Superintendent's Report June 2025

Plant Operations

- Plant average flow for the month was 1.193 MGD. This was 59% of plant design flow.
- Hood's average flow was 65,942 gallons. This was 5% of plant daily flow.
- Prison flow for the month was 283,816 gallons. This was 24% of plant daily flow.
- BOD and TSS removal for the month was 99%. Our permit limit is a minimal 85% removal.
- Nitrogen average for the month was 15 pounds. Our permit limit is a yearly average of less than 45 pounds.
- E. Coli geometric mean for thew month was 12. Our permit limit is a monthly geometric mean of less than 126.

Call-Before-You-Dig

- 72 Call-before you dig tickets were completed.

Unscheduled Overtime

- 6/4 - Plant RAS alarm
- 6/18 – PS #18 (Wisteria Lane) power failure.
- 6/22 – PS # 1, 6, and 11 power failure.
- 6/26 – Plant general alarm.

Capacity Letters

- Capacity letter for one residential home was issued for 539 North Main Street.

DEEP

- Monthly NAR (Nutrient Analysis Report) was electronically submitted to DEEP.
- Monthly MOR (Monthly Operating Report) was submitted to DEEP.
- Monthly DMR (Discharge Monitoring Report) was submitted electronically to EPA.

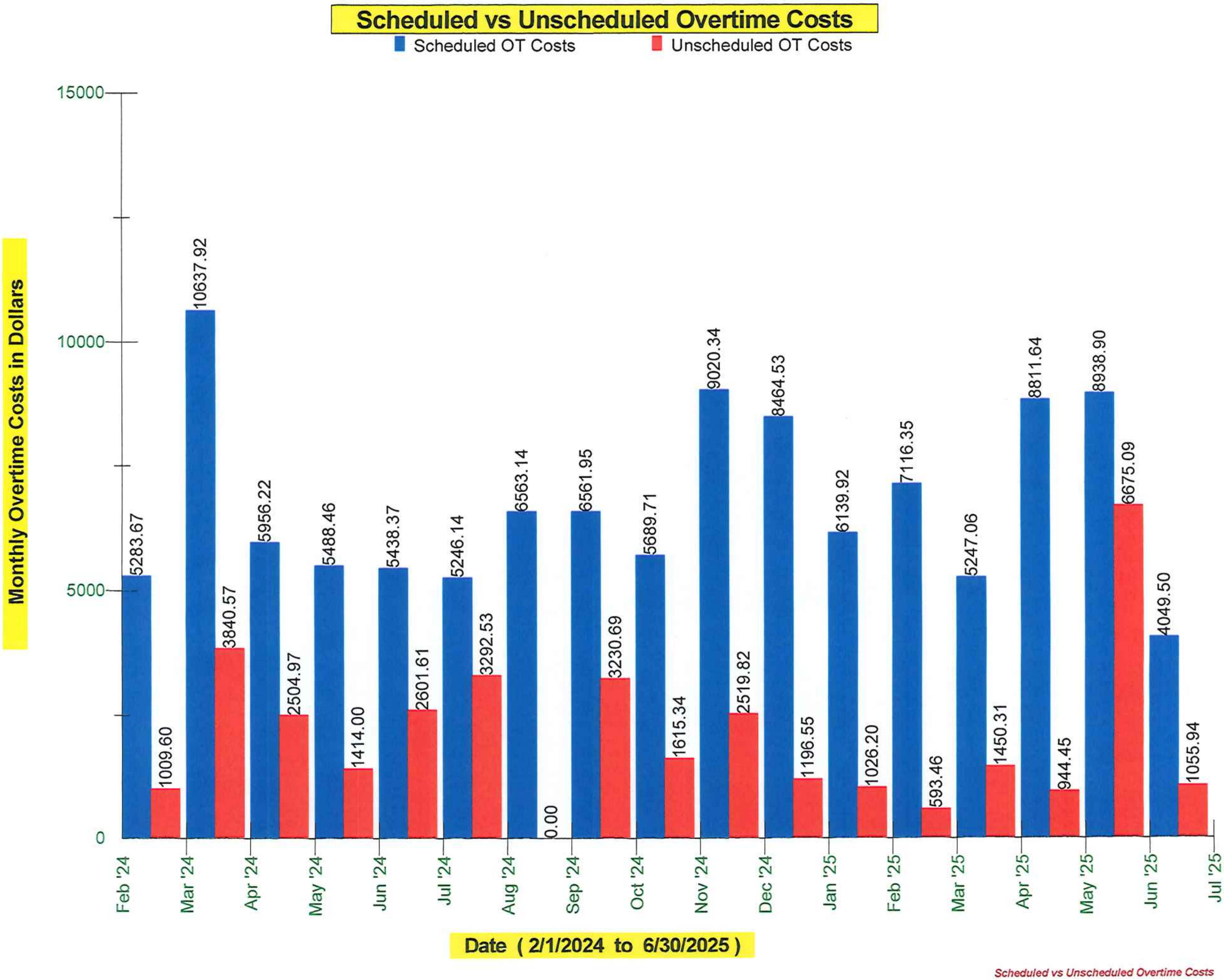
Inspections

- Sewer disconnection inspection was completed at 913 Thompsonville Road.

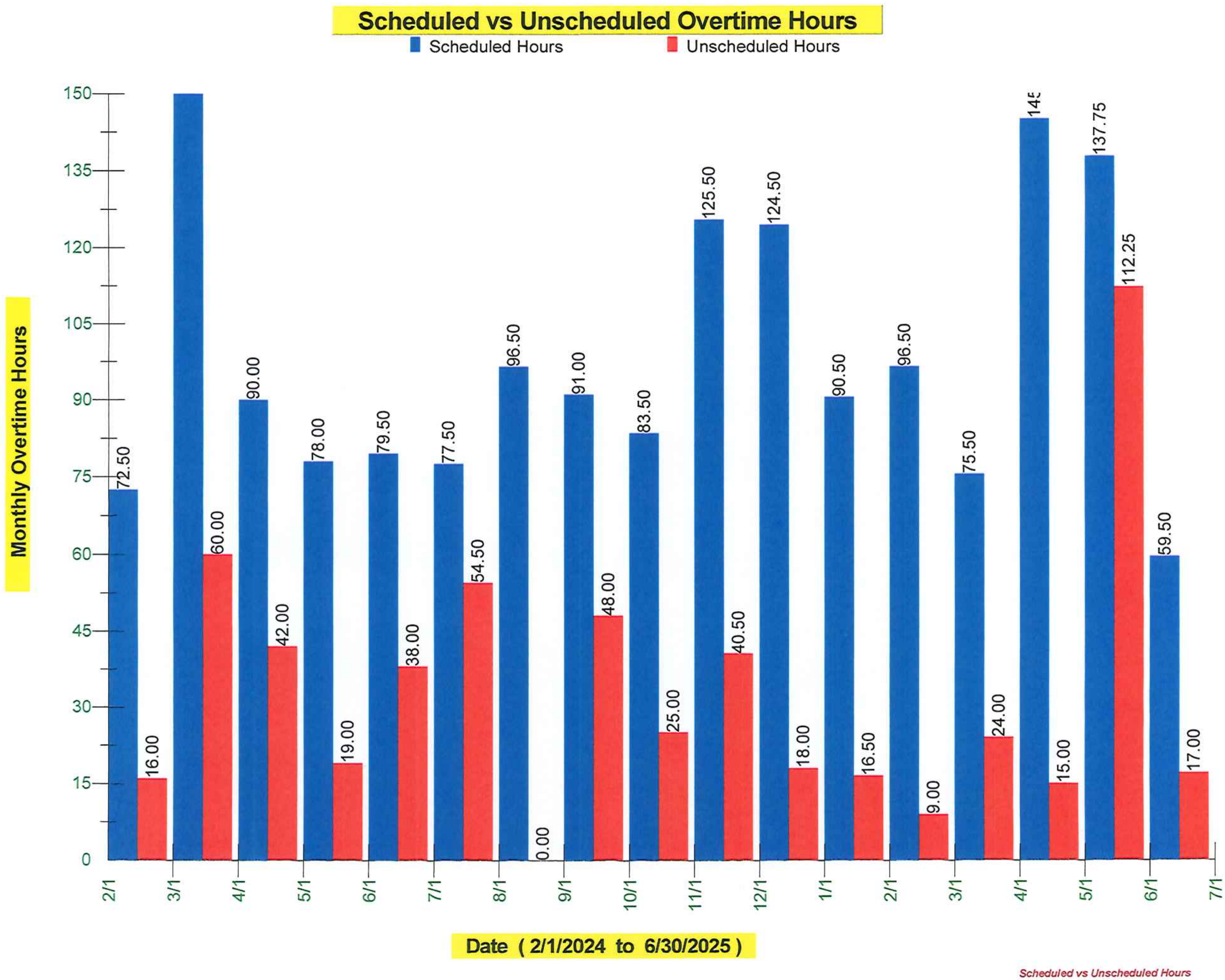
Maintenance

- Annual calibration of lab Hach equipment was completed.
- Bi-monthly CAT mixer inspections were completed (x3).

