

2025-26 Student Device Handbook



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Lexington County School District One utilizes district-issued student computing devices to support teaching and learning in all schools. In kindergarten through eighth-grade students have access in their classes or are issued iPads. In Grades 9–12 students are issued MacBooks.

These devices are essential tools that enable students to engage in digital learning, complete and submit assignments, collaborate with peers and teachers, and access a wide range of educational resources. While device use varies by grade level, all students are expected to follow district guidelines for responsible use and care when using a district-issued device.

This handbook offers important information for students and their families on how to take care of the device, use it responsibly and understand the rules and expectations that come with having access to this technology. All device use is governed by district policies and procedures, including the district’s Acceptable Use Policy and other applicable board policies.

We ask all students and parents/guardians to review this information carefully and refer to it as needed throughout the school year. By working together to care for and use these devices appropriately, we help ensure a safe and productive learning experience for all students.

For the most up-to-date version of this handbook, visit www.lexington1.net. Click on the Families icon on the home page; next, click on “Student Device Handbook” listed under Quick Links. If you do not have internet access at home, your school may be able to provide a hotspot or you can visit any Lexington County Public Library branch for free internet and computer access.

RETURNING STUDENT COMPUTING DEVICES

Upon a student's transfer or departure from Lexington One during the school year, the district-issued device—along with all district- or school-issued accessories like power cords and cases—must be returned to school administrators prior to their exit. Failure to return the device will result in criminal prosecution or civil liability for the student. Additionally, the student/parent/guardian will be responsible for the replacement cost of a new device. If a returned device is damaged, the student/parent/guardian will bear the costs of replacement or repairs, unless covered by the one-time District provided coverage.

STUDENT COMPUTING DEVICE IDENTIFICATION

Lexington One's student computing devices are district property, each marked with an asset tag and student ID card. These labels are crucial for identification and must remain visible and unobstructed at all times. In addition to the district's asset tag, devices can also be identified by their manufacturer's serial number.

All users are required to adhere to these guidelines and the Acceptable Use Policy IJNDB for the Use of Technology Resources in Instruction (Appendix A) and Administrative Rule IJNDB-R (Appendix B). Students are directly responsible for the proper care and maintenance of their district-issued device.

Should a student device become damaged or fail to function correctly, students must promptly bring it to the school technician or help desk for assessment and repair. Furthermore, students are responsible for ensuring their device is fully charged each day and prepared for school use.

GENERAL PRECAUTIONS

To prevent damage, carefully insert cords and cables into your device. District-issued devices and cases must remain free of any writing, drawing, stickers or labels not issued by Lexington One. "Skins" and other personalization are prohibited. Leaving your device in an unlocked locker, car, or any other unsupervised area constitutes neglect, and students and parents will be fined accordingly.

SCREEN CARE

Screen damage frequently occurs when pressure is applied to the screen. To prevent this:

- Avoid bumping the device against hard surfaces such as lockers, walls, car doors, or floors, as this can crack or break the screen.
- Do not lean, stand, or kneel on the device.
- When storing the device in a book bag or protective case, ensure that objects are not placed in a way that applies pressure to the screen.
- Store the device in a location where it is protected from damage.

Clean the screen only with a clean, dry, soft, or anti-static cloth. Do not use cleansers.

CARRYING STUDENT COMPUTING DEVICES

Students receive a district-issued protective case for their device. This device must remain inside the case at all times.

To ensure safety and prevent damage, students should never use the device while walking or moving. The device case must be closed whenever the student is in motion.

Removing the device from its district-issued case is prohibited. The case should not be used to hold other objects. Folders, workbooks and similar items should be stored in a book bag or carried separately to avoid excessive pressure and weight on the device screen.

DAMAGES AND REPAIRS

The District offers one-time coverage for repair of the district-issued device due to accidental damage. Additional repairs due to accidental damage will be the financial responsibility of the parent/guardian/student, with the cost of repair not to exceed \$100. This one-time coverage does not cover the replacement of the charging block, power cable or device case. This coverage does not extend to lost devices.

