

# AGENDA

Board of Trustees  
Regular Meeting  
August 11, 2025



**Great Falls Public Schools**

1100 Fourth Street South, Great Falls, Montana



## Welcome to the Great Falls Public Schools Board of Trustees meeting!

### *Is this your first meeting?*

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Great Falls Public Schools Trustees facilitate school business.

### *What is the purpose of these meetings?*

The meetings of the Great Falls Public Schools Board of Trustees are open to the public, are recorded, and may be accessed on our website for up to one year. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### *How can I address the Trustees?*

If you would like to address the Board of Trustees on any matter, please fill out a "Request to Speak" card available from the Clerk of the Board at each meeting. Return this card to the Clerk of the Board or the Board Chairperson. This will allow the Chairperson to recognize you at the appropriate time in the meeting and to guarantee you the opportunity to address the Board. There are federal and state laws that must be followed when addressing the Board to protect the privacy of individuals and to conduct business in an orderly manner. Details can be found on the "Request to Speak" card.

**Again – thank you for participating in this democratic process – we  
appreciate your presence!**

**– The Great Falls Public Schools Trustees**

## **GREAT FALLS PUBLIC SCHOOLS**

Great Falls, MT



### **BOARD OF TRUSTEES**

Gordon Johnson	Chairperson
Kim Skornogoski	Vice Chairperson
Bill Bronson	Trustee
Craig Duff	Trustee
Marlee Sunchild	Trustee
Amie Thompson	Trustee
Paige Turoski	Trustee

### **SUPERINTENDENT'S CABINET**

Heather Hoyer	Superintendent of Schools
Brian Patrick	Director of Business Operations
Lance Boyd	Executive Director for Student Achievement
Jackie Mainwaring	Executive Director for Student Achievement
Luke Diekhans	Director of Human Resources
Jeff Williams	Director of Information Technology
Stephanie Becker	Director of the GFPS Foundation



# Great Falls Public Schools Board of Trustees Meeting

## AGENDA

August 11, 2025

5:30 p.m.


Aspen Meeting Room – District Office Building  
1100 4th Street South, Great Falls, Montana

***We Successfully Educate Students to Navigate the Future***

Page

- |   |                     |                           |
|---|---------------------|---------------------------|
| <b>I. CALL TO ORDER – PUBLIC DECLARATION OF RECORDED MEETING</b>  | Chairperson Johnson |                           |
| <b>II. ROLL CALL</b>  | Brian Patrick       |                           |
| <b>III. PLEDGE OF ALLEGIANCE</b>  | Chairperson Johnson |                           |
| <b>IV. ADOPT AGENDA</b>   | Chairperson Johnson |                           |
| <b>V. APPROVE CONSENT AGENDA</b>  | Chairperson Johnson |                           |
| <p><i>The Consent Agenda consists of routine business items related to the operation of the District. Any trustee may remove an item from the Consent Agenda for discussion. Items so removed will be discussed and acted upon separately under ACTION: OTHER</i></p> |                     |                           |
| <b>A. Minutes of July 21, 2025 Regular Meeting</b>  | Brian Patrick       | <a href="#"><u>6</u></a>  |
| <b>B. Personnel Actions</b>   | Luke Diekhans       | <a href="#"><u>14</u></a> |
| <b>C. Montana School Bus Driver Certificates – OPI TR-35</b>  | Brian Patrick       | <a href="#"><u>19</u></a> |
| <b>D. Incoming Student Attendance Agreements for 2025-2026 School Year</b>  | Brian Patrick       | <a href="#"><u>20</u></a> |
| <b>E. Student Activity Monthly Report for June 2025</b>   | Brian Patrick       | <a href="#"><u>21</u></a> |
| <b>F. Request for Records Disposal – Business Office</b>  | Brian Patrick       | <a href="#"><u>28</u></a> |
| <b>VI. COMMUNICATION</b>  |                     |                           |
| <b>A. Superintendent Report</b>   | Heather Hoyer       |                           |
| <b>B. Audience Communication</b>  |                     |                           |
| <b>VII. ACTION ITEMS</b>  |                     |                           |
| <b>A. Financial Report and Check Register for June 2025</b>   | Brian Patrick       | <a href="#"><u>30</u></a> |

B.	Request to Access Protested Taxes	Brian Patrick	<a href="#">35</a>
C.	Coca-Cola Bottling Company Three-Year Agreement	Brian Patrick	<a href="#">37</a>
D.	2025-2026 Secondary Student Class Fees	Jackie Mainwaring	<a href="#">50</a>
E.	Classified and Hourly Staff Compensation for 2025-2026	Luke Diekhans	<a href="#">54</a>
F.	2025-2026 Health Insurance, Life Insurance, and Voluntary Insurance Contracts	Luke Diekhans	<a href="#">56</a>
G.	Superintendent Evaluation Process and Instrument	Trustee Thompson	<a href="#">59</a>
H.	Second Reading of Revised Board Policies <b>2158</b> – <i>Family Engagement Policy</i> ; <b>3122</b> – <i>Attendance Policy</i> ; and <b>3600</b> – <i>Student Records</i> Board Policies	Heather Hoyer	<a href="#">65</a>
VIII.	<b>ACTION: OTHER</b>	Chairperson Johnson	
IX.	<b>REPORTS, DISCUSSION, AND POLICIES</b>		
A.	First Reading of the New Industrial Technology Know-Understand-Do (KUD)	Jackie Mainwaring	<a href="#">74</a>
B.	First Reading of New and Revised Board Policies <b>2165</b> – <i>Early Targeted Interventions</i> ; <b>3110</b> – <i>Entrance, Placement, and Transfer</i> ; <b>3121</b> – <i>Enrollment and Attendance Records</i> ; <b>5123 (New)</b> – <i>Employer Verification of Employee</i> ; <b>5252 (New)</b> – <i>Notice of Nonrenewal of Nontenured Teacher for Financial Reasons</i> ; and <b>8560 (New)</b> – <i>Display of Flags and Banners on District Property</i>	Heather Hoyer	<a href="#">75</a>
C.	Discussion, Committee Reports, and Comments	Chairperson Johnson	
	<b>UPCOMING EVENTS</b>	Chairperson Johnson	
Thursday, August 21, 2025	5:30 p.m.	Board Work Session	District Office Building
Monday, August 25, 2025	8:00 a.m.	Convocation	Charles M. Russell High School Fieldhouse
Monday, August 25, 2025	5:30 p.m.	Regular Meeting	District Office Building
Monday, September 8, 2025	5:30 p.m.	Regular Meeting	District Office Building
Monday, September 22, 2025	5:30 p.m.	Regular Meeting	District Office Building
	<b>ACTION TO ADJOURN</b>	Chairperson Johnson	

	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Consent

**AGENDA ITEM NUMBER:** V. A.

**CABINET MEMBER:** Brian Patrick

### TOPIC

Minutes of the July 21, 2025 Regular Board Meeting

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND AND DISCUSSION

The Board is required to approve the minutes of each Board meeting. The minutes of the July 21, 2025 Regular Board Meeting are presented for approval.

### FISCAL IMPLICATIONS

None

### RECOMMENDATION

The District Board is requested to approve the minutes of the July 21, 2025 regular Board meeting as presented. For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HELD JULY 21, 2025**

A duly called Regular Meeting of the Board of Trustees of the Great Falls Public Schools was held at the District Offices Building, 1100 4<sup>th</sup> Street South, on the 21<sup>st</sup> day of July 2025.

Chairperson Johnson reported that, per Board Policy 1420, all Board meetings are recorded and posted on the District website for one (1) year.

**ROLL CALL:** Brian Patrick took roll call.

**Trustees Present:** Gordon Johnson - Chairperson  
Kim Skornogoski – Vice-Chairperson  
Bill Bronson  
Craig Duff - Excused  
Marlee Sunchild  
Amie Thompson - Excused  
Paige Turoski

**Others Present:** Heather Hoyer, Superintendent; Brian Patrick, Director of Business Operations; Lance Boyd; Executive Director of Student Achievement; Luke Diekhans, Director of Human Resources; Jeff Williams, Director of Information Technology; and Stephanie Becker, Director of the Great Falls Public Schools Foundation. Also present was Tom Cubbage, Great Falls Education Association President.

At 5:30 pm, Chairperson Johnson called to order the Regular Meeting of the Board of Trustees and asked everyone to join in the Pledge of Allegiance.

**ADOPT AGENDA**

Motion – Paige Turoski, Seconded – Kim Skornogoski, passed unanimously to adopt the agenda as presented.

**APPROVE CONSENT AGENDA**

Motion – Kim Skornogoski, Seconded – Paige Turoski, passed unanimously to approve the Consent Agenda as presented with special thanks to Malmstrom Air Force Base for their donation.

**A. Minutes of the June 23, 2025, Regular Board Meeting** – The Board approved the minutes of the June 23, 2025, Regular Board Meeting as presented.

**B. Personnel Actions** – The Board approved the Personnel Actions as presented.

1 **C. Good Apple Awards** - The Board approved the nominations of Good Apple Awards for  
2 Justin Ziessler, Administrative Assistant at the District Offices and Sanna Beerman,  
3 Occupational Therapist at Paris Gibson Education Center.  
4

5 **D. Montana School Bus Driver's Certificates – OPI TR-35's** – The Board approved  
6 the Montana Bus Drivers' Certificates – OPI TR-35's for the individuals listed in the  
7 agenda.  
8

9 **E. Centerville Public Schools Bus Stop Request Within the Great Falls Public**  
10 **School Boundaries** – The Board approved the request for Centerville Public Schools  
11 to enter the District with two bus routes, allowing one to stop within the Great Falls  
12 Public School District boundaries for the 2025-2026 school year.  
13

14 **F. Belt Public School District Bus Stop Request Within Great Falls Public School**  
15 **District Boundaries** – The Board approved the request to allow Belt Public Schools to  
16 enter the District with a route to pick up students at the Foothills Ranch subdivision  
17 within Great Falls Public School District boundaries for the 2025-2026 school year.  
18

19 **G. Sun River Valley District Bus Stop Request Within the Great Falls Public**  
20 **School District Boundaries** – The Board approved the request to allow Sun River  
21 School District a bus stop within the Great Falls Public School District boundaries for the  
22 2025-2026 school year.  
23

24 **H. Vaughn School District Bus Stop Request Within the Great Falls Public School**  
25 **District Boundaries** – The Board approved the request to allow Vaughn School District  
26 bus stops within the Great Falls Public School District boundaries for the 2025-2026  
27 school year.  
28

29 **I. Donation of Flat Screen Monitors and Keyboards from Malmstrom Air Force**  
30 **Base (MAFB)** - The Board approved the donation of sixty (60) flat screen monitors and  
31 twenty-five (25) keyboards from Malmstrom Air Force Base (MAFB) with thanks.  
32

## 33 **COMMUNICATION**

34

35 **A. Great Falls Public Schools (GFPS) Foundation Report** –  
36 Great Falls Public Schools Foundation Director, Stephanie Becker, introduced the  
37 Foundation's Executive Committee members, Foundation Board member transitions,  
38 organizational restructure, and highlighted the pillars of the foundation: Student and  
39 Teacher Recognition, Building Enhancements, Scholarships, Grants, and Food  
40 Pantries. The Truck Raffle, which raised significant funds last year, continues to be the  
41 major fundraiser, with active student participation.  
42 Immediate Past Chairperson, Joanie Agamenoni, recognized Amber Lloyd, Science  
43 teacher at Great Falls High School and Jessica Douglas, Librarian at Morningside  
44 CORE Elementary School as the recipients of the Burlington Northern Santa Fe Railway  
45 Teachers of the Year Award. She stated that the *Gold Star Award* Program donations  
46 more than doubled over the previous year thanks to the increased promotion and  
47 coordination with schools. Joanie spoke about facilitating donor contributions through  
48 scholarships. The Foundation manages over one hundred fifty scholarships (150) and  
49 organizes a combined Scholarship Celebration Night for all three high schools, bringing

1 donors, students and parents together. The Foundation awarded over \$370,000 to  
2 eighty-nine (89) graduating seniors. She stated that nine (9) new scholarships were  
3 added this year including new trades and nursing offerings. Twenty (20) \$1,000 Heisey  
4 Scholarships were awarded to teachers for continuing education.

5 Stephanie Becker stated that twenty-eight (28) annual grants were awarded during the  
6 2024-2025 school year. These included twenty (20) Learning Enhancement, six (6)  
7 Community Collaboration, and two (2) Immersive Professional Learning grants. She  
8 also stated that seventy-five (75) mini grants were awarded during the 2024-2025  
9 school year, which included twelve (12) Field Trip/ Expert Led grants, Nine (9)  
10 Professional Enhancement grants, and fifty-four (54) Classroom Enrichment grants.

11 Emily Morrison, Treasurer, reported on a clean annual audit. She stated that they hold  
12 annual meetings with investment advisors and that she reviews financial statements  
13 and check registers monthly. Their Board can review the 990 before it is filed.

14 Jamie Marshall, Board Chairperson, discussed third-party fundraising partnerships and  
15 building enhancement projects that have been completed and those which are still in  
16 process, including playgrounds, libraries, and the C.M. Russell High School Auditorium.  
17 She also reviewed their Strategic Plan for 2025-2028 to enhance organizational  
18 development and capacity, strengthen core relationships and community partnerships,  
19 and deepen their impact.

20  
21 Chairperson Johnson thanked Stephanie and the Foundation Board members for their  
22 hard work and dedication to helping teachers and students achieve their goals and  
23 follow their dreams.

## 24 25 **B. Superintendent Report –**

26 Superintendent Hoyer updated the Board on summer projects which are underway  
27 throughout the District. These projects include a kitchen remodel at Lincoln Elementary  
28 School; a Coffee Shop Remodel at C.M. Russell High School; and recarpeting at Chief  
29 Joseph Elementary School.

30 The first evaluation of the Morningside CORE Elementary School was completed by the  
31 Board of Public Education and all ratings were “Meets Standards” or higher.

32 Superintendent Hoyer reviewed the evaluation and congratulated Executive Director  
33 Jackie Mainwaring, Curriculum Director Rachel Cutler, and the University of Montana  
34 Western Leadership team for their work.

35 Superintendent Hoyer invited everyone to join in the annual *Stuff the Bus* campaign  
36 event scheduled for August 7, 2025, from 8:30 A.M. – 6:00 P.M. at both Walmart  
37 locations and Target.

38 Superintendent Hoyer stated that the District has identified three (3) main goals within  
39 the District Strategic Plan. One under Student Achievement, one under Healthy, Safe,  
40 and Secure Schools and one under Stewardship and Accountability. She reviewed each  
41 goal and the applicable action steps on how the District plans to successfully achieve  
42 them.

43 Superintendent Hoyer presented correlation data on students with F’s and greater than  
44 twenty (20) absences in Elementary and Middle Schools and greater than ten (10)  
45 absences in High Schools. She stated that the District will need to brainstorm recovery  
46 options and ways to address this issue.

47 Superintendent Hoyer presented initial Summer School data. Elementary Jumpstart was  
48 funded by the State and 130 students attended the four-week program. Grades 4-8

were a weak area where funding, transportation and conflicting schedules are barriers for student attendance. One hundred sixty-three (163) high school students earned two hundred seventy-one (271) half credits through credit recovery.

#### C. Audience Communication – None

### ACTION ITEMS

#### A. Transfer of Budgeted Funds – Elementary General Fund Budget (101) to the Elementary Compensated Absences Fund Budget (121) and High School General Fund Budget (201) to the High School Compensated Absence Fund Budget (221)

– Director of Business Operations, Brian Patrick, explained this is an annual transfer for the purpose of financing the accumulated sick leave and vacation pay that a non-teaching or administrative school district employee is entitled to upon termination of employment. The transfer is limited to 30% of the sick and vacation leave payout for non-teaching and administrative employees.

Motion – Bill Bronson, Seconded – Paige Turoski, passed unanimously to approve the transfer of \$172,250.00 from the Elementary General Fund (101) to the Elementary Compensated Absences Fund Budget (121) and \$121,000.00 from the High School General Fund Budget (201) to the High School Compensated Absences Fund (221) as presented.

**B. 2025-2026 Student Handbook** – Executive Director of Student Achievement, Lance Boyd reviewed the changes to the student handbook, which were driven by recent policy changes. He highlighted key areas of changes as well as a typographical error that is being rectified.

Trustee Skornogoski thanked Lance Boyd and his team for their work.

Motion – Kim Skornogoski, Seconded – Paige Turoski, passed unanimously to approve the 2025-2026 Student Handbook as presented.

**C. Professional Development Plan for 2025-2026** - Curriculum Coordinators, Beckie Frisbee and Rachel Cutler, explained that each year teachers are required to complete eighteen (18) hours of Pupil Instruction Related (PIR) Professional Development (PD). Teachers may complete their hours on the designated days throughout the school year or outside of their regularly scheduled workday in the summer and/or in the evenings. The PIR Steering Committee met frequently during the 2024-2025 school year and adjustments were made to ensure that PIR proposals/courses included elements of adult learning theory, collaboration, reflection, and direction application to both the Great Falls Public Schools Strategic Plan and Profile of a Learner. She reviewed the PIR offerings and explained that there are ninety (90) PIR options for teachers. Mrs. Frisbee reported that the PIR budget is supported through Student Services, Indian Education, and the majority of budget comes from the Curriculum Department. The total budget for the 2025-2026 year is \$25,137.

1 Motion – Paige Turoski, Seconded – Bill Bronson, passed unanimously to approve the  
2 Professional Development Plan for the 2025-2026 school year as presented.

3  
4 **D. Request to Access Protested Taxes** –Chairperson Johnson stated that it has been  
5 requested that this item been postponed until a future Board meeting.

6  
7 Motion – Bill Bronson, Seconded – Paige Turoski, passed unanimously to postpone the  
8 request to Access Protested Taxes until a future Board meeting as requested.

9  
10 **E. Collective Bargaining Agreement (CBA) Between Board of Trustees of School**  
11 **District No. 1 and A and Great Falls Education Association (GFEA)** – Director of  
12 Human Resources, Luke Diekhans, reported that the CBA for this union group of  
13 teachers expired on June 30, 2025. Negotiations began in January and utilized  
14 traditional bargaining. The District and the Union have come to a tentative agreement  
15 pending Board approval. He reviewed, in detail, the proposed language changes, salary  
16 changes, and recommendations. Luke stated that it is felt that the changes and  
17 additions support the District's efforts to provide high quality working conditions for its  
18 employees and meets the qualifications of the Student and Teacher Advancement for  
19 Results and Success (STARS) Act. He also stated that the estimates are based on  
20 current Full Time Equivalency (FTE) and do not include related payroll costs such as  
21 Federal Insurance Contributions Act (FICA), Worker's Compensation Insurance,  
22 Unemployment Insurance, and Teacher's Retirement.

23  
24 Motion – Paige Turoski, Seconded – Bill Bronson, passed unanimously to approve the  
25 two-year 2025-2027 Collective Bargaining Agreement with the Great Falls Education  
26 Association as presented.

27  
28 **F. Collective Bargaining Agreement (CBA) Between Great Falls Technology**  
29 **Association, Montana Federation of Public Employees (MFPE), and Great Falls**  
30 **Public School (GFPS), with Retroactive Pay to July 1, 2025** - Director of Human  
31 Resources, Luke Diekhans, stated that the Collective Bargaining Agreement for this  
32 group was reopened on April 25, 2025, with mutual agreement of the District and the  
33 Union. The District and the Union have come to a tentative agreement pending Board  
34 approval. Luke stated that technology is a vital component to running the District and  
35 the need to attract and retain quality employees is paramount. He reviewed the  
36 language changes in the contract and stated that the proposed \$1.03 per hour increase  
37 for all Technology Supported Technicians and Technology Core Technicians will result  
38 in a base salary budget for this group of \$570,460 for the 2025-2026 school year, which  
39 is an increase of \$23,566. This is within the 2025-26 budget allotted for salaries. The  
40 proposed \$1.00 increase for the 2026-2027 school year is estimated to cost  
41 approximately \$22,880.

42  
43 Motion – Paige Turoski, Seconded – Bill Bronson, passed unanimously to ratify the two-  
44 year (2025-26 and 2026-27) Collective Bargaining Agreement between the Great Falls  
45 Technology Association, Montana Federation of Public Employees (MFPE), and Great  
46 Falls Public Schools as presented.

1 **G. Collective Bargaining Agreement Between Local Union 400 of the International**  
2 **Union of Operating Engineers, AFL-CIO, and Great Falls Public Schools** – Director  
3 of Human Resources, Luke Diekhans, stated that the Collective Bargaining Agreement  
4 for this group expired on June 30, 2025. The District bargained with the group  
5 throughout the spring and completed negotiations in July. He reviewed the proposed  
6 language changes, salary changes, and recommendations of the CBA included in the  
7 agenda. He reported that a 4% salary increase for the 2025-2026 school year is an  
8 approximate salary budget of \$4,125,980, an increase of \$158,692 over the previous  
9 year and the 3% increase for the 2026-2027 school year is an approximate salary  
10 budget of \$4,249,759, an increase of \$123,780.

11  
12 Motion – Kim Skornogoski, Seconded – Marlee Sunchild, passed unanimously to  
13 approve the two-year Collective Bargaining Agreement with Local Union 400 of the  
14 International Union of Operating Engineers, AFL-CIO and Great Falls Public School for  
15 the 2025-2026 and 2026-2027 school year as presented.

16  
17 **H. 2025-2026 Great Falls Public Schools Teacher Retirement System (TRS) /**  
18 **Public Employee Retirement System (PERS) Administrators and Supervisors**  
19 **Compensation** - Director of Human Resources, Luke Diekhans, stated that the 2025-  
20 2026 Administrator and Supervisor Compensation Budget unit is comprised of 47  
21 employees who are critical to the mission of the District. They set the climate,  
22 implement the Board's goals, provide instructional leadership, and maintain the safety  
23 and discipline that allow Great Falls Public Schools to continually perform at high levels.  
24 A 4% increase in base salaries will result in an approximate salary budget for this group  
25 of \$5,379,310 for 2025-2026. The District will be adding a flat \$500 payment to the  
26 Administrators' 1% 403b contribution, at the additional cost of \$23,500 per year. He also  
27 stated that all additional discretionary days from ESSER have been removed from all  
28 administrators' benefits as these were only available because of the additional funding.

