

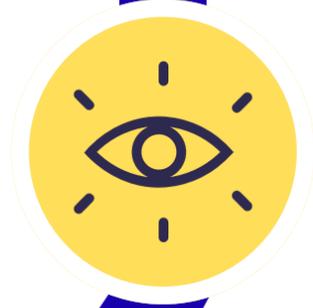
PEACHTREE ELEMENTARY SCHOOL

ATTENDANCE PROTOCOL FOR PARENTS

SCHOOL DOORS OPEN

7:45

- Breakfast ends at 8:15
- No food in hallways or outside food
- Students are marked tardy at **8:20am**



REPORTING ABSENCES

- If your child will be absent (excused or unexcused) please communicate with teachers via email, a Parent Square to teacher or written note when the student returns.
- Documentation is required within five days of student's return to school for the absence to be marked Excused.



ATTENDANCE EXPECTATIONS

- Teachers will communicate with parents first about attendance/tardies concerns.
- Attendance letters are sent to parents when the student receives 5,7,10, and 15 unexcused absences.



SARC ATTENDANCE MEETINGS 10+ UNEXCUSED ABSENCES/TARDIES

SARC (attendance) meetings are conducted when students have 10 or more unexcused absences with teacher, administrator, school counselor, and social worker