If additional non-covered repair fees cause a financial hardship, please contact your school administration to discuss payment options. Upon proof of financial hardship, the administration may approve a payment plan. For device replacement and repair costs, please refer to this [link](#).

LOST DEVICES

Lost devices should be reported to the school helpdesk or technician as soon as possible. All efforts will be made to assist in locating the lost device, however, loss is not covered under the one-time repair coverage. And device replacement due to loss will be charged full replacement cost and will be the financial responsibility of the parent/guardian/student.

STOLEN DEVICES

For any stolen device, a police report must be filed within 72 hours and subsequently provided to the school.

NETWORK CONNECTIVITY

Lexington One makes no assurance that the network will be operational at all times. In the rare instance that the network may not be operational, the district will not be responsible for lost or missing data/work. Students who are learning remotely may experience network connectivity issues. The district is not responsible for network issues that occur off-campus.

DEVICES AVAILABLE FOR INSTRUCTION

Students who do not have their district-issued device ready for instruction are still responsible for completing their daily coursework. If a student repeatedly does not have his/her device ready for instruction, the student may be subject to disciplinary action.

DEVICES UNDERGOING SERVICE OR REPAIR

If a student's device needs repair or replacement, the school will provide an equivalent device. Please be aware that device availability may cause delays.

INSTRUCTIONAL USE OF THE DEVICE

District-issued devices are essential for effective daily instruction. These devices facilitate access to school messages, announcements, calendars and schedules, complementing teacher expectations for device use. Therefore, district-issued devices, rather than personally owned ones, must be used for instruction.

MANAGING YOUR FILES AND SAVING YOUR WORK TO THE CLOUD STORAGE

Students are responsible for saving their work to their Google Drive, a cloud storage solution provided through Google Apps for Education. This service is accessible from any internet-connected device, allowing students to download files for offline work and then re-upload them to the cloud. Device malfunctions are not considered a valid reason for late or unsubmitted assignments.

INTERNET ACCESS AWAY FROM SCHOOL

Students are able to connect their district-issued devices to Wi-Fi outside of school and use them wherever access is available. All district-issued devices are equipped with off-campus filtering, similar to on-campus filtering, to protect students from harmful internet content.

CAMERA USE

The district-issued device includes a camera, intended for instructional use only. The Family Educational Rights and Privacy Act (FERPA), a federal law, grants parents and students over 18 specific rights regarding educational records, including photographs. Further details on FERPA are available on our website.

Students are required to obtain permission before publishing or publicly sharing any photograph or video of school-related activities. Unauthorized recordings will result in disciplinary action as outlined in the district's Acceptable Use Policy IJNDB (Use of Technology Resources in Instruction, Appendix A). Lexington One reserves all rights to the recording and/or publishing of any student or staff member's work or image.

USING THE DEVICE APPLICATIONS

Lexington One oversees all district-issued devices. These devices are equipped with essential applications for schoolwork, though some applications are restricted for use only during school hours.

INSPECTION

Lexington One staff may request to inspect a student's district-issued device at any time. This inspection can include, but is not limited to, both physical examination and data inspection. Devices are also subject to inspection when they are turned in for any reason.

PROCEDURE FOR TROUBLESHOOTING

Should technical difficulties arise or unauthorized applications be found, technology staff may need to erase or swap the device. The district or school is not responsible for any lost applications or deleted documents.

APPLICATION AVAILABILITY

Software application outages can occur due to upgrades or unexpected issues. Planned outages during school hours will be announced in advance.

DIGITAL CITIZENSHIP

Lexington One emphasizes Digital Citizenship, guiding students to use technology responsibly for electronic communication and participation. The district provides electronic safeguards, enabling students to engage safely and securely in the digital world while enjoying its educational benefits. Due to differing access levels, teachers and staff are prohibited from sharing their electronic equipment with students.