29  
30 Motion – Paige Turoski, Seconded – Bill Bronson, passed unanimously to approve the  
31 Great Falls Public Schools Administrators and Supervisors Compensation for 2025-  
32 2026 as presented.

33  
34 **I. Electronic Vote on Montana School Boards Association (MTSBA) Business** –  
35 Chairperson Johnson explained that the MTSBA annual meeting is typically held in  
36 June where the membership votes on the items that require a vote of the membership.  
37 This year's annual meeting was cancelled due to lack of meeting quorum requirements  
38 to conduct business of the association.

39  
40 Motion – Bill Bronson, Seconded – Paige Turoski, passed unanimously to approve the  
41 items discussed in the agenda: MTSBA's Principles & Guidelines, Foundational  
42 Elements of MTSBA's Organizations DNA, Fiscal Year 2027 Dues Revenue Estimate,  
43 Nominations of Rick Cummings as MTSBA President-Elect and Jennifer Hoffman as  
44 MTSBA Vice-President. The results will be sent to the MTSBA.

45  
46  
47 **ACTION: OTHER**  
48

1 There were no items extracted from the Consent Agenda to discuss.

## 2 3 4 **REPORTS, DISCUSSION, AND POLICIES**

5  
6 **A. First Reading of Revised Board Policies 2158 – *Family Engagement*; 3122 –**  
7 ***Attendance Policy*; and 3600 – *Student Records*** - Superintendent Hoyer reviewed  
8 the recommended changes for Board Policies 2158, 3122, and 3600. She stated that if  
9 anyone has questions or concerns about these policies to contact her before the next  
10 scheduled Board meeting.

## 11 12 **B. Discussion, Committee Reports, and Comments –**

13 Trustees Turoski, Sunchild, Skornogoski, and Bronson thanked everyone that  
14 participated in negotiations. They also thanked the Great Falls Public School  
15 Foundation for their presentation.

16 Trustee Turoski congratulated Morningside CORE Elementary School on their  
17 successful evaluation.

18 Trustee Skornogoski invited everyone to sign up for the *Stuff the Bus or Unstuff the Bus*  
19 event.

20 Trustee Bronson stated that he has seen and heard a lot of negative comments  
21 regarding the MAST student evaluation process. He said that the District needs to keep  
22 an eye on this and possibly determine a different evaluation process.

23 Chairperson Johnson stated that he was able to attend a *Fiddler on the Roof*  
24 performance and could not help thinking that the performers were former Great Falls  
25 Public Schools students that took part in our fine arts programs.

## 26 27 28 **UPCOMING EVENTS**


29  
30 Chairperson Johnson said the next Regular Board Meetings are scheduled for Monday,  
31 August 11, 2025, and Monday, August 25, 2025.

## 32 33 34 **ACTION TO ADJOURN**

35  
36 Chairperson Johnson adjourned the Regular Meeting of the Board of Trustees at 7:08  
37 p.m.

38  
39  
40  
41  
42 \_\_\_\_\_  
Gordon Johnson, Chairperson

43  
44 \_\_\_\_\_  
Brian Patrick, Clerk

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Consent

AGENDA ITEM NUMBER: V. B.

CABINET MEMBER: Luke Diekhans

### TOPIC

Personnel Actions

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

As per [MCA 20-3-324](#) – *Powers and Duties* – the trustees of each district shall employ or dismiss...personnel considered necessary to carry out the various services of the district.

### DISCUSSION

See attached Personnel Action Report to the Board of Trustees.

### FISCAL IMPLICATIONS

Noted on report.

### RECOMMENDATION

The District Board is requested to employ, dismiss, or accept the resignations, of those noted on the Personnel Action Report.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Human Resources Luke Diekhans at (406) 268-6010.

[Return to Agenda](#)

## New Employee

### Position: TEACHER

Name: BRUGMAN, KATRINA	Pay: Salary	Rate: \$33.16	Hrs: 7.50	DAC:DISTRICT WIDE
Position: ELEMENTARY MUSIC TEACHER		Amount: \$46,500.00		Effective Date: 08/25/2025
Name: SIMCOE, JASON	Pay: Salary	Rate: \$33.16	Hrs: 7.50	DAC:SUNNYSIDE ELEMENTARY
Position: KINDERGARTEN TEACHER		Amount: \$46,500.00		Effective Date: 08/25/2025
Name: BUDAY, KC LANE	Pay: Salary	Rate: \$33.16	Hrs: 7.50	DAC:GREAT FALLS HIGH SCHOOL
Position: HEALTH ENHANCEMENT TEACHER (OYO) (06/05/2		Amount: \$46,500.00		Effective Date: 08/25/2025
Name: GOUCHENOUR, MERRISAH	Pay: Salary	Rate: \$33.16	Hrs: 7.50	DAC:GREAT FALLS HIGH SCHOOL
Position: ENGLISH TEACHER		Amount: \$46,500.00		Effective Date: 08/25/2025
Name: MORONEY, ERIC	Pay: Salary	Rate: \$33.16	Hrs: 7.50	DAC:GIANT SPRINGS ELEMENTARY
Position: KINDERGARTEN TEACHER		Amount: \$46,500.00		Effective Date: 08/25/2025

### Position: SUPPLEMENTAL

Name: STEWART, FLOYD J	Pay: Salary	Rate: \$25.00	Hrs: 1.40	DAC:C M RUSSELL HIGH SCHOOL
Position: FOOTBALL ASST 9TH COACH		Amount: \$2,583.00		Effective Date: 08/15/2025
Name: KOHUT, AMANDA	Pay: Hourly	Rate: \$57.78	Hrs: 1.00	DAC:DISTRICT OFFICES
Position: TECH INTEGRA COACH-CURR (EXTRA DUTY) (08/		Amount: \$924.48		Effective Date: 08/01/2025
Name: QUEIROZ GAMA, VALERIO	Pay: Salary	Rate: \$19.50	Hrs: 2.91	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL ASST COACH		Amount: \$3,691.00		Effective Date: 08/15/2025
Name: SUNWALL, KATHERINE ANN	Pay: Salary	Rate: \$19.50	Hrs: 0.39	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL ASST COACH		Amount: \$500.00		Effective Date: 08/15/2025
Name: KILIAN, DAVID M	Pay: Salary	Rate: \$25.00	Hrs: 3.14	DAC:GREAT FALLS HIGH SCHOOL
Position: CROSS COUNTRY HEAD COACH		Amount: \$4,241.00		Effective Date: 08/15/2025
Name: BAUMANN, KAMREE MAE	Pay: Salary	Rate: \$25.00	Hrs: 1.09	DAC:GREAT FALLS HIGH SCHOOL
Position: CROSS COUNTRY ASST COACH		Amount: \$1,476.00		Effective Date: 08/15/2025
Name: GRAY, MASON ELIZABETH	Pay: Salary	Rate: \$25.00	Hrs: 1.09	DAC:GREAT FALLS HIGH SCHOOL
Position: CROSS COUNTRY ASST COACH		Amount: \$1,476.00		Effective Date: 08/15/2025
Name: MILLS, IRINA E	Pay: Salary	Rate: \$25.03	Hrs: 0.07	DAC:GREAT FALLS HIGH SCHOOL
Position: CROSS COUNTRY ASST COACH		Amount: \$100.00		Effective Date: 08/15/2025
Name: BOSTIC, RANDALL A	Pay: Salary	Rate: \$19.50	Hrs: 2.71	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL ASST COACH		Amount: \$3,441.00		Effective Date: 08/15/2025
Name: GILLESPIE, PATRICIA HELEN	Pay: Hourly	Rate: \$10.55	Hrs: 0.00	DAC:DISTRICT WIDE
Position: SUB TEACHER AIDE		Amount: \$0.00		Effective Date: 08/27/2025
Name: THOMSON, SARAH LYNN	Pay: Salary	Rate: \$19.50	Hrs: 2.91	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL ASST COACH		Amount: \$3,691.00		Effective Date: 08/15/2025
Name: YOUNGERS, JESSICA LYNN	Pay: Salary	Rate: \$20.00	Hrs: 1.31	DAC:DISTRICT OFFICES
Position: FOOD SERVICE PREMIUM PAY		Amount: \$6,675.00		Effective Date: 07/01/2025
Name: MCADAM, JUDAH PEREZ	Pay: Salary	Rate: \$19.50	Hrs: 2.29	DAC:GREAT FALLS HIGH SCHOOL
Position: SOCCER BOYS ASST COACH		Amount: \$2,452.00		Effective Date: 08/15/2025
Name: FOWELL, ERIC LAMONT	Pay: Salary	Rate: \$19.50	Hrs: 4.05	DAC:GREAT FALLS HIGH SCHOOL
Position: SOCCER GIRLS HEAD COACH		Amount: \$4,341.00		Effective Date: 08/15/2025
Name: KEGEL, SARA CATHERINE	Pay: Salary	Rate: \$19.50	Hrs: 0.19	DAC:GREAT FALLS HIGH SCHOOL
Position: SOCCER GIRLS ASST COACH		Amount: \$200.00		Effective Date: 08/15/2025
Name: ANDERSON, TESLYNN ALISSA	Pay: Salary	Rate: \$25.00	Hrs: 2.00	DAC:GREAT FALLS HIGH SCHOOL
Position: SOCCER GIRLS ASST COACH		Amount: \$2,952.00		Effective Date: 08/15/2025
Name: ROWE, JUDI	Pay: Salary	Rate: \$25.00	Hrs: 4.29	DAC:GREAT FALLS HIGH SCHOOL
Position: HEAD TRAINER		Amount: \$20,706.00		Effective Date: 08/15/2025
Name: KILIAN, NICOLE MARIE	Pay: Salary	Rate: \$19.50	Hrs: 4.34	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL HEAD COACH		Amount: \$5,501.00		Effective Date: 08/15/2025
Name: ROULLIER, MELISSA M	Pay: Salary	Rate: \$25.00	Hrs: 2.14	DAC:GREAT FALLS HIGH SCHOOL
Position: VOLLEYBALL ASST COACH		Amount: \$3,691.00		Effective Date: 08/15/2025
Name: KRAHE, TYSON ANTHONY	Pay: Salary	Rate: \$25.00	Hrs: 1.33	DAC:GREAT FALLS HIGH SCHOOL
Position: FOOTBALL ASST COACH		Amount: \$2,460.00		Effective Date: 08/15/2025
Name: OLSON, LANCE A JR.	Pay: Salary	Rate: \$25.00	Hrs: 4.06	DAC:GREAT FALLS HIGH SCHOOL
Position: GOLF COACH		Amount: \$4,060.00		Effective Date: 08/15/2025
Name: OLSON, TRENTON ALLEN	Pay: Salary	Rate: \$19.50	Hrs: 2.63	DAC:GREAT FALLS HIGH SCHOOL
Position: GOLF COACH		Amount: \$1,846.00		Effective Date: 08/15/2025

**Personnel Action Report to the Board of Trustees  
Great Falls Public Schools**

Name: GETTEN, CHAD A Position: INTRAMURAL DIRECTOR	Pay: Salary	Rate: \$25.00 Amount: \$2,583.00	Hrs: 0.55	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: GREALISH, TRAVIS JOHN Position: SOCCER BOYS HEAD COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,341.00	Hrs: 4.05	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: STOVERUD, ERIC NATHAN Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$5,379.00	Hrs: 2.91	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: ASHBY, DUSTIN JAMES Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$2,606.00	Hrs: 1.91	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: SARGENT, JADEN K C Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$2,460.00	Hrs: 1.80	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: TCHIDA, CODA P Position: FOOTBALL HEAD COACH	Pay: Salary	Rate: \$25.00 Amount: \$7,636.00	Hrs: 4.13	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: RINGLER, ZACKERY Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$5,145.00	Hrs: 2.78	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: PATTERSON, TIMOTHY JAMES Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$4,911.00	Hrs: 2.65	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: LEGG, JEFFREY KEITH Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$2,583.00	Hrs: 1.40	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: MADSEN, RYLIE LAUREN Position: GOLF COACH	Pay: Salary	Rate: \$19.50 Amount: \$3,876.00	Hrs: 5.52	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/14/2025
Name: ANDERSON, RYAN Position: INTRAMURAL DIRECTOR	Pay: Salary	Rate: \$25.00 Amount: \$2,583.00	Hrs: 0.55	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/25/2025
Name: KIMMET, JOLYN MARIE Position: CROSS COUNTRY HEAD COACH	Pay: Salary	Rate: \$25.00 Amount: \$4,548.00	Hrs: 3.37	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: HAFFNER, DUSTIN CODY Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,911.00	Hrs: 3.60	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: PEPION, SHAD DALE Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,911.00	Hrs: 3.60	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: FAUQUE, HATTIE Position: VOLLEYBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$3,691.00	Hrs: 2.14	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: SMITH, DAVID SHANNON Position: FOOTBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,911.00	Hrs: 3.60	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/15/2025
Name: ALLEN, MARY ELSIE Position: VOLLEYBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$3,876.00	Hrs: 3.06	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: GRUBB, NICOLE LYNN Position: VOLLEYBALL ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$2,460.00	Hrs: 1.94	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: PRESTON, MICHELLE Position: VOLLEYBALL ASST COACH	Pay: Salary	Rate: \$25.00 Amount: \$4,245.00	Hrs: 2.46	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: CLARKE, BRIAN M Position: SOCCER BOYS HEAD COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,135.00	Hrs: 3.86	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: APPLE, TYELOR DAMIAN Position: SOCCER GIRLS HEAD COACH	Pay: Salary	Rate: \$19.50 Amount: \$4,135.00	Hrs: 3.86	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: APPLE, ALEXANDER JAMES Position: SOCCER GIRLS ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$2,952.00	Hrs: 2.75	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: KEGEL, SARA CATHERINE Position: SOCCER GIRLS ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$200.00	Hrs: 0.19	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: KEGEL, SARA CATHERINE Position: SOCCER BOYS ASST COACH	Pay: Salary	Rate: \$19.50 Amount: \$200.00	Hrs: 0.19	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: O'CONNELL, JENNIFER MARIE Position: LIBRARY COOR (06/05/2026)	Pay: Salary	Rate: \$22.00 Amount: \$2,105.00	Hrs: 0.51	DAC:LINCOLN ELEMENTARY Effective Date: 08/25/2025
Name: PETERSON, MICHELLE L Position: ELEMENTARY HEALTH ENHANCEMENT COOR (06	Pay: Salary	Rate: \$22.00 Amount: \$1,052.00	Hrs: 0.26	DAC:MORNINGSIDE ELEMENTARY Effective Date: 08/25/2025
Name: NORRIS, KELLY LAVERNE Position: ELEMENTARY HEALTH ENHANCEMENT COOR (06	Pay: Salary	Rate: \$22.00 Amount: \$1,052.00	Hrs: 0.26	DAC:GIANT SPRINGS ELEMENTARY Effective Date: 08/25/2025
Name: FRESHLY, DANA MARIE Position: ELEMENTARY COUNSELOR COOR (06/05/2026)	Pay: Salary	Rate: \$22.00 Amount: \$2,105.00	Hrs: 0.51	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/25/2025

Name: FRESHLY, DANA MARIE Position: SECONDARY COUNSELOR COOR (06/05/2026)	Pay: Salary Amount: \$2,105.00	Rate: \$22.00 Amount: \$2,105.00	Hrs: 0.51	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 08/25/2025
Name: CUTLER, RACHEL LEIGH Position: ADVISORY COMMITTEE CHAIR (06/30/2026)	Pay: Salary Amount: \$4,500.00	Rate: \$20.00 Amount: \$4,500.00	Hrs: 0.88	DAC:DISTRICT OFFICES Effective Date: 07/01/2025
Name: HOPKINS, BRIDGIT M Position: STUDENT SERVICES SPEC (EXTRA DUTY) (08/22)	Pay: Hourly Amount: \$6,623.94	Rate: \$58.88 Amount: \$6,623.94	Hrs: 2.96	DAC:EAST MIDDLE SCHOOL Effective Date: 07/01/2025
Name: WILSON, ANTHONY JOHN Position: FOOTBALL HEAD COACH	Pay: Salary Amount: \$6,842.00	Rate: \$25.00 Amount: \$6,842.00	Hrs: 3.70	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: FORSTER, RICHARD ANTHONY Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$5,279.00	Rate: \$19.50 Amount: \$5,279.00	Hrs: 3.87	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: SWANSON, KEVIN JOSEPH JR Position: FOOTBALL ASST 9TH COACH	Pay: Salary Amount: \$2,460.00	Rate: \$25.00 Amount: \$2,460.00	Hrs: 1.33	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: NAGENGAST, ANDREW RICHARD Position: FOOTBALL ASST 9TH COACH	Pay: Salary Amount: \$2,706.00	Rate: \$25.00 Amount: \$2,706.00	Hrs: 1.46	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: DE BRUYCKER, MELISSA MARIE Position: STUDENT SERVICES SPEC (EXTRA DUTY) (08/22)	Pay: Hourly Amount: \$9,059.66	Rate: \$56.67 Amount: \$9,059.66	Hrs: 2.96	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 07/01/2025
Name: DE BRUYCKER, MELISSA MARIE Position: STUDENT SERVICES SPEC (EXTRA DUTY) (06/30)	Pay: Hourly Amount: \$6,403.71	Rate: \$56.67 Amount: \$6,403.71	Hrs: 0.50	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/26/2025
Name: WOODS, DANIELLE NICOLE Position: VOLLEYBALL HEAD COACH	Pay: Salary Amount: \$5,751.00	Rate: \$19.50 Amount: \$5,751.00	Hrs: 4.54	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: LACASSE, JOSEPH NEIL RYAN Position: SOCCER BOYS ASST COACH	Pay: Salary Amount: \$2,952.00	Rate: \$19.50 Amount: \$2,952.00	Hrs: 2.75	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: HAGEN, ARIC Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$5,279.00	Rate: \$25.00 Amount: \$5,279.00	Hrs: 2.85	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: CAMACHO, DUSTYN DAVID SANTOS Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$800.00	Rate: \$19.50 Amount: \$800.00	Hrs: 0.59	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: SCHULTZ, NATHAN W Position: FOOTBALL ASST 9TH COACH	Pay: Salary Amount: \$2,460.00	Rate: \$19.50 Amount: \$2,460.00	Hrs: 1.80	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: GREENWELL, BRIAN Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$5,513.00	Rate: \$25.00 Amount: \$5,513.00	Hrs: 2.98	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: CUCHINE, BRYCE PATRICK Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$4,811.00	Rate: \$25.00 Amount: \$4,811.00	Hrs: 2.60	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: ANDERSON, RYAN Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$4,577.00	Rate: \$25.00 Amount: \$4,577.00	Hrs: 2.47	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: DONESTER, DON MICHAEL JR Position: FOOTBALL ASST 9TH COACH	Pay: Salary Amount: \$2,583.00	Rate: \$19.50 Amount: \$2,583.00	Hrs: 1.89	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: LIETZ, DAVID Position: FOOTBALL ASST 9TH COACH	Pay: Salary Amount: \$2,583.00	Rate: \$25.00 Amount: \$2,583.00	Hrs: 1.40	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: SCHULTE, CONNOR PATRICK Position: FOOTBALL ASST COACH	Pay: Salary Amount: \$4,577.00	Rate: \$25.00 Amount: \$4,577.00	Hrs: 2.47	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: ZIESSLER, JUSTIN M Position: UNITED WAY COORDINATOR (01/30/2026)	Pay: Hourly Amount: \$1,200.20	Rate: \$19.50 Amount: \$1,200.20	Hrs: 0.50	DAC:DISTRICT OFFICES Effective Date: 08/01/2025
Name: FRISBEE, REBECCA Position: PROGRAM ASST PREMIUM PAY VIRTUAL ACAD (0	Pay: Salary Amount: \$2,500.00	Rate: \$20.00 Amount: \$2,500.00	Hrs: 0.49	DAC:DISTRICT OFFICES Effective Date: 07/01/2025
Name: SENGHER, DERIK Position: DR ED TEACHER/DRIVING (07/23/2025)	Pay: Salary Amount: \$5,504.25	Rate: \$30.75 Amount: \$5,504.25	Hrs: 6.63	DAC:PARIS GIBSON EDUCATION CENT Effective Date: 06/16/2025
Name: BRADY, BRANCH BRYAN Position: CROSS COUNTRY ASST COACH	Pay: Salary Amount: \$3,248.00	Rate: \$19.49 Amount: \$3,248.00	Hrs: 3.33	DAC:C M RUSSELL HIGH SCHOOL Effective Date: 08/15/2025
Name: CONRAD, KIRSTEN Position: RESOURCE 2/3 ASSO (EXTRA DUTY) (06/30/2026)	Pay: Hourly Amount: \$6,653.44	Rate: \$58.88 Amount: \$6,653.44	Hrs: 0.50	DAC:DISTRICT WIDE Effective Date: 08/25/2025
Name: LAMBERT, JENNIFER LYNE Position: RESOURCE 3 ASSO (EXTRA DUTY) (08/22/2025)	Pay: Hourly Amount: \$8,880.61	Rate: \$55.55 Amount: \$8,880.61	Hrs: 2.96	DAC:CHIEF JOSEPH ELEMENTARY Effective Date: 07/01/2025
Name: STORDAHL, CHERIE Position: STUDENT SERVICES SPEC (EXTRA DUTY) (08/22)	Pay: Hourly Amount: \$6,623.94	Rate: \$58.88 Amount: \$6,623.94	Hrs: 2.96	DAC:GREAT FALLS HIGH SCHOOL Effective Date: 07/01/2025
Name: CONRAD, KIRSTEN Position: RESOURCE 2/3 ASSO (EXTRA DUTY) (08/22/2025)	Pay: Hourly Amount: \$9,412.97	Rate: \$58.88 Amount: \$9,412.97	Hrs: 2.96	DAC:DISTRICT WIDE Effective Date: 07/01/2025

