

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
1220 Howard Street
Kalamazoo, MI 49008
Telephone (269) 337-0123 | TDD (269) 337-0152
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August 05, 2025

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, August 07, 2025, at 7:00 p.m. in the Boardroom of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://publicmedianet.org/pmn-five/>.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Jennie Hill, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

Revised: November 21, 2024

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street, Kalamazoo, MI 49008
August 7, 2025 – 7:00 p.m.
A G E N D A
Revised 8/6/25

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Correspondence**
- VI. Consent Calendar Items**
 - A. Minutes**
 - July 17, 2025 Regular Meeting Minutes
 - August 1, 2025 Special Meeting Minutes
 - B. Business and Financial Reports**
 - Purchase Recommendation 2026-5, 2026-6
 - C. Personnel Items**
 - Personnel Changes
- VII. Reports and Recommendations**
 - A.** Superintendent's Report
 - B.** Approval of the 2025-26 Contractual Agreement with the Food Service Managers Collective Bargaining Unit
 - C.** Approval of 2025-26 Contractual Agreement with the Service Employees International Union, Local 517M-Unit 84
 - D.** Administrative Appointment – Principal of Washington Writers' Academy
 - E.** Administrative Appointment – Principal of Woods Lake Elementary: A Magnet Center for the Arts
 - F.** Administrative Appointment – Assistant Principal of Woods Lake Elementary: A Magnet Center for the Arts
 - G.** Administrative Appointment – Principal of Milwood Magnet School: A Center for Math, Science and Technology
 - H.** Administrative Appointment – Assistant Principal of Milwood Magnet School: A Center for Math, Science and Technology
 - I.** Administrative Appointment – Assistant Superintendent of Secondary Instruction and Leadership
 - J.** Administrative Appointment – Assistant Superintendent of Student Services and Leadership
 - K.** Administrative Appointment – Assistant Superintendent of Elementary Instruction and Leadership
 - L.** Acceptance of the 2025-2030 District Strategic Plan
- VIII. Persons Requesting to Address the Board (3-minute individual limit)**

IX. Other Business

- A. MASB Delegate Assembly Representatives and Alternate
- B. Professional Development Request for TiAnna Harrison
- C. Professional Development Request for Jennie Hill
- D. Professional Development Request for Yvonne Payton

X. Comments by Trustees/Superintendent

XI. Closed Session (if needed)

XII. Next Regular Board of Education Meeting: Thursday, August 21, 2025 – 7:00 p.m.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
July 17, 2025 - Regular Meeting Minutes

I. Call to Order

President TiAnna Harrison called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

President Harrison called for a motion to accept the agenda.

MOTION: Trustee Patti Sholler-Barber, supported by Trustee Takisha Johnson, moved to accept the agenda.

Disposition: Voice vote; all in favor. The motion was carried unanimously by trustees present.

IV. Attendance

Board members present: TiAnna Harrison, Jennie Hill, Karla Murphy, Takisha Johnson, Patti Sholler-Barber, and Yvonne Payton. Board members absent: Carol McGlinn. Dr. Darrin Slade was also present.

V. Committee Reports/School Reports

President Harrison announced that committees will not meet during the summer.

VI. Correspondence

Secretary Hill reported the correspondence for the period of June 21 - July 15, 2025.

- Email received from CJ Gilbert regarding concerns on the network disruption incident. Secretary Hill replied on July 17.
- Email received from Alex Teal regarding concerns on the network disruption incident. Secretary Hill replied on July 17.

VII. Consent Calendar

President Harrison presented the Consent Calendar items: VII.A.1 June 23, 2025 Special Meeting Minutes, VII.A.2 June 23, 2025 Regular Meeting Minutes, VII.B1. Purchase Recommendations 2026-1, 2026-2, 2026-3, 2026-4, and VII.C. Personnel Changes.

Motion: Trustee Johnson, supported by Trustee Sholler-Barber, moved to accept the Consent Calendar

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

Comments by Trustees

Patti Sholler-Barber

- Asked for clarification on what the section 31aa grant is. Response was that it is a state-funded grant to provide security and mental health services for students.
- Thanked the state for helping provide security for students.

Jennie Hill

- Shoutout for providing prevention efforts with metal detectors.

TiAnna Harrison

- Asked for clarification on whether there are 11 metal detectors in the district and if it matters that there will be an uneven amount in buildings. Assistant Superintendent of Student Services and Leadership Ms. Rikki Saunders answered that there should be a weapon detector at each entrance used by students, and it doesn't need to be the same in each building.
- Thanked the state for helping provide security for students.