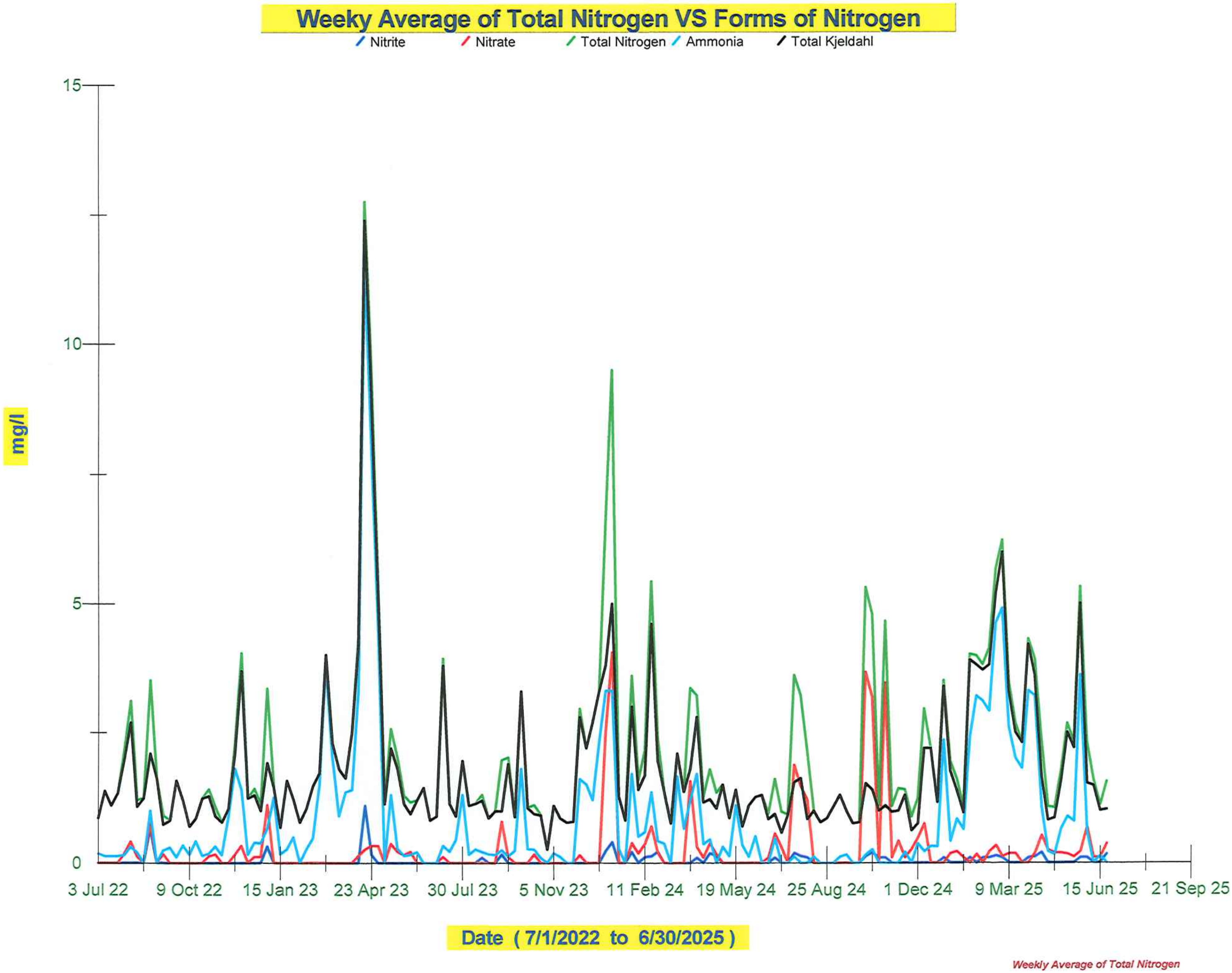
- Annual greasing of automatic gate opener chain was completed.
- Bi-monthly clarifier system inspections were completed (x3).
- Quarterly RAS pump inspections were completed (x4).
- Annual WAS pump maintenance was completed (x3).
- Temporary repair was completed for a rattling manhole on South Main Street.
- Wet well cleaning was completed at pump stations 4, 9, 10, 11, and 12.
- Dump truck oil change was completed by WPCA Operators.
- Installation of a new transfer switch for the generator at PS #7 (Poole Road) was completed.
- WPCA Operators completed maintenance on the effluent Hellan Strainer.
- PS #6 (Landing Circle) transformer was replaced.
- Explosion proof lights in the headworks building were replaced.
- WPCA Operators rehabilitated two manholes on Wisteria Lane.
- Scheduled maintenance was performed on the Vactor.
- WPCA Operators rebuilt polymer pump for the sludge dewatering system.
- WPCA Operators rehabilitated two manholes on Marbern Drive.



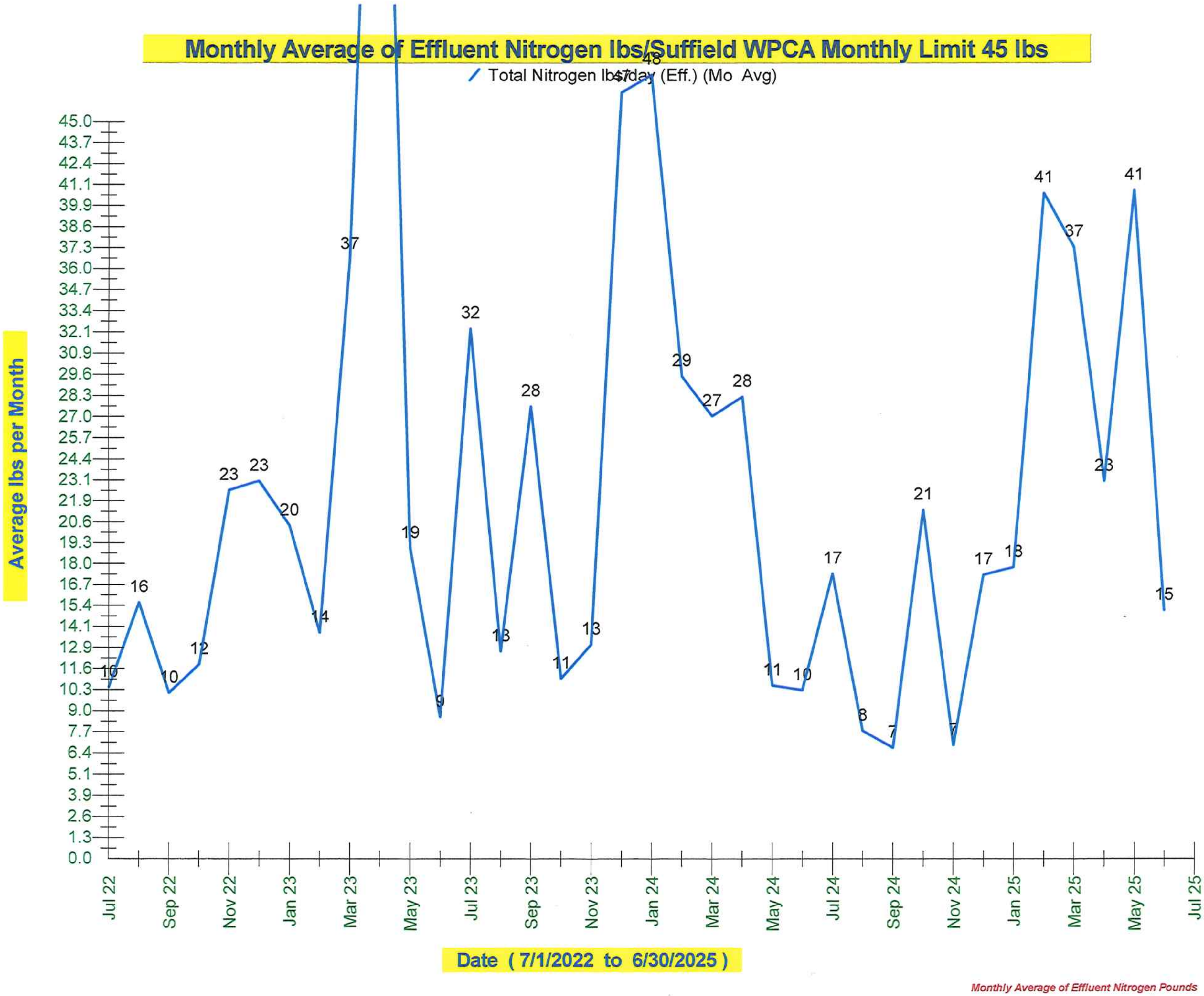
Scheduled vs Unscheduled Overtime Costs
Scheduled OT Costs
Unscheduled OT Costs
Monthly Overtime Costs in Dollars
15000
10000
5000
0
5283.67
1009.60
10637.92
3840.57
5956.22
2504.97
5488.46
1414.00
5438.37
2601.61
5246.14
3292.53
6563.14
0.00
6561.95
3230.69
5689.71
1615.34
9020.34
2519.82
8464.53
1196.55
6139.92
1026.20
7116.35
593.46
5247.06
1450.31
8811.64
944.45
8938.90
6675.09
4049.50
1055.94
Feb '24
Mar '24
Apr '24
May '24
Jun '24
Jul '24
Aug '24
Sep '24
Oct '24
Nov '24
Dec '24
Jan '25
Feb '25
Mar '25
Apr '25
May '25
Jun '25
Jul '25
Date (2/1/2024 to 6/30/2025)
Scheduled vs Unscheduled Overtime Costs



Scheduled vs Unscheduled Overtime Hours
Scheduled Hours
Unscheduled Hours
Monthly Overtime Hours
150
135
120
105
90
75
60
45
30
15
0
72.50
16.00
60.00
90.00
42.00
78.00
19.00
79.50
38.00
77.50
54.50
96.50
0.00
91.00
48.00
83.50
25.00
125.50
40.50
124.50
18.00
90.50
16.50
96.50
9.00
75.50
24.00
15.00
137.75
112.25
59.50
17.00
2/1
3/1
4/1
5/1
6/1
7/1
8/1
9/1
10/1
11/1
12/1
1/1
2/1
3/1
4/1
5/1
6/1
7/1
Date (2/1/2024 to 6/30/2025)
Scheduled vs Unscheduled Hours

