

Title I, Part A School Parent and Family Engagement Policy

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Louise Sandrini Elementary School provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), which includes providing information and school reports, in a format and, to the extent practicable, in a language such parents understand.

The Parent and Family Engagement Policy is available on the school website and ParentSquare. In addition, paper copies of the Policy can be found at the school office, free of charge. Parents and families wishing to provide ongoing support and input into the Policy can participate through the School Site Council, the Title I Parent Subcommittee, the District Advisory Committee, and other committees. Additionally, parents and families can provide input by completing the parent surveys distributed throughout the school year.

Louise Sandrini Elementary School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

I. Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing and distributing a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

The school receives input from Title I parents and family members through School Site Council (SSC) meetings, English Learner Advisory Committee (ELAC) meetings, parent survey results, Title I parent meetings, and the Title I Annual Review. The policy is distributed in the digital parent handbook at the beginning of each school year. Copies are available upon request from the school office.

The policy is available on the District Website: <https://www.pbvUSD.k12.ca.us/departments/instructional-services/consolidated-programs/plans-policies-district-and-school-levels>

II. Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Parents and family members of participating children in Title I, Part A programs are provided multiple opportunities to provide input in developing the upcoming school year's Parent and Family Engagement Policy. These are some of the ways parents or family members may provide suggestions or comments, which allows for an amendment to a parent and family engagement policy if necessary, to meet requirements:

- Annual Title I Meeting- current year Parent and Family Engagement Policy is discussed
- Panorama: Title I Family- School Relationship Survey
- Schoolsite Council Meetings
- Title I Parent and Family Engagement Activities
- English Learner Advisory Committee
- Title I Annual Review Meeting

III. Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary, to meet the requirements (ESSA Section 1116[b][3]):

The Panama-Buena Vista Union School District (PBVUSD) Parent and Family Engagement Policy (PFEP) is reviewed annually with the District Advisory Committee (DAC) and Title I Parent Subcommittee (TIPS), which is made up of parents and guardians as well as site and district administrators. The District English Learner Advisory Committee (DELAC) is also provided an opportunity to review the PFEP. Based on the feedback, the policy is updated periodically to meet the parents' and schools' changing needs. Parent and family members with suggested amendments to the policy are welcomed throughout the school year as well as at the annual review meeting. Comments and suggestions on the PBVUSD Parent and Family Engagement Policy can be directed to the Title I Program Specialist. The PBVUSD shall amend the Parent and Family Engagement policy if necessary to meet the requirements.

IV. Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

Parents and Family members have multiple opportunities throughout the school year to provide the district with input during the development of the LCAP. The LEA provides parents and family members with surveys, meetings, and

committees. The input of the educational partners is what helps with the development of the LCAP priorities. If parents are not satisfied with the draft LCAP, then they have the opportunity to submit comments during the LCAP development process, and the district responds to any written comments. Also, parents and family members may submit a public comment via email to theboard@pbvusd.k12.ca.us no later than 12:00 p.m. on the day of the Board of Trustees meeting.

- V. Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):**

An annual Title I meeting is held for all parents and family members of Sandrini at the start of every school year at a convenient time. Invitations and announcements will be sent in English and Spanish via ParentSquare or paper form with students. Incentives are given to students to increase the success of notices going home to be given to parents and family members. Childcare may be offered as needed for this meeting. All information shared at the meeting will be shared via ParentSquare for those parents and family members unable to attend in person or virtually.

- VI. Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening, or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):**

Louise Sandrini Elementary offers a flexible number of meetings and events offered at various times for parents and families throughout the year such as: Family Math Night, Family Literacy Night, Title I Informational Meeting, Back to School Night Parent Conferences, ELAC, SSC, Parent Workshops, ParentSquare Family Activities, ParentSquare News, and more.

- VII. Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):**

Sandrini encourages parent and family member input through parent surveys, SSC, ELAC, Parent Club, parent/teacher conferences, and Title I parent meetings. The survey results and input is then used to make amendments to the parent and family engagement policy, school compact, and school plan.

- VIII. Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):**

Louise Sandrini Elementary provides parents and family members information regarding curriculum, assessments, and standards through Title I annual meeting, Back-to-School Night, and parent/teacher conferences. Parents and family members may also request this information by calling the school office or speaking with the classroom teacher.

IX. Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, and submit any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

At this time, there have been no unsatisfactory comments made by parents or family members of participating children in Title I, Part A programs regarding the schoolwide program plan. However, should the parents or family members find the schoolwide program plan unsatisfactory, then the school site will take the following measures:

- the Schoolsite Council (SSC) will review the comments submitted regarding the unsatisfactory areas located in the schoolwide program plan
- the Schoolsite Council may make adjustments or corrections if the SSC determines that there is a need to amend a particular area of the schoolwide plan
- the Schoolsite Council will approve any revisions to the schoolwide plan
- the revised schoolwide plan will be presented to the LEA board for approval

X. Describe how the school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. Section 6318[e][1])

Louise Sandrini Elementary provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, and monitors student progress and work with educators to improve the achievement of their students by providing parent engagement opportunities such as Back to School Night, parent/teacher conferences, ELAC meetings, Title I meetings, School Site Council Meetings, a family event about testing strategies, and ongoing teacher communication through ParentSquare.

XI. Describe how the school provides materials and training to help parents to work with their children to improve their children's achievement, as appropriate, to foster parental involvement.

Louise Sandrini Elementary provides access to materials and training to help parents to work with their children to improve their children's achievement, as appropriate, to foster parental involvement at Parent Conferences, Classroom Newsletters, Parent Workshops, including, but not limited to Family Literacy night, Math STEAM night, and Coffee with the Principal.

XII. Describe how the school educates teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Louise Sandrini Elementary educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents. We also educate all involved in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by promoting parent and teacher communication throughout the school year to best fit the needs of our students.

XIII. Describe how the school provides, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Louise Sandrini Elementary encourages and supports parents by providing various resources, activities, and strategies to improve their ability to participate in their children's education at Parent Conferences, Classroom Newsletters, Parent Workshops, and ParentSquare.

XIV. Describe how the school ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Louise Sandrini Elementary ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in the languages English and Spanish, to support parents understanding via ParentSquare, school marquee, and flyers and a monthly newsletter, sent home with students.

XV. Describe how the school provides such other reasonable support for parental involvement activities under this section as parents may request.

Louise Sandrini Elementary provides such other reasonable support for parental involvement activities under this section as parents may request throughout the year. Parents may make requests via ParentSquare, by visiting the school office, or through email or phone calls.


XVI. Describe how the school to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended by the ESSA, in a format and, to the extent practicable, in a language such parents understand.

Louise Sandrini Elementary will to the extent practicable inform parents and family members of opportunities to participate in parent and family engagement activities through ParentSquare, the school marquee, and flyers sent home with students.

Louise Sandrini Elementary School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on February 24, 2025. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before September 30, 2025.

Nicole Littlejohn, Principal

Name and Title of Authorized Official



Signature of Authorized Official

2/24/25

Date