CREATIVE COMMONS COPYRIGHT

At a teacher's discretion, student work may be uploaded to the internet. The student owns the copyright to his/her original work(s). Students will be encouraged to select one of the Creative Commons Copyright licenses (creativecommons.org/licenses/) to include with their work. This license will state how the work can be used by others.

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USING DEVICES: GUIDELINES FOR STUDENTS

Lexington One provides internet access on school property and internal email for students. School staff will assist students with internet research and ensure compliance with the district's Acceptable Use Policy IJNDB (Appendix A). Inappropriate internet material is filtered and blocked at the district level.

The district also provides cloud data storage for all students. Lexington One reserves the right to investigate any inappropriate use of resources and to review, monitor and restrict information stored on or transmitted via district-owned equipment and resources.

In addition to abiding by the district's Acceptable Use Policy IJNDB (Appendix A), students must:

- **Notify an administrator** about any security issues encountered.
- **Monitor all activity** on their personal account(s).
- **Always shut down and secure** their device after use to protect their work and information.
- **Report inappropriate** email containing abusive language or questionable subject matter to a teacher or administrator. (Students can only send and receive email within the district; external emails are not permitted unless from education-related entities intentionally approved by Instruction and configured by the district's Information Technology office.)
- **Report any malfunctioning or damaged device** to the school technician or help desk.
- **Return their device** to the issuing school upon withdrawing from school or transferring outside of Lexington One. (This includes seniors who leave mid-year or graduate.)

PARENT/GUARDIAN RESPONSIBILITIES

Parents are important partners in providing safe educational tools to students. Parents should:

- Discuss internet safety and expectations with your children, similar to how you discuss other media.
- Monitor student internet activity at home.
- Notify your child's teacher or school administration if any problems arise.
- Encourage responsibility for the care of the device.

DISTRICT RESPONSIBILITIES

The school provides internet connectivity on school property as well as internal email access to students.

School staff will help students conduct internet research and ensure student compliance with the district's Acceptable Use Policy IJNDB Use of Technology Resources in Instruction (Appendix A).

Filtering/blocking of inappropriate internet material is done at the district level.

The district provides cloud data storage for all students.

Lexington One reserves the right to investigate any inappropriate use of resources, and to review, monitor and restrict information stored on or transmitted via Lexington One-owned equipment and resources.

STUDENT RESPONSIBILITIES

Students are responsible for the daily maintenance and charging of their district-issued devices. The district provides protective cases, which must remain on the device at all times. Normal wear is expected, but alterations may result in a replacement fee for the case.

Operational issues or damage to devices must be reported to the school technician or help desk. Lexington One handles all repair processes. Parents/guardians should not seek independent repair services, as this will void the factory warranty.

Parents/guardians, or students aged 18 or older, are financially responsible for charges related to their student's device. The cost of the first repair is covered by the district. Subsequent repairs, however, will be the financial responsibility of the parent/guardian or student (if 18 or older), with a maximum charge of \$100 per repair. For device replacement and repair costs, please refer to this [link](#).

In the event of a stolen or lost device, it must be reported within 72 hours to both the school technician or help desk and the local law enforcement authority where the incident occurred. District coverage for device replacement is only applicable if the device is officially deemed stolen by the police and a police report is filed within 72 hours by the parent/guardian or student (if 18 or older).

TITLE AND COMPLIANCE

Lexington One retains full legal title to all property. The use of this property is a privilege, contingent upon complete adherence to the terms outlined in the Student Device Handbook. Students are consistently accountable for the proper care and utilization of their district-issued devices. Failure to comply with the terms in this handbook may result in Lexington One retrieving the district-issued device

LIABILITY

Lexington One reserves the right to demand return of the district-issued device at any time. Failure to return the device may result in criminal charges brought against the student and/or the person responsible for the device.

APPENDIX A

ACCEPTABLE USE POLICY IJNDB USE OF TECHNOLOGY RESOURCES IN INSTRUCTION ISSUED 10/06; REVISED 05/15; REVISED 05/16

Purpose:

To establish the board's vision and the basic structure for the use of technology resources in instruction.