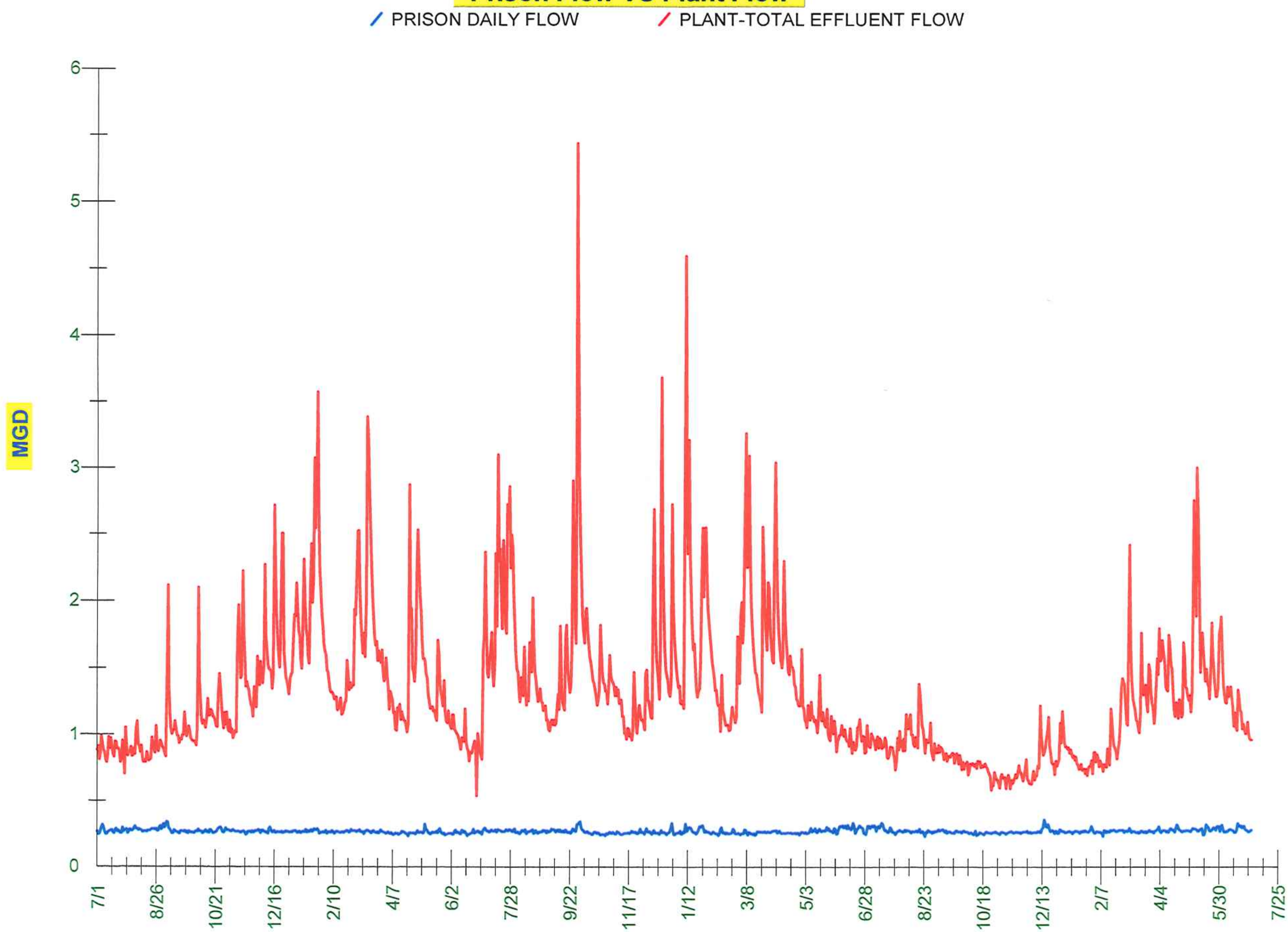


Weeky Average of Total Nitrogen VS Forms of Nitrogen
Nitrite
Nitrate
Total Nitrogen
Ammonia
Total Kjeldahl
15
10
5
0
mg/l
3 Jul 22
9 Oct 22
15 Jan 23
23 Apr 23
30 Jul 23
5 Nov 23
11 Feb 24
19 May 24
25 Aug 24
1 Dec 24
9 Mar 25
15 Jun 25
21 Sep 25
Date (7/1/2022 to 6/30/2025)
Weekly Average of Total Nitrogen



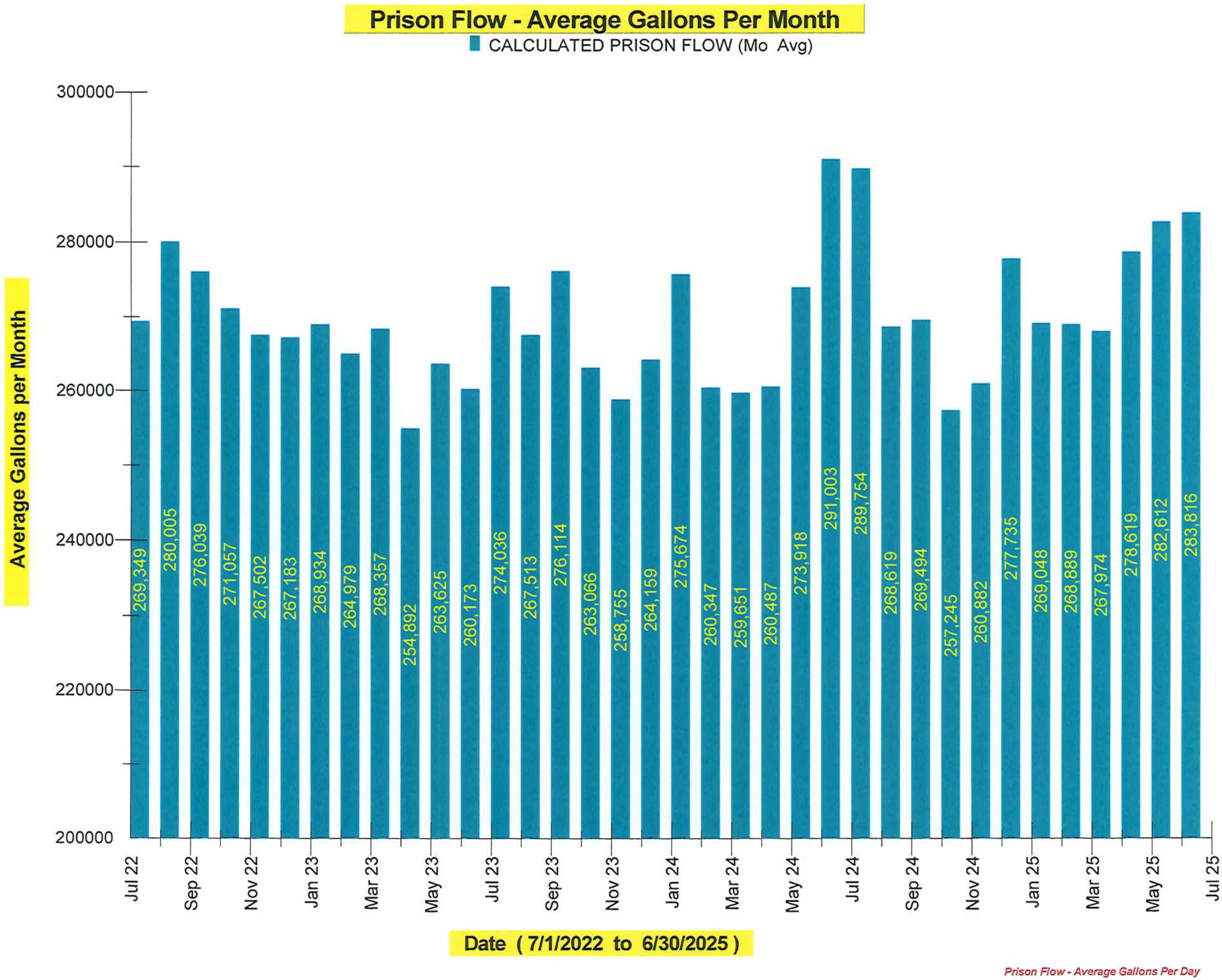
Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs
Total Nitrogen lbs/day (Eff.) (Mo Avg)
Average lbs per Month
Date (7/1/2022 to 6/30/2025)
Monthly Average of Effluent Nitrogen Pounds

Prison Flow VS Plant Flow



Date (7/1/2022 to 6/30/2025)