VIII. Reports and Recommendations

A. Superintendent's Update

Dr. Slade thanked all students, teachers, principals, and support staff for attending summer school. Assistant Superintendents Dr. Dyson, Mr. McCane, and Ms. Saunders shared information about the 2025 Summer School Program.

Dr. Slade recognized Ms. Saunders and all students and staff who participated in the Rise Up program. He wished them a great beginning to the school year.

B. Approval of 2025-26 Contractual Agreement with UAW Administrators

Dr. Slade recommended the approval of the 2025-2026 Contractual Agreement with UAW Administrators.

Dr. Slade thanked Chris Aguinaga for his hard work as a high school principal and for being the UAW president.

Discussion from the board:

Patti Sholler-Barber

- Thanked all principals for their leadership and wished them good luck in the next school year.

President Harrison called for a motion to approve the 2025-26 Contractual Agreement with UAW Administrators.

Motion: Treasurer Murphy, supported by Vice President McGlinn, moved to approve the 2025-26 Contractual Agreement with UAW Administrators.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

C. Resolution To Authorize The Superintendent To Take All Necessary Actions Regarding The KEA Collective Bargaining Negotiations

President Harrison called for a motion to accept the resolution to authorize the Superintendent to take all necessary actions regarding the KEA collective bargaining negotiations.

Motion: Trustee Johnson moved to amend the resolution by striking the clause “including declaring impasse on any aspect of the negotiations, including publication of the calendar. Now, therefore, it is resolved that the Board authorizes the Superintendent to take all necessary and lawful actions in regard to the KEA collective bargaining negotiations, including declaring impasse any other aspect of the collective bargaining negotiations, including the calendar so all or part of it may be published to the school community” seconded by Trustee Murphy.

Discussion from the board:

Jennie Hill and Patti Sholler-Barber

- Agreed it is a good idea to remove that portion from the resolution.

Karla Murphy

- Announced the board reviewed the resolution and modeled the language from the 2023 resolution.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

Secretary Hill read the amended resolution.

Motion: Trustee Sholler-Barber, supported by Trustee Johnson, moved to accept the amended resolution.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

IX. Persons Requesting to Address the Board (3-minute individual limit)

Public comments/audience participation. No actions taken.

X. Other Business

- A. Professional Development request for Carol McGlinn
- B. Professional Development request for Jennie Hill
- C. Professional Development request for Patti Sholler-Barber

XI. Comments by Trustees/Superintendent

Jennie Hill

- Shoutout to summer school staff and students.
- Shoutout to women’s lacrosse for receiving Academic All-State awards with an overall GPA of 3.8.

- Shoutout to all students involved in athletics.

Patti Sholler-Barber

- Recognized how well summer school is doing and its relation to Dr. Slade's goal for student achievement.
- Shoutout to Ms. Saunders for the Rise Up program and for how well students are being taken care of regarding mental health and behavioral intervention.
- Shoutout to teachers for working on certifications and additional work over the summer.
- Urged the community to donate to non-profit organizations that partner with our students.
- Wished everyone a safe and wonderful summer.

Takisha Johnson

- Urged the community to support what supports them.
- Encouraged continued support for local non-profit organizations.
- Mentioned that as taxpayers, they can contribute more money to donate and get more credit on taxes.

TiAnna Harrison

- Thanked the administration for their efforts in making summer school innovative. Looks forward to seeing progress data.
- Thanked the community for allowing her to attend professional development.
- Attended the National Safety Security Symposium in St. Louis and brought the school safety plan. Thanked Ms. Saunders and Chief Webster for their work on the safety plan.

Dr. Slade

- Thanked everyone who worked with students during the summer.
- Recognized Chief Webster and KDPS Chief Boyson for their community involvement.
- Urged the community to stay safe and ensure students are inside safely after dark.

XII. Closed Session

Not needed.

XIII. Next Board of Education Meeting

The next Regular Board of Education meeting is Thursday, August 7, 2025, at 7:00 p.m.

MOTION: Trustee Johnson, supported by Secretary Hill, made a motion to adjourn the meeting.

Disposition: Voice Vote; all in favor. Motion carried unanimously by trustees present.

President Harrison adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Nicole DeGraaf, Recording Secretary,
on behalf of Jennie Hill,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
August 1, 2025 – Board Advance Minutes

President TiAnna Harrison called the special meeting to order at 3:00 p.m on August 1, 2025 at the West Main Professional Development Center, 1627 W Main St, Kalamazoo, MI 49006. The purpose of this meeting was to provide updates on the school finances, district security, and facilities management. There was also a discussion on upcoming district goals, finalizing the strategic plan, internet security, testing data, and board meeting procedures.

