

# TELECOMMUNICATION USE POLICY

## NON-INSTRUCTIONAL SETTINGS

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Telecommunication devices are not to be used during arrival or dismissal unless directed by school personnel.

Use of telecommunication devices during emergency situations will be allowed as directed by school personnel.

## EXCEPTIONS

Telecommunication devices may be permitted for educational purposes under the direct supervision of a teacher or administrator. Students with documented medical conditions, individualized education plans (IEPs) or program service plans (PSPs) that require access to telecommunication devices must receive prior approval from the school administration.

Purpose: In compliance with Kentucky Law and to maintain an optimal learning environment, beginning in the 2025-2026 school year, the use of all telecommunication devices is strictly prohibited during instructional time. This policy establishes clear guidelines to support student focus, engagement and academic success while minimizing disruptions. Telecommunication devices include but are not limited to: cell phones, tablets, gaming devices, headphones, earbuds, smartwatches with texting ability, etc. Students are not permitted to use, display or access telecommunication devices during instructional time. This includes class periods, assemblies and any other designated learning activities. This includes use throughout the school building, including but not limited to the cafeteria, hallways, and bathrooms.

Telecommunication devices must be turned off, placed in silent mode or airplane mode and stored in a backpack, locker or designated area as determined by the school.

## CRITERIA AND GUIDELINES

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In order to help prepare students for life in a digital world, the following are criteria and guidelines for technology use to which Kenton Elementary will adhere:

- The role of technology in classroom instruction will focus on ways to do work better and more efficiently, on synthesizing information and content, and on doing higher level work in collaborative, real-world ways.
- Students will be taught to use technology as a vehicle for creating work and producing products.
- Students will be taught to use critical evaluation of Internet sites used for research and study.
- Students will be taught ethical practices, appropriate etiquette and online safety.
- Teachers will be given technology professional development, as indicated by surveying needs, in order to work proficiently with students including teaching skills and knowledge.
- Students are not permitted to use, display or access telecommunication devices during instructional time, including class periods, assemblies, and other designated learning activities. Telecommunication devices must be turned off, placed in silent mode or airplane mode and stored in a backpack, locker, or designated area as determined by the school.
- Students may bring personal devices for instructional purposes. The "Bring your device" contract must be completed and approved by the Principal. The school will not assume any responsibility for loss, theft, or damage of student or staff's personal electronic devices. Students will take all assessments on a KCSD device.

- An Acceptable Use Policy/Form that is aligned to district technology policies and includes space for student and parent signature will be implemented and reviewed each year, as necessary. Each year all students and parents will be required to sign and date an Acceptable Use Policy/Form in order to have access to school/district technology.

## **ENFORCEMENT AND CONSEQUENCES**

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Violations of this policy will result in progressive disciplinary actions, which include:

- (1st Offense): Verbal warning
- (2nd Offense): Confiscation of the device for the remainder of the class period.
- (3rd Offense): Confiscation of the device for a full instructional day and parent notification.
- (4th Offense): The students telecommunication device will be required to be turned into a centralized location upon arrival at school and may be picked up at school dismissal for 9 calendar weeks. Local schools may utilize other methods to limit access for the 9-week period.
- (5th Offense): The student will be strictly prohibited from having a telecommunication device on school grounds for one semester or 18 weeks.

Dates Adopted 8/5/25      Signature 

Dates Reviewed, or Revised \_\_\_\_\_      Signature \_\_\_\_\_