

(Parent Name and Address)

Date: _____

Home School Coordinator
Romulus CSD
5705 State Route 96
Romulus, NY 14541

Dear Superintendent Hayden:

I am writing to inform you of my intent to homeschool my child, _____, for the 20204-2025] school year in accordance with New York State Education Law Section 3212(2)(d) and Commissioner's Regulation 100.10.

Child's Information:

- Full Name:
- Date of Birth:
- Grade Level:
- Previous School (if applicable):

I understand that I am required to submit:

1. A detailed Individualized Home Instruction Plan (IHIP) within four weeks of receiving the district's response to this letter
2. Quarterly reports documenting my child's academic progress
3. An annual assessment as required by Section 100.10 of the Regulations

I will maintain records of attendance showing my child is receiving the required amount of instruction (900 hours for grades 1-6, or 990 hours for grades 7-12).

Please send all correspondence and required forms to the address listed above. I look forward to working cooperatively with the district to ensure compliance with all homeschooling regulations.

Sincerely,