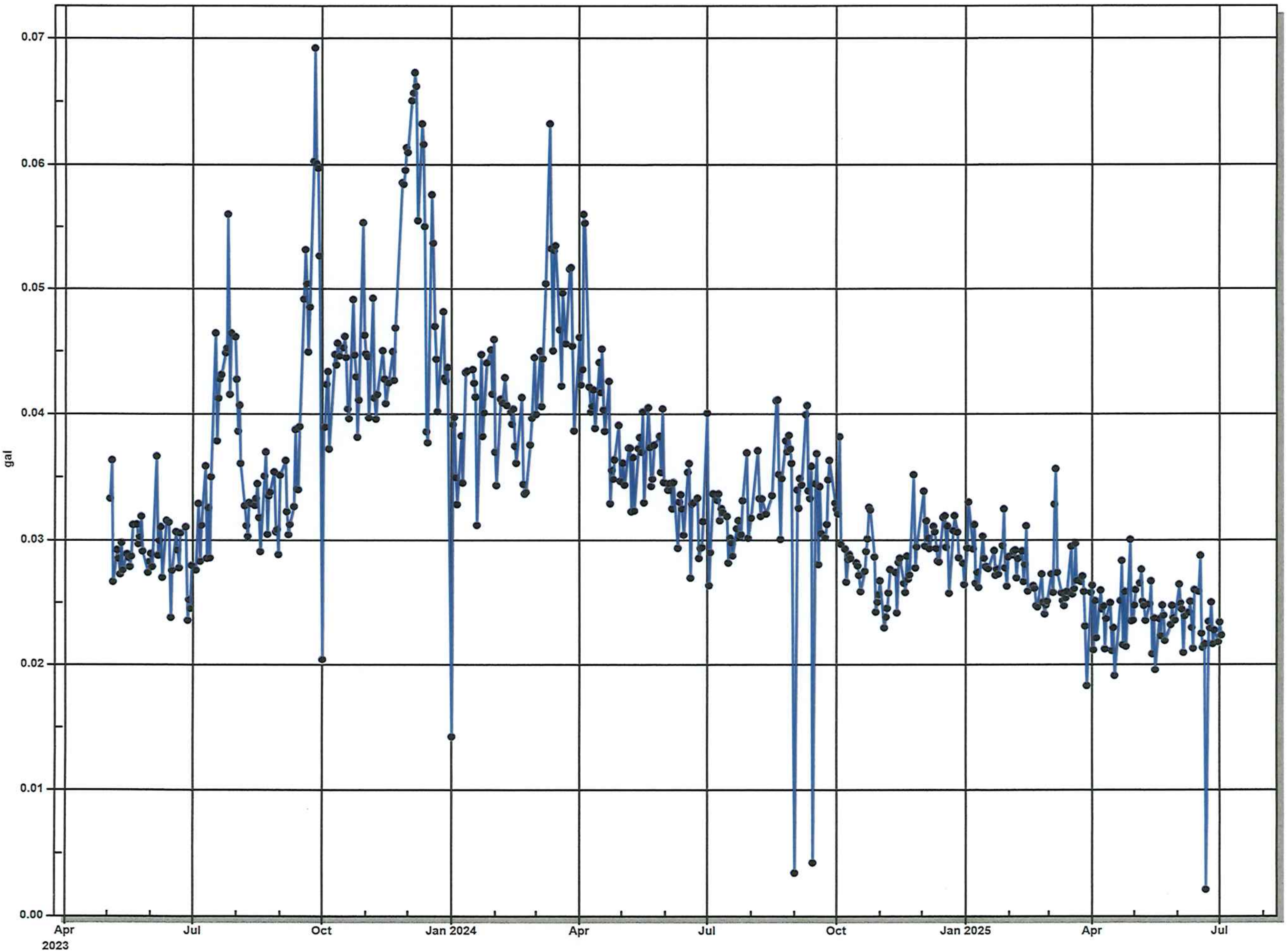
Prison Flow VS Plant Flow



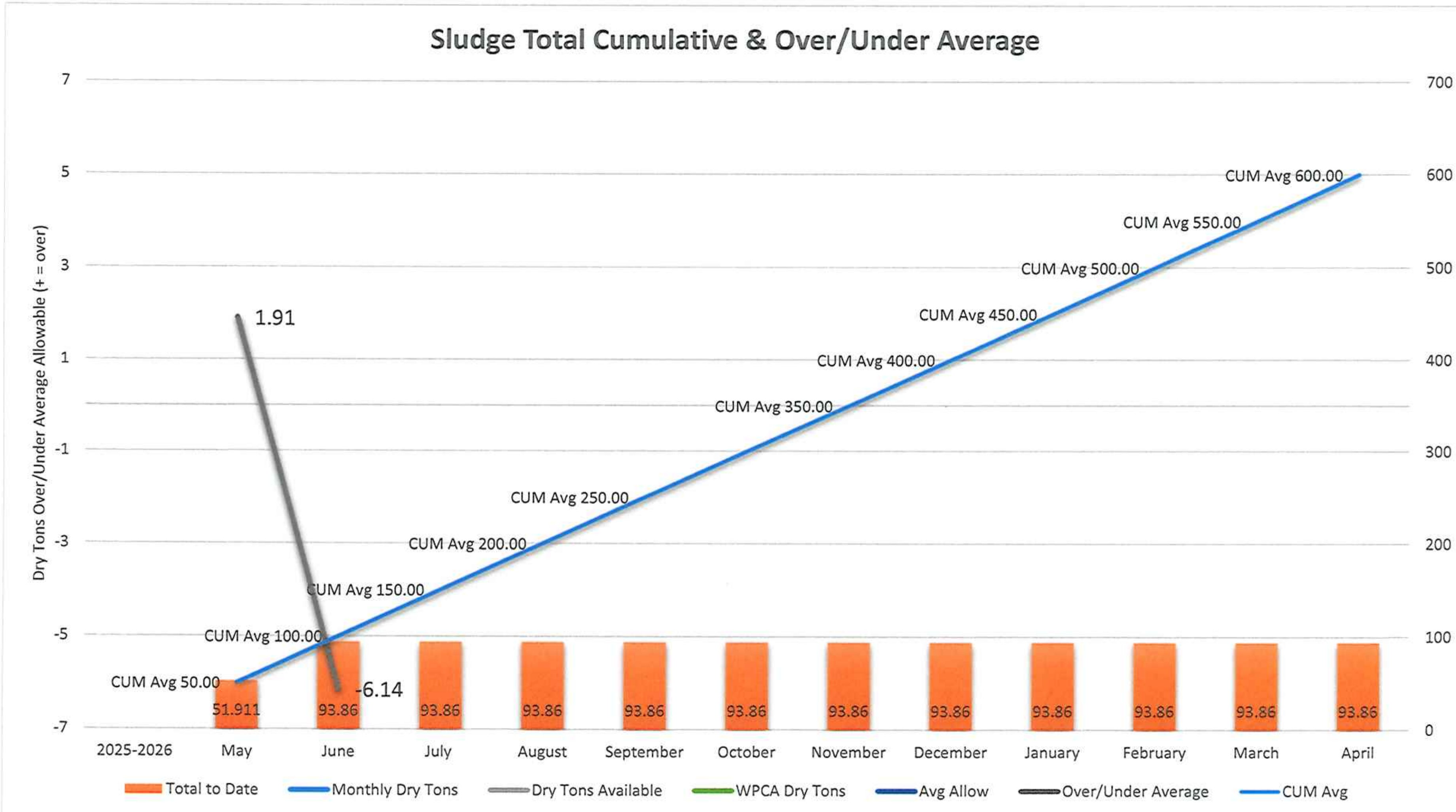
Prison Flow - Average Gallons Per Month
CALCULATED PRISON FLOW (Mo Avg)
Average Gallons per Month
300000
280000
260000
240000
220000
200000
269,349
280,005
276,039
271,057
267,502
267,183
268,934
264,979
268,357
254,892
263,625
260,173
274,036
267,513
276,114
263,066
258,755
264,159
275,674
260,347
259,651
260,487
273,918
291,003
289,754
268,619
269,494
257,245
260,882
277,735
269,048
268,889
267,974
278,619
282,612
283,816
Jul 22
Sep 22
Nov 22
Jan 23
Mar 23
May 23
Jul 23
Sep 23
Nov 23
Jan 24
Mar 24
May 24
Jul 24
Sep 24
Nov 24
Jan 25
Mar 25
May 25
Jul 25
Date (7/1/2022 to 6/30/2025)
Prison Flow - Average Gallons Per Day

8012 - Gallons to be Wasted

5/3/2023 - 7/2/2025



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2025-2026						
May	51.911	51.911	548.09	8.65%	8.33%	49.53
June	41.952	93.86	506.14	15.64%	16.67%	41.95
July		93.86	506.14	15.64%	25.00%	
August		93.86	506.14	15.64%	33.33%	
September		93.86	506.14	15.64%	41.67%	
October		93.86	506.14	15.64%	50.00%	
November		93.86	506.14	15.64%	58.33%	
December		93.86	506.14	15.64%	66.67%	
January		93.86	506.14	15.64%	75.00%	
February		93.86	506.14	15.64%	83.33%	
March		93.86	506.14	15.64%	91.67%	
April		93.86	506.14	15.64%	100.00%	



Sludge Total Cumulative & Over/Under Average
Dry Tons Over/Under Average Allowable (+ = over)
7
5
3
1
-1
-3
-5
-7
700
600
500
400
300
200
100
0
1.91
-6.14
CUM Avg 50.00
CUM Avg 100.00
CUM Avg 150.00
CUM Avg 200.00
CUM Avg 250.00
CUM Avg 350.00
CUM Avg 400.00
CUM Avg 450.00
CUM Avg 500.00
CUM Avg 550.00
CUM Avg 600.00
51.911
93.86
93.86
93.86
93.86
93.86
93.86
93.86
93.86
93.86
93.86
93.86
2025-2026
May
June
July
August
September
October
November
December
January
February
March
April
Total to Date
Monthly Dry Tons
Dry Tons Available
WPCA Dry Tons
Avg Allow
Over/Under Average
CUM Avg

WPCA Reserve Capacity Maintenance Fund - 2024/2025 ***May* 2025**

Cash Balance @ 7/01/2024	FNB# 27650	$ 48,520.44	
	CADRE	$ 1,296,244.13	
			$ 1,344,764.57

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	$ -	$ 8.67	$ 9,949.34	$ (9,949.34)
From Clerk of the Works	$ -	$ -	$ -	$ -
Due From Other Funds	$ -	$ -	$ 0.02	$ (0.02)
Transfer In	$ -	$ -	$ -	$ -
Miscellaneous Income	$ -	$ -	$ -	$ -
Transfer from Assessment	$ 100,000	$ -	$ -	$ 100,000.00
Transfer from O&M Line Item	$ 536,000	$ 200,000.00	$ 236,000.00	$ 300,000.00
Grant Income	$ 960,000	$ -	$ -	$ 960,000.00
Transfer From Fund Balance	$ 1,643,000	$ -	$ -	$ 1,643,000.30
TOTAL RECEIPTS	$ 3,239,000	$ 200,008.67	$ 245,949.36	$ 2,993,050.94
DISBURSEMENTS:				
Plant Upgrades	$ 3,239,000	$ 75,116.20	$ 295,637.35	$ 2,943,362.39
Emergency Repairs	$ -	$ -	$ 589,639.69	$ (589,639.69)
Accounts Payable 2023 2024	$ -	$ -	$ 34,452.38	$ (34,452.38)
Misc Repairs	$ -	$ 76,416.68	$ 76,416.68	$ (76,416.68)
Transfer Out to ADMIN	$ -	$ -	$ -	$ -
Due From Other Funds	$ -	$ -	$ 150,000.00	$ (150,000.00)
Sewer Development	$ -	$ -	$ 374,584.92	$ (374,584.92)
	$ 3,239,000	$ 151,532.88	$ 1,520,731.02	$ 1,718,268.72

CASH POSITION SUMMARY:

Transfers between Peoples/TD	$ -		
Cash Balance @ 7/01/2024	$ 1,344,764.57	$ 63,789.44	First National Bank
YTD Receipts:	$ 245,949.36	$ 6,193.47	CADRE
YTD Disbursements:	$ 1,520,731.02		
Cash Balance @ 5/31/2025	$ 69,982.91	$ 69,982.91	$ 0.00

WPCA Administration Fund - 2024/2025 ***May*** **2025**

Cash Balance 7/1/2024	FNB# 6475	$72,571.04
	Scanned Account	$8,038.38
	Invoice Cloud	$7,754.77
	TDBank Admin	$14,924.89
	TDBank Reserve	$473,577.47
	STIF Account	$3,290,118.05
02-Jul-25		----------------
		$ 3,866,984.60

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 24 25	$ 1,647,000	$ 10,743.75	$ 1,689,634.84	$ (42,634.93)
Prison	$ 905,000	$ -	$ 690,250.22	$ 214,749.78
Prison 2023/2024	$ -	$ -	$ 227,578.76	$ (227,578.76)
Kent Farms	$ 19,000	$ -	$ 19,800.00	$ (800.00)
Delinquent Payments	$ 32,000	$ 1,843.92	$ 53,181.52	$ (21,181.52)
H.P. Hood	$ 848,000	$ -	$ 659,611.34	$ 188,388.66
H.P. Hood 2023/2024	$ -	$ -	$ 312,537.20	$ (312,537.20)
Interest & Fees	$ 22,000	$ 2,924.43	$ 56,142.76	$ (34,142.76)
Permits & Septic	$ 40,000	$ 1,298.75	$ 45,259.53	$ (5,259.53)
Misc Income	$ -	$ 1,579.43	$ 2,670.95	$ (2,670.95)
- Scrap metal	$ -	$ -	$ 689.73	$ (689.73)
Due To/Due From	$ -	$ -	$ 161,898.83	$ (161,898.83)
Clerk of the Works	$ -	$ -	$ -	$ -
Appropriation Refunds	$ -	$ -	$ -	$ -
Invest Income	$ 72,000	$ 18,605.74	$ 203,923.39	$ (131,923.39)
Grant $ Received	$ -	$ -	$ 1,237.00	$ (1,237.00)
Transfer from Fund Balance	$ 1,643,000	$ -	$ -	$ 1,643,000.30
TOTAL RECEIPTS	$ 5,228,000	$ 36,996.02	$ 4,124,416.07	$ 1,103,584.14