Board members present: TiAnna Harrison, Carol McGlinn, Jennie Hill, Karla Murphy, Takisha Johnson, Yvonne Payton, and Patti Sholler-Barber. Superintendent Dr. Darrin Slade, Karen Jackson, Don Webster, Laura Kayser, and Nicole DeGraaf were also present.

President TiAnna Harrison adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Nicole DeGraaf, Recording Secretary
On behalf of Jennie Hill,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS

PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: August 7, 2025

Request Number: 2026-5

Amount: \$33,281.00

Item: Boiler Tube Replacement at the Community Education Center

Cost Center: Facilities Management General Fund

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation is for the replacement of all boiler tubes in boiler #1 at the Community Education Center.

Vendor: Monarch Welding & Engineering, Inc.
Muskegon, MI

Number of Proposals Requested: 3 **Received:** 1

Low Bid Accepted: N/A

KALAMAZOO PUBLIC SCHOOLS

PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: August 7, 2025

Request Number: 2026-6

Amount: \$38,764.00

Item: Tridium Card Access Upgrade at El Sol Elementary School

Cost Center: Section 31aa Security & Safety/Mental Health Grant

Cost Center Representative(s) Attending Board Meeting: Reuquiyah Saunders

Description of Need:

This purchase recommendation is to upgrade the card access and door intercom systems at El Sol Elementary School. The current system is outdated and we cannot add any new hardware or program new fobs. This equipment will be moved to the new building when it is constructed.

Vendor: Smart Building Services
Belmont, MI

Number of Proposals Requested: 1 **Received:** 1

Low Bid Accepted: N/A

Smart Building Services was the low bidder on the districtwide upgrade project.

KALAMAZOO PUBLIC SCHOOL
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: August 7, 2025

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

I. Employment

A. Professional/Management

Brianne R. Ackley, Special Education Teacher, Prairie Ridge Elementary School, 8/19/2025
Daven. E. Carter, Grade 5 Teacher, Lincoln International Studies School, 8/19/2025
Olivia M. Hull, Grade 2 Teacher, Edison Academy, 8/19/2025
Cammi N. Pike, Math Teacher, Loy Norrix High School, 8/19/2025
Olivia C. Scheel, Speech and Language Pathologist, Itinerant, 8/19/2025
Kelly M. Sparks, Science Teacher, Linden Grove Middle School, 8/19/2025

B. Classified

Omnia Bakr, Multilingual Paraprofessional, Lincoln International Studies School, 08/22/2025
Katharine A. Brady, Lower Elementary Special Education Resource Room Paraprofessional, Milwood Elementary School, 08/22/2025
Rebecca M. Carroll, Early Childhood Special Education Paraprofessional, Arcadia Elementary School, 08/22/2025
Tia-Lynne Cook, Lower Elementary Special Education Resource Room Paraprofessional, Prairie Ridge Elementary School, 08/22/2025
Liane H. Early, Early Childhood Special Education Paraprofessional, Parkwood-Upjohn Elementary School, 08/22/2025
Angela M. Haaf, ASD Self-Contained Paraprofessional, Indian Prairie Elementary School, 08/22/2025
Andria D. Hall, Assistant School Secretary - Child Accounting, Lincoln International Studies School, 08/11/2025
Stacey A. Jaeger, School Library Assistant, Linden Grove Middle School, 08/11/2025
Tori A. Kelley, Special Education Resource Room Paraprofessional, Northeastern Elementary School, 08/22/2025
Asa A. Lake, Special Education Resource Room Paraprofessional, Linden Grove Middle School, 08/22/2025
Aya A. Mansour, Multilingual Paraprofessional, Loy Norrix High School, 08/22/2025
Samantha J. Nunn, Early Childhood Special Education Paraprofessional, Lincoln International Studies School, 08/25/2025
Hailey L. Phebus, Upper Elementary Special Education Resource Room Paraprofessional, Milwood Elementary School, 08/22/2025

Payton J. Pomeroy, Special Education Resource Room Paraprofessional, Hillside Middle School, 08/22/2025

Chas S. Price-Willis, Special Education Resource Room Paraprofessional, Milwood Magnet School: A Center for Math, Science, and Technology, 08/22/2025

Latoya L. Reece, Self-Contained Paraprofessional, Maple Street Magnet School for the Arts, 08/22/2025

Laura J. Reed, Special Education Resource Room Paraprofessional, Edison Academy, 08/22/2025

KC M. Robertson, Early Childhood Special Education Paraprofessional, Woodward School, 08/25/2025