Name: HOPKINS, BRIDGIT M	Pay: Hourly	Rate: \$58.88	Hrs: 0.50	DAC:EAST MIDDLE SCHOOL
Position: STUDENT SERVICES SPEC (EXTRA DUTY) (06/30)		Amount: \$6,653.44		Effective Date: 08/25/2025
Name: HUSCHER, JACINDA MARIE	Pay: Hourly	Rate: \$58.88	Hrs: 0.50	DAC:DISTRICT WIDE
Position: RESOURCE 1 ASSO (EXTRA DUTY) (06/30/2026)		Amount: \$6,653.44		Effective Date: 08/25/2025
Name: LAMBERT, JENNIFER LYNE	Pay: Hourly	Rate: \$55.55	Hrs: 0.50	DAC:CHIEF JOSEPH ELEMENTARY
Position: RESOURCE 3 ASSO (EXTRA DUTY) (06/30/2026)		Amount: \$6,277.15		Effective Date: 08/25/2025
Name: STORDAHL, CHERIE	Pay: Hourly	Rate: \$58.88	Hrs: 0.50	DAC:GREAT FALLS HIGH SCHOOL
Position: STUDENT SERVICES SPEC (EXTRA DUTY) (06/30)		Amount: \$6,653.44		Effective Date: 08/25/2025
Name: HUSCHER, JACINDA MARIE	Pay: Hourly	Rate: \$58.88	Hrs: 2.96	DAC:DISTRICT WIDE
Position: RESOURCE 1 ASSO (EXTRA DUTY) (08/22/2025)		Amount: \$9,412.97		Effective Date: 07/01/2025

**Position: ENGINEERS**

Name: LE MASTER, JESS A	Pay: Hourly	Rate: \$18.64	Hrs: 8.00	DAC:BUILDINGS & GROUNDS
Position: GROUNDSMAN		Amount: \$35,043.20		Effective Date: 07/28/2025

**Position: FOOD SERVICE**

Name: WILSON-ROBEL, LINNEA ANN	Pay: Hourly	Rate: \$15.22	Hrs: 8.00	DAC:PARIS GIBSON EDUCATION CENT
Position: COOK		Amount: \$23,499.68		Effective Date: 08/20/2025
Name: FOX, SHANNON LYNN	Pay: Hourly	Rate: \$13.44	Hrs: 5.00	DAC:WEST ELEMENTARY
Position: FOOD SERVICE EMPLOYEE		Amount: \$12,969.60		Effective Date: 08/20/2025
Name: BURNETT, SHERRY LOU	Pay: Hourly	Rate: \$15.22	Hrs: 8.00	DAC:C M RUSSELL HIGH SCHOOL
Position: COOK		Amount: \$23,499.68		Effective Date: 08/20/2025
Name: GEIGER, GREGG B	Pay: Hourly	Rate: \$13.44	Hrs: 4.00	DAC:C M RUSSELL HIGH SCHOOL
Position: FOOD SERVICE EMPLOYEE		Amount: \$10,375.68		Effective Date: 08/20/2025

**Position: LIBRARY/TEACHER AIDES**

Name: GRAHAM, KAYLA	Pay: Hourly	Rate: \$12.35	Hrs: 5.75	DAC:EAST MIDDLE SCHOOL
Position: CORE TEACHER AIDE		Amount: \$13,137.31		Effective Date: 08/27/2025

**Position: PARA EDUCATOR (SP ED)**

Name: MCADAM, JUDAH PEREZ	Pay: Hourly	Rate: \$16.13	Hrs: 7.50	DAC:GREAT FALLS HIGH SCHOOL
Position: TRANSITION SERVICES FACILITATOR (OYO) (06/0)		Amount: \$22,380.38		Effective Date: 08/27/2025
Name: HOLTZMANN, SARAH ELIZABETH	Pay: Hourly	Rate: \$16.13	Hrs: 7.50	DAC:LEWIS & CLARK ELEMENTARY
Position: PARA EDUCATOR (SP ED)		Amount: \$22,380.38		Effective Date: 08/27/2025

**Resignation**

**Position: TEACHER**

Name: JARRETT, MICHAEL WALTER	Pay: Salary	Rate: \$0.00	Hrs: 0.00	DAC:NORTH MIDDLE SCHOOL
Position: FINANCIAL LITERACY TEACHER (08/25/2025)		Amount: \$0.00		Effective Date: 08/25/2025
Name: QUARLES, SHANNON	Pay: Salary	Rate: \$0.00	Hrs: 0.00	DAC:EAST MIDDLE SCHOOL
Position: RESOURCE 3 TEACHER (08/25/2025)		Amount: \$0.00		Effective Date: 08/25/2025
Name: MCGREGOR, SHAYLA MAE	Pay: Salary	Rate: \$0.00	Hrs: 0.00	DAC:WEST ELEMENTARY
Position: KINDERGARTEN TEACHER (08/25/2025)		Amount: \$0.00		Effective Date: 08/25/2025

**Position: SUPPLEMENTAL**


Name: SNYDER, JAMIE LYNN	Pay: Hourly	Rate: \$10.55	Hrs: 0.00	DAC:DISTRICT WIDE
Position: SUB FOOD SERVICE (08/19/2025)		Amount: \$0.00		Effective Date: 08/19/2025
Name: BOTTI, LISA	Pay: Hourly	Rate: \$105.00	Hrs: 0.00	DAC:DISTRICT WIDE
Position: SUB TEACHER (08/27/2025)		Amount: \$0.00		Effective Date: 08/27/2025

**Position: FOOD SERVICE**

Name: CROCKER, JERSY NICOLE	Pay: Hourly	Rate: \$13.77	Hrs: 5.75	DAC:MORNINGSIDE ELEMENTARY
Position: FOOD SERVICE EMPLOYEE (08/19/2025)		Amount: \$79.18		Effective Date: 08/19/2025

**Position: PARA EDUCATOR (SP ED)**

Name: DEDMON, AMANDA MANJARY	Pay: Hourly	Rate: \$16.52	Hrs: 0.00	DAC:EARLY LEARNING FAMILY CENTE
Position: PARA EDUCATOR (SP ED) (08/27/2025)		Amount: \$0.00		Effective Date: 08/27/2025

	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Consent

**AGENDA ITEM NUMBER:** V. C.

**CABINET MEMBER:** Brian Patrick

### TOPIC

Montana School Bus Driver Certificates – OPI TR-35

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

School bus drivers are required to comply with qualifications set forth in Section [20-10-103, MCA](#), and [10.7.111 ARM](#), and file a certificate of compliance with the County Superintendent of Schools.

### DISCUSSION

The following individual meets the qualifications as a school bus driver: William Cox

### FISCAL IMPLICATIONS


None

### RECOMMENDATION

The District Board is requested to approve the Montana School Bus Driver Certificate TR-35 for the individual listed above.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skomogosi	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Consent

AGENDA ITEM NUMBER: V. D.

CABINET MEMBER: Brian Patrick

### TOPIC

Incoming Student Attendance Agreements for the 2025-2026 School Year

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

Under the provisions of [MCA 20-5-320](#) – *Attendance with Discretionary Approval* and [MCA 20-5-321](#) – *Attendance with Mandatory Approval – Tuition and Transportation*, and [Board Policy 3141](#) – *Nonresident Student Enrollment*, students from outside of the Great Falls District are requesting to attend school in Great Falls for the 2025-2026 school year.

### DISCUSSION

The following students are requesting to attend school in Great Falls for the 2025-2026 school year:

STUDENT IDENTIFIER	DISTRICT OF RESIDENCE	GRADE
051350949	Simms HS	9
730043030	Sun River Valley District	2

### FISCAL IMPLICATIONS


Tuition fees to be paid for by the District of Residence.

### RECOMMENDATION

The District Board is requested to approve the Incoming Student Attendance Agreements for the students listed above, with tuition to be paid for by the District of Residence.

For more information about this item, please contact Superintendent Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Consent

AGENDA ITEM NUMBER: V. E.

CABINET MEMBER: Brian Patrick

### TOPIC

Student Activity Accounts for June 2025

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

The authority to establish an extracurricular fund is found in [MCA 20-9-504](#) *Extracurricular Fund for Pupil Functions*. The Board of Trustees is responsible for the establishment and management of student extracurricular funds. The purpose of student extracurricular funds shall be to account for revenues and disbursements of those funds raised by students through recognized student body organizations and activities. Students shall be involved in the decision-making process related to the use of the funds.

### DISCUSSION

In this section, you will find the student activity accounts for the District. The Student Activity Fund Report will be submitted to the Board on a monthly basis for review and approval.

### FISCAL IMPLICATIONS

There are no immediate fiscal implications.

### RECOMMENDATIONS

The District Board is requested to accept the Student Activity Monthly Report for June 2025.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

**GREAT FALLS PUBLIC SCHOOLS**  
**STUDENT ACTIVITY MONTHLY REPORT**  
 June 2025

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
<b>CHIEF JOSEPH SCHOOL</b>				
Total for CHIEF JOSEPH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00
<b>GIANT SPRINGS SCHOOL</b>				
ACTIVITY MISC	\$3,516.64	\$0.00	\$0.00	\$3,516.64
Total for GIANT SPRINGS SCHOOL	\$3,516.64	\$0.00	\$0.00	\$3,516.64
<b>LINCOLN SCHOOL</b>				
ACTIVITY MISC	\$371.83	\$0.00	\$0.00	\$371.83
Total for LINCOLN SCHOOL	\$371.83	\$0.00	\$0.00	\$371.83
<b>LONGFELLOW SCHOOL</b>				
ACTIVITY MISC	\$61.11	\$0.00	\$0.00	\$61.11
Total for LONGFELLOW SCHOOL	\$61.11	\$0.00	\$0.00	\$61.11
<b>LOY SCHOOL</b>				
ACTIVITY MISC	\$2,237.23	\$0.00	\$0.00	\$2,237.23
Total for LOY SCHOOL	\$2,237.23	\$0.00	\$0.00	\$2,237.23
<b>MEADOW LARK SCHOOL</b>				
ACTIVITY MISC	\$3,499.18	\$148.77	\$0.00	\$3,647.95
Total for MEADOW LARK SCHOOL	\$3,499.18	\$148.77	\$0.00	\$3,647.95
<b>MORNINGSIDE SCHOOL</b>				
ACTIVITY MISC	\$2,742.75	\$0.00	\$0.00	\$2,742.75
Total for MORNINGSIDE SCHOOL	\$2,742.75	\$0.00	\$0.00	\$2,742.75
<b>SUNNYSIDE SCHOOL</b>				
ACTIVITY MISC	\$495.52	\$0.00	\$0.00	\$495.52
Total for SUNNYSIDE SCHOOL	\$495.52	\$0.00	\$0.00	\$495.52
<b>VALLEY VIEW SCHOOL</b>				
ACTIVITY MISC	\$471.46	\$0.00	\$0.00	\$471.46
Total for VALLEY VIEW SCHOOL	\$471.46	\$0.00	\$0.00	\$471.46
<b>WHITTIER SCHOOL</b>				
ACTIVITY MISC	\$589.36	\$39.67	\$0.00	\$629.03
Total for WHITTIER SCHOOL	\$589.36	\$39.67	\$0.00	\$629.03
<b>ELEMENTARY TOTAL</b>	<b>\$13,985.08</b>	<b>\$188.44</b>	<b>\$0.00</b>	<b>\$14,173.52</b>

**GREAT FALLS PUBLIC SCHOOLS**  
**STUDENT ACTIVITY MONTHLY REPORT**  
June 2025

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
<b>EAST MIDDLE SCHOOL</b>				
8TH GRADE CLASS	\$206.18	\$0.00	\$0.00	\$206.18
ART DEPARTMENT	\$130.02	\$0.00	\$0.00	\$130.02
ATHLETIC SCHOLARSHIPS	\$574.81	\$0.00	\$0.00	\$574.81
DYNAMOS	\$5.90	\$0.00	\$0.00	\$5.90
EMMA STRONG	\$3,593.47	\$0.00	\$0.00	\$3,593.47
FISHING CLUB	\$16.44	\$0.00	\$0.00	\$16.44
IMPACT	\$374.28	\$0.00	\$0.00	\$374.28
INSTRUMENTAL ACTIVITIES	\$1,110.87	\$0.00	\$0.00	\$1,110.87
KIDS FIRST	\$112.06	\$0.00	\$0.00	\$112.06
MT ADVANCED OPPORTUNITIES ACT	\$35,320.22	\$0.00	(\$1,376.08)	\$33,944.14
RAM SPIRIT	\$40.46	\$0.00	\$0.00	\$40.46
ROBOTICS	\$135.73	\$0.00	\$0.00	\$135.73
STUDENT COUNCIL/GOVERNMENT	\$59.63	\$0.00	\$0.00	\$59.63
STUDENT STORE	\$816.19	\$0.00	\$0.00	\$816.19
SUPERSONICS	\$213.66	\$0.00	\$0.00	\$213.66
VIP MATH-SCIENCE	\$868.95	\$0.00	\$0.00	\$868.95
XTREME TEAM	\$1,831.65	\$0.00	(\$184.19)	\$1,647.46
YOUTH ALIVE	\$5.27	\$0.00	\$0.00	\$5.27
Total for EAST MIDDLE SCHOOL	\$45,415.79	\$0.00	(\$1,560.27)	\$43,855.52
<b>NORTH MIDDLE SCHOOL</b>				
ARCHERY CLUB	\$1,765.74	\$0.00	(\$185.81)	\$1,579.93
EMMA STRONG	\$3,580.19	\$0.00	\$0.00	\$3,580.19
EXTREME TEAM	\$539.53	\$0.00	(\$306.79)	\$232.74
FISHING CLUB	\$71.90	\$0.00	\$0.00	\$71.90
GRIZ SPIRIT	\$255.84	\$0.00	\$0.00	\$255.84
HOSA	\$0.10	\$0.00	\$0.00	\$0.10
MT ADVANCED OPPORTUNITIES ACT	\$31,214.78	\$0.00	(\$33.34)	\$31,181.44
NATIONAL JR HONOR SOCIETY	\$723.17	\$0.00	(\$93.40)	\$629.77
PHOTOGRAPHY CLUB	\$12.60	\$0.00	\$0.00	\$12.60
SCIENCE OLYMPIAD	\$344.35	\$0.00	\$0.00	\$344.35
SENSATIONAL SEVEN'S	\$564.83	\$0.00	(\$202.51)	\$362.32
SHOP	\$307.55	\$0.00	\$0.00	\$307.55
STUDENT COUNCIL/GOVERNMENT	\$6,414.90	\$0.00	\$0.00	\$6,414.90
STUDENT POP	\$186.79	\$0.00	\$0.00	\$186.79
TAG TEAM	\$2,927.27	\$0.00	(\$516.71)	\$2,410.56
THE BUSINESS	\$2,561.03	\$0.00	(\$500.00)	\$2,061.03
TNT TEAM	\$1,575.36	\$0.00	(\$560.88)	\$1,014.48
URSIDAE TEAM	\$97.57	\$0.00	\$0.00	\$97.57
VIKINGS/GLADI8ORS TEAM	\$200.51	\$0.00	\$0.00	\$200.51
YEARBOOK	\$2,365.25	\$0.00	(\$871.32)	\$1,493.93
YOUTH ALIVE	\$98.83	\$0.00	\$0.00	\$98.83
Total for NORTH MIDDLE SCHOOL	\$55,808.09	\$0.00	(\$3,270.76)	\$52,537.33
<b>MIDDLE SCHOOLS TOTAL</b>	<b>\$101,223.88</b>	<b>\$0.00</b>	<b>(\$4,831.03)</b>	<b>\$96,392.85</b>

GREAT FALLS PUBLIC SCHOOLS  
STUDENT ACTIVITY MONTHLY REPORT  
June 2025

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
<b>GREAT FALLS HIGH SCHOOL</b>				
FOOTBALL	\$7,512.19	\$0.00	(\$7,512.19)	\$0.00
BOYS BASKETBALL	(\$10,614.30)	\$0.00	\$10,614.30	\$0.00
GIRLS BASKETBALL	\$631.05	\$0.00	(\$631.05)	\$0.00
WRESTLING	(\$5,859.80)	\$0.00	\$5,859.80	\$0.00
TRACK B&G	(\$12,579.26)	\$0.00	\$12,579.26	\$0.00
SOCCER B&G	(\$3,868.50)	\$0.00	\$3,868.50	\$0.00
X COUNTRY B&G	(\$2,484.63)	\$0.00	\$2,484.63	\$0.00
GOLF B&G	(\$6,604.97)	\$0.00	\$6,604.97	\$0.00
TENNIS B&G	(\$72.00)	\$0.00	\$72.00	\$0.00
SOFTBALL	(\$2,411.71)	\$0.00	\$2,411.71	\$0.00
SWIMMING B&G	(\$400.49)	\$0.00	\$400.49	\$0.00
VOLLEYBALL	(\$8,072.19)	\$0.00	\$8,072.19	\$0.00
1:1 TECHNOLOGY FINES	\$2,223.37	\$213.95	(\$2,437.32)	\$0.00
AP HISTORY BOOKS	\$1,932.56	\$46.00	\$0.00	\$1,978.56
B AND G TRACK FUND	\$28,889.34	\$1,359.25	(\$335.15)	\$29,913.44
BAND ACTIVITY	\$29,248.91	\$1,925.00	(\$211.96)	\$30,961.95
BISON BARISTAS	\$1,566.78	\$2,341.67	(\$141.88)	\$3,766.57
BISON BUSINESS	\$6,565.69	\$253.75	(\$1,094.34)	\$5,725.10
BISON DANCE TEAM	\$3,670.77	\$165.65	(\$141.67)	\$3,694.75
BISON DIGITAL VIDEO	\$229.28	\$0.00	\$0.00	\$229.28
BISON LIFE SKILLS	\$181.42	\$0.00	\$0.00	\$181.42
BISON WEAR	\$3,241.57	\$3,613.97	(\$4,836.55)	\$2,018.99
BOYS & GIRLS P.E. POP FUND	\$518.97	\$16.00	\$0.00	\$534.97
BOYS BASKETBALL	\$6,908.33	\$75.00	(\$450.76)	\$6,532.57
BOYS SOCCER	\$8,590.31	\$0.00	(\$1,286.95)	\$7,303.36
BUSINESS PROFESSIONALS OF AMER	\$15,295.92	\$10.00	(\$221.65)	\$15,084.27
CHEERLEADERS	\$8,969.65	\$0.00	(\$519.90)	\$8,449.75
CHOIR/DELPHIAN	\$29,059.56	\$1,000.00	(\$1,327.18)	\$28,732.38
CLASS OF 2025	\$5,953.77	\$219.00	(\$2,214.33)	\$3,958.44
CLASS OF 2026	\$2,877.48	\$0.00	\$0.00	\$2,877.48
CLASS OF 2027	\$1,587.53	\$0.00	\$0.00	\$1,587.53
CLASS OF 2028	\$1,304.44	\$0.00	(\$212.46)	\$1,091.98
CROCHET CLUB	\$295.33	\$0.00	\$0.00	\$295.33
CROSS COUNTRY	\$951.18	\$2,925.44	\$0.00	\$3,876.62
DECA CLUB	\$15,409.91	\$0.00	\$0.00	\$15,409.91
ELECTRICAL IT CLASSES	\$9,388.71	\$0.00	\$0.00	\$9,388.71
EMMA STRONG	\$3,606.02	\$0.00	\$0.00	\$3,606.02
ENGLISH NOVELS	\$4,053.04	\$40.00	\$0.00	\$4,093.04
FCCLA	\$1,930.30	\$0.00	\$0.00	\$1,930.30
FOOTBALL FUND	\$28,326.58	\$5,031.00	(\$10,949.48)	\$22,408.10
FOREIGN LANGUAGE CLUB	\$174.47	\$19.00	(\$147.82)	\$45.65
FRENCH CLUB	\$43.76	\$0.00	\$0.00	\$43.76
GEOLOGY CLUB	\$2,406.70	\$0.00	\$0.00	\$2,406.70
GERMAN CLUB	\$62.37	\$0.00	(\$62.34)	\$0.03
GFHS CLOTHING CLOSET	\$1,153.42	\$0.00	\$0.00	\$1,153.42
GFHS ROBOTICS CLUB	\$4,597.47	\$0.00	\$0.00	\$4,597.47
GIRLS BASKETBALL	\$14,919.05	\$0.00	(\$70.96)	\$14,848.09
GIRLS SOCCER	\$13,790.57	\$2,250.00	(\$1,190.55)	\$14,850.02
GOLF TEAM	\$3,960.21	\$50.00	\$0.00	\$4,010.21
GREAT FALLS MUSICALS	\$6,083.39	\$0.00	\$0.00	\$6,083.39
GREEN CLUB	\$138.47	\$0.00	\$0.00	\$138.47
HOSA	\$7,650.82	\$190.00	(\$226.78)	\$7,614.04
ICE RAGE	\$3,707.14	\$1,583.00	\$0.00	\$5,290.14
INCLUSION AND DIVERSITY CLUB	\$1,775.82	\$0.00	\$0.00	\$1,775.82
INIWA NEWSPAPER	\$812.85	\$0.00	\$0.00	\$812.85
JROTC	\$9,203.47	\$3,462.00	(\$1,695.08)	\$10,970.39
KEY CLUB	\$1,199.23	\$0.00	\$0.00	\$1,199.23
LIFE SKILLS STUDENTS 110	\$83.96	\$0.00	\$0.00	\$83.96
MathXL Dual Fees	\$4,937.05	\$0.00	\$0.00	\$4,937.05
MOTOR SPORTS CLUB	\$4,653.58	\$2,500.00	\$0.00	\$7,153.58
MT ADVANCED OPPORTUNITIES ACT	\$33,857.30	\$0.00	(\$3,771.21)	\$30,086.09