EXPENDITURES	BUDGET	MONTH	YTD	VARIANCE
Payroll Payable (2023/2024)	$ -		$ -	$ -
Payroll (with SS)	$ 1,154,000	$ 129,140.17	$ 994,145.37	$ 159,854.63
Other Expenditures	$ 2,431,000	$ 98,475.05	$ 1,211,972.65	$ 1,219,027.35
Due To/Due From	$ -	$ 16,906.04	$ 20,085.51	$ (20,085.51)
Clerk of the Works	$ -	$ -	$ -	$ -
Accounts Payable	$ -	$ -	$ 96,309.70	$ (96,309.70)
Transfer to RCM	$ 1,643,000	$ -	$ -	$ 1,643,000.00
TOTAL DISBURSEMENTS	$ 5,228,000	$ 244,521.26	$ 2,322,513.23	$ 2,905,486.77

Cash Reconciliation 5/31/2025	XFERS TO OTHER ACCOUNT	$ 236,000.00		
	FNB# 6475	$ 168,683.48		
	Scanned Account	$ 6,264.13		
	Invoice Cloud	$ 9,637.97		
	TDBank Admin	$ 88,509.39		
	TDBank Reserve	$ 481,329.26		
	STIF Account	$ 4,678,463.21		
		$ 5,668,887.44	$ 5,668,887.44	$ -

WPCA Administration Fund - 2024/2025

***May* 2025**

Prior/Current Year Comparison 02-Jul-25 09:20 AM

RECEIPTS	2023/2024 Month	2024/2025 Month	Variance	2023/2024 Year To Date	2024/2025 Year To Date	Variance
User Fees current Year	$ 16,355.00	$ 10,743.75	$ (5,611.25)	$ 1,578,538.89	$ 1,689,634.84	$ 111,095.95
Prison	$ -	$ -	$ -	$ 666,507.82	$ 690,250.22	$ 23,742.40
Prison Last Fiscal year	$ -	$ -	$ -	$ 210,020.29	$ 227,578.76	$ 17,558.47
Kent Farms	$ -	$ -	$ -	$ 18,915.18	$ 19,800.00	$ 884.82
Delinquent Payments	$ 2,087.00	$ 1,843.92	$ (243.08)	$ 25,357.31	$ 53,181.52	$ 27,824.21
H.P. Hood	$ -	$ -	$ -	$ 594,697.29	$ 659,611.34	$ 64,914.05
H.P. Hood Last Fiscal year	$ -	$ -	$ -	$ 285,362.57	$ 312,537.20	$ 27,174.63
Interest & Fees	$ 3,705.42	$ 2,924.43	$ (780.99)	$ 31,939.21	$ 56,142.76	$ 24,203.55
Permits & Septic	$ 466.25	$ 1,298.75	$ 832.50	$ 35,301.27	$ 45,259.53	$ 9,958.26
Misc Income	$ -	$ 1,579.43	$ 1,579.43	$ 1,192.97	$ 2,670.95	$ 1,477.98
- Scrap metal	$ -	$ -	$ -	$ -	$ 689.73	$ 689.73
Due To/Due From	$ -	$ -	$ -	$ -	$ 161,898.83	$ 161,898.83
Clerk of the Works	$ -	$ -	$ -	$ -	$ -	$ -
Appropriation Refunds	$ -	$ -	$ -	$ -	$ -	$ -
Invest Income	$ 18,052.66	$ 18,605.74	$ 553.08	$ 106,799.25	$ 203,923.39	$ 97,124.14
Grant $ Received	$ -	$ -	$ -	$ 884.00	$ 1,237.00	$ 353.00
Transfer from Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL RECEIPTS	$ 40,666.33	$ 36,996.02	$ (3,670.31)	$ 3,555,516.05	$ 4,124,416.07	$ 568,900.02
EXPENDITURES						
Payroll Payable (Last Fiscal yr)	$ -	$ -	$ -	$ 538.25	$ -	$ (538.25)
Payroll (with SS)	$ 119,408.59	$ 129,140.17	$ 9,731.58	$ 950,538.63	$ 994,145.37	$ 43,606.74
Other Expenditures	$ 89,543.69	$ 98,475.05	$ 8,931.36	$ 1,156,653.49	$ 1,211,972.65	$ 55,319.16
Due To/Due From	$ -	$ 16,906.04	$ 16,906.04	$ 3,133.85	$ 20,085.51	$ 16,951.66
Clerk of the Works	$ -	$ -	$ -	$ -	$ -	$ -
Accounts Payable	$ -	$ -	$ -	$ 193,799.65	$ 96,309.70	$ (97,489.95)
Transfer to RCM	$ -	$ -	$ -	$ -	$ -	$ -
	$ 208,952.28	$ 244,521.26	$ 35,568.98	$ 2,304,663.87	$ 2,322,513.23	$ 17,849.36

WPCA Assessment Fund 2024/2025 ***May* 2025**

Cash Balance	7/1/2024	FNB	$15,751.60	
		CADRE	$3,898.90	
	02-Jul-25		----------------	
	09:25 AM			$19,650.50

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
Developer's Agreements	$ 71,000	$ 8,000.00	$ 35,088.80	$ 35,911.20
Current Assessments	$ 22,000	$ -	$ 43,859.37	$ (21,859.37)
Assessments-Prior Years	$ 2,000	$ -	$ 5,232.76	$ (3,232.85)
Penalty Interest & Fees	$ 1,000	$ -	$ 5,690.85	$ (4,690.85)
Advance Collection	$ 2,000	$ -	$ 1,477.42	$ 522.58
Due To Others	$ -	$ 5,397.21	$ -	$ -
Investment Interest	$ 2,000	$ 83.71	$ 529.82	$ 1,470.37
Transfer from Assessment Fund Bal	$ -	$ -	$ -	$ -
TOTAL REVENUE	$ 100,000	$ 13,480.92	$ 91,879.02	$ 8,121.09

DISBURSEMENTS				
Service Charge	$ -	$ -	$ -	$ -
To General Fund Prior Year	$ -	$ -	$ -	$ -
To General Fund Current Year	$ -	$ -	$ -	$ -
Due To Others	$ -	$ (11,898.83)	$ -	$ -
Misc Expense	$ -	$ -	$ -	$ -
Transfer to RCM	$ 100,000	$ -	$ -	$ 100,000.44
	$ 100,000	$ (11,898.83)	$ -	$ 100,000.44

Cash Balance @ 5/31/2025	XFERS	$ -	
	FNB	$ 50,840.40	
	CADRE	$ 60,689.12	
		$ 111,529.52	$111,529.52
			$0.00

WPCA Assessment Fund - 2024/2025

May 2025

Prior/Current Year Comparison

02-Jul-25
09:25 AM

RECEIPTS	Prior Year Month	Current Year Month	Variance	Prior Year Year To Date	Current Year Year To Date	Variance
Developer's Agreements	$ 6,500.00	$ 8,000.00	$ 1,500.00	$ 86,500.00	$ 35,088.80	$ (51,411.20)
Current Assessments	$ -	$ -	$ -	$ 14,956.05	$ 43,859.37	$ 28,903.32
Assessments-Prior Years	$ -	$ -	$ -	$ 1,863.74	$ 5,232.76	$ 3,369.02
Penalty Interest & Fees	$ -	$ -	$ -	$ 840.46	$ 5,690.85	$ 4,850.39
Advance Collection	$ -	$ -	$ -	$ 18,756.93	$ 1,477.42	$ (17,279.51)
Due To Others	$ -	$ 5,397.21	$ 5,397.21	$ -	$ -	$ -
Investment Interest	$ 231.94	$ 83.71	$ (148.23)	$ 2,084.39	$ 529.82	$ (1,554.57)
Transfer from Assessment Fund Bal	$ -	$ -	$ -	$ 146,000.00	$ -	$ (146,000.00)
TOTAL RECEIPTS	$ 6,731.94	$ 13,480.92	$ 6,748.98	$ 271,001.57	$ 91,879.02	$ (179,122.55)

EXPENDITURES						
Service Charge	$ -	$ -	$ -	$ -	$ -	$ -
To General Fund Prior Year	$ -	$ -	$ -	$ -	$ -	$ -
To General Fund Current Year	$ -	$ -	$ -	$ -	$ -	$ -
Due To Others	$ -	$ (11,898.83)	$ (11,898.83)	$ -	$ -	$ -
Misc Expense	$ -	$ -	$ -	$ -	$ -	$ -
Transfer to RCM	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL DISBURSEMENTS	$ -	$ (11,898.83)	$ (11,898.83)	$ -	$ -	$ -

Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget

2025
MAY

	24/25 Budget	24/25 Current Month	24/25 Year To Date	24/25 Variance	24/25 % Unexpended	
50160 · Payroll	$ 1,072,000	$ 123,165.59	$ 939,981.26	$ 132,018.74	12%	42,685.41
50220 · Social security	$ 82,000	$ 9,048.46	$ 68,243.18	$ 13,756.82	17%	6,923.49
50230 · Pension	$ 105,000		$ 105,000.00	$ -	0%	(8,750.00)
50232 - OPEB CONTRIBUTION	$ 84,000		$ 84,000.00	$ -	0%	(7,000.00)
50270 · Workers Comp	$ 9,000		$ 8,466.00	$ 534.00	6%	(216.00)
50290 - Safety Supplies	$ 14,000	$ 467.10	$ 4,081.96	$ 9,918.04	71%	8,751.37
50341 · Legal/advice	$ 53,000	$ 6,674.51	$ 30,197.90	$ 22,802.10	43%	18,385.43
50384 · Uniforms	$ 7,000	$ -	$ 4,060.19	$ 2,939.81	42%	2,356.48
50385 · Tests	$ 51,000	$ 5,005.49	$ 37,039.02	$ 13,960.98	27%	9,710.98
50409 · Waste disposal	$ 296,000	$ 23,211.30	$ 158,096.56	$ 137,903.44	47%	113,236.77
50433· Process Equip - R&M	$ 115,000	$ 8,651.00	$ 28,706.66	$ 86,293.34	75%	76,710.01
50436 · R & M - Vehicles	$ 17,000	$ 1,335.61	$ 18,385.14	$ (1,385.14)	-8%	(2,801.81)
50439 · Service Contracts	$ 46,000	$ 2,707.75	$ 31,972.31	$ 14,027.69	30%	10,194.36
50445 · Plant Maint	$ 77,000	$ 9,352.98	$ 46,792.38	$ 30,207.62	39%	23,790.95
50446 · Collection System	$ 35,000	$ 53.88	$ 17,651.39	$ 17,348.61	50%	14,431.94
50520 · Insurance	$ 37,000		$ 18,445.24	$ 18,554.76	50%	15,471.43
50521 · Employee Insur	$ 280,000	$ (137.15)	$ 163,628.30	$ 116,371.70	42%	93,038.37
50530 · Postage	$ 4,000	$ 57.64	$ 1,068.43	$ 2,931.57	73%	2,598.24
50531 · Telephone	$ 19,000	$ 1,234.90	$ 15,354.15	$ 3,645.85	19%	2,062.52
50540 · Advertising	$ 3,000	$ -	$ 2,155.85	$ 844.15	28%	594.15
50581 · Mileage	$ 2,000	$ -	$ 713.64	$ 1,286.36	64%	1,119.69
50612 · Office supplies	$ 18,000	$ 528.34	$ 5,507.97	$ 12,492.03	69%	10,992.03
50622 · Electricity	$ 197,000	$ 16,755.05	$ 162,889.31	$ 34,110.69	17%	17,694.02
50624 · Fuel oil - heat	$ 7,000	$ -	$ 2,730.62	$ 4,269.38	61%	3,686.05
50626 · Gas - automotive	$ 23,000	$ 2,151.41	$ 11,063.57	$ 11,936.43	52%	10,019.76
50627 · Water	$ 8,000	$ 243.04	$ 5,537.60	$ 2,462.40	31%	1,795.73
50750 - Cap Replace - Vehicles	$ -		$ -	$ -	#DIV/0!	0.00
50755 · Cap Improve	$ -		$ -	$ -	0%	0.00
50760 · Tools & Equip	$ 35,000	$ -	$ 23,400.07	$ 11,599.93	33%	8,683.26
50802 - Administration Fees/REFUNDS	$ -		$ -	$ -	#DIV/0!	0.00
50810 · Dues & Subs	$ 4,000	$ 1,490.99	$ 2,972.99	$ 1,027.01	26%	693.68
50812 · Training	$ 20,000	$ -	$ 6,136.53	$ 13,863.47	69%	12,196.80
50855 · Medical Exps	$ 3,000		$ 300.00	$ 2,700.00	90%	2,450.00
50899 · Reserve Cap Projects	$ 536,000	$ 200,000.00	$ 236,000.00	$ 300,000.00	56%	255,333.33
50911 - Transfer to RCM	$ 1,643,000		$ -	$ 1,643,000.30	100%	1,506,083.61
50920 - Contingency	$ 105,000		$ 10,000.00	$ 95,000.00	90%	86,250.00
50940 - Engineering Services	$ 30,000	$ 986.25	$ 4,336.50	$ 25,663.50	86%	23,163.50
50955 · Interest Expense	$ 3,000		$ -	$ 3,000.00	100%	2,750.00
50969 · Chemicals	$ 33,000	$ 3,132.00	$ 27,224.50	$ 5,775.50	18%	3,025.50
#1 -Thompsonville Rd-63	$ 24,000	$ 2,298.12	$ 20,351.17	$ 3,648.83	15%	1,648.83
#10 - Mapleton Estates-71	$ 4,000	$ 124.75	$ 6,273.30	$ (2,273.30)	-57%	(2,606.63)
#11 - Mapleton Ave-72	$ 9,000	$ 461.04	$ 6,979.78	$ 2,020.22	22%	1,270.22
#12 - Bridge St-73	$ 11,000	$ 396.79	$ 5,349.58	$ 5,650.42	51%	4,733.75
#13 - Stony Brook-74	$ 4,000	$ 298.88	$ 2,728.49	$ 1,271.51	32%	938.18
#2 - Southfield-62	$ 3,000	$ 174.88	$ 3,322.82	$ (322.82)	-11%	(572.82)
#3 - Mountain Road-64	$ 15,000	$ 1,549.14	$ 16,512.44	$ (1,512.44)	-10%	(2,762.44)
#4 - River Blvd-65	$ 8,000	$ 1,019.85	$ 6,144.91	$ 1,855.09	23%	1,188.42
#5 - Fairhill Lane-66	$ 12,000	$ 789.13	$ 8,093.17	$ 3,906.83	33%	2,906.83
#6 - Suffield Meadows-67	$ 9,000	$ 279.86	$ 3,450.06	$ 5,549.94	62%	4,799.94
#7 - Poole Rd.-68	$ 14,000	$ 338.80	$ 13,428.88	$ 571.12	4%	(595.55)
#8 - Plantation Dr-69	$ 15,000	$ 381.14	$ 7,860.59	$ 7,139.41	48%	5,889.41
#9 - Eagles Watch-70	$ 7,000	$ 207.87	$ 3,985.00	$ 3,015.00	43%	2,431.67
#16 Prospect Hill Estates	$ 5,000	$ 417.50	$ 3,340.11	$ 1,659.89	33%	1,243.22
#17 Cedar Crest Drive	$ 5,000	$ 240.90	$ 3,060.45	$ 1,939.55	39%	1,522.88
#18 Wisteria Lane	$ 5,000	$ 184.34	$ 7,070.72	$ (2,070.72)	-41%	(2,487.39)
#19 Malec Farms	$ 5,000	$ 169.67	$ 2,766.52	$ 2,233.48	45%	1,816.81
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	$ 5,228,000	$ 425,448.80	$ 2,402,857.21	$ 2,825,143.09	54%	8%

Accruals

Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget

2025 May	24/25 Budget	24/25 Current Month	24/25 Year To Date	24/25 Variance	24/25 % Unexpended	
50160 · Payroll	$ 1,072,000	$ 123,165.59	$ 939,981.26	$ 132,018.74	12%	
50220 · Social security	$ 82,000	$ 8,365.17	$ 67,559.89	$ 14,440.11	18%	
50230 · Pension	$ 105,000	$ 8,750.00	$ 96,250.00	$ 8,750.00	8%	
50232 - OPEB CONTRIBUTION	$ 84,000	$ 7,000.00	$ 77,000.00	$ 7,000.00	8%	
50270 · Workers Comp	$ 9,000	$ 750.00	$ 8,250.00	$ 750.00	8%	
50290 - Safety Supplies	$ 14,000	$ 363.57	$ 3,978.43	$ 10,021.57	72%	
50341 · Legal/advice	$ 53,000	$ (199.86)	$ 23,323.53	$ 29,676.47	56%	
50384 · Uniforms	$ 7,000	$ -	$ 4,060.19	$ 2,939.81	42%	
50385 · Tests	$ 51,000	$ 3,583.17	$ 35,616.70	$ 15,383.30	30%	
50409 · Waste disposal	$ 296,000	$ 19,031.52	$ 153,916.78	$ 142,083.22	48%	
50433· Process Equip - R&M	$ 115,000	$ 4,076.03	$ 24,131.69	$ 90,868.31	79%	
50436 · R & M - Vehicles	$ 17,000	$ 797.71	$ 17,847.24	$ (847.24)	-5%	
50439 · Service Contracts	$ 46,000	$ 1,475.00	$ 30,739.56	$ 15,260.44	33%	
50445 · Plant Maint	$ 77,000	$ 5,045.24	$ 42,484.64	$ 34,515.36	45%	
50446 · Collection System	$ 35,000	$ -	$ 17,597.51	$ 17,402.49	50%	
50520 · Insurance	$ 37,000	$ 3,083.33	$ 33,916.67	$ 3,083.33	8%	
50521 · Employee Insur	$ 280,000	$ 17,120.61	$ 180,886.06	$ 99,113.94	35%	
50530 · Postage	$ 4,000	$ 58.11	$ 1,068.90	$ 2,931.10	73%	
50531 · Telephone	$ 19,000	$ 1,211.11	$ 15,330.36	$ 3,669.64	19%	
50540 · Advertising	$ 3,000	$ 401.37	$ 2,557.22	$ 442.78	15%	
50581 · Mileage	$ 2,000	$ -	$ 713.64	$ 1,286.36	64%	
50612 · Office supplies	$ 18,000	$ 2,825.46	$ 7,805.09	$ 10,194.91	57%	
50622 · Electricity	$ 197,000	$ 13,053.04	$ 159,187.30	$ 37,812.70	19%	
50624 · Fuel oil - heat	$ 7,000	$ 320.85	$ 3,051.47	$ 3,948.53	56%	
50626 · Gas - automotive	$ 23,000	$ 2,203.76	$ 11,115.92	$ 11,884.08	52%	
50627 · Water	$ 8,000	$ 262.81	$ 5,557.37	$ 2,442.63	31%	
50750 - Cap Replace - Vehicles	$ -	$ -	$ -	$ -	#DIV/0!	
50755 · Cap Improve	$ -	$ -	$ -	$ -	#DIV/0!	
50760 · Tools & Equip	$ 35,000	$ 2,224.40	$ 25,624.47	$ 9,375.53	27%	
50802 - Administration Fees/REFUNDS	$ -	$ -	$ -	$ -	#DIV/0!	
50810 · Dues & Subs	$ 4,000	$ 150.00	$ 1,632.00	$ 2,368.00	59%	
50812 · Training	$ 20,000	$ -	$ 6,136.53	$ 13,863.47	69%	
50855 · Medical Exps	$ 3,000	$ -	$ 300.00	$ 2,700.00	0%	
50899 · Reserve Cap Projects	$ 536,000	$ 44,666.67	$ 491,333.33	$ 44,666.67	8%	
50911 - Transfer to RCM	$ 1,643,000	$ 136,916.69	$ 1,506,083.61	$ 136,916.69	8%	
50920 - Contingency	$ 105,000	$ 8,750.00	$ 96,250.00	$ 8,750.00	8%	
50940 - Engineering Services	$ 30,000	$ 1,155.00	$ 4,505.25	$ 25,494.75	0%	
50955 · Interest Expense	$ 3,000	$ -	$ -	$ 3,000.00	100%	
50969 · Chemicals	$ 33,000	$ 2,000.00	$ 26,092.50	$ 6,907.50	21%	
#1 -Thompsonville Rd-63	$ 24,000	$ 1,370.00	$ 19,423.05	$ 4,576.95	19%	
#10 - Mapleton Estates-71	$ 4,000	$ 99.44	$ 6,247.99	$ (2,247.99)	-56%	
#11 - Mapleton Ave-72	$ 9,000	$ 961.13	$ 7,479.87	$ 1,520.13	17%	
#12 - Bridge St-73	$ 11,000	$ 539.27	$ 5,492.06	$ 5,507.94	50%	
#13 - Stony Brook-74	$ 4,000	$ 202.40	$ 2,632.01	$ 1,367.99	34%	
#2 - Southfield-62	$ 3,000	$ 152.44	$ 3,300.38	$ (300.38)	-10%	
#3 - Mountain Road-64	$ 15,000	$ 1,027.78	$ 15,991.08	$ (991.08)	-7%	
#4 - River Blvd-65	$ 8,000	$ 434.05	$ 5,559.11	$ 2,440.89	31%	
#5 - Fairhill Lane-66	$ 12,000	$ 781.30	$ 8,085.34	$ 3,914.66	33%	
#6 - Suffield Meadows-67	$ 9,000	$ 226.44	$ 3,396.64	$ 5,603.36	62%	
#7 - Poole Rd.-68	$ 14,000	$ 1,824.48	$ 14,914.56	$ (914.56)	-7%	
#8 - Plantation Dr-69	$ 15,000	$ 388.12	$ 7,867.57	$ 7,132.43	48%	
#9 - Eagles Watch-70	$ 7,000	$ 138.37	$ 3,915.50	$ 3,084.50	44%	
#16 Prospect Hill Estates	$ 5,000	$ 202.80	$ 3,125.41	$ 1,874.59	37%	
#17 Cedar Crest Drive	$ 5,000	$ 191.32	$ 3,010.87	$ 1,989.13	40%	
#18 Wisteria Lane	$ 5,000	$ 482.99	$ 7,369.37	$ (2,369.37)	-47%	
#19 Malec Farms	$ 5,000	$ 121.12	$ 2,717.97	$ 2,282.03	46%	
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	$ 5,228,000	$ 427,749.80	$ 4,242,413.89	$ 985,586.41	19%	8%