Julia A. Savoy, Capital Bond Project Supervisor, Facilities Management, 07/24/2025

Carmen C. Sembroski, ASD Self-Contained Paraprofessional, Milwood Elementary School, 08/22/2025

Rufus C. Streater, Special Education Resource Room Paraprofessional, Loy Norrix High School, 08/22/2025

Bridget D. Sykes, Lead School Secretary, Arcadia Elementary, 08/11/2025

Mercedes N. VanderMeer, Early Childhood Special Education Paraprofessional, Greenwood Elementary School, 08/22/2025

Hayley B. Walker, ASD Self-Contained Paraprofessional, Washington Writers' Academy, 08/22/2025

II. Promotions/Key Transfers

A. Professional/Management

Lanisha L. Hannah, Principal, Washington Writers' Academy, to Assistant Principal, Kalamazoo Central High School, 08/11/2025

Sarah M. McAllister, Urban Teacher Residency Program Intern, Parkwood-Upjohn Elementary School, to Grade 1 Teacher, Woods Lake Elementary: A Magnet Center for the Arts, 8/19/2025

Daloma L. Poe, Urban Teacher Residency Program Intern, Milwood Elementary School, to Kindergarten Teacher, Washington Writers' Academy, 8/19/2025

B. Classified

Samantha M. Alvarez, Secondary Spanish Teacher, Hillside Middle School, to Early Childhood Special Education Paraprofessional, Milwood Elementary School, 08/22/2025

Cheryl A. Bukant-Wesselhoff, Home-School Support Specialist, (0.5) Woodward School and (0.5) Northglade Montessori Magnet School, to 504/Testing Supervisory Technical, Maple Street Magnet School for the Arts, 08/22/2025

Ame J. Glass-Kernen, ASD Self-Contained Paraprofessional, Northeastern Elementary School, to ASD Self-Contained Paraprofessional, Hillside Middle School, 08/22/2025

China D. Robinson, transfer from Assistant School Secretary - Attendance, Kalamazoo Central High School, to Lead School Secretary, Linden Grove Middle School, 08/11/2025

Zaire M. Seals, transfer from 1:1 Self-Contained Paraprofessional, Woodward School, to Moderate Cognitively Impaired Self-Contained Paraprofessional, Spring Valley Center for Exploration, 08/22/2025

Isela Soto Sarabia, transfer from Assistant School Secretary - Child Accounting, Lincoln International Studies School, to Lead School Secretary, Lincoln International Studies School, 08/11/2025

Susan K. Valler, transfer from Lead School Secretary, Phoenix High School, to Lead District Receptionist, Human Resources, 08/7/2025

III. Leaves of Absence

A. Professional/Management

- B. Classified
- IV. Terminations
 - A. Professional/Management
 - Kimberly M. Bruwer**, Assistant Principal, Kalamazoo Central High School, Resignation, 7/16/2025
 - Aneisha D. Carlisle**, Kindergarten Teacher, Prairie Ridge Elementary School, Resignation, 8/11/2025
 - Tonjia Y. Hodgson**, District Math Coach, Itinerant, Resignation, 6/30/2025
 - Maya R. Malerman**, Music Teacher, Itinerant, Resignation, 6/30/2025
 - Linda D. Mitchell**, Principal, Woods Lake Elementary: A Magnet Center for the Arts, Resignation, 08/05/2025
 - Tatiana C. Murray**, 4th/5th Split Teacher, Washington Writers' Academy, Resignation, 6/30/2025
 - Arneisha N. Summons**, English Language Arts Teacher, Milwood Magnet School: A Center for Math, Science and Technology, Resignation, 8/16/2025
 - B. Classified
 - Diana V. Beller**, Instructional Secretary, Student Services, Resignation, 07/31/2025
 - Skylar N. Lewis**, Library Assistant, Loy Norrix High School, Resignation, 07/28/2025
 - Kristen E. Lownds**, Home Support Specialist, Prairie Ridge Elementary School, Resignation, 07/21/2025
- V. Termination from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VII. Lay-offs
 - A. Professional/Management
 - B. Classified

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: August 7, 2025

SUBJECT: Approval of the 2025-26 Contractual Agreement with the Food Service Managers Collective Bargaining Unit.

RECOMMENDATION: It is recommended that the Board approve the contractual agreement with the Food Service Managers Collective Bargaining Unit for the 2025-26 contract year.

RATIONALE: The food service managers are vitally important to the district's food service program. They help to ensure that our students enjoy delicious and nutritional meals each day.