**GREAT FALLS PUBLIC SCHOOLS**  
**STUDENT ACTIVITY MONTHLY REPORT**  
 June 2025


<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
MUSIC FRUIT	\$0.02	\$0.00	\$0.00	\$0.02
NATIONAL HONOR SOCIETY	\$606.01	\$591.00	(\$99.80)	\$1,097.21
ORCHESTRA	\$10,353.15	\$0.00	(\$805.52)	\$9,547.63
PHOTOGRAPHY ART	\$512.03	\$0.00	\$0.00	\$512.03
POP FUND	\$7,332.96	\$396.86	(\$809.04)	\$6,920.78
POWDER PUFF FOOTBALL	\$594.88	\$0.00	\$0.00	\$594.88
ROCKETRY CLUB	\$1,231.29	\$0.00	\$0.00	\$1,231.29
ROUNDUP ANNUAL	\$48,829.35	\$795.00	(\$33,233.20)	\$16,391.15
SELECT	\$203.80	\$0.00	\$0.00	\$203.80
SOFTBALL	\$20,884.93	\$235.20	(\$405.99)	\$20,714.14
SPANISH CLUB	\$1,374.59	\$0.00	\$0.00	\$1,374.59
SPIRIT SHIRTS	\$3,145.42	\$0.00	\$0.00	\$3,145.42
STUDENT COUNCIL/GOVERNMENT	\$23,267.68	\$0.00	(\$1,779.82)	\$21,487.86
STUDENT LANDSCAPE PROJECT FUND	\$24,535.17	\$615.00	(\$74.90)	\$25,075.27
SWIM TEAM	\$6,342.61	\$0.00	(\$204.00)	\$6,138.61
TENNIS	\$4,229.99	\$0.00	(\$2,345.48)	\$1,884.51
VIDEO PRODUCTIONS	\$2,290.28	\$616.27	(\$186.90)	\$2,719.65
VOLLEYBALL	\$24,350.05	\$0.00	\$0.00	\$24,350.05
WRESTLING	\$4,896.89	\$41.82	\$0.00	\$4,938.71
YELLOWSTONE FIELD TRIP	\$1,980.81	\$0.00	\$0.00	\$1,980.81
Total for GREAT FALLS HIGH SCHOOL	\$480,125.12	\$32,580.83	(\$28,666.36)	\$484,039.59
<b>ATLERNATIVE EDUCATION</b>				
COFFEE SHOP	\$17,502.85	\$0.00	\$14.08	\$17,516.93
LYNX GRAFIX	\$26,295.98	\$120.00	\$0.00	\$26,415.98
PARIS GIBSON AUTOMOTIVE CLUB	\$3,338.22	\$0.00	\$0.00	\$3,338.22
PARIS GIBSON DESIGNS	\$10,945.73	\$0.00	\$0.00	\$10,945.73
PARIS SCIENCE CLUB	\$1,726.93	\$0.00	\$0.00	\$1,726.93
STUDENT COUNCIL/GOVERNMENT	\$9,342.51	\$0.00	\$0.00	\$9,342.51
YEAR BOOK	\$14,698.91	\$0.00	\$0.00	\$14,698.91
Total for ATLERNATIVE EDUCATION	\$83,851.13	\$120.00	\$14.08	\$83,985.21
<b>CM RUSSELL HIGH SCHOOL</b>				
FOOTBALL	\$21,528.99	(\$4,378.00)	(\$17,150.99)	\$0.00
BOYS BASKETBALL	(\$8,683.26)	(\$1,756.00)	\$10,439.26	\$0.00
GIRLS BASKETBALL	\$1,453.29	(\$1,497.00)	\$43.71	\$0.00
WRESTLING	(\$16,043.66)	(\$336.00)	\$16,379.66	\$0.00
TRACK B&G	(\$14,981.85)	\$0.00	\$14,981.85	\$0.00
SOCCER B&G	(\$3,951.06)	(\$362.00)	\$4,313.06	\$0.00
X COUNTRY B&G	(\$1,298.63)	\$0.00	\$1,298.63	\$0.00
GOLF B&G	(\$6,546.98)	\$0.00	\$6,546.98	\$0.00
TENNIS B&G	(\$936.00)	\$0.00	\$936.00	\$0.00
SOFTBALL	\$135.48	(\$1,194.50)	\$1,059.02	\$0.00
VOLLEYBALL	(\$4,444.67)	(\$1,221.00)	\$5,665.67	\$0.00
ACADEMIC BOWL	\$507.06	\$0.00	(\$411.00)	\$96.06
ANNUAL	\$78,381.87	\$1,233.50	(\$1,606.80)	\$78,008.57
AP CHEMISTRY	\$1,288.72	\$0.00	\$0.00	\$1,288.72
ART CLUB	\$2,681.77	\$135.00	(\$1,212.90)	\$1,603.87
BAND	\$74,233.08	\$211.00	(\$6,924.04)	\$67,520.04
BIOLOGY 3-4	\$1,962.73	\$0.00	(\$832.51)	\$1,130.22
BOYS SOCCER	\$12,739.81	\$0.00	(\$329.00)	\$12,410.81
BOYS TRACK	\$16,781.05	\$0.00	(\$6,000.92)	\$10,780.13
BUSINESS PROFESSIONALS OF AMER	\$14,076.58	\$0.00	(\$456.97)	\$13,619.61
CHEERLEADERS	\$5,474.42	\$180.00	(\$405.00)	\$5,249.42
CLASS OF 2025	\$22,887.05	\$296.00	(\$10,566.88)	\$12,616.17
CLASS OF 2026	\$4,073.21	\$0.00	\$0.00	\$4,073.21
CLASS OF 2027	\$476.12	\$340.00	\$0.00	\$816.12
CLASS OF 2028	\$465.50	\$0.00	\$0.00	\$465.50
CMR COFFEE CART	\$23,199.76	\$6,322.10	(\$1,421.46)	\$28,100.40
CMR DRAFTING	\$862.93	\$40.00	\$0.00	\$902.93
CMR ELECTRONICS	\$15,328.72	\$479.84	(\$273.58)	\$15,534.98
CROSS COUNTRY	\$8,045.47	\$0.00	(\$1,200.00)	\$6,845.47
DECA CLUB	\$428.22	\$146.06	(\$111.79)	\$462.49
25 DRAMATICS CLUB	\$27,592.17	\$300.00	(\$315.51)	\$27,576.66

**GREAT FALLS PUBLIC SCHOOLS**  
**STUDENT ACTIVITY MONTHLY REPORT**  
 June 2025

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
ENGLISH NOVELS	\$1,416.67	\$0.00	\$0.00	\$1,416.67
FAMILY CONSUMER SCIENCE	\$41,041.43	\$435.00	(\$1,989.37)	\$39,487.06
FOOTBALL PROGRAMS	\$42,806.09	\$4,688.00	(\$23,976.65)	\$23,517.44
FRENCH CLUB	\$1,390.03	\$0.00	\$0.00	\$1,390.03
GIRLS BASKETBALL	\$26,259.38	\$0.00	(\$807.32)	\$25,452.06
GIRLS SOCCER	\$28,737.38	\$0.00	(\$3,998.76)	\$24,738.62
GOLF TEAM	\$13,777.66	\$0.00	\$0.00	\$13,777.66
HOSA	\$26,589.22	\$2,121.00	(\$11,800.77)	\$16,909.45
KEY CLUB	\$4,807.05	\$0.00	(\$139.24)	\$4,667.81
MT ADVANCED OPPORTUNITIES ACT	\$25,424.05	\$0.00	(\$867.11)	\$24,556.94
NATIONAL HONOR SOCIETY	\$329.80	\$0.00	\$0.00	\$329.80
NATIVE AMERICAN CLUB	\$113.15	\$0.00	\$0.00	\$113.15
NEWSPAPER	\$3,156.60	\$305.50	\$0.00	\$3,462.10
ORCHESTRA	\$25,320.13	\$790.00	(\$2,559.43)	\$23,550.70
PHYSICS FIELD TRIP	\$1,345.29	\$0.00	\$0.00	\$1,345.29
ROBOTICS	\$914.91	\$0.00	\$0.00	\$914.91
RUSTLER GEAR	\$3,711.98	\$0.00	\$0.00	\$3,711.98
RUSTLER PRIDE	\$13,814.77	\$10.65	(\$5,731.83)	\$8,093.59
RUSTLERS INC	\$2,308.69	\$0.00	\$0.00	\$2,308.69
SCHOOL STORE	\$40,482.45	\$457.75	(\$2,681.30)	\$38,258.90
SCIENCE RESEARCH CLUB	\$301.16	\$0.00	\$0.00	\$301.16
SOFTBALL	\$17,513.22	\$0.00	(\$1,136.91)	\$16,376.31
SPANISH CLUB	\$1,037.54	\$0.00	\$0.00	\$1,037.54
SPEECH & DEBATE	\$5,386.79	\$3,161.96	(\$7,347.56)	\$1,201.19
STUDENT COUNCIL/GOVERNMENT	\$1,877.68	\$0.00	(\$164.96)	\$1,712.72
SWIMMING CLUB	\$5,073.19	\$0.00	\$0.00	\$5,073.19
T.A.P.E. CLUB	\$4,416.32	\$0.00	\$0.00	\$4,416.32
TENNIS	\$14,738.33	\$893.00	(\$5,250.76)	\$10,380.57
VICA	\$94.53	\$0.00	\$0.00	\$94.53
VIDEO PRODUCTIONS	\$353.06	\$0.00	\$0.00	\$353.06
VOCAL MUSIC	\$41,283.01	\$6,001.00	(\$9,170.00)	\$38,114.01
VOCATIONAL RESOURCE	\$3,648.54	\$2,503.00	\$0.00	\$6,151.54
VOLLEYBALL	\$27,610.81	\$0.00	\$0.00	\$27,610.81
WRANGLERS	\$4,808.59	\$0.00	(\$1,600.00)	\$3,208.59
WRESTLING	\$11,340.16	\$0.00	\$0.00	\$11,340.16
Total for CM RUSSELL HIGH SCHOOL	\$720,947.55	\$20,305.86	(\$66,777.48)	\$674,475.93
<b>HIGH SCHOOLS TOTAL</b>	<b>\$1,284,923.80</b>	<b>\$53,006.69</b>	<b>(\$95,429.76)</b>	<b>\$1,242,500.73</b>

GREAT FALLS PUBLIC SCHOOLS  
STUDENT ACTIVITY MONTHLY REPORT  
June 2025

<u>Account</u>	<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
<b>INDIAN EDUCATION</b>				
INDIAN EDUCATION DRUM GROUP	\$466.10	\$0.00	\$0.00	\$466.10
POW WOW'S	(\$4,969.78)	\$0.00	\$4,004.90	(\$964.88)
Total for INDIAN EDUCATION	(\$4,503.68)	\$0.00	\$4,004.90	(\$498.78)
<b>INDEPENDENT PROGRAMS TOTAL</b>	<b>(\$4,503.68)</b>	<b>\$0.00</b>	<b>\$4,004.90</b>	<b>(\$498.78)</b>
<b>DISTRICT TOTAL</b>	<b>\$1,395,629.08</b>	<b>\$53,195.13</b>	<b>(\$96,255.89)</b>	<b>\$1,352,568.32</b>

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Consent

AGENDA ITEM NUMBER: V. F.

CABINET MEMBER: Brian Patrick

### TOPIC

Request for Records Disposal – Business Office

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

Montana Code Annotated (MCA) [20.1.212](#), requires that the disposal of any records be approved by the Board of Trustees and be in compliance with the Approved State, Local Government Records Committee Retention Schedule.

### DISCUSSION

Listed are the records to be disposed of that meet the approval description and date-time lines based on the retention schedule. All of the items to be destroyed are as follows:

#### 2016-2017

C.M. Russell Student Records

#### 2016-2017

SA Receipts  
SA Checks  
SA Cash Balance  
SA Registers  
SA Posting Receipts  
SA Journal Entries  
Purchase Orders  
AP Reg Books  
AP Warrants  
SA Deposit Slips  
AP Checks  
Annual Orders  
Liab. Warrant Copies  
AP Outstanding Check Register  
AP Post Adjustments

Bank Statements  
CC Statements  
Garnishments  
Bank Reconciliation Supporting Docs  
Reassignment of Duty  
Volunteer Sign in Sheets for Schools

## **FISCAL IMPLICATIONS**


None

## **RECOMMENDATION**

The District Board is requested to approve the request for disposal of records listed above that are in compliance with the approved State, Local Government Records Committee Retention Schedule.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Action

**AGENDA ITEM NUMBER:** VII. A.

**CABINET MEMBER:** Brian Patrick

### TOPIC

Financial Report and Check Register for June 2025

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

The check register and bank reconciliation are available in the Business Office. Trustees Bronson, Skornogowski and Turoski act as the Board's liaisons and review the financial data.

### DISCUSSION

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Great Falls Public Schools.

### FISCAL IMPLICATIONS

See attached reports.

### RECOMMENDATIONS

The District Board is requested to accept the monthly financial report and approve the register of payments for June 2025.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

Great Falls Public Schools  
Fund Budget Report  
June 2025

Account	Budget	MTD	YTD	Balance	% Budget Remaining
<b>101 ELEMENTARY GENERAL</b>					
<b>REVENUE</b>					
1XXX Local	(\$14,368,566.11)	(\$1,119,238.22)	(\$14,478,304.68)	\$109,738.57	-0.76
3XXX State	(\$40,013,935.95)	(\$5,318,874.87)	(\$40,064,678.94)	\$50,742.99	-0.13
5XXX Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6XXX Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	0.00
7XXX CARES	\$0.00	\$0.00	\$0.00	\$0.00	0.00
9XXX Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal:	(\$54,382,502.06)	(\$6,438,113.09)	(\$54,542,983.62)	\$160,481.56	-0.30
<b>EXPENDITURE</b>					
1XX Salaries	\$41,823,696.58	\$8,459,910.02	\$41,233,905.59	\$589,790.99	1.41
2XX Benefits	\$4,620,780.50	\$910,600.79	\$4,558,643.19	\$62,137.31	1.34
3XX Contracted	\$831,968.07	\$310,856.56	\$863,114.07	(\$31,146.00)	-3.74
4XX Utilities/Repair	\$2,049,250.00	\$416,325.31	\$2,491,292.21	(\$442,042.21)	-21.57
5XX Other Services	\$1,303,964.51	\$971,127.42	\$1,240,227.76	\$63,736.75	4.89
61X Supplies	\$1,385,306.40	\$92,021.45	\$1,216,878.61	\$168,427.79	12.16
62X Energy Supplies	\$56,750.00	\$7,910.44	\$48,891.98	\$7,858.02	13.85
64X Books	\$326,668.40	\$745,581.61	\$808,535.97	(\$481,867.57)	-147.51
66X Minor Equipment	\$229,539.00	\$866.95	\$54,040.93	\$175,498.07	76.46
68X Software	\$543,169.60	\$3,504.41	\$265,154.25	\$278,015.35	51.18
7XX Capital Outlay	\$222,500.00	\$0.00	\$193,392.77	\$29,107.23	13.08
8XX Misc	\$882,375.00	\$636,973.40	\$845,104.58	\$37,270.42	4.22
9XX Transfers	\$106,534.00	\$172,750.00	\$172,750.00	(\$66,216.00)	-62.15
Others					
Subtotal:	\$54,382,502.06	\$12,728,428.36	\$53,991,931.91	\$390,570.15	0.72
<b>201 HIGH SCHOOL GENERAL</b>					
<b>REVENUE</b>					
1XXX Local	(\$6,900,191.79)	(\$530,718.99)	(\$6,934,097.43)	\$33,905.64	-0.49
3XXX State	(\$19,812,585.78)	(\$2,626,208.98)	(\$19,843,518.84)	\$30,933.06	-0.16
5XXX Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6XXX Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	0.00
7XXX CARES	\$0.00	\$0.00	\$0.00	\$0.00	0.00
9XXX Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Subtotal:	(\$26,712,777.57)	(\$3,156,927.97)	(\$26,777,616.27)	\$64,838.70	-0.24
<b>EXPENDITURE</b>					
1XX Salaries	\$19,200,416.17	\$3,671,777.99	\$18,367,649.23	\$832,766.94	4.34
2XX Benefits	\$2,567,558.70	\$432,216.37	\$2,281,510.30	\$286,048.40	11.14
3XX Contracted	\$605,116.18	\$1,013,078.53	\$1,596,980.68	(\$991,864.50)	-163.91
4XX Utilities/Repair	\$1,277,750.00	\$212,448.35	\$1,270,745.21	\$7,004.79	0.55
5XX Other Services	\$1,149,349.89	\$618,140.44	\$1,219,579.00	(\$70,229.11)	-6.11
61X Supplies	\$812,414.00	\$231,579.05	\$897,576.82	(\$85,162.82)	-10.48
62X Energy Supplies	\$30,500.00	\$4,247.88	\$25,879.81	\$4,620.19	15.15
64X Books	\$212,557.00	(\$33,582.55)	\$30,347.64	\$182,209.36	85.72
66X Minor Equipment	\$138,724.00	\$14,011.08	\$48,563.62	\$90,160.38	64.99
68X Software	\$284,243.04	\$1,726.05	\$129,469.91	\$154,773.13	54.45
7XX Capital Outlay	\$153,720.59	\$137,616.20	\$172,581.04	(\$18,860.45)	-12.27
8XX Misc	\$280,428.00	\$180,609.99	\$261,764.08	\$18,663.92	6.66
9XX Transfers	\$0.00	\$121,000.00	\$300,442.26	(\$300,442.26)	0.00
Subtotal:	\$26,712,777.57	\$6,604,869.38	\$26,603,089.60	\$109,687.97	0.41
<b>110 ELEMENTARY TRANSPORTATION</b>					
<b>REVENUE</b>					
Subtotal:	(\$3,945,075.00)	(\$441,767.59)	(\$2,881,468.58)	(\$1,063,606.42)	26.96
<b>EXPENDITURE</b>					
Subtotal:	\$3,945,075.00	\$385,083.59	\$2,604,107.22	\$1,340,967.78	33.99

Great Falls Public Schools  
Fund Budget Report  
June 2025

<u>Account</u>		<u>Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Balance</u>	<u>% Budget Remaining</u>
<b>210</b>	<b>HIGH SCHOOL TRANSPORTATION</b>					
<b>REVENUE</b>						
	Subtotal:	(\$1,868,682.10)	(\$191,270.53)	(\$1,507,195.15)	(\$361,486.95)	19.34
<b>EXPENDITURE</b>						
	Subtotal:	\$1,868,682.10	\$207,331.39	\$1,368,577.95	\$500,104.15	26.76
<b>112</b>	<b>ELEMENTARY SCHOOL FOOD SERVICE</b>					
<b>REVENUE</b>						
	Subtotal:	(\$5,195,815.00)	(\$50,416.34)	(\$4,551,924.34)	(\$643,890.66)	12.39
<b>EXPENDITURE</b>						
	Subtotal:	\$5,195,815.00	\$309,244.11	\$4,705,377.84	\$490,437.16	9.44
<b>114</b>	<b>ELEMENTARY RETIREMENT</b>					
<b>REVENUE</b>						
	Subtotal:	(\$8,000,000.00)	(\$188,510.87)	(\$7,833,754.98)	(\$166,245.02)	2.08
<b>EXPENDITURE</b>						
	Subtotal:	\$8,000,000.00	\$1,616,682.65	\$7,996,178.56	\$3,821.44	0.05
<b>214</b>	<b>HIGH SCHOOL RETIREMENT</b>					
<b>REVENUE</b>						
	Subtotal:	(\$4,500,000.00)	(\$66,580.61)	(\$1,877,953.90)	(\$2,622,046.10)	58.27
<b>EXPENDITURE</b>						
Others	Subtotal:	\$4,500,000.00	\$1,150,340.30	\$3,826,220.38	\$673,779.62	14.97
<b>117</b>	<b>ELEMENTARY ADULT EDUCATION</b>					
<b>REVENUE</b>						
	Subtotal:	(\$551,272.00)	(\$34,706.58)	(\$451,579.72)	(\$99,692.28)	18.08
<b>EXPENDITURE</b>						
	Subtotal:	\$551,272.00	\$56,079.25	\$368,247.94	\$183,024.06	33.20
<b>217</b>	<b>HIGH SCHOOL ADULT EDUCATION</b>					
<b>REVENUE</b>						
	Subtotal:	(\$558,874.00)	(\$21,805.43)	(\$292,777.77)	(\$266,096.23)	47.61
<b>EXPENDITURE</b>						
	Subtotal:	\$558,874.00	\$37,002.05	\$255,126.89	\$303,747.11	54.35
<b>128</b>	<b>ELEMENTARY TECHNOLOGY</b>					
<b>REVENUE</b>						
	Subtotal:	(\$521,648.87)	(\$11,576.20)	(\$191,079.43)	(\$330,569.44)	63.37
<b>EXPENDITURE</b>						
	Subtotal:	\$521,648.87	\$21,295.46	\$314,824.90	\$206,823.97	39.65
<b>228</b>	<b>HIGH SCHOOL TECHNOLOGY</b>					
<b>REVENUE</b>						
	Subtotal:	(\$127,896.43)	(\$5,619.85)	(\$95,351.19)	(\$32,545.24)	25.45
<b>EXPENDITURE</b>						
	Subtotal:	\$127,896.43	(\$17,680.97)	\$125,882.94	\$2,013.49	1.57
<b>129</b>	<b>ELEMENTARY FLEX</b>					
<b>REVENUE</b>						
	Subtotal:	(\$864,081.58)	(\$12,065.28)	(\$120,550.01)	(\$743,531.57)	86.05
<b>EXPENDITURE</b>						
	Subtotal:	\$864,081.58	\$11,924.81	\$57,209.44	\$806,872.14	93.38

Great Falls Public Schools  
Fund Budget Report  
June 2025

<u>Account</u>		<u>Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Balance</u>	<u>% Budget Remaining</u>
<b>229</b>	<b>HIGH SCHOOL FLEX</b>					
<b>REVENUE</b>						
	Subtotal:	(\$466,383.58)	(\$147.55)	(\$250,351.78)	(\$216,031.80)	46.32
<b>EXPENDITURE</b>						
	Subtotal:	\$466,383.58	\$13,089.89	\$205,721.90	\$260,661.68	55.89
<b>160</b>	<b>ELEMENTARY BUILDING</b>					
<b>REVENUE</b>						
	Subtotal:	(\$752,129.27)	(\$37,352.56)	(\$126,547.53)	(\$625,581.74)	83.17
<b>EXPENDITURE</b>						
	Subtotal:	\$752,129.27	(\$55,913.57)	\$78,946.10	\$673,183.17	89.50
<b>260</b>	<b>HIGH SCHOOL BUILDING</b>					
<b>REVENUE</b>						
	Subtotal:	(\$123,334.59)	(\$3,830.63)	(\$4,805.10)	(\$118,529.49)	96.10
<b>EXPENDITURE</b>						
	Subtotal:	\$123,334.59	(\$289,982.05)	\$0.00	\$123,334.59	100.00
<b>161</b>	<b>ELEMENTARY BUILDING RESERVE</b>					
<b>REVENUE</b>						
	Subtotal:	(\$3,494,884.14)	(\$29,895.77)	(\$842,328.52)	(\$2,652,555.62)	75.90
<b>EXPENDITURE</b>						
	Subtotal:	\$3,494,884.14	\$0.00	\$375,966.40	\$3,118,917.74	89.24
<b>261</b>	<b>HIGH SCHOOL BUILDING RESERVE</b>					
<b>REVENUE</b>						
	Subtotal:	(\$1,451,466.52)	(\$14,792.06)	(\$369,985.66)	(\$1,081,480.86)	74.51
<b>EXPENDITURE</b>						
	Subtotal:	\$1,451,466.52	\$3,070.34	\$35,256.31	\$1,416,210.21	97.57

Printed:  
8/7/2025

**Great Falls Public Schools**  
**Check Register**  
June 2025  
Action Item

**Accounts Payable**

Starting Check No: 139743  
Ending Check No: 140394  
  
Total: \$5,900,319.67

**Payroll**


Starting Check No: 84134  
Ending Check No: 84405  
  
Total: \$1,297,633.77

Direct Deposit

Total: \$9,327,410.23

Payroll ACH Payments

Total: \$9,507,477.92

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Action

AGENDA ITEM NUMBER: VII. B.

