computer	800 G2	212775	Removed
HP	Desktop Computer	800 G2	212739	Removed
HP	Desktop Computer	800 G2	212673	Removed
HP	Desktop Computer	800 G2	212763	Removed
HP	Desktop Computer	800 G2	212788	Removed
HP	Desktop Computer	800 G2	211343	Removed
HP	Desktop Computer	800 G2	212681	Removed
HP	Desktop Computer	800 G2	1449	Removed
HP	Desktop Computer	800 G2	20200780	Removed
HP	Desktop Computer	800 G2	1524	Removed
HP	Desktop Computer	800 G2	20200853	Removed
HP	Desktop Computer	800 G2	215574	Removed
HP	Desktop Computer	800 G2	215579	Removed
HP	Desktop Computer	800 G2	215576	Removed
HP	Desktop Computer	800 G1	211193	Removed
HP	Desktop Computer	800 G1	211189	Removed

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HP	Desktop Computer	800 G1	211156	Removed
HP	Desktop Computer	800 G1	211209	Removed
HP	Desktop Computer	800 G1	211143	Removed
HP	Desktop Computer	800 G1	211448	Removed
HP	Desktop Computer	800 G1	212777	Removed
HP	Desktop Computer	800 G1	211154	Removed
HP	Desktop Computer	800 G1	212620	Removed
HP	Desktop Computer	800 G1	211158	Removed
HP	Desktop Computer	800 G1	210510	Removed
HP	Desktop Computer	800 G1	212551	Removed
HP	Desktop Computer	800 G1	211212	Removed
HP	Desktop Computer	800 G1	211162	Removed
Apple	Desktop Computer	Mac Pro A1481	210019	Removed
Lenovo	Desktop Computer	M710Q	MJ06243H	Removed
Samsung	Chromebook	XES500C1 3	210880	Deprovisioned
Samsung	Chromebook	XES500C1 3	210881	Deprovisioned
Samsung	Chromebook	XES500C1 3	213580	Deprovisioned
Samsung	Chromebook	XES500C1 3	213579	Deprovisioned
Samsung	Chromebook	XES500C1 3	213581	Deprovisioned
Dell	Chromebook	3110	216536	Deprovisioned
Dell	Chromebook	3110	H20FTW3	Deprovisioned
Dell	Chromebook	3100	HSVJNQ3	Deprovisioned
Dell	Chromebook	3100	213920	Deprovisioned
Dell	Chromebook	3100	213997	Deprovisioned
Dell	Chromebook	3100	213806	Deprovisioned
Dell	Chromebook	3100	1794	Deprovisioned
Dell	Chromebook	3180	215953	Deprovisioned
Dell	Chromebook	3180	F7DMJR2	Deprovisioned

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Dell	Chromebook	3180	20200819	Deprovisioned
Dell	Chromebook	3180	7XNM5Q2	Deprovisioned
Dell	Chromebook	3180	213264	Deprovisioned
Dell	Chromebook	3180	213514	Deprovisioned
Dell	Chromebook	3180	20200628	Deprovisioned
Dell	Chromebook	3180	GWFT5Q2	Deprovisioned
Dell	Chromebook	3180	213644	Deprovisioned
HP	Chromebook	11A G8 EE	215751	Deprovisioned
HP	Chromebook	11A G8 EE	215657	Deprovisioned
Acer	Chromebook	C730-C555	210712	Deprovisioned
Lenovo	Chromebook	N21	210449	Deprovisioned
Lenovo	Chromebook	N21	210431	Deprovisioned
Lenovo	Chromebook	N21	210434	Deprovisioned
Lenovo	Chromebook	N22	LR05HSTT	Deprovisioned
Lenovo	Chromebook	N22	LR05162A	Deprovisioned
Lenovo	Chromebook	N22	212807	Deprovisioned
Lenovo	Chromebook	N22	210655	Deprovisioned
Lenovo	Chromebook	N22	212593	Deprovisioned
Lenovo	Chromebook	N22	215520	Deprovisioned
Lenovo	Chromebook	N22	20200671	Deprovisioned
Lenovo	Chromebook	N23	213207	Deprovisioned
Lenovo	Chromebook	N23	213075	Deprovisioned
Lenovo	Chromebook	N23	213096	Deprovisioned
Lenovo	Chromebook	N23	213100	Deprovisioned
Lenovo	Chromebook	N42	LR0BEL7E	Deprovisioned
Lenovo	Chromebook	N42	LR0BEL6Z	Deprovisioned
HP	Chromebook	14G4	213213	Deprovisioned
HP	Chromebook	14G4	20200821	Deprovisioned
HP	Chromebook	14G4	213559	Deprovisioned
Samsung	Chromebook	XE350XB A	215885	Deprovisioned

