

**Redevelopment Agency
Minutes of a Regular Quarterly Meeting
Conference Room # 201
Tuesday, April 08, 2025, 8:00 am
Meeting Minutes**

The Chair opened the meeting at 8:00 a.m.

The recording was not able to be saved due to space constraints.

a.) Call to Order: Chair Lee Konicki, Vice-Chair Paul Grenier and Agency members Doug Taylor, Delia Fey, and Mike Bogdanski.

Town representatives: PRA Director Mary Ann Chinatti, Recording Secretary Jackie Lefevre and ZEO, Land Use officer Bruce Fitzback.

b.) Approval of Meeting Minutes of the Previous meeting*

- i. December 10, 2024*: Motion by VC Grenier to approve the minutes of December 10, 2024 meeting, as presented, seconded by Member Taylor, D. Fey abstained, motion carried. Regular Meeting of January 14, 2025, was cancelled due to lack of quorum.
- ii. Special Meeting January 16, 2025*: VC Grenier motioned to approve minutes of Special Meeting January 16, 2025, seconded by D. Taylor, motion carried.

c.) Communications: None

d.) New Business:

- i. **48 Industrial Park Rd. Lease discussion*:** ECD Director presented the history behind the lease, and explained the lease is scheduled to run out September 30, 2025. Upon discussion, P. Grenier motioned to approve an offer to the lessor, starting October 1, 2025, a four-year lease, with an increase of 3% per year, and a \$ 300 payment in lieu of taxes per month, seconded by D. Taylor, motion carried.

e.) Reports of Officers and Committees:

- i. Blight Officer Report: the current report was reviewed with no questions.

f.) Old Business: None

g.) Public Comments: None

h.) i. Other:

Director's Report:

- **EMS Trailer** for 191 Church Street; pending purchase and site preparation funding; an RFP to be put out soon.
- **Belding Mill** – an extension date, of June 30, 2025, recently has been approved by the state, to revise the agreement to read the Town will be administering the grant in lieu of the property owner/s
- **Putnam Foundry:** Phase II / III assessment report is close to completion, next will be a remediation plan
- **Union Street Garden:** Working on finalizing contract with C.H.A for engineering and landscape design plans
- **Senior Transportation Program:** Grant funded by Senior Resources Agency on Aging for a 1-year pilot program offering transportation, at no charge, to Putnam's senior citizens for doctor appointments, errands, etc. Hours: Monday & Wednesday 9 am to 3pm, and Friday 8 am to 1 pm, plus transportation for up to 12 events. After the year, the Town will assess the outcome.
- **Grove Street to South Main Street Sidewalk Connection:** Boundaries LLC will survey sidewalks connecting Grove Street to South Main Street; and after the survey is complete, Syl Pauley, N.E.C.C.O.G engineer will prepare engineered plans. The Town intends to apply for Community Connectivity funding to construct the sidewalks.
- **Small Business Saturday:** laser carved Christmas ornaments are being pursued as gifts for Small Business Saturday attendees. Permission from the executive committee of Putnam Business Association is being sought to use their ornament design.
- **Rachel Lenda, of the CT Tourism office,** has been discussing with ECD Director 10-15 second raw interview videos that would be taken at various Putnam events for marketing tools. Questions such as "What brings you to Putnam today?", Why do you like coming to Putnam? etc. would be asked of event attendees.

i. Adjournment: There being no further items to bring forward or discuss, D. Taylor motioned to adjourn at 8:17 a.m., seconded by P. Grenier, motion carried.

Respectfully submitted by Jackie Lefevre, PRA Administrative Assistant

