



Hendry County School District

*Dedicated to Excellence in Education*

**ALL IN ALL THE TIME**

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## **HENDRY Title I, Part A Parent Family Engagement Plan 2024-2025**

I, Michael Swindle, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parent family engagement plan meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parent family engagement policies into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will

ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;

- The LEA will be governed by the statutory definition of “parental involvement” defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and





**Signature of Superintendent or Designee**

**Date**

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

**Mission Statement:** Parent Family Engagement Mission Statement

**Response:** The mission of the Hendry County School District is to provide all students the opportunity to achieve at high academic levels, equipping them to successfully pursue college or career goals. This mission can be accomplished by forming a collaborative partnership between home and school that will maximize students' social and academic potential.

**Involvement of Parents**

**Describe the actions the LEA will take to involve parents in the following required policies/plans:**

- **LEA-wide parent family engagement plan (PFEP)[Section 1118(a)(2)];**
- **LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and**
- **How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].**

**Response:** The District will establish a district-wide Parental Advisory Council (PAC) from the parents that participate at the school level SAC meetings in order to create and evaluate the parent family engagement plan in an ongoing manner. This council will be selected from the School Advisory Council rosters, and will be representative of the Title I schools in the LEA. This council will be responsible for assisting the district in the creation and update of the LEA-wide parent family engagement plan, and will provide input on how the funds reserved for parent family engagement will be spent. This parent input will be documented through agendas and minutes kept at each meeting. In addition to the district wide committee, each school will submit a roster for a school-wide parent family engagement committee that will be made up of school personnel and parents, who will participate in reviewing the schools' improvement plans. This council will meet a minimum of twice a year with additional communication via email. Additional parent input will be solicited through parent surveys. Parent input in the preparation of the Parent Family Engagement Plan, the Title I Part A, and Title I Part C applications will be solicited from this group of parents.

Funds are given to schools for Parent Family Engagement activities and strategies. Schools will reference the school Parent and Family Engagement Plan during their annual Title I meeting. Parents have the opportunity to have an active role and are involved in the development, review, and improvement process through various activities within the school year. These may include: School Advisory Council meetings, Parent Teacher Organization meetings, and the school parent surveys.

The LEA parental family engagement plan reflects activities that have been identified in each Title I schools parent family engagement plan. There will be a parental involvement set-aside divided and distributed based on a PPA (per pupil allocation) to each school, and will be used to support these activities through the purchase of materials for parent use, home-school liaisons and advocates to remove barriers and increase the capacity of parents to help their children, especially in the area of English Language acquisition, and translators for parent meetings (supplementing what district funds provide). Funds from the set aside will also be used to fund travel for parent liaisons to attend conferences and technical assistance meetings that will provide information that will increase the strategies that are available for them to use to assist parents in removing barriers to their participation in their child's education. Parent and Family Engagement activities will include paying teachers and paraprofessionals to facilitate an evening parent lab for parents and their children to work on reading and other school work outside of the school day will be provided. A monthly calendar is created with topics that will be covered in the parent lab through Parent Universities. This will support the Title I program by providing multiple opportunities for parents to be involved in their child's school, and to learn how to help their children with their school work. Postage and stamps will be funded through Title I to mail letters to the homes of Title I students to ensure parents are aware of all parent/family workshop opportunities at Title I schools such as the workshops provided by *Leader in Me*. Parent magazines, websites (URL's) and pamphlets that provide information on various topics relating to parent involvement will be funded with Title I funds. This activity will support the Title I program by increasing involvement opportunities for parents at their child's school.

Schools use funding to provide high-quality educational supplemental programs and resources along with providing funds for professional development so staff are well trained in order to raise academic proficiency. Parent and Family Engagement allocations to schools will be used to support activities at each school site to assist parents in helping their child with math, and vocabulary strategies to help their child with reading and writing and all areas of language arts. These allocations will support these activities by purchasing materials such as books, timers, bookmarks, markers, post it notes, highlighters, vocabulary flashcards, math flashcards, math manipulatives, index cards that will be used by parents to support their children at home. Additionally, these funds will be used to provide additional translators for parents who do not speak English. These translators will help to remove any barriers to parent attendance at the parent/family workshops. Funds will also be used to open parent labs during the evening hours for access by parents and students to work together on schoolwork and other reading and math activities. Outside speakers and/or trainers with specialized skills and knowledge will be hired for parent workshops and will provide additional information for parents about how to help their children at home.

### **Technical Assistance**

**Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1116(a)(2) (B and C) and 1116(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1116 [34 CFR 200.21(c and d)].**

**Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116(e)(14)].**

**Response:** The Federal Programs Department meets with Principals and/or designee to discuss training sessions and provide technical assistance on how to write and implement effective Parent and Family Engagement Plans and Compacts. Technical assistance is also provided throughout the year to assist schools in selecting appropriate, evidence based activities and how to fulfill the requirements of ESSA Section 1116. The Federal Programs Department provides power points and/or Nearpod training such as Parent and Family Engagement, books such as Beyond the Bake Sale, and online pamphlets from the book shelf url to assist principals in providing effective training to teachers, and implementing effective parent and family engagement activities.