Technology is a vital part of education and the operation of the district. In an effort to promote learning and to expand educational resources for students, the district has made arrangements to provide students and staff with access to various types of technology. The district's goal in providing this technology is to promote educational excellence by facilitating resource sharing, communication and innovation. Access to technology is a privilege, not a right. With this privilege also comes a responsibility to use this access solely for educational purposes and not for inappropriate purposes. The district will not tolerate the inappropriate use of technology by any person. District administrators are directed to develop appropriate guidelines to govern the use of technology, and to implement technology protection measures and safety rules as required by the conditions of eligibility for any federal or state technology funding assistance program. Adopted 7/27/99; Revised 2/15/05, 10/17/06, 7/21/15, 5/17/16 Legal references: Federal law: 47 USC Section 254(h) – Children's Internet Protection Act. The Digital Millennium Copyright Act of 1998, Section 512 – Limitations on liability relating to material online. S.C. Code of Laws, 1976, as amended: Section 10-1-205 – Computers in public libraries; regulation of internet access Section 16-3-850 – Encountering child pornography while processing film or working on a computer Section 16-15-305 – Disseminating, procuring or promoting obscenity unlawful; definitions; penalties; obscene material designated contraband Section 59-1-490 – Data Use and Governance Policy Lexington One General Provisions Section 59-1-490

APPENDIX B

ADMINISTRATIVE RULE IJNDB-R USE OF TECHNOLOGY RESOURCES IN INSTRUCTION Issued 6/15/99; Revised 2/15/05, 10/17/06, 7/21/15, 5/17/16

DEFINITION:

For the purpose of this policy, technology is defined as but not limited to the following:

- collaborative systems including email, cloud storage and document management
 - workstations (both desktop and mobile), tablets, smartphones, printers, scanners and peripherals
 - local area networks (both wired and wireless), including but not limited to wiring, routers, access points, controllers and all other network equipment
 - servers including video servers, file and print servers, database servers, cache servers, web servers and communication servers
 - a wide area network linking all Lexington One sites into one intranet
 - voice communication systems to include primary systems, integrated voice response/management systems, automatic dialing systems, voice mail servers, mobile telephones, VOIP phone systems, recording devices and two-way radios
 - management systems including data retrieval, device management, grading, instructional, media, textbook, student and food service systems hosted either on- or off-premise
 - video systems including but not limited to distance-learning equipment, cameras, video conferencing systems, web conferencing systems, intra-district broadcasting, digital signage and all other video equipment
 - software applications and mobile apps
 - energy management, physical security systems and security monitoring systems including camera surveillance systems
 - office copier, faxing, imaging and document management systems
 - paging, bell and fire alarm systems
- ACCESS
- Because technology is a vital part of the educational process and the curriculum of the district, students and staff will be provided access to technology including but not limited to network, internet and email services. The district intends to promote educational excellence in schools through collaboration, critical thinking, communication and creativity, providing access to a diverse array of technological resources. Through the network and internet, students and staff will have access to the following:
- email services
 - collaborative storage and editing systems
 - district-provided software applications (this includes all applications provided by vendors as well as in-house-developed solutions), appropriate mobile apps and appropriate digital content
 - local, regional, public, state and national library catalogs including reference and research sources
- The availability of internet access provides a unique educational opportunity for students and staff to contribute to the district's presence in the global community. This medium of communication provides an opportunity to share information with the community, our nation and the world about the district's curriculum and instruction, school-authorized activities and other related information.