CABINET MEMBER: Brian Patrick

### TOPIC

Request to Access Protested Taxes

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

Montana Refining Co. Inc., also known as Calumet, protested a portion of their assessed 2024-25 taxes. The tax bills for this year were delayed to accommodate an adjustment between the Montana State Revenue and Calumet for the 2022 & 2023 tax years. The protest outlined in this Board agenda item occurred after the tax bills had been sent out.

### DISCUSSION

The law, [MCA 15-1-402](#), *Payment of property taxes or fees under protest*, allows our District to access all or a portion of the amount protested. The protest affects the cash reserves of each budgeted fund and impacts the Debt Service Fund that is used to make the required Bond payments. The money was budgeted, and without the request, will not be received in total. By accessing the funds, transfers will not have to be made from other funds to make the full Bond payments and the existing cash reserves will remain intact. The end of year reports from the county clearly identifies the amount protested for each fund.

### FISCAL IMPLICATIONS

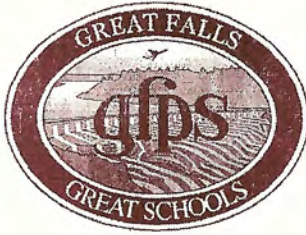
When the protested settlement occurs, the difference will need to be repaid. This amount will be permissively levied by the County in the following budget cycle.

### RECOMMENDATION

The District Board is requested to approve the request to access the full amount of the Calumet protested tax. This will allow the District to pay the bond payment in full from the Debt Service Fund and maintain the District cash reserves in each of the budgeted funds at their current levels.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)



## Great Falls Public Schools

District Offices • 1100 4<sup>th</sup> Street South • P.O. Box 2429 • Great Falls,  
MT 59403 • 406.268.6000 • [www.gfps.k12.mt.us](http://www.gfps.k12.mt.us)

August 12, 2025

To: Cascade County Commissioners  
Cascade County Treasurer  
Cascade County Superintendent of Schools

From: Great Falls School District 1 & A

The Great Falls School District 1 & A Board of Trustees met on August 11, 2025, and acted to request access to 100% of the protested tax funds from the Montana Refining Co. (Calumet) as per the budgeted funds listed below. The basis for our request is outlined in MCA 15-1-402.

### Great Falls Public Schools

#### Protested Taxes - Calumet

#### Financial Summary

	Elementary	High School	Total
General Fund	\$ 273,555.08	\$ 128,230.02	\$ 401,785.10
Transportation	\$ 45,050.08	\$ 24,529.18	\$ 69,579.26
Bus Depreciation	\$ 239.82	\$ 137.04	\$ 376.86
Tuition	\$ 47,482.44	\$ 15,176.56	\$ 62,659.00
Adult Ed	\$ 8,667.44	\$ 5,378.60	\$ 14,046.04
Technology	\$ 2,877.72	\$ 1,404.60	\$ 4,282.32
Debt Service	\$ 45,118.60	\$ 67,420.96	\$ 112,539.56
Building Reserve	\$ 6,577.66	\$ 3,494.38	\$ 10,072.04
<b>Total</b>	<b>\$ 429,568.84</b>	<b>\$ 245,771.34</b>	<b>\$ 675,340.18</b>

The Board is requesting that protested taxes from Montana Refining Company (Calumet) be released to the District. The requested amounts for each budgeted fund are listed above.


Sincerely,

\_\_\_\_\_  
Gordon Johnson  
Board Chairman

\_\_\_\_\_  
Heather Hoyer  
Superintendent

\_\_\_\_\_  
Brian Patrick  
Director of Business Operations / Clerk

## GREAT FALLS PUBLIC SCHOOLS

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skomogosi	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

MEETING DATE: August 11, 2025

CATEGORY: Action

AGENDA ITEM NUMBER: VII. C.

CABINET MEMBER: Brian Patrick

### TOPIC

Coca-Cola Bottling Company High-Country Three-Year Agreement

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

On June 30, 2025, the current five-year District contract with Pepsi and Coke expired.

### DISCUSSION

The attached contract replaces the existing five-year agreements. The District negotiated with both Pepsi and Coke for the opportunity for an exclusive beverage contract of varying lengths. These negotiations also included the current shared model between the two companies. The District set the parameters for the payments required to obtain the contract. The District limited the proposed contract to three years rather than five years, which will allow the opportunity to know that the arrangement will work before moving into a longer-term agreement. The beverages are required to meet or exceed all dietary regulations required by the Healthy Hungry Free School Kids Act of 2010.

### FISCAL IMPLICATIONS

The District will receive an initial lump sum payment of \$5,000 and \$8,500 per year at the end of each contract year. These funds will be deposited in the Revenue Enhancement Fund.

### RECOMMENDATIONS

The District Board is requested to approve the three-year negotiated contract with Coca-Cola Bottling Company High Country as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Director of Business Operations Brian Patrick at (406) 268-6050.

[Return to Agenda](#)

# **Coca-Cola Bottling Company High Country**

Exclusive Beverage Agreement Between and Among:  
Coca-Cola Bottling Company High Country, and **Great Falls Public School District**

This Agreement is made this 5th day of August 2025, by and among Coca-Cola Bottling Company High Country, hereinafter referred to as “Supplier” and **Great Falls Public School District** hereinafter referred to as “Customer”.

For mutual considerations and benefits as set forth herein, the parties do hereby agree as follows:

## **RESPONSIBILITIES OF THE PARTIES**

### **I. Products & Services:**

#### ***A. Supplier agrees to the following:***

1. Supplier will provide equipment as needed to exclusively sell and vend Supplier products and as mutually agreeable to Customer and Supplier to fully satisfy the demand for beverage products.
2. Supplier will work with Customer to utilize information to help set prices that maximize sales and profits for Customer and provide the best possible combination of products for Customer.
3. Product Listing / Pricing Information:
  - (a) Beverages will include a variety of Coca-Cola Bottler brands.
  - (b) All products and accessories will be at Supplier’s published wholesale prices outlined in **(Exhibit A)**. Supplier does reserve the right to adjust pricing annually based on changes to Suppliers cost of goods and wholesale pricing adjustments. Current published Supplier price list is attached in the **Wholesale Price List (Exhibit A)**.
  - (c) **Full Service Vending:** Supplier will pay Customer **20%** of cash collected for the full service vending machines with 20-oz bottles vending for **\$2.00** per 20oz bottle, or .40 cents per bottle sold (the “commission”). Supplier is solely responsible for repair, maintenance, replacement, and filling the machine’s, collecting the monies, accounting for sales and monies collected and paying any tax which may due and owing to any entity. Commissions shall be paid to the District on a quarterly basis for all machines. Supplier warrants and represents that it has a full and accurate accounting system for tracking inventory and cash collected and it shall make such accounting available to the District on a quarterly basis.

4. Supplier will deliver product in sufficient quantities to service patrons. Supplier will provide sales and delivery or equipment repair service in a timely manner based on the availability of product and/or parts/equipment. In addition, Supplier agrees to maintain 24-hour, 365 days per year on-call staff for both sales delivery and equipment repair when Customer contacts Supplier by calling 1-800-658-3638.
5. Supplier will provide a name and numbering system to each individual vending machine and dispensing unit as is mutually agreed between Customer and Supplier to allow for easy identification and accounting for each machine.

***B. Customer agrees to the following:***

1. Customer will ensure the exclusive use of Supplier products, including carbonated soft drinks and non-carbonated beverages (including, but not limited to bottled water, teas, juices, sports drinks, energy drinks, vegetable drinks, dairy drinks etc.), for all school sponsored functions. Customer will also exclusively use Supplier trademarked accessories, including, but not limited to cups, lids, and straws as approved by Supplier, for all purposes or functions that occur in and/or on Customer properties, including facilities and/or grounds as it pertains to Supplier's products.
2. Customer will endeavor to place dispensing equipment, coolers, vending machines or other merchandising units provided by Supplier and mutually agreeable between Supplier and Customer to fully satisfy beverage demand in and/or on Customer properties, including facilities and/or grounds.
3. Customer agrees that during the Term of this Agreement and any extension thereof, no competing company in this the "Soft Drink/Carbonated/Non-Carbonated Beverage" category other than Supplier shall be allowed to display its name, logo, merchandise, and/or any advertisement or message on Customer's premises.

## **II. Marketing Partnership & Support:**

### ***A. Supplier agrees to the following:***

1. Supplier agrees to work closely with Customer as mutually agreeable to build and develop beverage sales on Customer premises.
2. Supplier understands that the use of all trademarks of Customer is subject to approval by Customer.

### ***B. Customer agrees to the following:***

1. Customer agrees to work closely with Supplier as mutually agreeable to build and develop beverage sales on Customer premises.
2. Customer will provide Supplier with exclusive beverage sponsorship of all events and/or functions that are under control of Customer.
3. Customer agrees to include Supplier logos, as supplied to Customer by Supplier, on all promotional materials created to promote events and functions that take place in and/or on Customer properties, including facilities and/or grounds as mutually agreed upon by Customer and Supplier.
4. Customer understands that the use of all trademarks of Supplier is subject to approval by Supplier.

## **III. Funding:**

### ***A. Supplier agrees to the following:***

1. In consideration for the exclusive right to sell beverage products at any and all events and functions in and/or on Customer properties, including facilities and grounds, Supplier shall provide the following:

**Marketing and/or Media Value: \$5,000.00 in marketing and/or media value per Agreement Year, including but not limited to Powerade Sideline Equipment, vender panels, umbrellas, event banners, etc. as mutually agreed upon.**

**Fixed Annual Funding: Supplier shall pay the sum of \$8,500.00 per Agreement Year, payable within 30 days of the beginning of the contract term and each additional payment shall be payable within 30 days of each anniversary year of the contract.**

**Fixed One-Time Funding: Supplier shall pay the sum of \$5,000.00 as a one-time payment payable within 30 days of the beginning of the contract term. Payment shall be refunded to CCBCHC on pro-rated basis if term is not completed.**

**Annual Product Donation: Supplier will support CUSTOMER by providing (110) cases of assorted 12 oz Coke, Diet Coke, Sprite and Dr Pepper, 16.9 oz Dasani, to support hospitality rooms, as mutually agreeable each agreement year.**

2. Supplier reserves the right to re-evaluate the performance levels of Customer's sales based on the minimums listed in the **Annual Volume Projection Addendum (Exhibit B)** in comparison to funding costs, marketing expenditures, equipment and service costs, etc. If the projections attached in the Annual Volume Projection Addendum (Exhibit B) are not met, Supplier reserves the right to facilitate a meeting to review and/or amend acceptable funding dollars between both parties. Supplier and Customer have the right to terminate this Agreement without penalty for any reason by giving Thirty (30) days written notice.

3. In the event of an unforeseen interruption in yearly operations of Customer's business, Supplier and Customer may extend current beverage agreement in its entirety by the length of the business interruption and defer all funding due until normal business operations for Customer continue. For seasonal venues and events that cancel business operations for an entire season, all funding for the current agreement year will be suspended and will resume at the start of the subsequent anniversary date of this agreement provided a full season of normal business operations is anticipated and expected for Customer venue or event after business interruption. Performance Evaluation and Early Termination Option.

4. The parties agree that at the conclusion of the first contract year, Great Falls Public Schools shall conduct a comprehensive evaluation of the Provider's performance under this agreement. This evaluation will consider, but not be limited to, product availability, service quality, responsiveness, pricing compliance, accounting and overall satisfaction with the Provider's performance. **Customer agrees to communicate any service issues that arise directly with local sales center by calling customer care hotline Toll Free (800) 658-3638 at the time any issues arise throughout school year, so that Supplier has every opportunity to rectify service issues in a timely manner. Furthermore, if any issue is unresolved for more than 48 hours, customer is advised to call the CCBCHC Director of On-Premise Sales & Equipment, Daryn Kuhle, directly at (800) 658-3638 extension 1401.**

5. If, in the sole discretion of Great Falls Public Schools, the results of this evaluation are unsatisfactory, the District reserves the right to terminate this Agreement without penalty by providing written notice to the Provider at least thirty (30) days prior to the effective date of termination. In such event, neither party shall have any further obligations under this Agreement beyond the termination date, except for any payment obligations for products or services delivered and accepted prior to termination.

***B. Customer agrees to the following:***

1. Customer will provide Supplier with the merchandising opportunities listed here and give Supplier first right of refusal to use these elements:

(a) Advertising:

- (i) **Supplier logo placement on each published schedule.**

**TERMS AND TERMINATION**

The term of this Agreement will be for **Three (3)** years beginning on August 1<sup>st</sup>, 2025, and continuing through July 31<sup>st</sup>, 2028. **Customer may renew this contract under its then-existing terms and in one-year intervals.**

**SCOPE OF COVERAGE**

This Agreement covers all facilities and/or grounds belonging to Customer that are within Supplier's franchise territory, this includes all events and/or functions that occur within the Agreement terms and are located in and/or on Customer properties, including facilities and/or grounds.

None of the provisions of this Agreement are intended to create nor shall they be deemed or constructed to create any relationship between the parties hereto other than that of independent contractors solely for the purpose of effecting the provisions of this Agreement.

### **AMENDMENT**

The parties hereto agree that the terms and conditions of this Agreement may be amended or modified at any time upon mutual consent, in writing, of the parties hereto.

### **GOVERNING LAW**

The parties agree that this Agreement shall be subject to and governed by the laws of the State of **Montana**.

### **SEVERABILITY**

The provisions of this Agreement shall be severable, and if any provision shall be prohibited by law, invalid, or unenforceable in whole or in part for any reason, the remaining provisions shall remain in full force and effect.

### **HEADINGS**

All section headings have been inserted for convenience of reference purposes only and shall have no force or effect.

### **ENTIRE AGREEMENT**

The parties agree that this writing constitute the entire Agreement between them and that there are no other agreements or understandings of any kind or character except those contained within this Agreement and the attached Exhibits.

## NOTICE

All notices under this Agreement shall be made in writing and shall be duly given if personally delivered or if mailed, by certified or registered mail, return receipt requested, first-class postage prepaid, if to Supplier at:

Coca-Cola Bottling Company High Country  
2150 Coca-Cola Lane  
Rapid City, SD 57702  
Attn: Trevor Messinger, President / CEO

And if to Customer at:

**Great Falls Public School District**  
**1100 4<sup>th</sup> St S.**  
**Great Falls, MT 59405**  
**Attn:**

Signed by representatives of Customer and Supplier with the authority to bind the parties. This Agreement is to be binding upon the heirs, executors, administrators, or approved assigns of any party.

---

**Customer's Authorized Signature**

---

**DATE**

---

**Printed NAME of Customer's Authorized Signature**

---

**Printed TITLE**

---

**Supplier's (CCBCHC) Authorized SIGNATURE**

---

**DATE**


---

**Printed NAME of Supplier's Authorized Signature**

---

**Printed TITLE**

## (Exhibit A)

		Wholesale Pricing Sheet	
		CCBCHC	
		Effective Date:	9/9/2024
		Revised Date:	7/1/2024
Brand / Size / Package	Units / Case	Deposit	2025 Wholesale
SSD 1.25L 12CT PET	12	S	\$ 26.00
SSD 12OZ 12PK CORE	2	NO	\$ 23.00
SSD 12OZ 12PK FLAVORS	2	NO	\$ 23.00
SSD 12OZ 18PK	1	NO	\$ 20.25
SSD 12OZ 24PK	1	NO	\$ 23.00
SSD 12OZ 35PK	1	NO	\$ 33.50
SSD 12OZ 6PK	4	NO	\$ 23.00
SSD 12OZ 8PK PET	3	S	\$ 42.00
SSD 12OZ SLEEK	1	NO	\$ 32.00
SSD 16.9OZ 24PK PET	1	NO	\$ 42.00
SSD 16.9OZ 6PK PET	4	S	\$ 42.00
SSD 16OZ 24CT CAN	24	NO	\$ 34.00
SSD 1L 12CT PET	12	S	\$ 28.00
SSD 20OZ 24CT CORE	24	S	\$ 42.00
SSD 20OZ 24CT FLAVORS	24	S	\$ 42.00
SSD 2L 4PK PET	8	S	\$ 26.00
SSD 2L 8CT CORE	8	S	\$ 26.00
SSD 2L 8CT FLAVORS	8	S	\$ 26.00
SSD 355ML 24CT GLASS	24	NO	\$ 40.00
SSD 355ML 4PK GLASS	6	NO	\$ 40.00
SSD 7.5OZ 10PK	3	NO	\$ 28.75
SSD 7.5OZ 15PK	1	NO	\$ 28.75
SSD 7.5OZ 30PK	1	NO	\$ 28.75
SSD 7.5OZ 6PK	4	NO	\$ 23.00
SSD 8OZ 6PK GLASS	4	NO	\$ 34.00
AHA 12OZ 8PK	3	NO	\$ 23.00
AHA 16OZ 24CT	24	NO	\$ 34.00
AQUAPURE 1L 12CT	12	S	\$ 18.00
AQUAPURE 20OZ 24CT	24	S	\$ 27.00
BANG 16OZ 12CT	12	NO	\$ 28.00
BANG 16OZ 12PK	1	NO	\$ 28.00
BANG 16OZ 4PK	6	NO	\$ 56.00
BODYARMOR 12OZ 24CT	24	NO	\$ 36.00
BODYARMOR 12OZ 8PK	3	NO	\$ 36.00
BODYARMOR 16OZ 12CT	12	NO	\$ 23.00
BODYARMOR FLASH IV 20OZ 12CT	12	NO	\$ 30.00
BODYARMOR 20OZ 6PK	4	NO	\$ 56.00
BODYARMOR 28OZ 12CT	12	NO	\$ 31.00
BODYARMOR 28OZ 15CT	15	NO	\$ 34.00
BODYARMOR SPORTWATER 1.5L 12CT	12	NO	\$ 32.00
BODYARMOR SPORTWATER 16OZ 12CT	12	NO	\$ 38.00
BODYARMOR SPORTWATER 1L 12CT	12	NO	\$ 26.50
BODYARMOR SPORTWATER 1L 6PK	4	NO	\$ 25.00
BODYARMOR SPORTWATER 23.7OZ 24CT	24	NO	\$ 44.00
CORE POWER 14OZ 12CT	12	NO	\$ 36.00
CORE POWER ELITE 14OZ 12CT	12	NO	\$ 40.00
DASANI 12OZ 8PK	3	S	\$ 32.00
DASANI 16.9OZ 24PK	1	NO	\$ 32.00
DASANI 16.9OZ 32PK	1	NO	\$ 42.00
DASANI 16.9OZ 6PK	4	S	\$ 32.00
DASANI 16OZ 24CT CAN	24	NO	\$ 30.00
DASANI 1L 12CT	12	S	\$ 18.00
DASANI 20OZ 24CT	24	S	\$ 27.00
DASANI 300ML 24CT	24	NO	\$ 32.00
DUNKIN DONUTS 13.7OZ 12CT	12	NO	\$ 32.00
FAIRLIFE-YUP 14OZ 12CT	12	NO	\$ 23.50
FULL THROTTLE 16OZ 24CT	24	NO	\$ 56.00
FULL THROTTLE 16OZ 8PK	3	NO	\$ 56.00
GOLD PEAK 16.9OZ 12PK	1	NO	\$ 21.00
GOLD PEAK 16.9OZ 6PK	4	NO	\$ 42.00
GOLD PEAK 18.5OZ 12CT	12	NO	\$ 23.00
GOLD PEAK 59OZ 8CT	8	NO	\$ 23.00
MIXERS 1L 12CT	12	S	\$ 29.00
MM AGUAS FRESCAS 16OZ 24CT	24	NO	\$ 32.00
MMJTG 10OZ 24CT	24	NO	\$ 30.00
MMJTG 12OZ 24CT	24	NO	\$ 40.50