The agreement has been ratified by the membership of the Food Service Managers Collective Bargaining Unit and is within the budget parameters adopted by the Board at its June 23, 2025 meeting.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: August 7, 2025

SUBJECT: Approval of 2025-26 Contractual Agreement with the Service Employees International Union, Local 517M-Unit 84.

RECOMMENDATION: It is recommended that the Board of Trustees approve the 2025-26 contractual agreement with the Service Employees International Union (SEIU), Local 517M-Unit 84 (custodians).

RATIONALE: District custodians ensure that the physical environment for our students, staff and other building users is pleasing and meets their needs. The facilities at Kalamazoo Public Schools are of high quality, and are a tribute to hard work, and dedication, of district custodians.

The agreement has been ratified by the membership of the SEIU, Local 517M-Unit 84 and is consistent with the budget parameters approved by the Board at its June 23, 2025 meeting.

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: August 7, 2025

SUBJECT: Acceptance of the 2025-2030 District Strategic Plan

RECOMMENDATION: It is recommended that the Board accept the final version of the Kalamazoo Public Schools 2025-2030 Strategic Plan.

The district began developing the strategic plan during the 2023-2024 school year. The process involved holding multiple community meetings and input sessions with stakeholder groups. A series of reviews and updates followed, involving teachers, support staff, principals, parents, students, community members, and the school board. Once the final draft of the plan was completed, the superintendent and members of the school board visited every school in the district and multiple locations in the community to share details and respond to questions. Overall, at least 70 strategic planning sessions were held during this process.

RATIONALE: The strategic plan was developed to provide a shared mission, vision, and set of goals for Kalamazoo Public Schools. The plan clearly identifies district goals related to six foundational pillars: Academic Excellence, Family and Community Engagement, Safe and Supportive Environments, Fiscal Responsibility, Operational Effectiveness, and Quality Workforce. The strategic plan also identifies implementation strategies, measures of success, and a plan to ensure the community remains informed on the district's progress toward achieving its goals. The top priority of the Kalamazoo Public Schools 2025-2030 Strategic Plan is to ensure that every student in the district reaches his or her fullest academic potential.

MASB Delegate Certification

MASB's groups are determined by type and pupil count as defined below, with the number of delegates and alternates allowable determined by group.

Group	Pupil Count	Number of Delegates
1	All ISDs	1
2	0 - 1,400	1
3	1,401 - 2,500	2
4	2,501 - 5,000	3
5	5,001 - 11,000	4
6	11,001 - 40,000	4
7	Over 40,000	4

Your Email *

This is where you will receive confirmation of the delegates and alternates you submit.

Delegate Certification

Select Your District or ISD

Please Select

▼

Alternate Certification

Each group is allowed to certify the same number of delegates and alternates. In the event that a delegate cannot attend the assembly, alternates can replace them. **Please DO NOT select an alternate who you selected above as a delegate.**

Did you want to certify an alternate who wasn't in the above list?

- ☐ Yes
- ☐ No

Do any of your delegates or alternates require an accommodation from us?

- ☐ Yes
- ☐ No

KALAMAZOO PUBLIC SCHOOLS

Professional Development Request

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

TiAnna Harrison

Name

8/1/2025

Request Date

MASB Summer Institute

Name of Event

8/15/25 - 8/16/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

Board President Workshop Part 1

Board President Workshop Part 2

LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 8/14/25 - 8/16/25

Conference hotel name Hilton Garden Inn Lansing/West

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only.

Date received _____

Approval date? _____

☐ Registration _____

☐ Hotel _____

☐ Confirmation(s) sent _____

☐ Per Diem (?) _____

☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

Professional Development Request

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

Jennie Hill

Name

8/1/2025

Request Date

MASB Summer Institute

Name of Event

8/15/25 - 8/16/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

Board President Workshop Part 1

Board President Workshop Part 2

LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 8/15/25 - 8/16/25

Conference hotel name Crowne Plaza Lansing

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only.

Date received _____

Approval date? _____

☐ Registration _____

☐ Hotel _____

☐ Confirmation(s) sent _____

☐ Per Diem (?) _____

☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

Professional Development Request

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

Yvonne Payton

Name

8/1/2025

Request Date

MASB Summer Institute

Name of Event

8/15/25 - 8/16/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

CBA 101: The Fundamentals of School Board Service

CBA 264: Shaping Public Opinion

CBA 251: District Strategic Planning and Goal Setting

CBA 107: Labor Relations

LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 8/14/25 - 8/16/25

Conference hotel name Crowne Plaza Lansing

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only.

Date received _____

Approval date? _____

☐ Registration _____

☐ Hotel _____

☐ Confirmation(s) sent _____

☐ Per Diem (?) _____

☐ Other _____