In August/September and again in April/May, the Federal Programs Assistant Director will meet with all Title I principals and/or assistant principals or a designee to provide technical assistance in the use and submission of the on-line parent family engagement plan template. This technical assistance will also include information and review of best practices that will assist the schools in planning and implementing effective parental involvement activities that will build the capacity of parents. All schools will be provided research resources via a newsletter that will offer practical advice and ideas on maximizing parental involvement in their particular schools. The LEA will provide quarterly status reports that reflect remaining balances for their schools in their budgets for the parent and family engagement monies. The Federal Programs Assistant Director will meet each semester with the Title I principals and/or designee to review their implementation of the parent family engagement plan. Other reasonable support for parent and family engagement activities may be requested by parents to the LEA through home school liaisons that are available to assist parents and provide translation services that parents and/or schools may request. These home-school liaisons will work with parents to remove any barriers that may be in the way of their attendance at school parent workshops. Equitable services for private schools will be provided and reviewed quarterly to ensure reasonable support for parental involvement.

In September, the LEA parent family engagement coordinator the Assistant Director of Federal Programs will review each schools' Parent and Family Engagement plan to ensure compliance with all requirements of ESSA. Feedback will be given to each school via meetings or emails. Upon completion of the schools' plans, and approval by the LEA parent family engagement coordinator, schools will submit documentation of parent involvement activities to the Federal Programs Office. The LEA parent and family engagement coordinator, Director of Federal Programs will meet with schools to review parent involvement budgets and scheduled activities to see that they meet the intent of ESSA.

### **Coordination and Integration**

**Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].**

Count	Program	Coordination
1	RCMA	RCMA - The Hendry County School District will coordinate with RCMA and the Title I schools' kindergarten departments and Hendry County Schools VPK teachers to help set up transition to Kindergarten and collaboration between the Title I schools and RCMA centers. The LEA will collaborate with RCMA to implement a school visit where parents as well as students can attend. In addition, local VPK students attending local day cares will be invited to attend a day in kindergarten through collaboration with Child Care of Southwest Florida.
2	Title III	The LEA will coordinate Title I Part A, with Title III to provide translation services for parent meetings and workshops that will help build the capacity of parents to assist their children. The LEA will also coordinate at least one family engagement meeting in the evening hours so families can learn strategies to assist them in helping their children with a focus on academic achievement.
3	VPK	The LEA will coordinate with VPK by assisting parents through home school liaisons who will describe VPK programs and assist in removing barriers to children being enrolled in VPK programs. VPK strategies will be coordinated with parent and family engagement strategies in order to provide information and opportunities for parents through VPK classes within 4 schools in the LEA. These strategies will assist parents in learning how to help their children in school. Transition programs for students entering regular public school programs will be coordinated between the Title I Director and the community VPK program directors.
4	Title I, Part C	Parent Family Engagement strategies from Title I, Part A will be coordinated with those from Title I, Part C to provide information and opportunities for parents to learn how to help their children in school. Title I, Part C will provide transportation for migrant families who do not have transportation to attend parent meetings and workshops. Title I, Part C will also provide materials for migrant parents to use at home with their children; supplementing Title I, Part A. Title III – translators for parent meetings to supplement translation services from district funds.
5	Private Schools	The Hendry County School District will coordinate with Private schools in the district and conduct family engagement meetings in order to provide information on how parents can assist their children for a successful academic school year.
6	Title IX	This program provides services and resources for families of homeless children, a homeless consultant will be available to visit families and update information on children in need due to homelessness

## Annual Evaluation

**Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parent Family Engagement Plan in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].**

**Response:** The LEA will annually conduct an evaluation of the content and effectiveness of the parent and family engagement plan in improving the quality of its Title I, Part A schools. The evaluation will consist of surveys and other input from parents and other stakeholders and will be

analyzed by the LEA and put into a report. Parent surveys will be sent home via backpacks in November with all students from Title I schools, and returned to the LEA Title I office. Results from these surveys will be compiled at the district Title I office, and will be used to continue, or redirect the focus of the LEA parent and family engagement plan. Feedback will also be received from parents who attend parent and family engagement activities that will reflect the effectiveness of the activities in the implementation of the Parent Family Engagement Plan. The LEA will monitor the implementation of all parent and family engagement activities through the use of sign in sheets and evaluations of parent activities. Schools will be required to show proof of scheduled meetings that will include agendas and parent notification samples before requisitions for materials from the set aside will be ordered. The Parent Advisory Committee (PAC) will analyze parent surveys to evaluate the effectiveness. The LEA will review the schools' parent family engagement plans with principals to check the fidelity of the implementation of the parent and family engagement plan. Also, sign in sheets of participating parents, along with agenda and evaluations of the parent and family engagement activities will be reviewed with each school principal or designee.

