VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

August 4, 2025

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at four minutes after seven o'clock (7:04) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Shari Neely, Troy Johnston, Justin McFall, Lynn Cressman (Zoom), Monica Chatham (Zoom), Todd Carson

Absent: Mark Marterella, Ben Carbaugh, Andy Boland, Cheryl Ferry

Also Present: Mr. Mario Fontanazza, Dr. Eugene Thomas, Mr. Robert Moore

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the June 2, 2025 meeting. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. McFall, moved to approve the Minutes of the June 2, 2025 meeting as submitted.

Roll Call: Ayes: Shari Neely, Troy Johnston, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

The Treasurer and Secretary's Reports as of 6/30/25 and 8/4/2025 were submitted for information.

Mr. Carson seconded by Mr. McFall, moved to accept the Treasurer and Secretary's Reports as of 6/30/25 and 8/4/25 as submitted.

Roll Call: Ayes: Shari Neely, Troy Johnston, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

A list of bills from 6/3/25 – 6/30/25 in the amount of $1,209,067.93, and a second from 7/1/25 – 8/4/25 in the amount of $537,793.19 were presented for approval.

Mr. Carson, seconded by Mr. McFall, moved to approve the list of bills as presented.

Roll Call: Ayes: Shari Neely, Troy Johnston, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of August. The Monthly Enrollment Report as of 8/4/25 was submitted.

Mrs. Neely requested approval of the action items as presented: Item 8. a) i. – xix.

Mr. Carson, seconded by Mr. McFall, moved to approve action Item 8. a) i. – xix. in one motion as follows:

i. Appoint Robert Moore as the School Safety and Security Coordinator.
ii. Approve Robert Moore as the Title IX Coordinator.
iii. Approve Budget Transfers for 2024-2025.
iv. Approve list of substitute instructors for 2025-2026.
v. Approve Practical Nursing substitute list 2025-2026.
vi. Approval of the 2025-2026 Bus Drivers.
vii. Approve Financial Aid contract with Melissa Heller for the 2025-2026 school year.
viii. Approve List of courses for the 2024-2025 school year.
ix. Approve Occupational Advisory Committee members for 2025-2026.
x. Approve George Svolos as administrative substitute at a rate of $200.00 per day.
xi. Approve Student and Employee Handbooks for 2025-2026.
xii. Approve Mark Baughman as SkillsUSA advisor, retroactive to 6/16/25.
xiii. Approve retroactively, Mark Baughman, to attend the SkillsUSA Advisor Training conference in Altoona on July 24, 2025, at a cost not to exceed $300.00. Funding –SkillsUSA
xiv. Approve curriculum enhancement for first- and second-year Culinary Arts students, ProStart Program Third Edition, and textbook, "Professional Cooking" High School Edition 9th Edition by Wayne Gisslen. Funding - Local
xv. Approve Susan Kase as the Main Office Administrative Assistant at a salary of $26,500.
xvi. Approve Matthew Wagner as the HVAC Instructor at Step 1 of the collective bargaining agreement for the 2025-2026 school year at a salary of $53,890.
xvii. Approve 4 per diem summer days for Matthew Wagner and Tyler Seelnacht.
xviii. Approve advertising for the Cooperative Education Coordinator.
xix. Approve Brian K. Cressman of MacDonald, Illig, Jones & Britton, LLP as Solicitor of the Joint Committee for 25-26 at a cost of $200 per hour.

Roll Call: Ayes: Shari Neely, Troy Johnston, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

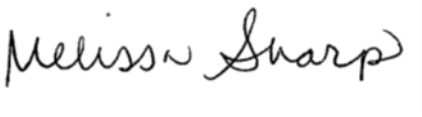
Mrs. Neely asked if there was any old business.

None was noted.

Mrs. Neely asked if there was any new business.
None was noted.

Upon motion by Mr. Johnston, seconded by Mr. Carson, the meeting adjourned at twelve minutes past seven (7:12) p.m.

Recorded by



Melissa Sharp
Secretary, Joint Committee