



# *CWS Ignite*

Corporate Work Study

**Supervisor Training**



# Agenda

- Welcome
- The Student Associate Experience
- Supervisor Impact
- A Few Logistics
- CWS Supervisor Portal
- Breakout Rooms
- Closing

# The Student Associate Experience

- Gain hands-on, real-world experience through active participation
- Develop essential professional skills and strong workplace habits
- Connect with industry leaders through valuable networking opportunities



# Supervisor Impact

- Serve as a mentor and positive role model for Student Associates
- Offer regular feedback and guidance to promote continuous growth
- Collaborate on setting clear goals and expectations for performance and development
- Encouraging independence while being available for support when needed

# A Few Logistics

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## Transportation

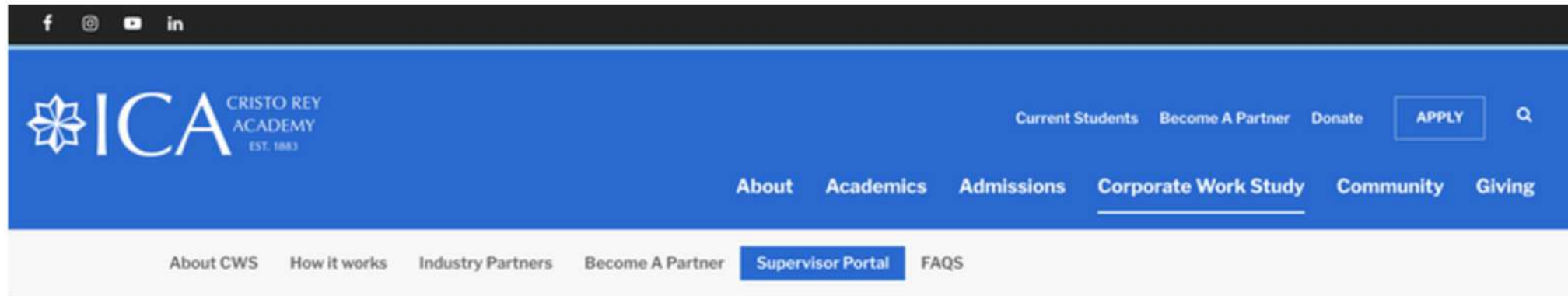
ICA Cristo Rey manages transportation for all students regardless of transportation mode.



## Time Cards

At the end of each work day, you will receive a time card to provide honest feedback on your student's performance.

# Supervisor Portal



**Coming Soon**  
The ICA Cristo Rey Supervisor Portal will launch by the end of this week!

HOME > CORPORATE WORK STUDY > SUPERVISOR PORTAL

## Supervisor Portal

Welcome to ICA Cristo Rey's Corporate Work Study Program!

We are so excited to have you join our ICA family as a supervisor. This portal is your go-to hub for everything you need to support your Student Associates. Access essential onboarding documents, helpful resources, sample templates, and past newsletters to stay informed and ready throughout the year.

**Check out all our incredible CWS Supervisor Resources below!**



### Onboarding

- + 2025-2026 CWS Supervisor Handbook
- + 2025-2026 CWS Supervisor FAQs
- + 2025-2026 CWS Calendar
- + 2025-2026 Supervisor Training Slide Deck

### Sample Documents

- + Sample Student Associate Daily Checklist
- + Sample Student Associate Schedule
- + Sample CWS Confidentiality Agreement

### Mentorship Resources

- + Beyond Supervision: Building Strong Mentoring Relationships with Student Associates
- + Supporting Student Associates Through Clear Instruction and Reflection
- + Building a Collaborative Mentorship Through Departmental Engagement

## CWS Newsletters

Stay up to date with our monthly newsletters.

### 2024-2025

- + May 2025
- + April 2025
- + March 2025

### 2023-2024

- + April 2024
- + March 2024
- + February 2024

# Breakout Rooms

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## Room 1

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Building A Relationship  
with Your  
Student Associate

## Room 2

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Utilizing Your Student  
Associate's Talents

## Room 3

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Introducing Your  
Student Associate To  
Your Whole Company



# Upcoming Events

## Distribution of Student Associate Placement Packet

Thursday, August 7 and Friday, August 8

## First Week of Work

Week of August 18

## CWS Supervisor Lunch

Hosted by Morrison Foerster

Wednesday, September 17

12:00 - 1:30 p.m.

425 Market Street

San Francisco, CA 94105

Link to RSVP coming soon!

# Questions?

## Contact Us!

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*Thank You!*