9:18 AM
07/02/25
Accrual Basis

Town of Suffield WPCA Administration Fund
Trial Balance
As of May 31, 2025

	May 31, 25	
	Debit	Credit
10141 · Cash - FNB	168,683.48	
10142 · Transfer - FNB	0.00	
10143 · Cash - TD Bank	88,509.39	
10144 · WPCA Reserve Fund	481,329.26	
10145 · Petty Cash	0.00	
10146 · Lockbox	0.00	
10177 · STIF Account	4,678,463.21	
10926 · INVOICE CLOUD	9,637.97	
10927 · Scanned Account - Town TDBank	6,264.13	
10203 · Accounts Receivable	87,253.93	
10207 · Septage Fees Receivable	6,855.87	
10209 · DEP Grant Receiveable		2.00
1140 · Prison Grant Receiveable	0.00	
10920 · Inventory Asset	0.00	
10921 · Deposit clearing	0.00	
10922 · Prepaid Expense	0.00	
10923 · Uncategorized Income	0.00	
10924 · Undeposited Funds	0.00	
1200 · Grants receivable	0.00	
10800 · Capital Contributions (from RCM		184,223.28
10801 · Buildings	10,652,894.50	
10802 · Construction in Progress	681,717.32	
10803 · Land	16,038,335.00	
10804 · Land improvement	0.00	
10805 · Vehicles	822,091.00	
10806 · Equipment	17,775,014.22	
10807 · Jet Truck	0.00	
10808 · Less accumulated depreciation		28,843,216.50
10809 · Infrastructure	1,446,193.43	
10925 · Deferred costs	0.00	
20201 · Accounts Payable		1,084.29
20204 · Payroll Payable	0.00	
20450 · Loans Payable To Town	0.00	
2050 · Accrued Payroll	0.00	
20601 · Lease Liability	0.00	
20205 · Clerk of the works	0.00	
20402 · Due to other funds	4,731.01	
20403 · Due to Town (aka 20403)		62,770.59
20404 · Due to Sewer Project (RCM)	0.10	
20451 · Accrued Expenses		11,567.43
20801 · Due to GF (aka 20860)	62,614.56	
20602 · Capital Lease Liability - L/T		67,228.42
30350 · Retained Earnings		24,984,713.10
30910 · FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 · Opening Bal Equity		0.10
40402 · Interest income		203,923.39
40596 · User charges		3,109,519.95
40597 · Penalties and interest		38,266.07
40598 · Permits/septic		44,446.16
40803 · Misellaneous income	572.32	
50160 · Payroll	939,981.26	
50220 · Social security	68,243.18	
50230 · Pension	105,000.00	
50232 · OPEB Contribution	84,000.00	
50270 · Workers compensation	8,466.00	
50290 · Safety/Wellness	4,081.96	
50341 · Legal/advice	30,931.32	
50384 · Uniforms/cleaning	4,060.19	
50385 · Tests	37,600.78	
50409 · Waste disposal	158,096.56	
50433 · Process equip - repair/main	37,992.67	
50436 · R & M - vehicles	18,385.14	
50439 · Service maintenance contracts	42,674.31	
50445 · Plant maintenance	48,073.03	

Town of Suffield WPCA Administration Fund
Trial Balance
As of May 31, 2025

	May 31, 25	
	Debit	Credit
50446 · Collection system main	35,010.71	
50520 · Property/liability/umbrella ins	18,445.24	
50521 · Employee insurance	163,628.30	
50530 · Postage	1,068.43	
50531 · Telephone	15,354.15	
50540 · Advertising	2,155.85	
50581 · Mileage/car allowance	713.64	
50612 · Office supplies	5,507.97	
50622 · Electricity	224,546.34	
50624 · Fuel oil - heat	8,481.20	
50626 · Gas - automotive	11,063.57	
50627 · Water	5,670.66	
50760 · Tools and equipment	27,991.65	
50802 · Refunds	0.00	
50810 · Dues and Subscriptions	2,972.99	
50812 · Training	6,136.53	
50855 · Medical expenses	300.00	
50899 · Reserve for capital projects	236,000.00	
50920 · CONTINGENCY	10,000.00	
50940 · Engineering Services	8,192.00	
50969 · Chemicals	32,765.00	
TOTAL	57,550,961.28	57,550,961.28

Town of Suffield Sewer Project Fund
Trial Balance
As of May 31, 2025

	May 31, 25	
	Debit	Credit
10143 · Cash - CADRE	6,193.47	
10147 · Cash - WPCA RCA	63,789.44	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receiveable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable	0.00	
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance		1,160,312.25
40402 · Interest		9,949.34
40905 · Other Transfers In		236,000.00
50447 · Emergency Repairs	589,639.69	
50785 · Sewer Development	374,584.92	
50786 · Plant Upgrades	215,050.35	
50800 · Miscellaneous Expense	157,003.68	
50909 · Transfer Out	0.00	
TOTAL	1,406,261.73	1,406,261.73

Town of Suffield Sewer Assessment Fund
Trial Balance
As of May 31, 2025

	May 31, 25	
	Debit	Credit
10143 · Cash - CADRE	60,689.12	
10149 · Cash - WPCA Assessment	50,840.40	
10250 · Assessments	127,280.99	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds		7,951.80
20501 · Deferred revenue		127,280.99
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		19,615.50
40025 · Revenue - Assessments		41,140.33
40030 · Revenue - Advance Collections		1,477.42
40035 · Revenue - Liens, interest, fees		5,690.85
40040 · Developers Agreements		35,088.80
40402 · Revenue - Use of Money & Proper		529.82
TOTAL	238,810.51	238,810.51

Kent Farms Reserve
Trial Balance
As of May 31, 2025

	May 31, 25	
	Debit	Credit
10111 - Cash	125,537.07	
20860 - DT/DF WPCA		5,381.67
Opening Balance Equity		146,215.81
Retained Earnings	28,003.21	
40402 - Interest Income		1,942.80
TOTAL	**153,540.28**	**153,540.28**

TOWN OF SUFFIELD
WPCA

844 East Street South, Suffield, CT 06078
www.suffieldct.gov

Julie Nigro
Business Administrator
jnigro@suffieldct.gov
860-668-3856

To: WPCA Commission

From: Julie Nigro, WPCA Business Administrator JMN

CC:

Date: July 8, 2025

Re: Delinquent Accounts

We collected $2,721.33 in the month of June – 7.68% of the major delinquents.

One account has a foreclosure sale date of August 9, 2025, where both the WPCA and the Tax Collector will recover past due fees/taxes.

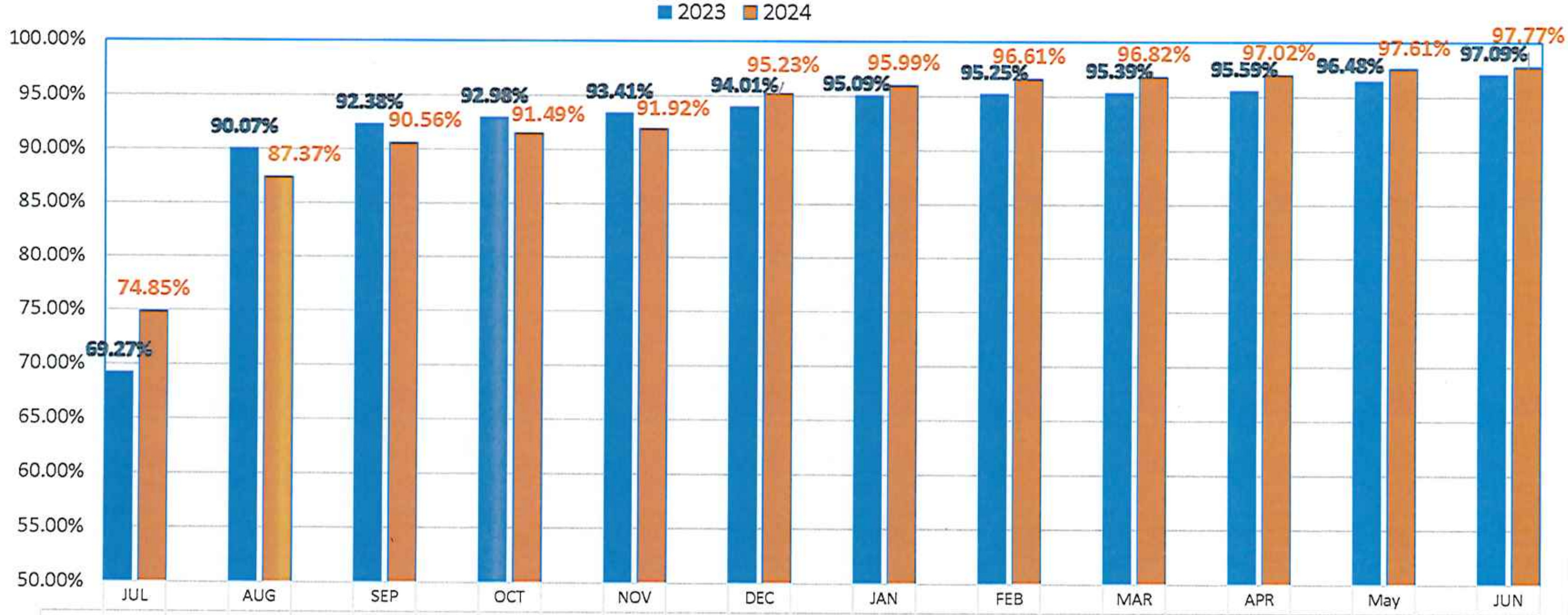
The majority of the major delinquent accounts are paying as agreed; and a few were sent reminders.

