



SOUTH SAN ANTONIO ISD
ACCOUNTS PAYABLE CHECK RUN SCHEDULE
FOR THE 2025-2026 SCHOOL YEAR

Deadline for submitting PO Receiving Copies/Invoices 3:00 P.M.		Check Run Dates 11:00 A.M.		Release Check Dates After 10:00 A.M.	
Friday	8/1/2025	Thursday	8/7/2025	Friday	8/8/2025
Friday	8/8/2025	Thursday	8/14/2025	Friday	8/15/2025
Friday	8/15/2025	Thursday	8/21/2025	Friday	8/22/2025
Friday	8/22/2025	Thursday	8/28/2025	Friday	8/29/2025
Friday	8/29/2025	Thursday	9/4/2025	Friday	9/5/2025
Friday	9/5/2025	Thursday	9/11/2025	Friday	9/12/2025
Friday	9/12/2025	Thursday	9/18/2025	Friday	9/19/2025
Friday	9/19/2025	Thursday	9/25/2025	Friday	9/26/2025
Friday	9/26/2025	Thursday	10/2/2025	Friday	10/3/2025
Friday	10/3/2025	Thursday	10/9/2025	Friday	10/10/2025
Friday	10/10/2025	Thursday	10/16/2025	Friday	10/17/2025
Friday	10/17/2025	Thursday	10/23/2025	Friday	10/24/2025
Friday	10/24/2025	Thursday	10/30/2025	Friday	10/31/2025
Friday	10/31/2025	Thursday	11/6/2025	Friday	11/7/2025
Friday	11/7/2025	Thursday	11/13/2025	Friday	11/14/2025
Friday	11/14/2025	Thursday	11/20/2025	Friday	11/21/2025
Friday	11/21/2025	Thursday	12/4/2025	Friday	12/5/2025
Friday	12/5/2025	Thursday	12/11/2025	Friday	12/12/2025
Friday	12/12/2025	Thursday	12/18/2025	Friday	12/19/2025
Friday	12/19/2025	Thursday	1/8/2026	Friday	1/9/2026
Friday	1/9/2026	Thursday	1/15/2026	Friday	1/16/2026
Friday	1/16/2026	Thursday	1/22/2026	Friday	1/23/2026
Friday	1/23/2026	Thursday	1/29/2026	Friday	1/30/2026
Friday	1/30/2026	Thursday	2/5/2026	Friday	2/6/2026
Friday	2/6/2026	Thursday	2/12/2026	Friday	2/13/2026
Friday	2/13/2026	Thursday	2/19/2026	Friday	2/20/2026
Friday	2/20/2026	Thursday	2/26/2026	Friday	2/27/2026
Friday	2/27/2026	Thursday	3/5/2026	Friday	3/6/2026
Friday	3/6/2026	Thursday	3/19/2026	Friday	3/20/2026
Friday	3/20/2026	Thursday	3/26/2026	Friday	3/27/2026
Friday	3/27/2026	Wednesday *	4/1/2026	Thursday *	4/2/2026
Thursday *	4/2/2026	Thursday	4/9/2026	Friday	4/10/2026
Friday	4/10/2026	Wednesday *	4/15/2026	Thursday *	4/16/2026
Thursday *	4/16/2026	Thursday	4/23/2026	Friday	4/24/2026
Friday	4/24/2026	Thursday	4/30/2026	Friday	5/1/2026
Friday	5/1/2026	Thursday	5/7/2026	Friday	5/8/2026
Friday	5/8/2026	Thursday	5/14/2026	Friday	5/15/2026
Friday	5/15/2026	Thursday	5/21/2026	Friday	5/22/2026
Friday	5/22/2026	Thursday	5/28/2026	Friday	5/29/2026
Friday	5/29/2026	Thursday *	6/4/2026	Thursday *	6/4/2026
Thursday *	6/4/2026	Thursday *	6/11/2026	Thursday *	6/11/2026
Thursday *	6/11/2026	Thursday *	6/18/2026	Thursday *	6/18/2026
Thursday *	6/18/2026	Thursday *	6/25/2026	Thursday *	6/25/2026
Thursday *	6/25/2026	Wednesday *	7/1/2026	Wednesday *	7/1/2026
Wednesday *	7/1/2026	Thursday *	7/9/2026	Thursday *	7/9/2026
Thursday *	7/9/2026	Thursday *	7/16/2026	Thursday *	7/16/2026
Thursday *	7/16/2026	Thursday *	7/23/2026	Thursday *	7/23/2026
Thursday *	7/23/2026	Thursday	7/30/2026	Friday	7/31/2026
Friday	7/31/2026	Thursday	8/6/2026	Friday	8/7/2026
Friday	8/7/2026	Thursday	8/13/2026	Friday	8/14/2026

*** Summer Schedule & Holiday Check Release is on Thursday after 3:30 p.m.**
If the required supporting documents are not received by the deadline listed above, the check will issued on the next scheduled check run.