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Samsung	Chromebook	XE350XB A	215821	Deprovisioned
HP	Chromebook	14 G5	213287	Deprovisioned
HP	Chromebook	11 G7 EE	214489	Deprovisioned
HP	Chromebook	11 G7 EE	215356	Deprovisioned
HP	Chromebook	11 G7 EE	214307	Deprovisioned
HP	Chromebook	11 G7 EE	214671	Deprovisioned
HP	Chromebook	11 G7 EE	1164	Deprovisioned
HP	Chromebook	11 G7 EE	215481	Deprovisioned
HP	Chromebook	11 G7 EE	214638	Deprovisioned
HP	Chromebook	11 G7 EE	1919	Deprovisioned
HP	Chromebook	11 G7 EE	214327	Deprovisioned
HP	Chromebook	11 G7 EE	215141	Deprovisioned
HP	Chromebook	11 G7 EE	214235	Deprovisioned
HP	Chromebook	11 G7 EE	214912	Deprovisioned
HP	Chromebook	11 G7 EE	214337	Deprovisioned
HP	Chromebook	11 G7 EE	215316	Deprovisioned
HP	Chromebook	11 G7 EE	214288	Deprovisioned
HP	Chromebook	11 G7 EE	5CD9370F15	Deprovisioned
HP	Chromebook	11 G7 EE	214881	Deprovisioned
HP	Chromebook	11 G7 EE	214243	Deprovisioned
HP	Chromebook	11 G7 EE	215282	Deprovisioned
HP	Chromebook	11 G7 EE	5CD9370K1S	Deprovisioned
HP	Chromebook	11 G7 EE	215218	Deprovisioned
HP	Chromebook	11 G7 EE	5CD9370DW9	Deprovisioned
HP	Chromebook	11 G7 EE	20200825	Deprovisioned
HP	Chromebook	11 G7 EE	214824	Deprovisioned
HP	Chromebook	11 G7 EE	5CD9370F1J	Deprovisioned
HP	Chromebook	11 G7 EE	214745	Deprovisioned
HP	Chromebook	11 G7 EE	214506	Deprovisioned
HP	Chromebook	11 G7 EE	214661	Deprovisioned

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HP	Chromebook	11 G7 EE	214778	Deprovisioned
HP	Chromebook	11 G7 EE	214351	Deprovisioned
HP	Chromebook	11 G7 EE	20200605	Deprovisioned
HP	Chromebook	11 G5 EE	5CD72001M8	Deprovisioned
HP	Chromebook	11A G8 EE	5CD104LW3G	Deprovisioned
HP	Chromebook	11-V010NR	8CG9412J3P	Deprovisioned
Toshiba	Laptop	Satellite L70-B	212499	Removed
Toshiba	Laptop	Satellite L70-B	212509	Removed
Toshiba	Laptop	Satellite L70-B	212508	Removed
Apple	Laptop	Macbook A1342	201623	Removed
Apple	Laptop	Macbook A1342	201636	Removed
Apple	Laptop	Macbook A1342	201631	Removed
Apple	Laptop	Macbook A1342	201634	Removed
Apple	Laptop	Macbook A1342	201637	Removed
Apple	Laptop	Macbook A1342	201628	Removed
Apple	Laptop	Macbook A1342	201625	Removed
Apple	Laptop	Macbook A1342	201624	Removed
Apple	Laptop	Macbook A1342	201627	Removed
Apple	Laptop	Macbook A1342	201626	Removed
Apple	Laptop	Macbook A1342	201638	Removed
Apple	Laptop	Macbook A1342	201632	Removed
Apple	Laptop	Macbook A1342	201635	Removed

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Apple	Laptop	Macbook A1342	201639	Removed
Apple	Laptop	Macbook A1342	201633	Removed
Apple	Laptop	Macbook A1342	201630	Removed
Apple	Laptop	Macbook A1181	201142	Removed
Apple	iPad	Ipad mini	210279	Wiped
Apple	iPad	Ipad mini	210276	Wiped
Apple	iPad	Ipad mini	211090	Wiped
Apple	iPad	Ipad mini	211085	Wiped
Apple	iPad	Ipad Air 2	210500	Wiped
Apple	iPad	Ipad Air	212495	Wiped
Apple	iPad	Ipad	212493	Wiped
Apple	iPad	Ipad Air	210249	Wiped
Apple	iPad	Ipad	212243	Wiped
Apple	iPad	Ipad	212214	Wiped
Microsoft	Surface	Surface 3	212538	Wiped
Microsoft	Surface	Surface 3	212534	Wiped
Microsoft	Surface	Surface 3	212535	Wiped
Smart	Document Camera	DC-330	201824	NA
Smart	Document Camera	DC-330	201790	NA
Smart	Document Camera	DC-330	201794	NA
Smart	Document Camera	DC-330	201809	NA
Sony	Projector	VPL-ES7	202010	NA
Toshiba	DVD/VCR	SD-V296-K-TU	B28Z70924U5100	NA
Brother	Fax Machine	FAX-2840	U63274G8J596132	NA
Philips	DVD/VCR	DVP3345V /17	201208	NA

Second: Mrs. Manupella

Ayes – 9

Nays – 0

Motion Carried
Unanimously

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By Dr. Abitabile:

Superintendent Report

- I met with Mr. Van Dervoort today to discuss the cell phone plan. We have concerns about the pouches leaving the building and not returning. We have concerns about a collection procedure at the end of the day. I will be meeting with Dr. Phalen within the next few weeks. Pouches have been ordered, but will likely not be received before the first day of school. If the pouches are not received, we will make a plan for collecting phones upon entry to the building.
- Turf regrooming is happening this week.
- The sidewalk with the pitch problem at RPES was dug up and they will be pouring a replacement soon.
- I will be attending the Questar III Superintendent’s Retreat in Lake Placid on Tuesday, Wednesday and Thursday this week. The following week I will be away on a family vacation.
- Last week I attended an Elementary/Secondary Principal National Conference in Seattle, along with the building principals, assistant principals, and Mrs. McGrouty. It was a very good conference and was well received by all of our administrators.
- Next meeting is August 11th. Rachael Rissetto will be here to review the HR audit.
- I have been receiving regular updates from the Transportation Department every other week and will continue to receive them for the rest of the summer. The rollover took place and there were a few issues, but things are going well with resolving them.
- Thanks extended to First Student for donating 3 buses for the summer camp program.

Motion by Mrs. Manupella:

RESO #13-07/21/2025 Adjourn

Be it resolved this meeting of the Board of Education hereby adjourns at 6:57 p.m.

Second: Mrs. Vartigian

Ayes – 9

Nays – 0

Motion Carried
Unanimously

Respectfully submitted,

Christina Williams
Clerk to the Board of Education