Our overall delinquent balance is $78,760.09 with $48,251.29 being the 2024 Sewer use, and a collection rate of 97.77% thru the end of June. Last year's collection rate at this time was 97.09%.

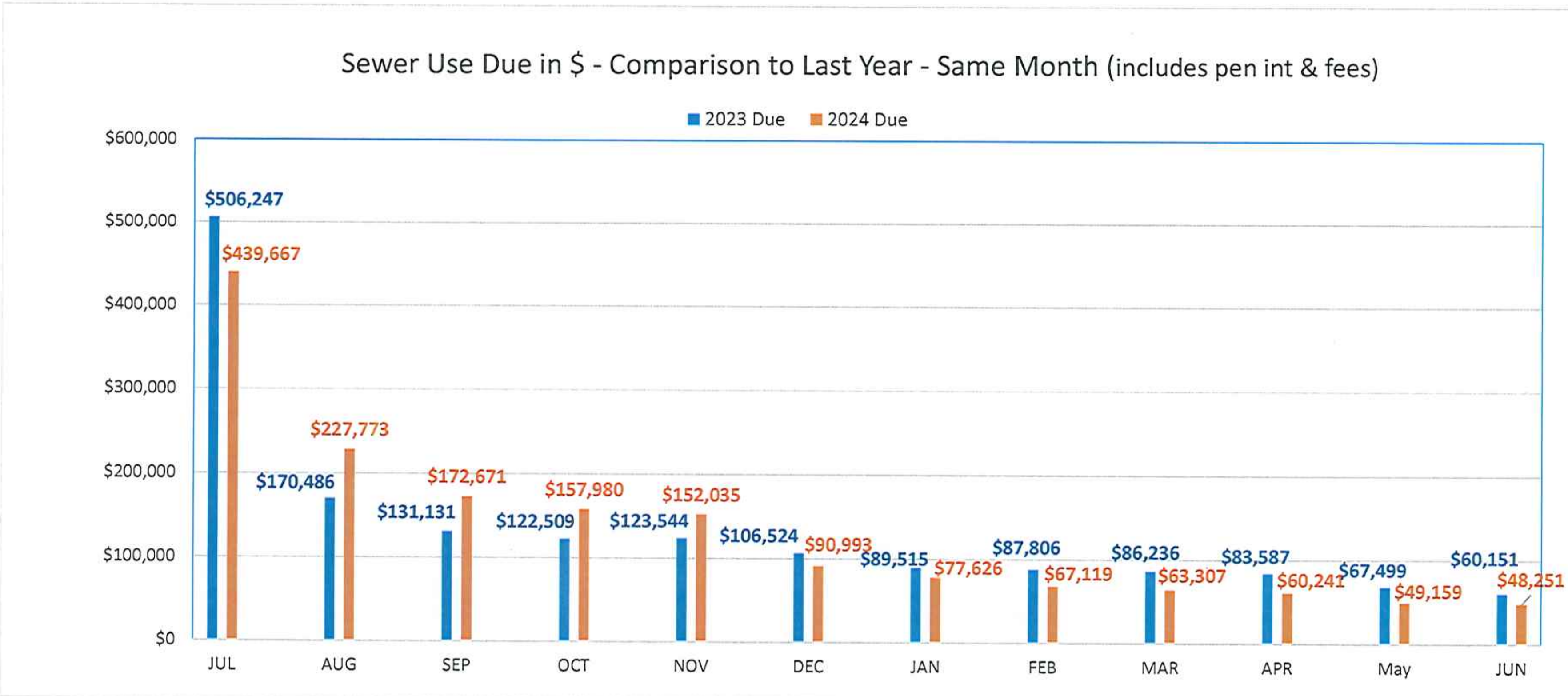
PAST DUE AS OF JUNE 30, 2025

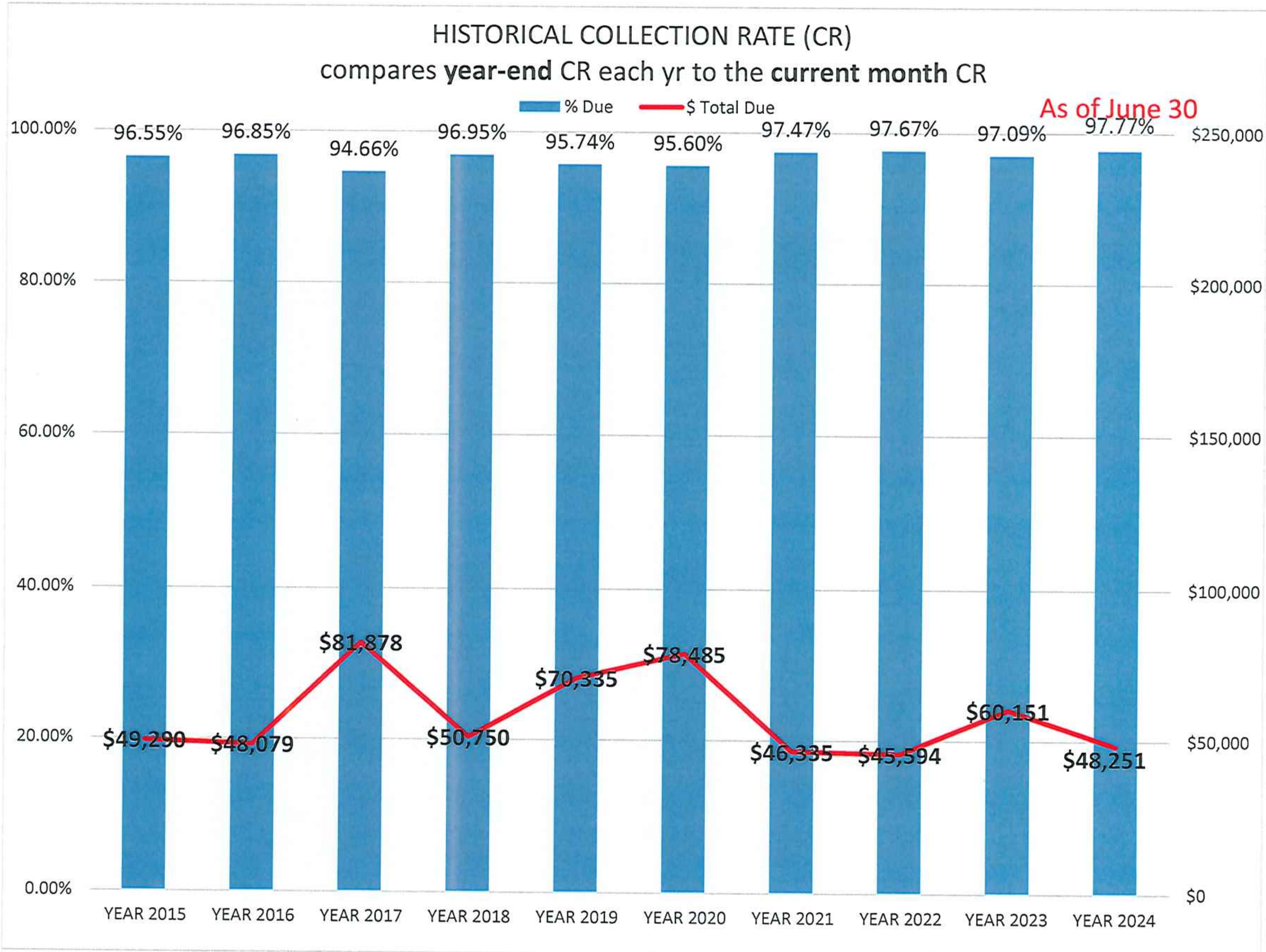
YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2017	1,286,911.21	1,286,911.21	0.00	0.00	0.00	0.00	0.00	100.00%
YEAR 2018	1,339,846.52	1,339,846.52	0.00	0.00	0.00	0.00	0.00	100.00%
YEAR 2019	1,445,473.70	1,445,473.70	0.00	0.00	0.00	0.00	0.00	100.00%
YEAR 2020	1,465,371.73	1,465,371.73	0.00	0.00	0.00	0.00	0.00	100.00%
YEAR 2021	1,544,595.53	1,544,235.53	360.00	0.00	0.00	2,459.56	2,819.56	99.98%
YEAR 2022	1,572,073.13	1,570,821.08	1,252.05	427.35	48.00	6,538.07	8,265.47	99.92%
YEAR 2023	1,651,143.31	1,639,266.70	11,876.61	3,200.27	528.00	3,818.89	19,423.77	99.28%
YEAR 2024	1,750,984.22	1,712,024.32	38,959.90	6,733.39	2,372.00	186.00	48,251.29	97.77%
GRAND TOTAL			52,448.56	10,361.01	2,948.00	13,002.52	78,760.09	

Collection Rate Comparison to Last Year - Same Month



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	May	JUN
2023	69.27%	90.07%	92.38%	92.98%	93.41%	94.01%	95.09%	95.25%	95.39%	95.59%	96.48%	97.09%
2024	74.85%	87.37%	90.56%	91.49%	91.92%	95.23%	95.99%	96.61%	96.82%	97.02%	97.61%	97.77%


Sewer Use Due in $ - Comparison to Last Year - Same Month (includes pen int & fees)
2023 Due
2024 Due
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
$506,247
$439,667
$170,486
$227,773
$131,131
$172,671
$122,509
$157,980
$123,544
$152,035
$106,524
$90,993
$89,515
$77,626
$87,806
$67,119
$86,236
$63,307
$83,587
$60,241
$67,499
$49,159
$60,151
$48,251
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
MAR
APR
May
JUN


HISTORICAL COLLECTION RATE (CR)
compares **year-end** CR each yr to the **current month** CR
% Due
$ Total Due
As of June 30
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
$250,000
$200,000
$150,000
$100,000
$50,000
$0
96.55%
96.85%
94.66%
96.95%
95.74%
95.60%
97.47%
97.67%
97.09%
97.77%
$49,290
$48,079
$81,878
$50,750
$70,335
$78,485
$46,335
$45,594
$60,151
$48,251
YEAR 2015
YEAR 2016
YEAR 2017
YEAR 2018
YEAR 2019
YEAR 2020
YEAR 2021
YEAR 2022
YEAR 2023
YEAR 2024