APPENDIX B

The district provides this instructional resource as an educational tool for staff and students. The smooth operation of technology relies on the appropriate conduct of its users. These guidelines are provided so that students and staff are aware of their responsibilities when using technology. Employees who violate the terms of this administrative rule or who otherwise misuse technology will be subject to disciplinary action. Disciplinary action could include termination of employment. Students who violate the terms of this administrative rule or who otherwise misuse technology will be subject to disciplinary action in accordance with the district's student code of conduct policy (JICDA) and administrative rule (JICDA-R). Violations of federal or state law may subject users (employee or student) to criminal prosecution. Access to technology comes with the increased availability of material which may not be of educational value in the context of the school setting. The district makes every effort to monitor and restrict access to known objectionable sites and to controversial or inappropriate materials as required by law. Use of technology and/or internet access for any purpose that is inconsistent with the educational mission of the district is strictly prohibited. For the district to provide network and internet access, all staff and students must take responsibility for appropriate and lawful use of this access. While the schools' teachers and staff will make reasonable efforts to supervise student use of network and internet access, student and parent/legal guardian cooperation is essential in exercising and promoting responsible use of this access. Upon accepting this policy, each staff member and student will be given network and internet access, and must abide by the Acceptable Use Policy IJNDB Use of Technology Resources in Instruction (Appendix A). A copy of this policy, or access to this policy, will be provided to parents/legal guardians. The use of technology for teaching, learning and communication is an expectation and supports the district mission and vision; therefore teacher, staff and student use of technology is not optional. All users in the district understand they must use technology responsibly and are bound by the terms of this policy and administrative rule.

INTERNET SAFETY POLICY

In compliance with the Children's Internet Protection Act, 47 USC § 254(h), the district uses technology designed to filter and block obscene materials, child pornography and "harmful to minors" materials as defined in CIPA. For the purposes of this administrative rule, this document is the district's "Internet Safety Policy." This policy includes provisions to address possible access by minors to inappropriate materials on the internet which include but are not limited to: inappropriate usage of email and other forms of direct electronic communication; unauthorized access; and use and dissemination of personal identification information regarding minors; as well as provisions to implement measures designed to restrict minors' access to potentially harmful materials.

TERMS AND CONDITIONS OF USE

The purpose of the district's technology is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. All use of technology must be in support of education and research, and consistent with the educational objectives of the district. Individuals must comply with the district's rules and local, state and federal laws. Transmission of any material in violation of any federal or state laws or regulations is prohibited. At the beginning of each school year, students and staff receive information about the appropriate use of technology, the district network, safety and other issues governing technology use through the district's student/parent handbook, the Personal Mobile Computing Guide and the district's employee handbook. Lexington One requires all users to immediately report technology-related issues or problems. Students are instructed to tell their attending teacher. Employees are instructed to tell their supervisor. Access to computer systems and networks owned/operated by the district imposes certain responsibilities and obligations on users, and is subject to district policies and local, state and federal laws. This includes access to district-owned networks on personally owned devices. page 12 Acceptable use is always ethical, reflects honesty and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of information, system security mechanisms, and the individual's rights to privacy and freedom from intimidation, harassment and unwarranted annoyance.