(Exhibit A) continued

MONSTER 12OZ 24CT	24	NO	\$	42.00
MONSTER 12OZ 6PK	4	NO	\$	42.00
MONSTER 16OZ 12PK	2	NO	\$	56.00
MONSTER 16OZ 24CT	24	NO	\$	56.00
MONSTER 16OZ 4PK	6	NO	\$	56.00
MONSTER 18.6/19.2OZ 12CT	12	NO	\$	40.00
MONSTER 24OZ 12CT	12	NO	\$	40.00
MONSTER IMPORT 18.6OZ 12CT	12	NO	\$	40.00
MONSTER JAVA 15OZ 12CT	12	NO	\$	38.00
MONSTER REHAB 15.5OZ 24CT	24	NO	\$	56.00
MONSTER REHAB 15.5OZ 4PK	6	NO	\$	56.00
NOS 16OZ 24CT	24	NO	\$	56.00
NOS 16OZ 24PK	24	NO	\$	56.00
NOS 16OZ 8PK	3	NO	\$	56.00
NOS 24OZ 12CT	12	NO	\$	40.00
PEACE TEA 16OZ 24CT	24	NO	\$	26.00
PEACE TEA 23OZ 12CT	12	NO	\$	20.00
POWERADE 12OZ 8PK	24	NO	\$	32.00
POWERADE 20OZ 24CT	24	NO	\$	34.00
POWERADE 20OZ 8PK	3	NO	\$	34.00
POWERADE 28OZ 15CT	15	NO	\$	34.00
REIGN 16OZ 12CT	12	NO	\$	28.00
REIGN 16OZ 4PK	6	NO	\$	56.00
REIGN STORM 12OZ 12CT	12	NO	\$	24.50
REIGN STORM 12OZ 12PK	12	NO	\$	49.00
SMARTWATER 1.5L 12CT	12	NO	\$	30.00
SMARTWATER 12OZ 8PK	3	NO	\$	34.00
SMARTWATER 16.9OZ 6PK	4	NO	\$	38.00
SMARTWATER 18OZ 12CT	12	NO	\$	26.00
SMARTWATER 1L 12CT	12	NO	\$	23.50
SMARTWATER 1L 12PK CORRUGATE	1	NO	\$	27.00
SMARTWATER 1L 6PK	2	NO	\$	23.50
SMARTWATER 20OZ 24CT	24	NO	\$	38.00
SMARTWATER 23.7OZ 24CT	24	NO	\$	40.00
SMARTWATER 23.7OZ 6PK	4	NO	\$	40.00
SMARTWATER FLAVORS 23.7OZ 12CT	12	NO	\$	20.00
TOPO CHICO 7.1OZ 4PK	6	NO	\$	40.00
TOPO CHICO MW 12OZ 12PK GLASS	1	NO	\$	20.00
TOPO CHICO MW 12OZ 24CT GLASS	24	NO	\$	40.00
TOPO CHICO MW 12OZ 4PK GLASS	6	NO	\$	40.00
TOPO CHICO MW 15.5OZ 24CT PET	24	NO	\$	43.00
TOPO CHICO MW 1L 12CT PET	12	NO	\$	30.00
TOPO CHICO MW 25.4OZ 12CT GLASS	12	NO	\$	34.00
TOPO CHICO SABORES 12OZ 8PK	3	NO	\$	34.00
TUM-E YUMMIES 10.10OZ 12CT	12	NO	\$	14.00
VITAMINWATER 16.9OZ 6PK	4	NO	\$	40.00
VITAMINWATER 20OZ 12CT	12	NO	\$	22.00
VITAMINWATER 20OZ 12PK	1	NO	\$	22.00
VITAMINWATER 32OZ 15CT	15	NO	\$	36.00

## Exhibit A continued

### Compliance with Federal Smart Snacks in School Standards

The Supplier agrees that all beverages made available for sale to students during the school day on school premises shall fully comply with the nutrition standards established by the United States Department of Agriculture (USDA) under the Healthy, Hunger-Free Kids Act of 2010 and its implementing regulations codified at 7 CFR Parts 210 and 220, known as the Smart Snacks in School Rule.

The Supplier Supplier shall provide to the District a detailed list of all beverage products proposed for sale under this Agreement and shall clearly identify which products meet the USDA Smart Snacks standards for each school grade level (Elementary, Middle, and High School). This list shall be attached to this Agreement as Appendix A.

The Supplier shall update Appendix A on at least an annual basis, or whenever product offerings change. All new products proposed for sale during the school day must receive written approval from the District's designated representative prior to distribution and sale on school premises.

The District reserves the right to review, approve, and require the removal of any product it determines does not comply with applicable federal or state nutrition standards. Any product found to be noncompliant must be immediately removed by the Supplier upon notification from the District.

The Supplier shall indemnify, defend, and hold harmless the District, its officers, agents, and employees from and against any and all claims, damages, fines, penalties, or liabilities arising from the sale or attempted sale of noncompliant beverages in violation of this Section and applicable federal regulations.

### Appendix A: Smart Snacks in School Compliant Beverage Product List

**Effective Date:** [Insert date]

**Vendor:** Coca-Cola Bottling Company

**Agreement Reference:** Exclusive Beverage Contract

---

#### Elementary & Middle School Beverage Offerings

(Available for sale to students during the school day)

Product Name	Size (oz)	Category	Compliant (Y/N)
Dasani Bottled Water	No limit	Plain Water	Y
Minute Maid 100% Apple Juice	8	100% Juice	Y
Minute Maid 100% Orange Juice	8	100% Juice	Y
Fairlife 1% White Milk	8	Low-fat Milk	Y
Fairlife Fat-Free Chocolate Milk	8	Flavored Non-Fat Milk	Y

## Exhibit A continued

### High School Beverage Offerings

(Available for sale to students during the school day)

Product Name	Size (oz)	Category	Calories	Compliant (Y/N)
Dasani Bottled Water	No limit	Plain Water	0	Y
Minute Maid 100% Apple Juice	12	100% Juice	160	Y
Fairlife 1% White Milk	12	Low-fat Milk	150	Y
Fairlife Fat-Free Chocolate Milk	12	Flavored Non-Fat Milk	140	Y
Coca-Cola Zero Sugar	20	Calorie-Free Carbonated Beverage	0	Y
Diet Sprite	20	Calorie-Free Carbonated Beverage	0	Y
Powerade Zero	20	Calorie-Free Sports Drink	0	Y
Vitaminwater Zero XXX	20	Calorie-Free Flavored Water	0	Y
Smartwater	No limit	Plain Water	0	Y


---

#### Note:

This list is subject to periodic updates based on product availability, changes to USDA Smart Snacks regulations, or District requirements. Any new products proposed for sale on school premises during the school day must receive prior written approval from the District.

(Exhibit B)

	<u>Est. Annual Vol.</u>
<b>20OZPLBTN1X24 COKE</b>	<b>600</b>
<b>20OZPLBTN1X24 DASANI</b>	<b>200</b>
<b>20OZPLBTN1X24 PADE MT BRY BLAST</b>	<b>80</b>
<b>20OZPLBTN1X24 GLAC SMARTWATER</b>	<b>25</b>
<b>12OZALCNN12X2 COKE FRID</b>	<b>160</b>
<b>12OZPLBTN1X24 MM JTG APL JC 100</b>	<b>300</b>
<b>16OZALCNN12X2 MNSTR ENERGY-KO</b>	<b>675</b>

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Action

**AGENDA ITEM NUMBER:** VII. D.

**CABINET MEMBER:** Jackie Mainwaring

### TOPIC

2025-2026 Secondary Student Class Fees

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

Great Falls Public Schools Secondary Schools require lab/course fees as a means to provide additional materials and opportunities that will enhance instruction, beyond what is traditionally delivered. It is important to note that class fees are for consumable supplies that students use yearly. These courses often require additional materials, activities or actions that incur a cost, which is passed to families/students. The list of possible course fees is attached to this report.

### Discussion

GFPS has received support through The Montana Advanced Opportunities Act, to offset Career Technical Education (CTE) associated costs. Schools worked with the Executive Director's Office and the Business Office to develop a process that allows families to access reimbursements for qualifying CTE courses/costs. Lab fees are identified on the attached sheet. Many lab fees for the 2025-2026 school year will remain consistent. In areas where fees have gone up, the increase is a result of elevated supply expenses. There is an addition of a fee for weightlifting this year and music rental fees have a proposed increase. Lab fees which may be eligible for reimbursement are denoted with a (\*). Families need to verify with their school as CTE identified classes vary from school to school.

### FISCAL IMPLICATIONS

N/A

### RECOMMENDATION

The District Board is requested to approve the increases in class fees as presented in the attached document.


For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001 or Executive Directors of Student Achievement Jackie Mainwaring at (406) 268-6006 or Lance Boyd at (406) 268-6008.

[Return to Agenda](#)

<b>Department</b>	<b>2024-2025</b>	<b>2025-2026</b>
<b><i>Art Department</i></b>	<b>*CTE</b>	
Art Workshop 1-2	\$0.00	\$5.00
Art Workshop 1-2 Honors	\$0.00	\$20.00
Ceramics	\$40.00	\$40.00
Painting/Drawing	\$35.00	\$35.00
Photography	\$35.00	\$35.00
Printmaking	\$35.00	\$35.00
Sculpture	\$40.00	\$40.00
Studio in Ceramics/Sculpture	\$40.00	\$40.00
Studio in Painting/Printmaking	\$35.00	\$40.00
Studio in Photography	\$35.00	\$35.00
Studio in Graphic Design/Photography	\$35.00	\$40.00
AP Art & Design	\$60.00	\$60.00
<b><i>FCS Department</i></b>		
*Developing Child (1-2 and 3-4)	\$50.00	\$50.00
*Culinary Arts 1-2	\$75.00	\$100.00
*Culinary Arts 3/Hospitality	\$75.00	\$100.00
*Fashion, Design & Construction 1	\$25.00	\$25.00
*Fashion, Design & Construction 2	\$25.00	\$25.00
*Fashion, Design & Construction 3	\$25.00	\$25.00
*Interior Design 1	\$25.00	\$25.00
*Interior Design 2	\$25.00	\$25.00
*Prep for Life	\$5.00	\$0.00
*Design 3	\$25.00	\$25.00
<b><i>Health Science Department</i></b>		
*Anatomy/Physiology CTE Honors	\$30.00	\$30.00
*Intro to Anatomy & Physiology	\$30.00	\$30.00

*Intro to Athletic Training	\$25.00	\$25.00
* EMT	\$35.00	\$35.00
<b>IT Department</b>		
*Welding 1	\$50.00	\$50.00
*Welding 2	\$90.00	\$90.00
*Welding 3	\$90.00	\$90.00
*Metals Manufacturing	\$50.00	\$50.00
*DC Electricity	\$40.00	\$40.00
*Intro to Electricity	\$80.00	\$80.00
*Intro to Metals	\$80.00	\$80.00
*Intro to Woods	\$80.00	\$80.00
*Residential Electricity	\$50.00	\$50.00
*Power Technology	\$40.00	\$40.00
*Applied Physics (GFH)	\$50.00	\$50.00
*Intro to Auto Electricity	\$50.00	\$50.00
*Auto Tech 3-4 / Automotice Technology (Inc. ASE)	\$80.00	\$80.00
*Consumer Mechanics	\$40.00	\$40.00
*Pre-Construction	\$50.00	\$50.00
*Woods 1-2	\$90.00	\$90.00
*Woods 3-4	\$40.00	\$40.00
*High School House	\$50.00	\$50.00
*Drafting 1	\$20.00	\$20.00
*Applied Drafting 2	\$20.00	\$20.00
<b>Music Department - wardrobe &amp; rental fees</b>		
Guitar 101	\$15.00	\$15.00
Choir (all)- rental	\$10.00	\$10.00
Band (all)- rental	\$10.00	\$27.00

Orchestra (all) - rental	\$10.00	\$27.00
<b>Science Department</b>		
*Biology 3-4	\$20.00	\$25.00
*AP Biology	\$20.00	\$15.00
*AP Chemistry / <b>Adv Chem - MT Tech</b>	\$20.00	\$20.00
*Honors Chem	\$20.00	\$20.00
Forensic Science (CMR)	\$15.00	\$20.00
*AP Physics I	\$15.00	\$15.00
*AP Physics II (pre-engineering)	\$15.00	\$15.00
<b>Misc</b>		
* Weightlifting		\$25.00
*JROTC/GFHS (cleaning deposit)	\$50.00	\$50.00
<b>Middle School Class Fees</b>		
*Computer Applications	\$7.00	\$7.00
*Financial Literacy	\$7.00	\$7.00
*Family Consumer Sciences	\$20.00	\$20.00
*Industrial Technology	\$20.00	\$20.00

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Action

**AGENDA ITEM NUMBER:** VII. E.

**CABINET MEMBER:** Luke Diekhans

### TOPIC

Classified and Hourly Staff Compensation for 2025-2026: Support Staff, Paraprofessionals, Teachers' Aides, Hourly Classified Staff, and Part-Time Nurses

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

Non-union employee compensation (including support personnel, paraprofessionals, teachers' aides, hourly classified staff, and part-time nurses) is to be established by the Board under [Board Policy 5140](#) – *Classified Employment and Assignment*. Montana Code Annotated requires that the Board of Trustees approve the District Budget that includes employee compensation. The budget unit for these five groups is comprised of approximately 350 employees, as the number of employees in these groups varies throughout the year.

### DISCUSSION

The employees in these five compensation units serve a variety of functions in the District. In all cases, they support the goals and objectives of the District and provide support to students, employees and programs. The 2025-2026 budget reflects base salaries for the employees of these groups with the following increases:

Part-Time Nurses, Support Staff and Hourly Classified Employees: increase of 4%  
Paraprofessionals and Teacher's Aides: Increase of 4% per hour

### FISCAL IMPLICATIONS

The increase on the base salary schedules for these five budget groups in the 2025-2026 school year will result in an approximate salary budget of \$8,224,217. The cost of the base increase is estimated to be approximately \$294,429.

Group	Total 25-26	Increase
Hourly Classified	\$ 682,543.00	\$ 26,251.00
Aides	\$ 1,303,654.00	\$ 50,140.00
Support Personnel	\$ 2,429,164.00	\$ 101,538.00
Paraprofessionals	\$ 2,733,103.00	\$ 105,119.00
Hourly MRP's	\$ 1,075,753.00	\$ 41,375.00
Total 25-26 Support Personnel	\$ 8,224,217.00	\$ 324,423.00

## **RECOMMENDATION**

The District Board is requested to approve the Classified and Hourly Staff Compensation for the 2025-2026 school year as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001, or Human Resources Director Luke Diekhans at 406 268-6010.

[Return to Agenda](#)

gfps Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

MEETING DATE: August 11, 2025

CATEGORY: Action

AGENDA ITEM NUMBER: VII. F.

CABINET MEMBER: Luke Diekhans

### TOPIC

2025-26 Health Insurance, Life Insurance, and Voluntary Insurance Contracts

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

[Board Policy 5331](#) *Personnel—Insurance Benefits for Employees* provides for health insurance for eligible employees with a plan year that runs October 1 through September 30.

The Board annually takes input from the Great Falls Public Schools (GFPS) Health Insurance Committee regarding the annual renewal of health insurance coverage. The Board annually takes action to set employer and employee costs of health insurance.

### DISCUSSION

The District Health Insurance Committee meets several times during the year to analyze usage, benefit changes and cost increases in order to retain a quality insurance program. The Committee has continued to work with a consultant, Mike Bonville with Alliant, in setting insurance premiums for the 2025-26 plan year. The District Insurance Committee, with input from Mike Bonville and the actuarial analysis from Alliant, has studied the renewal rate recommendations, costs, and utilization in recommending the below premiums for the 2025-26 plan year. Projected renewal rates were based on accepted underwriting practices. As part of this process for the upcoming 2025-26 school year, the District Insurance Committee decided to switch the Third-Party Administrator (TPA). As a result, First Choice Health Network was selected based on the information that was provided. This is not a new company to GFPS, as First Choice Health Network has been our current network under the previous TPA, Lucent. With the change, there is additional expected savings to the plan as First Choice will direct bill the District, rather than Lucent levying a 4% increase for the contract.

Many factors play a part in projecting the future cost of health insurance. During the 2023-24 plan year, the security breach within the insurance industry resulted in a very slow processing of claims across the nation, resulting in the District incurring claims from the previous year. As the committee worked to calculate the renewal for the 2025-26 plan year, the committee considered claims from May 2025 to 24 months prior. As the claims were delayed during the 2023-24 plan year, the plan saw a significant increase in claims to pay for the previous incurred cost during the 2024-25 plan year.

Currently, the total health plan premium contributions are derived from three areas:

- Employer premium contributions
- Employee premium contributions
- The Rate Stabilization Reserve (RSR) Fund

The overall increase to the employer, employee, and the RSR premium contributions will be 13%.

Base Plan	Total	GFPS Pay	Employee Pay	RSR	Rate Change	GFPS Change	Employee Change	RSR Change
Employee	\$1,107.02	\$481.75	\$584.84	\$40.43	\$127.36	\$55.42	\$67.28	\$4.65
Employee + Spouse	\$2,269.22	\$1,063.22	\$1,165.57	\$40.43	\$261.06	\$122.32	\$134.09	\$4.65
Employee+ Family	\$3,072.37	\$1,821.04	\$1,210.90	\$40.43	\$353.46	\$209.50	\$139.31	\$4.65
Employee+Child(ren)	\$2,010.15	\$839.97	\$1,129.75	\$40.43	\$231.26	\$96.63	\$129.98	\$4.65
Catastrophic Plan	Total	GFPS Pay	Employee Pay	RSR		GFPS Change	Employee Change	RSR Change
Employee	\$987.94	\$692.94	\$254.57	\$40.43	\$113.66	\$79.72	\$29.29	\$4.65
Employee + Spouse	\$2,030.81	\$1,406.27	\$584.11	\$40.43	\$233.63	\$161.78	\$67.20	\$4.65
Employee+ Family	\$2,729.03	\$2,045.76	\$642.84	\$40.43	\$313.96	\$235.35	\$73.96	\$4.65
Employee+Child(ren)	\$1,815.67	\$1,283.94	\$491.30	\$40.43	\$208.88	\$147.71	\$56.52	\$4.65
Totals (based on 24-25 enrollees)	\$12,723,601	\$8,097,480	\$4,340,355	\$285,759	\$1,463,788	\$931,566.00	\$499,349.00	\$32,866.00

The Base Plan listed above has a \$1,000 deductible, \$40 office co-pays and no out of pocket costs for services through Alluvion Health and services deemed preventative care. The Catastrophic Plan listed above has a \$3,000 deductible, 40% out of pocket for in-network office visits after the deductible has been met and no out-of-pocket costs for services through Alluvion Health and services deemed preventative care.

The District currently provides employer paid life insurance through the Standard. The Standard will provide our employer paid life insurance for the following employee groups:

- Administrators - Four times annual salary to a maximum of \$300,000 (includes Accidental Death and Dismemberment (AD&D) and Long-Term Disability (LTD))
  - Administrators pay a portion of the cost of this additional life insurance.
- Teachers - \$50,000 (includes AD&D and LTD)
- Administrative Support - \$50,000
- Clerical, Electricians, Painters, Operating Engineers, Plumbers, Warehouse and Carpenters - \$20,000

The District also offers employee-paid voluntary insurance coverages through The Standard. The voluntary benefits offered to employees are:

- Dental
- Vision
- Critical Illness
- Accident Insurance
- Voluntary Life Insurance

These voluntary benefits are offered to employees at no cost to the employer.

## FISCAL IMPLICATIONS


It is anticipated that the total cost for active employees on the district's health insurance for 2025-2026 will be approximately \$12,723,601. The employer portion of the health plan is approximated at: \$8,097,480 premium expense + \$285,759 RSR expense for a total of \$8,383,239 for 2025-2026 plan year.

## **RECOMMENDATION**

The District Board is requested to approve the recommendation of the Insurance Committee of an overall increase to the employer and employee premium contributions of 13% respectively, along with the increase of the premium buy-down of \$40.43 from the Rate Stabilization Reserve Fund and the current District's the Flexible Spending program and voluntary insurances.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001, or Human Resources Director Luke Diekhans at 406 268-6010.

[Return to Agenda](#)

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skornogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Action

**AGENDA ITEM NUMBER:** VII. G.

**BOARD MEMBER:** Trustee Thompson

### TOPIC

Superintendent Evaluation Process and Instrument

### BACKGROUND

As per [Board Policy 6110 Administration-Superintendent](#), the Board will evaluate, at least annually, the performance of the Superintendent, using standards and objectives developed by the Superintendent and Board which are consistent with the District's mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation should include a discussion of professional strengths, as well as performance areas needing improvement.

### DISCUSSION

The proposed evaluation process and instrument are attached. The evaluation process is being changed to reflect goals and specifically identify areas of strength and growth. A community survey will also be utilized to solicit feedback.

### FISCAL IMPLICATIONS

None

### RECOMMENDATION

The District Board is requested to adopt the Superintendent Evaluation Process and instrument as presented.

For more information about this item, please contact Superintendent Hoyer at (406) 268-6001 or Trustee Amie Thompson at (406) 750-0901.

[Return to Agenda](#)


Professional Standards for Educational Leaders	Superintendent Self-Assessment 2025-2026	Trustee Average Scores 2025-2026	Trustee Average Scores 2026-2027	Trustee Average Scores 2025-2026
<b>1 = Beginning   2 = Approaching   3 = Meeting   4 = Exemplary</b>  1 = Meets Few Expectations   2= Meets Some Expectations 3= Consistently Meets Expectations   4= Consistently Exceeds Expectations  N/A = Not Observed  Feel Free To Use Decimals As Needed (Example 1.25, 2.6, etc.)				
STANDARD 1. Mission, Vision and Belief Statements				#REF!
STANDARD 2. Student Achievement				#REF!
STANDARD 3. Healthy, Safe and Secure Schools				#REF!
STANDARD 4. Stewardship and Accountability				#REF!
Average	#DIV/0!			#REF!