### **Building Capacity**

**If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e) (1-14)].**

**Response:** The District Parent and Family Engagement contact that is the Assistant Director of Federal Programs will meet with each schools' principal or designee twice a year. The PFEP contact will go over the checklist and discuss possible staff training in order to build capacity. Each principal at the school level is responsible for training their staff on the importance of parent and family engagement as well as providing opportunities for families to come to school. These opportunities will be listed in the school level plans. Each schools' plans will be made available on their website and uploaded to the schoolwide improvement plan and a summary of the plan will be sent home via backpack each year in September. Each school will hold at least two parent and family engagement activities at their school site and may opt to hold one at a community venue. Effectiveness will be measured based on evaluations completed at the end of events.

### **Staff Training**

**Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].**

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Powerful Relationships Parent Family Engagement	Principals	Staff will learn ways to effectively involve parents in their children's education. Staff will learn the difference between meaningful parental involvement, and simply complying with federal regulations and will be delivered through PowerPoints and newsletters.	SY 2024-2025	Sign in sheets, agendas, and evaluations will reflect evidence of effectiveness. Nearpod Reports of completed training
2	What Can Parents Do About Reading?	School-Level Reading Coaches	Student reading scores on FAST will increase as parents support their reading instruction.	SY 2024-2025	
3	Communicating with Diverse Cultures	District ELL Resource Teacher	Strategies will be implemented that will increase the effectiveness of teacher/parent communication with diverse cultures.	SY 2024-2025	Parent survey will indicate more effective and more positive communication with teachers. Nearpod Report of completed training
4	Book Study	School site parent involvement contacts	Staff will have a variety of ways to include families in student learning. Research shows family engagement leads to higher achievement.	Ongoing staff development	Evaluation forms, sign in sheets
5	Homeless	School site	Staff will be trained in Homeless families & children.	on-going	Nearpod Report of completed training

## Communication and Accessibility

**Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].**

**Response:** To ensure that all parents of students enrolled in Title I schools have opportunities to participate in parent and family engagement activities, the LEA provides bilingual staff and materials for parents as needed. Translation equipment and bilingual resources are available for parents at

each LEA school as needed and/or requested. Flyers and announcements regarding parental involvement activities are translated and distributed to all parents at Title I schools. Home school liaisons aid in ensuring documents and reports meet the needs of parents with limited English proficiency. Parents with disabilities are provided accommodations that will remove any barriers to their participation. Event publications will include this information to parents who need translation services or need any accommodations will be able to let the school know ahead of time if they need further assistance.

The Parent and Family Engagement Plan is summarized on a one-page fact sheet. This is sent home in English and Spanish. This summary will be distributed by November 1st. The Parent and Family Engagement Plan will be posted on the Hendry County Website under the Parent and Family Engagement tab as well as under the Federal Programs Title I Part A tab. The parent guide and the parent checklist will also be available on the website in English and Spanish.

**Discretionary Activities**

The LEA parent family engagement plan may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1116(e) (1-2)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Parent Daytime Lab	A parent lab will be set up at district schools that will provide language acquisition classes.	Assistant Director of Federal Programs	As parents become more comfortable with their own literacy and language acquisition skills, they will be able to help their children.	SY 2024-2025
2	Parent Evening Lab	A parent lab will be set up at district schools that will provide language acquisition classes.	Workforce Development Program	As parents become more comfortable with their own literacy and language acquisition skills, they will be able to help their children.	SY 2024-2025
3	Math Nights	These nights will help parents learn math strategies to use when they help their children.	School site parent involvement contacts	Student achievement will increase in the area of math.	SY 2024-2025

4	Reading Nights	These nights will help parents learn reading strategies to use when they help their children.	School site parent involvement contacts	Student achievement will increase in the area of reading.	SY 2024-2025
5	Hendry Read to Succeed Literacy Bus	Promote a love for reading and increase the amount of books that students have at home.	Community Events	Student achievement will increase in the area of reading.	SY 2024-2025 on going
6	Community Reading or Math Nights	These nights will help parents learn reading or math strategies to use when they help their children.	Community Events	Student achievement will increase in the area of reading and math.	SY 2024-2025
7	Parent Universities	These nights will support parents in promoting literacy at home in content areas.	School Sites	Student achievement will increase in all academic areas.	SY 2024-2025
8	New Worlds Reading Event	These nights will help parents register their children who are underperforming to receive free books at home from PreK-5th grade	School Sites	Promote a love for reading and increase the amount of books that students have at home.	SY 2024-2025
9	The Latino Family Literacy Project.	These nights help ELL/Migrant parents learn how to develop literacy skills at home.	Schools and Community	Promote a love for reading and increase the amount of books that students have at home.	SY 2024-2025 on going
10	Science Extravaganza	This night will help enhance science learning with hands-on experiences	Schools and Community	Promote a love for science.	SY 2024-2025 Labelle Clewiston