APPENDIX B

RULES GOVERNING USE

Lexington One digital and online content must comply with district policies on FERPA, data privacy and public use of school records. Lexington One will not be responsible for any obligations resulting from any unauthorized use of the system. This includes but is not limited to copyrighted material, threatening or obscene material, material protected by trade secret, inappropriate materials of any kind or any other illegal act. Lexington One will involve law enforcement should illegal activities take place. Lexington One expects users to immediately report if they mistakenly access inappropriate information or images, any message they receive that they feel is inappropriate or that makes them feel uncomfortable, and any possible security problems. By immediately reporting, users protect themselves against allegations that they have intentionally violated the technology acceptable use policy. Students will immediately tell their attending teacher. Employees will immediately notify their supervisor. Students will not post personal contact information about themselves or other people unless it is in conjunction with a specific teacher-approved assignment or approved college/career communication. Personal contact information includes but is not limited to home address, telephone numbers, school address, etc. Students will not include their own or other students' data in the process of developing applications, mobile apps or any other type of development. Student data includes but is not limited to name, email address, student schedules, personal contact information, photos, academic information, addresses, teacher identification information, etc. Students will not use district devices or resources to create, test, promote or distribute student-developed applications unless assigned as part of instruction. Student-developed applications created using district property or resources remain the property of the district. Users will utilize the system for educational, professional or career development activities only, and only when such are not disruptive and do not interfere with the performance of other responsibilities by the employee or other staff members. Users will not access or upload inappropriate content to district technology resources. Users will not connect any personally owned devices to district networks other than district networks specified by the district for usage on personally owned devices. Users should only join communication groups that are relevant to their educational, professional or career development. Users will not use district technology to maintain a personal business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not originate or knowingly forward emails containing jokes, spam, chain letters, greeting cards for personal purposes, virus notifications, screen savers and other non-educational file attachments. Users will not attempt to gain unauthorized access to the email system, the district's digital and online content or any other computer systems through Lexington One email and/or internet and/or network access. Users will not make deliberate attempts to disrupt the computer system's performance or to destroy data by spreading computer viruses or by any other means. These actions are illegal. Users will not attempt to perform functions that exceed their authorized access, share their account information (user ID and/or password), log in through another person's account or access another person's files without permission. These actions are illegal. page 13 Users will not use defamatory, false, obscene, profane, lewd, vulgar, rude, inflammatory, threatening, bullying, disrespectful, disruptive, racial, violent or any other inappropriate language in public messages, private messages and any material posted on digital and online content. All communications via district digital and online content will comply with the district's technology policy and the district's student code of conduct (JICDA) policy and administrative rule (JICDA-R). Users will not send harassing email to another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending messages, he/she must stop. Users will neither use the district system to access sites/material that are profane, obscene or pornographic nor use the system to access sites/material that advocate illegal acts, violence or discrimination toward other people.

APPENDIX B

PENALTIES FOR IMPROPER USE

Employees who violate the terms of this administrative rule or otherwise misuse technology will be subject to disciplinary action. Disciplinary action could include anything from a warning up to termination of employment. Students who violate the terms of this administrative rule or who otherwise misuse technology will be subject to disciplinary action. Disciplinary action could include, at a minimum, the loss of technology privileges and will take place in accordance with the district's student code of conduct policy (JICDA), administrative rule (JICDA-R) and the Personal Mobile Computing Guide. Violations of the laws of the United States or of the State of South Carolina may subject users (employee or student) to criminal prosecution.

WARRANTY

The district makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages suffered by any user. This includes loss of data resulting from delays, non-deliveries, misdirected deliveries or service interruptions caused by the system's negligence, user errors or omissions. Use of any information obtained via the internet is at the user's own risk. The district specifically denies any responsibility for the accuracy or quality of information obtained through its services. If a user incurs unauthorized costs, the user, as well as the user's parents/legal guardians (if the user is a student), will be responsible for all such costs.

USER PRIVACY

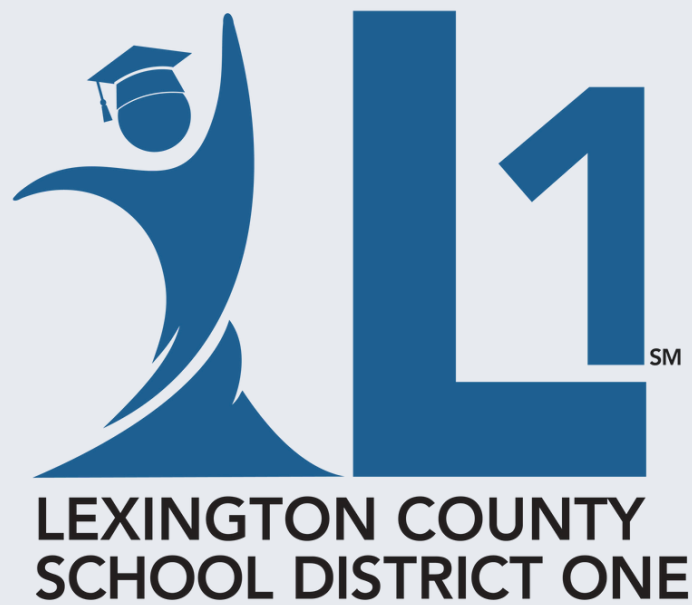
Email messages and any other electronic files created using district resources or stored district resources are the property of the district. The district reserves the right to examine, restrict or remove any material that is on or passes through its network, just as it does any other work or material generated at or brought to school or work by staff or students. Access to electronic information related to any student or staff member will be governed by the same policies that would apply to that information if it were not in electronic form.