61

[illegible]

63

64

 Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Sunchild	Skonogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Action

**AGENDA ITEM NUMBER:** VII. H.

**CABINET MEMBER:** Heather Hoyer

### TOPIC

Second Reading of Revised Board Policies **2158** – *Family Engagement Policy*; **3122** – *Attendance Policy*; and **3600** – *Student Records*

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

A committee consisting of Superintendent Heather Hoyer, Director of Business Operations Brian Patrick, Director of Human Resources Luke Diekhans, Executive Directors of Student Achievement Lance Boyd and Jackie Mainwaring, Business Office Lead Aly Konecny, Executive Assistant to the Superintendent Sherri Clark, Administrative Assistant Jerri Rollins, and Trustees Bill Bronson and Paige Turoski, have been meeting to discuss and make changes where necessary on the policies mentioned above.

### DISCUSSION

- Policy 2158**      Language Changes as recommended by MTSBA and the Committee.
- Policy 3122**      Language Changes as recommended by MTSBA and the Committee.
- Policy 3600**      Language Changes as recommended by MTSBA and the Committee.

The first reading of the Board policies listed above was at the July 21, 2025 regular Board meeting.

### FISCAL IMPLICATIONS

None

### RECOMMENDATION

The District Board is requested to approve revised Board Policies – **2158** – *Family Engagement Policy*; **3122** *Attendance Policy*; and **3600** – *Student Record* as presented.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001.

[Return to Agenda](#)

2  
3 **INSTRUCTION**

2158

4  
5 Family Engagement Policy

6  
7 The Board of Trustees believes that engaging parents/families in the education process is  
8 essential to improved academic success for students. The Board recognizes that a student's  
9 education is a responsibility shared by the district, parents, families, and other members of the  
10 community during the entire time a student attends school. The Board believes that the district  
11 must create an environment that is conducive to learning and that strong, comprehensive  
12 parent/family involvement is an important component.

13  
14 This policy shall be made available to all interested individuals upon request and posted on the  
15 District's website.

16  
17 Parent/Family Involvement Goals and Plan

18  
19 The Board of Trustees recognizes the importance of parent/family involvement, thereby  
20 facilitating an environment that encourages collaboration with parents, families, and other  
21 members of the community. Therefore, the district will promote the facilitation of parent/family  
22 involvement that shall include the following six (6) goals:

- 23
- 24 • Promote families to actively participate in the life of the school and feel welcomed,  
25 valued, and connected to each other, to school staff, and to what students are learning and  
26 doing in class.
  - 27 • Promote families and school staff to engage in regular, two-way meaningful  
28 communication about student learning.
  - 29 • Promote families and school staff to continuously collaborate to support student learning  
30 and healthy development both at home and at school and have regular opportunities to  
31 strengthen their knowledge and skills to do so effectively.
  - 32 • Empower parents to be advocates for their own and other children, to ensure that students  
33 are treated equitably and have access to learning opportunities that will support their  
34 success.
  - 35 • Encourage families and school staff to be partners in decisions that affect children and  
36 families and together inform, influence, and create policies, practices, and programs; and
  - 37 • Encourage families and school staff to collaborate with members of the community to  
38 connect students, families, and staff to expand learning opportunities, community  
39 services, and civic participation.
- 40

41 The Board of Trustees, in consultation with parents, teachers, administrators, and students has  
42 adopted this District plan for meeting these parent/family involvement goals:

- 43
- 44 1. Provide activities that will educate parents/families regarding the intellectual and  
45 developmental needs of their children at all age levels. This will include promoting  
46 cooperation between the district and other agencies or school/community groups (such as

- parent-teacher groups, Head Start, etc.) to furnish learning opportunities and disseminate information regarding parenting skills and child/adolescent development.
2. Implement strategies to involve parents/families in the educational process and laws regarding parent/family rights, including:
    - a. Keeping parents/families informed of opportunities for involvement and encouraging participation in various District programs.
    - b. Providing access to all District policies, District handbooks, Board and Committee meeting agendas, the District grievance procedure and contact methods for District administrators and Trustees on the District's website.
    - c. Providing access to educational resources and courses of study for parents/families to use together with their children.
    - d. Keeping parents/families informed of the objectives of district educational and activity programs and their child's participation and progress within these programs, and methods to opt out of such programs and instruction consistent with parent/family rights.
    - e. Promoting parent/families and teacher cooperation in homework, attendance, and discipline.
    - f. Providing information about the nature and purpose of student clubs and groups meeting at the school in accordance with Policy 3233 and 3550 and methods to consent to participation or opt out of participation consistent with parent/family rights.
    - g. Providing explanation of rights regarding student name and pronoun use consistent with Family Educational Rights and Privacy Act and Policy 3600.
  3. Enabling parents/family members to participate in the education of their children through a variety of roles. For example, parents/family members should be given opportunities to provide input into district policies and volunteer time within the classrooms and school programs.
  4. Providing professional development opportunities for teachers and staff to enhance their understanding of effective parent/family involvement strategies.
  5. Performing regular evaluations of parent/family involvement at each school and at the district level.
  6. Provide access, upon request, to any instructional material used as part of the educational curriculum.
  7. If practical, provide information in a language understandable to parents.
  8. Provide annual notification of educational opportunities of the District consistent with Montana law in the form of the student handbook, the District policy manual as posted on the District's website, or other accessible format on topics which include:
    - a. The District's options for delivery of personalized instruction to students consistent with Policies 1015FE and 2050, the legislature's findings at § 20-7-1601, MCA, and Article X Section 1 of the Montana Constitution.
    - b. Evaluation, identification, and services provided to students with disabilities consistent with § 20-7-411, MCA, Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act, and Policies 2161 and 2162.

- 1 c. Admission of students to kindergarten consistent with § 20-5-101 and § 20-7-117,  
2 MCA, and Policy 3110.
- 3 d. Proficiency based learning and other forms of personalized learning including  
4 course equivalency waiver consistent with § 20-3-324, MCA and Policies  
5 1005FE, 1015FE, 2050, 2410 and 3121.
- 6 e. Participation in extracurricular activities, including participation by nonpublic and  
7 home school students consistent with § 20-5-112, MCA and Policy 3150.
- 8 f. Access to remote instruction, including through the Montana Digital Academy  
9 pursuant to Title 20, Chapter 7, Part 12, non-District sources, and through other  
10 school districts as provided in § 20-7-118. MCA, and Policies 2050, 2168.
- 11 g. Out-of-district attendance consistent with Title 20, Chapter 5, Part 3 MCA, and  
12 Policies 3110, 3121, and 3141.
- 13 h. Early ~~literacy~~ targeted interventions in accordance with Title 20, MCA.
- 14 i. Part-time enrollment of a student who is otherwise enrolled at a nonpublic or  
15 home school consistent with § 20-5-101, MCA and Policy 3150.
- 16 j. Availability of funding to support student access to advanced opportunities, if  
17 applicable to a district consistent with § 20-7-1506, MCA and Policy 1015FE.
- 18 k. Career and Technical Education pursuant to Title 20, Chapter 7, Part 3, including  
19 the attainment of industry-recognized credentials and work-based learning,  
20 consistent with § 20-7-1510, MCA and Policies 2050, 2410, 2600.
- 21 l. Early college, dual enrollment, and running start opportunities, consistent with §  
22 20-9-706, MCA and Policies 2168 and 2410.
- 23 m. Other opportunities for school-age children through Montana public schools  
24 which parents/families and students may rely upon as specified in Policy 2140  
25 which:
  - 26 i. Support the development of a child's full educational potential;
  - 27 ii. Assist in reducing the costs of postsecondary education and workforce  
28 preparation; and
  - 29 iii. Foster life success.

### 31 Cross References:

32 Policy 1005FE	Proficiency Based ANB
33 Policy 1015FE	Personalized Learning Opportunities
34 <i>Policy 1770</i>	<i>Uniform Complaint Procedure</i>
35 Policy 2050	Student Instruction
36 Policy 2131	Student and Family Privacy Rights
37 Policy 2140	Guidance and Counseling
38 Policy 2168	Distance, Online, and Technology Delivered Learning
39 Policy 2335	Health Enhancement
40 Policy 2410	High School Graduation Requirements
41 <i>Policy 2410P</i>	<i>Profile of a Learner</i>
42 <i>Policy 2410P2</i>	<i>Profile of a Learner – Commitment and Intentions</i>
43 Policy 2600	Work Experience/Internship Program
44 Policy 3110	Entrance, Placement and Transfer
45 Policy 3121	Enrollment and Attendance Records

1	Policy 3141	Discretionary Nonresident Student Attendance Policy
2	Policy 3150	Part-Time Attendance
3	Policy 3233	Student Use of Buildings – Equal Access
4	Policy 3510	Student Sponsored Student Activities
5	Policy 3550	Student Clubs
6	Policy 3600	Student Records
7		
8	<u>Legal Reference:</u>	
9	Article X, Section 1 of the Montana Constitution	
10	Section 504 of the Rehabilitation Act	
11	Individuals with Disabilities Education Act	
12	§ 20-3-324, MCA	Powers and Duties
13	§ 20-3-326, MCA	<i>Information on Educational Opportunities – Duties of</i>
14		<i>Trustees</i>
15	§ 20-5-101, MCA	Admittance of Child to School
16	§ 20-5-112, MCA	Participation in Extracurricular Activities
17	§ 20-5-314, MCA	<i>Reciprocal Attendance Agreement with Adjoining State or</i>
18		<i>Province</i>
19	§ 20-5-320, MCA	<i>Attendance with Discretionary Approval</i>
20	§ 20-5-321, MCA	<i>Attendance with Mandatory Approval – Tuition and</i>
21		<i>Transportation</i>
22	§ 20-5-322, MCA	<i>Residency Determination – Notification – Appeal for</i>
23		<i>Attendance Agreement</i>
24	§ 20-7-117, MCA	Kindergarten and Preschool Programs
25	§ 20-7-118, MCA	Offsite Provision of Educational Services
26	§ 20-7-411, MCA	Regular Classes Preferred – Obligation to Establish Special
27		Education Program
28	§ 20-7-1506, MCA	Incentives for Creation of Advanced Opportunity Programs
29	§ 20-7-1510, MCA	Credit for Participating in Work-Based Learning
30		Partnerships
31	§ 20-7-1601, MCA	Forms of Personalized Learning
32	§ 20-9-706, MCA	Running Start Program
33	§ 40-6-701, MCA	<del>Fundamental Rights of Parents</del> <i>Interference with</i>
34		<i>Fundamental Parental Rights Restricted</i>
35	§ 40-6-702, MCA	<i>Fundamental Parental Rights</i>
36	§ 40-6-703, MCA	<i>Increase Parental Rights</i>
37	<del>Title 20, Chapter 3, Part 3, MCA</del>	<del>Board of Trustees</del>
38	<del>Title 20, Chapter 5, Part 3, MCA</del>	<del>Attendance Outside School District</del>
39	Title 20, Chapter 7, Part 3, MCA	Vocational and Technical Education
40	Title 20, Chapter 7, Part 12, MCA	Montana Digital Academy
41	10.55.701(2)(m) ARM	Board of Trustees
42	10.55.601, ARM	<del>Family and Community Engagement</del> <i>Accreditation</i>
43		<i>Standards: Procedures</i>
44	10.55.722, ARM	<del>Accreditation Standards: Procedures</del> <i>Family and</i>
45		<i>Community Engagement</i>

1	10.55.723, ARM	Integrated Strategic Action Plan
2	Chapter 693 (2023)	Increase Parental Involvement in Education
3		
4		
5	<u>Policy History:</u>	
6	Adopted on:	November 24, 2014
7	Revised on:	November 28, 2022
8	Revised on:	August 21, 2023
9	Reviewed on:	February 27, 2024

4  
5 Attendance Policy

6  
7 The Board believes and research supports that students who attend school regularly are more  
8 successful than those who do not. Students are responsible for attending class. The learning  
9 experiences that take place in the classroom environment are an essential part of the educational  
10 process. Absences and tardiness ~~tend to~~ disrupts the continuity of the instructional program and  
11 the time lost from class is irretrievable, particularly in terms of opportunity for interaction and  
12 exchange of ideas between students and teachers. Missing class hinders a student's ability to  
13 master the subject matter, and this may be reflected in the grade. Grades earned in any course  
14 shall reflect the student's fulfillment of academic requirements, achievement, and daily  
15 participation. The administration does not condone absences that detract from our academics.

16  
17 A student's regular school attendance also reflects dependability and is a significant component  
18 on a student's permanent record. Future employers are as much concerned about punctuality and  
19 dependability as they are about academic record. School success, scholarship, and job  
20 opportunity are greatly affected by a good attendance record.

21  
22 Specific rules and regulations regarding attendance and tardies can be found in the respective  
23 student handbook.

24  
25 Policy History:

26 Adopted on: July 1, 2000

27 Revised on: August 23, 2010

28 Revised on: January 26, 2015

29 *Revised on:*

**STUDENTS**

3600

Student Records

School student records are confidential, and information from them shall not be released other than as provided by law. State and Federal law grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge their or their child's school records.

The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child.

The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to object to the release of information regarding their child. Military recruiters and institutions of higher education may request and receive the names, addresses, and telephone numbers of all high school students, unless the parent(s) notifies the school not to release this information.

The school district may disclose, without consent, personally identifiable information from an education record of a ~~pupil~~ *student* to the youth court and law enforcement authorities pertaining to violations of the Montana Youth Court Act or criminal laws by the ~~pupil~~ *student*. The youth court or law enforcement authorities receiving the information shall certify in writing to the school district that the information will not be disclosed to any other party except as provided under state law without the prior consent of the parent or guardian of the ~~pupil~~ *student*.

The Superintendent shall implement this policy and State and federal law with administrative procedures. The Superintendent or designee shall inform staff members of this policy and shall inform students and their parent(s)/guardian(s) of it, as well as their rights regarding student school records.

Each student's permanent file, as defined by the Board of Public Education, must be permanently kept in a secure location. Other student records must be maintained and destroyed as provided in 20-1-212, MCA.

Cross Reference:

Policy 2131 Student and Family Privacy Rights

Legal Reference:

Family Education Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. 99

§ 20-1-212, MCA Destruction of records by school officer.


§ 20-5-201, MCA Duties and sanctions

§ 41-5-215, MCA Youth court & department records - notification of school

§ 40-4-225, MCA Access to records parents

§ 52-2-211, MCA County or Regional Interdisciplinary Child Information and School Safety

1 Team  
2 10.55.909, ARM Student Records  
3 No Child Left Behind Act of 2001, P.L. 107-334  
4  
5 Policy History:  
6 Adopted on: July 1, 2000  
7 Revised on: February 14, 2005  
8 Revised on: November 23, 2015  
9 Reviewed on: October 31, 2022  
10 *Revised on:*

	Turoski	Thompson	Sunchild	Skomogowski	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Report

**AGENDA ITEM NUMBER:** IX. A.

**CABINET MEMBER:** Jackie Mainwaring

### TOPIC

First Reading of the New Industrial Technology Know-Understand-Do (KUD)

### STRATEGIC PLAN

Student Achievement

### BACKGROUND & DISCUSSION

The Industrial Technology teachers have met over the last two years to update the district standards (Know-Understand-Dos; KUDs). The following areas have been updated: Automotive, Build MT, Drafting, Electricity, Welding, Woods, Construction, and Middle School Industrial Technology. The changes reflect updates in technology and changes in Industry needs.

The Know-Understand-Dos (KUDs) will be posted on the curriculum page of the Great Falls Public Schools website, and a hard copy will be available in the curriculum office.

### FISCAL IMPLICATIONS

There are no fiscal implications at this time.

### RECOMMENDATION

This report is for information only. Action to approve the updated standards will take place at the August 25, 2025 regular Board Meeting.

For more information about this item, please contact Executive Directors Jackie Mainwaring at (406) 268-6006 or Lance Boyd at (406) 268-6008, or Superintendent Heather Hoyer at (406) 268-6001.

[Return to Agenda](#)

gfps Great Falls Public Schools Great Falls, MT	Turoski	Thompson	Skomogowski	Sunchild	Johnson	Duff	Bronson
Motion							
Second							
Ayes							
Nays							
Abstain							

## GREAT FALLS PUBLIC SCHOOLS

**MEETING DATE:** August 11, 2025

**CATEGORY:** Report

**AGENDA ITEM NUMBER:** IX. B.

**CABINET MEMBER:** Heather Hoyer

### TOPIC

First Reading of New and Revised Board Policies **2165** – *Early Targeted Interventions*; **3110** – *Entrance, Placement, and Transfer*; **3121** – *Enrollment and Attendance Records*; **5123 (New)** – *Employer Verification of Employee*; **5252 (New)** – *Notice of Nonrenewal of Nontenured Teacher for Financial Reasons*; and **8560 (New)** – *Display of Flags and Banners on District Property*

### STRATEGIC PLAN

Stewardship and Accountability

### BACKGROUND

A committee consisting of Superintendent Heather Hoyer, Director of Business Operations Brian Patrick, Director of Human Resources Luke Diekhans, Executive Directors of Student Achievement Jackie Mainwaring and Lance Boyd, Business Office Lead Aly Konecny, Executive Assistant to the Superintendent Sherri Clark, Administrative Assistant Jerri Rollins and Trustees Bill Bronson, Craig Duff, and Paige Turoski, have been meeting to discuss and make changes where necessary on the policies mentioned above.

### DISCUSSION

<b>Policy 2165</b>	Language Changes as recommended by MTSBA and the Committee
<b>Policy 3110</b>	Language Changes as recommended by MTSBA and the Committee
<b>Policy 3121</b>	Language Changes as recommended by MTSBA and the Committee
<b>Policy 5123</b>	New Policy as recommended by MTSBA and the Committee
<b>Policy 5252</b>	New Policy as recommended by MTSBA and the Committee
<b>Policy 8560</b>	New Policy as recommended by MTSBA and the Committee

### FISCAL IMPLICATIONS

None

### RECOMMENDATION

This report is for information only. No action is required at this time. The request will be brought before the Board for action at a future Board meeting.

For more information about this item, please contact Superintendent Heather Hoyer at (406) 268-6001.

[Return to Agenda](#)

2  
3 **INSTRUCTION**

2165

4  
5 Early ~~Literacy~~ Targeted Interventions

6  
7 Purpose and Goals

8  
9 The Board of Trustees finds ~~the ability to read~~ *proficiency in reading and math* at or above grade  
10 level ~~is to be~~ essential for educational success. The purposes of this policy are to:

- 11  
12
  - provide parents with voluntary early ~~literacy~~ interventions for their children;
  - increase the number of children in the District who are reading *and math* proficient at the  
14 end of 3rd grade and in so doing help those children develop their full educational  
15 potential pursuant to Article X, section 1(1), of the Montana Constitution; and
  - foster a strong economic return for the state on early literacy *and math* investment  
17 through enhancing the District's skilled workforce and decreasing future reliance on  
18 social programs and the criminal justice system.

19  
20 The Board of Trustees intends to collaborate with the Board of Public Education and Office of  
21 Public Instruction to achieve the purposes of this policy by gathering, analyzing, and making  
22 available outcome data and by continually refining the interventions to increase the efficacy and  
23 efficiency of each intervention.

24  
25 Compliance

26  
27 The early ~~literacy~~ targeted intervention strategies, programs, and services established, authorized,  
28 and implemented by this policy shall be in accordance with early childhood education standards  
29 at Title 10 Chapter 63 ARM. The early ~~literacy~~ targeted intervention strategies, programs, and  
30 services established, authorized, and implemented by this policy shall include, at minimum:

- 31  
32
  - ongoing evaluation of student progress used to tailor instruction to specific student needs;
  - strategies to encourage, enhance, and honor parental involvement;
  - methods to employ and assign qualified staff to deliver programming who have  
35 completed a fingerprint based criminal background check in accordance with Policy 5120  
36 and Policy 5122 and receive regular professional development in accordance with Policy  
37 5121;
  - adherence to eligibility standards;
  - organization, when applicable, of classrooms which satisfy physical, supervision, safety,  
39 and capacity standards; and
  - dedicated Trustee and administrative leadership in accordance with Policy 6110.

40  
41  
42  
43 Child Evaluation

44  
45 An eligible child is defined as a child who has been determined, through evaluation  
46 methodologies selected by the Board of Public Education, to be below a trajectory leading to

1 reading *or math* proficiency at the end of 3rd grade. An eligible child may receive early ~~literacy~~  
2 targeted intervention provided by the District for the subsequent school year in accordance with  
3 this policy.

4  
5 The Board of Trustees authorizes District staff to administer evaluation methodologies from April  
6 through June of each year to a child who will be four (4) years of age or older on or before the  
7 following September 10<sup>th</sup> and who has not yet entered 3<sup>rd</sup> grade.

8  
9 A child shall not be evaluated to determine eligibility for early targeted ~~literacy~~ intervention  
10 ~~using additional assessments not used in the Board Approved Curriculum~~, without written  
11 parental consent.

#### 12 13 Classroom Based Programming

14  
15 The Board of Trustees has established a full-time classroom based early ~~literacy~~ targeted  
16 intervention program. The Board of Trustees authorizes the District staff to admit, enroll, and  
17 serve an eligible child who is four (4) years of age or older on or before September 10<sup>th</sup> of the  
18 year in which the child is to participate in the program and who is not entering and who has not  
19 completed kindergarten. The classroom-based program shall foster parental engagement and be  
20 research-based and proven effective at developing early literacy *and math* skills in populations at  
21 risk of not being reading *or math* proficient at the end of 3<sup>rd</sup> grade.

#### 22 23 Jumpstart Programming

24  
25 The Board of Trustees has established a jumpstart early ~~literacy~~ targeted intervention program.  
26 The Board of Trustees authorizes the District staff to admit, enroll, and serve an eligible child  
27 who is five (5) years of age or older on or before September 10<sup>th</sup> of the year in which the child is  
28 to participate in the program and who has not yet completed 3<sup>rd</sup> grade.

