COMPANY NAME
DEPARTMENT
Student Associate Confidentiality Agreement
START DATE - END DATE

This Confidentiality Agreement (the "Agreement"), made this DATE, is entered into by ICA Cristo Rey (the "School"), and STUDENT NAME (the "Recipient").

INTRODUCTION
COMPANY desires to disclose certain Proprietary and Confidential Information to the Recipient for the purpose of assisting with designated projects requiring access to COMPANY DATABASE. The Recipient agrees to maintain the confidentiality of such information per this Agreement.

The parties agree as follows:

1. PROPRIETARY INFORMATION
(a) Confidentiality Obligations
- The Recipient acknowledges that their role as a Student Associate involves a relationship of trust, and they may have access to confidential and proprietary data belonging to COMPANY.
- The Recipient agrees:
  - Not to disclose, share, or misuse any Proprietary Information for personal benefit or the benefit of others.
  - To use such information only for authorized projects.

(b) Definition of Proprietary Information
For this Agreement, Proprietary Information includes, but is not limited to:
- Salesforce database records (donor information, contact details, financial data, reports).
- Internal documents (donor profiles, fundraising strategies, budgets, grant applications).
- Student, staff, or donor records (personally identifiable information).
- Any non-public operational or financial data related to COMPANY.

(c) Return or Destruction of Materials
Upon termination of this Agreement or upon request, the Recipient shall:
- Promptly return or delete all confidential materials (digital or physical).
- Certify in writing that no copies or access to data have been retained.

(d) Compliance with School Policies & Laws
The Recipient agrees to comply with:
- ICA Work Study Inc's data privacy and security policies.
- Applicable laws (e.g., FERPA for student data, GDPR for EU contacts if applicable).

2. REMEDIES
The Recipient acknowledges that a breach of this Agreement may cause irreparable harm to COMPANY. The School reserves the right to:

- Seek injunctive relief (without needing to prove monetary damages).
- Pursue disciplinary action, including termination of access and potential legal recourse.

3. GENERAL PROVISIONS
Governing Law: This Agreement shall be governed by California law.

Term: Remains in effect indefinitely for all confidential information received.

Amendments: Any changes must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written

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By signing below, I understand the conditions listed above and agree to the terms of this confidentiality agreement

COMPANY SIGNATORY: Date:

Student Name: _____

Student Signature: _____Date:_____

Parent/Guardian Signature: _____Date:_____

Parent/Guardian Name (Please print): _____

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