PLAGIARISM AND COPYRIGHT

Users will not plagiarize works that they find on the internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user. Users will use proper bibliography formats. Users will respect copyright laws. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by copyright. If a work contains language that specifies acceptable use of that work, users should request permission from the owner.

OTHER

Digital and online content reflects an individual's thoughts, interests and activities. Such content does not, in any way, represent individual schools or the district, nor are they endorsed or sanctioned by any individual school or the district. Given the rapid changes in technology, some of the technical standards outlined in this regulation may require change throughout the year. Such changes will be made with the approval of the superintendent. This regulation may be updated on an annual basis or more frequently, if required. page 15 Lexington One is committed to a policy of nondiscrimination and equal opportunity for all students, parents/legal guardians, staff, visitors, personnel and community members who participate or seek to participate in its programs or activities. Therefore, the district does not discriminate against any individual on the basis of race, religion, sex (including pregnancy, childbirth or any related medical conditions), color, disability, age, genetic information, national origin or any other applicable status protected by local, state or federal law. The district will use the grievance procedures set forth in policy to process complaints based on alleged violations of Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments Act of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Age Discrimination in Employment Act of 1967; the Equal Pay Act of 1963; the Genetic Information Nondiscrimination Act of 2008; and Titles I and II of the Americans with Disabilities Act of 1990. The district designates specific individuals to handle inquiries or complaints. To find out whom to contact and how to contact them, please go to our website at <http://www.lexington1.net/contact-us>. References to trademark and brand ownership have been removed for ease of reading but, in all cases, should be taken as read and respected.



LEXINGTON COUNTY SCHOOL DISTRICT ONE IS COMMITTED TO A POLICY OF NONDISCRIMINATION AND EQUAL OPPORTUNITY FOR ALL STUDENTS, PARENTS/LEGAL GUARDIANS, STAFF, VISITORS, PERSONNEL AND COMMUNITY MEMBERS WHO PARTICIPATE OR SEEK TO PARTICIPATE IN ITS PROGRAMS OR ACTIVITIES. THEREFORE, THE DISTRICT DOES NOT DISCRIMINATE AGAINST ANY INDIVIDUAL ON THE BASIS OF RACE OR ETHNICITY, RELIGION, SEX, PREGNANCY (INCLUDING CHILDBIRTH OR ANY RELATED MEDICAL CONDITIONS), COLOR, PHYSICAL OR MENTAL DISABILITY, AGE, ANCESTRY, GENETIC INFORMATION, NATIONAL ORIGIN, IMMIGRANT STATUS OR ENGLISH-SPEAKING STATUS, MARITAL OR FAMILY STATUS, OR ANY OTHER PROTECTED CHARACTERISTIC AS MAY BE REQUIRED BY LAW.

THE DISTRICT WILL USE THE GRIEVANCE PROCEDURES SET FORTH IN POLICY TO RESPOND TO COMPLAINTS BASED ON ALLEGED VIOLATIONS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964; TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; TITLE IX OF THE EDUCATION AMENDMENTS ACT OF 1972; SECTION 504 OF THE REHABILITATION ACT OF 1973; THE AGE DISCRIMINATION ACT OF 1975; THE AGE DISCRIMINATION IN EMPLOYMENT ACT OF 1967; THE EQUAL PAY ACT OF 1963; THE GENETIC INFORMATION NONDISCRIMINATION ACT OF 2008; AND TITLES I AND II OF THE AMERICANS WITH DISABILITIES ACT OF 1990.

THE DISTRICT DESIGNATES SPECIFIC INDIVIDUALS TO HANDLE INQUIRIES OR COMPLAINTS. TO FIND OUT WHOM TO CONTACT AND HOW TO CONTACT THEM, PLEASE GO TO OUR WEBSITE.