29  
30 *An eligible child participating in a jumpstart program provided by a District other than the*  
31 *child's resident school district does not require an out-of-district attendance agreement and is*  
32 *not subject to the tuition laws under §20-5-320 through §20-5-324, MCA.*

33  
34 The District's jumpstart program shall take place during the time between the end of one school  
35 calendar year and the start of the next school calendar year, as set by the Board of Trustees in  
36 accordance with Policy 2100, preceding a child's entry into kindergarten, 1<sup>st</sup> grade, 2<sup>nd</sup> grade, or  
37 3<sup>rd</sup> grade. The jumpstart program shall be at least four (4) weeks in duration and provide at least  
38 one-hundred twenty (120) instructional hours. The jumpstart program shall be designed in a  
39 manner to increase the likelihood of a child being evaluated at the end of the ensuing school year  
40 to be at or above a trajectory leading to reading *and math* proficiency at the end of 3<sup>rd</sup> grade.

#### 41 42 Reporting and Funding

43  
44 The Board of Trustees authorizes the District administration to include an eligible child  
45 participating in a classroom-based program in accordance with this policy in enrollment counts  
46 for the purpose of ANB calculations in the manner described in Policy 3121.

1  
2 The Board of Trustees authorizes the District administration to include an eligible child  
3 participating in a jumpstart program in accordance with this policy in enrollment counts on a  
4 quarter-time basis for the purpose of ANB calculations in the manner described in Policy 3121.

5  
6 The Board of Trustees shall monitor the early ~~literacy~~ intervention programs and authorizes  
7 District administration to report annually to the Superintendent of Public Instruction on the  
8 efficacy of the program no later than July 15<sup>th</sup> of each year.  
9

10 Cross References:

11 Policy 2100	School Calendar
12 Policy 3121	Enrollment and Attendance Calculation
13 Policy 5120	Hiring Practices
14 Policy 5121	Professional Development
15 Policy 5122	Fingerprint Background Checks
16 Policy 6110	Superintendent Responsibilities

17  
18 Legal References:

19 Article X, section 1(1)	Montana Constitution
20 Title 10, Chapter 63	Early Childhood Education
21 § 20-7-1801-1804, MCA	Early <del>Literacy</del> Targeted Interventions
22 § 20-9-311, MCA	Calculation of ANB
23 <i>HB 338 (2025)</i>	
24 <i>SB 35 (2025)</i>	

25  
26 Policy History:

27 Adopted on:	June 24, 2024
28 <i>Revised on:</i>	

## STUDENTS

3110

### Entrance, Placement, and Transfer

#### Entrance, Date, and Age

The Trustees will enroll and admit a child to a school in the District when the child is five (5) years of age or older on or before the tenth (10<sup>th</sup>) day of September of the school year in which the child is to enroll but is not yet nineteen (19) years of age who is a resident of the District. Parents may request a waiver of the age requirement. All waivers are granted at the sole discretion of the Trustees.

Non-resident students may be admitted at the discretion of the Trustees. Children will be enrolled in the grade identified in accordance with District policy or at the discretion of the administration in consultation with the student's parents or guardians. The District requires proof of identity and an immunization record for every child to be admitted to District schools.

The Trustees may, at their discretion, assign and admit a child to a school in the District who is under five (5) years of age or an adult who is nineteen (19) years of age or older, if there are exceptional circumstances that merit waiving the age provision. The Trustees may also admit an individual who has graduated from high school but is not yet nineteen (19) years of age even though no special circumstances exist for waiver of the age provision of this Policy. Students enrolled by the Trustees under this provision shall find the student's exceptional circumstances:

- The child under five (5) is determined by the Trustees to be ready for kindergarten and the child's parents have requested early entry into the District's regular one (1) year kindergarten program;
- The child under five (5) is being admitted into an early literacy targeted intervention classroom or jumpstart program pursuant to Title 20, chapter 7, part 18 and Policy 2165; or
- The adult is nineteen (19) years of age or older and in the Trustees determination would benefit from educational programs offered by a school of the District.

The Trustees shall admit and assign a child who is enrolled in a nonpublic or home school and who meets the age and residency requirement of this policy on a part-time basis at the request of the child's parent or guardian consistent with the provisions of Policy 3150. A part-time enrollee shall be calculated for purposes of ANB consistent with Policy 3121.

#### School Entrance

- The District requires that a student's parents, legal guardian, or legal custodian present proof of identity of the child to the school within forty (40) days of enrollment, as well as proof of residence in the District. If the students parents, legal guardian, or legal custodian does not present the proof of identity required within forty (40) days of

1 enrollment or if the District does not receive the school records of the student within sixty  
2 (60) days of enrollment, the school shall notify the Missing Children Information  
3 Program provided in § 44-2-502, MCA and a local law enforcement authority of the fact  
4 that no proof of identity has been presented for the student. Students who are not  
5 residents of the District may apply for admission pursuant to Policy 3141. For the  
6 purposes of this section “proof of identity” means a certified copy of a birth certificate, a  
7 certified transcript or similar student records from the previous school, or any  
8 documentary evidence that a school district considers to be satisfactory proof of identity.  
9 § 44-2-511(6)(a), MCA.

- 10  
11 • To be admitted to District schools, in accordance with the Montana Immunization Law, a  
12 child must have been immunized against varicella, diphtheria, pertussis, tetanus,  
13 poliomyelitis, rubella, mumps, and measles in the manner and with immunizing agents  
14 approved by the department. Immunizations may not be required if a child qualifies for  
15 conditional attendance, or an exemption is filed as provided by Montana law.  
16
- 17 • The above requirements are not to serve as barriers to immediate enrollment of student  
18 designated as homeless or foster children as required by the Every Student Succeeds Act  
19 (ESSA) and the McKinney-Vento Act as amended by ESSA. The District shall work with  
20 the local child welfare agency, the school last attended, or other relevant agencies to  
21 obtain necessary enrollment documentation and ensure a student receives education  
22 services in the best interests of the child. The Superintendent or designee shall serve as  
23 point of contact with all applicable agencies to review records, facilitate services and  
24 resolve disputes.  
25

## 26 Placement

27  
28 The District goal is to place students at levels and in settings that will increase the probability of  
29 student success. Developmental testing, together with other relevant criteria, including but not  
30 limited to health, maturity, emotional stability, and developmental disabilities, may be  
31 considered in the placement of all students. Final disposition of all placement decisions rests  
32 with the principal, subject to review by the Superintendent or the Board.  
33

## 34 Children of Relocated Military Families

35  
36 The Board shall assign and admit a child whose parent or guardian is being relocated to Montana  
37 under military orders to a school in the District and allow the child to preliminarily enroll in  
38 classes and apply for programs offered by the District prior to arrival and establishing residency.  
39

40 The student will be placed in the student data management system as soon as enrolled under this  
41 provision. The student will attend classes during preliminary enrollment. The District will  
42 include a student enrolled under this provision as part of the calculation of ANB.  
43

## 44 Transfer

District policies regulating the enrollment of students from other accredited elementary and secondary schools are designed to protect the educational welfare of children.

#### Elementary Grades (K-8)

A student transferring into the District will be admitted and placed subject to observation by appropriate teachers and a building principal during a probation period of two (2) weeks. Thereafter, should doubt arise as to initial grade and level placement of a student, school personnel will conduct an educational assessment to determine appropriate grade and level placement.

#### Secondary Grades (9-12) Credit Transfer

A transfer of credits from any secondary school is subject to a satisfactory examination of the following:

1. Appropriate certificates of school accreditation;
2. Length of course, school day, and school year;
3. Content of applicable courses;
4. School building as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction);
5. Appropriate evaluation of student performance leading toward credit issuance.

The District will follow Montana Accreditation Rules and Standards, along with local alternate procedures for earning credit, in reviewing requests for transfer of credits. High school principals have authority for approving credit transfers, subject to review by the Superintendent or the Board.

The special needs of military students will be taken into consideration in accordance with the Interstate Compact on Educational Opportunity for Military Children.

#### Transfer – Non-Voluntary

The District will make every effort to keep students enrolled in their neighborhood school. Exceptions may become necessary in the case of over-crowded classrooms, special programs or unforeseen circumstances.

Any student subject to non-voluntary transfer shall have the right to return to the neighborhood school as space becomes available or remain in the new school for the duration of that level of education experience, i.e., elementary, middle, or high school.

Some factors that may necessitate student transfers are balancing of class loads, optimizing or adjusting building capacities, meeting state standards, promoting or responding to educational concerns, budgetary constraints, and/or operational effectiveness.

#### Transfer-Permissive

Parents of students not living within an elementary, middle, or high school’s attendance area boundary may apply to attend a school through the “permissive transfer” process.

A request for permissive transfer may be granted at the discretion of the District.

Cross References:

<i>Policy 2158</i>	<i>Family Engagement Policy</i>
<i>Policy 2413</i>	<i>Credit Transfer-Assessment for Placement from Non-Accredited a and Non Public School</i>
<i>Policy 3110R</i>	<i>Regulation Entrance, Placement, &amp; Transfer</i>
<i>Policy 3121</i>	<i>Enrollment and Attendance Records</i>
<i>Policy 3124</i>	<i>Military Compact Waiver</i>
<i>Policy 3125</i>	<i>Education of Homeless Children</i>
<i>Policy 3141</i>	<i>Nonresident Student Enrollment</i>
<i>Policy 3141P</i>	<i>Nonresident Student Enrollment Procedures</i>
<i>Policy 3150</i>	<i>Part-Time Attendance</i>
<i>Policy 3413</i>	<i>Student Immunization</i>
<i>Policy 3600</i>	<i>Student Records</i>
<i>Policy 8100</i>	<i>Transportation</i>
<i>Policy 8101</i>	<i>In-Town Busing</i>

Legal References:

PL 100-77	McKinney Homeless Assistance Act
§ 20-1-101, MCA	<i>Definitions</i>
§ 20-1-230, MCA	Interstate Compact on Educational Opportunity for Military Children
§ 20-5-101, MCA	Admittance of Child to School
§ 20-5-102, MCA	Compulsory Enrollment and Excuses
§ 20-5-403, MCA	Immunization Required – Release and Acceptance of Immunization Records
§ 20-5-404, MCA	Conditional Attendance
§ 20-5-405, MCA	Medical or Religious Exemption
§ 20-5-406, MCA	Immunization Record
§ 20-7-117, MCA	Kindergarten and Preschool Programs
§ 44-2-503, MCA	Missing Children Information Program
§ 44-2-511, MCA	School Enrollment Procedure
10.16.3122, ARM	Local Educational Agency Responsibility for Students with Disabilities
10.5.601, ARM	School Enrollment Procedure
10.55.601, et seq., ARM	Accreditation Standards: Procedures
10.55.712	<i>Class Size Elementary</i>
10.55.713	<i>Teacher Load and Class Size</i>
HB 338 (2025)	
SB 35 (2025)	

1	<u>Policy History:</u>	
2	Adopted on:	July 1, 2020
3	Revised on:	June 26, 2006
4	Revised on:	September 10, 2012
5	Revised on:	January 26, 2015
6	Revised on:	August 10, 2015
7	Revised on:	November 13, 2017
8	Revised on:	September 9, 2019
9	Revised on:	January 11, 2011
10	Revised on:	June 14, 2021
11	Revised on:	September 11, 2023
12	Revised on:	May 28, 2024
13	<i>Revised on:</i>	

**STUDENTS**

3121

Enrollment and Attendance Records

Since accurate enrollment and attendance records are essential ~~both~~ to obtain both state financial reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall be diligent in maintaining such records.

A District may only include, for ANB purposes, any student who participates in student instruction as defined in § 20-1-101 (17), MCA and for whom ANB may be claimed under Title 20, including but not limited to an enrolled student who is:

- A resident of the District or a nonresident student admitted by Trustees under a Student Attendance Agreement and who is attending a school of the District, offsite instructional setting or remote instruction from the public schools of the District;
- Unable to attend school due to a medical reason certified by a medical doctor and receiving individualized educational services supervised by the District, at the District's expense, at home or in a facility that does not offer an educational program;
- Incarcerated at the Cascade County Juvenile Detention Center and receives education services from a District employed and licensed teacher;
- Unable to attend school due to the student's incarceration in a facility, other than a youth detention center, and who is receiving individualized educational services supervised by the District, at the District's expense, at a group home or facility that does not offer an educational program;
- Living with a caretaker relative under § 1-1-215, MC,A;
- Receiving special education and related services, other than day treatment, under a placement by the Trustees at a private nonsectarian school or private program if the student's services are provided at the District's expense under an approved individual education plan supervised by the District;
- Participating in the Running Start Program at District expense under § 20-9-706, MCA;
- Receiving education services, provided by the District, using appropriately licensed district staff at a private residential program or private residential facility licensed by the Department of Public Health and Human Services;
- A student of the District completing work on a proficiency basis in accordance with § 20-9-311(4)(d) and § 20-9-324(18)(b), MCA;
- A student enrolled by the Board for exceptional circumstances as defined in applicable District policies and in accordance with § 20-5-101, MCA;
- A student ~~is being~~ admitted into an early ~~literacy~~ targeted intervention classroom or jumpstart program pursuant to Title 20, chapter 7, part 18 and Policy 2165 in a manner consistent with § 20-9-311(3)(e), MCA. *A District providing a jumpstart program shall add one-quarter enrollment for a student who participated in the District's early jumpstart program to the students regular enrollment count in both the October and February enrollment count following the student's participation in the jumpstart program.*

- 1 • A student gaining credit for participating in a work-based learning program pursuant to §
- 2 20-7-1510, MCA and Policy 2600;
- 3 • A student participating in an “innovative educational program” as defined in § 15-30-
- 4 3102, MCA;
- 5 • Enrolled in an educational program or course provided at District expense using remote
- 6 instruction consistent with Policies 2050 and 2168. The student:
- 7
- 8 ○ Must meet the residency requirements for that District as provided in § 1-1-215,
- 9 MCA;
- 10 ○ Shall live in the District and must be eligible for educational services under the
- 11 Individuals with Disabilities Education Act under 29 U.S.C. 794;
- 12 ○ Attend school in the District and must be enrolled in the educational program or
- 13 course under a mandatory attendance agreement as provided in § 20-5-321; or
- 14 ○ Must be receiving remote instruction under § 20-7-118(1)(c).
- 15
- 16 • A student enrolled on a part-time basis consistent with Policy 3110, 3150, 3121R;
- 17 • A resident of the District attending a Montana Job Corps Program under an interlocal
- 18 agreement with the District under § 20-9-707, MCA;
- 19 • A resident of the District attending a Montana Youth Challenge Program under an
- 20 interlocal agreement with the District under § 20-9-707, MCA.
- 21 • A student with a disability who is over 19 years old but under 21 years of age, has been
- 22 enrolled by the Board of Trustees in accordance with Policy 3110, and qualifies in
- 23 accordance with § 20-9-311(7), MCA, to remain enrolled and be served by schools, if the
- 24 following criteria are satisfied:
- 25
- 26 ○ The student has not graduated;
- 27 ○ The student is eligible for special education services and is likely to be eligible for
- 28 adult services for individuals with developmental disabilities due to the
- 29 significance of the student’s disability; and
- 30 ○ The student’s individualized education program has identified transition goals that
- 31 focus on preparation for living and working in the community following high
- 32 school graduation since age 16 or the student’s disability has increased in
- 33 significance after age 16.
- 34

35 In order for a student who is served through distance learning or offsite delivery methods to be  
 36 included in the calculation of average number belonging, the student must meet one or more of  
 37 the conditions for participating in offsite instruction pursuant to § 20-7-118, MCA.

38

39 Enrollment for Purposes of Participation in Extracurricular Activities by an Unenrolled Child or  
 40 Part-Time Enrolled Student

41

42 The District shall include for ANB purposes a child who during the prior school year:

- 43 a. Reside in the District
- 44 b. Was not enrolled in the District or was not enrolled full time; and
- 45 c. Completed an extracurricular activity with a duration of at least six (6) weeks in
- 46 accordance with Policy 3510.

Each completed extracurricular activity that, inclusive of practices and post-season tournaments, lasts six (6) weeks or longer shall be counted as one-sixteenth enrollment. Each completed extracurricular activity lasting longer than 18 weeks may be counted as one-eighth enrollment. A child may not be counted as more than one full-time enrollment for ANB purposes.

For purposes of calculating ANB under this section, “extracurricular activity” means:

- A sport or activity sanctioned by an organization having jurisdiction over interscholastic activities, contests, and tournaments;
- An approved career and technical student organization, pursuant to § 20-7-306, MCA; or
- A school theater production.

#### Homeless Youth and Foster Children

Assignments to schools shall be subject to modification when federal law applicable to students placed in foster care or students who are homeless requires that such students be educated in a “school of origin” that differs from the assigned school.

#### Cross References:

Policy 2600	Work-Based Learning
Policy 3510	School Sponsored Activities
Policy 3100	Early Enrollment for Exceptional Circumstances
Policy 3121R	Enrollment and Attendance Records

#### Legal References:

§ 1-1-215, MCA	Residence – Rules for Determining
§ 20-1-101, MCA	Definitions
§ 20-3-324, MCA	Powers and Duties
§ 20-7-118, MCA	Remote Instruction
§ 20-7-1510, MCA	<i>Credit for Participating in Work Based Learning Partnerships</i>
§ 20-7-1601, et. seq., MCA	Transformational Learning – Personalized Learning
§ 20-9-311, MCA	Calculation of Average Number Belonging (ANB) – Three-Year Averaging
§ 20-9-706, MCA	Running Start Program – Authorizing Class Credits at Postsecondary Institution – Eligibility – Payment for Credits
§ 20-9-707, MCA	Agreement with Montana Youth Challenge Program or Accredited Montana Job Corps Program
§ 20-5-101, MCA	Admittance of Child to School
§ 20-5-112, MCA	Participation in Extracurricular Activities
§ 20-7-1510, MCA	Credit for Participating in Work-Based Learning Partnerships
§ 41-5-1803, MCA	Juvenile Detention Center Statute
10.20.102, ARM	<i>Calculation of Average Number Belonging</i>
29 U.S.C. 794	Nondiscrimination under Federal Grants and Programs
34 C.F.R. 300.1 et. seq	Assistance to States for the Education of Children with Disabilities

1 *HB 338 (2025)*  
2 *SB 35 (2025)*  
3 ~~Chapter 580 (2023)~~ ~~Remote Instruction~~  
4 ~~Chapter 307 (2023)~~ ~~Transformation Learning~~  
5  
6 Policy History:  
7 Adopted on: June 22, 2015  
8 Revised on: November 13, 2017  
9 Revised on: August 23, 2021  
10 Revised on: January 10, 2022  
11 Revised on: May 23, 2022  
12 Revised on: September 11, 2023  
13 Revised on: June 10, 2024  
14 *Revised on:*

Great Falls School District

**PERSONNEL**

5123

Employer Verification of Employee

Within three (3) business days of hiring a new employee, the District requires and maintains a copy of either of the following:

- The citizenship or work authorization status that has been verified by the United States citizenship and immigration services' E-Verify program; or
- A completed form I-9 with corresponding documents that establish both identity and employment authorization.

The books, records and payrolls of the District pertinent to the administration of Title 39, chapter 2, MCA, must be open to inspection by the Montana Department of Labor and Industry on three (3) business days' notice for the purpose of ascertaining adherence to the above requirements..

Legal References:

Title 39, chapter 2, MCA      The Employer Relationship  
HB 226 (2025)

Policy History

Adopted on:

Great Falls School District

**PERSONNEL**

5252

Notice of Nonrenewal on Nontenured Teacher for Financial Reasons

*When the Superintendent or designee proposes to nonrenew a nontenured teacher for financial reasons, the Board of Trustees shall include the proposed nonrenewal for financial reasons on the agenda of a meeting on or before June 1. A nonrenewal of a nontenured teacher for financial reasons is a nonrenewal without cause as provided in §20-4-206, MCA.*

*The proposed nonrenewal is an action of significant interest to the public within the meaning of §2-3-103, MCA..*

*The provisions of this policy do not override provisions negotiated and agreed to in a collective bargaining agreement executed by the District and the teacher's exclusive representative pursuant to Title 39, chapter 31, MCA.*

Legal References:

§2-3-103, MCA

*Public Participation – Governor to Ensure Guidelines Adopted –  
Procedures for Publishing Notice*

§20-4-206, MCA

*Notice of Nontenure Teacher Reelection – Acceptance -  
Termination*

Title 39, chapter 31, MCA  
HB 602 (2025)

*Collective Bargaining for Public Employees*

Policy History:

*Adopted on:*

**NON-INSTRUCTIONAL OPERATIONS**

8560

Display of Flags and Banners on District Property

Definitions

“Flag” means any physical or digital material designed for display on a flagpole, building, wall, vehicle, or order structure.

“District property” means buildings, grounds, vehicles, uniforms, and any other property owned, leased, or controlled by the District.

Display of Flags and Banners

No flag or banner may be displayed in or on District property other than the following flags and banners:

- The United States flag;
- The official flag of Montana or any county, municipality, special district, or other political subdivision within the state;
- The official flag of the District, public university, or community college;
- The official flag of any state in the United States;
- The official flag of any federally recognized tribal nation;
- The official flag of any federally recognized foreign nation;
- The official flag of any of the branches and units of the United States military;
- Official historical flags of the United States and the state of Montana, including but not limited to the Besty Ross flag, Gadsden flag, and other flags of historical significance;
- The POW/MIA flag, as provided in §1-1-541, MCA;
- Flags or banners representing official school mascots and colors; and
- Official law enforcement flags, including but not limited to flags honoring law enforcement officers and fallen officers.

No flags or banners may be displayed on District property that represent a political viewpoint, including but not limited to flags or banners regarding a political party, race, sexual orientation, gender, or political ideology. This restriction does not apply to flags recognizing official governmental entities, law enforcement agencies, military branches, or public service organizations.

Nothing in this policy may be constricted to limit the private speech or individuals, and nothing in this policy may be interpreted to restrict expression of personal belief outside of official school displays.

The restrictions in this policy do not apply to personal clothing, jewelry, or accessories worn by District employees, except where specific uniform policies or official dress code apply.

1  
2 *Legal References:*  
3 *§1-1-541, MCA      Display of POW/MIA Flag*  
4 *HB 819 (2025)*  
5  
6 *Policy History*  
7 *Adopted on:*