# **Closed Campus**

### School Safety at Williamson

- Student safety is a top priority in all decisions we make.
- All classroom and building doors remain shut and locked during the school day.
- Staff regularly monitor doors to ensure this policy is followed.
- Parents and visitors must check in at the front office when dropping off items or picking up students early.

#### **Visitor & Volunteer Procedures**

- Families are allowed to walk their student to class the first two days of school, but may not enter the classroom.
- Beginning Monday, August 11, families must stay behind the black gates or check in at the office.
- We use a system called Raptor Passes for all campus visitors and volunteers.
- Visitors must scan their driver's license in the office.
- A printed badge must be worn and visible at all times on campus.

### **Campus Monitoring**

- The school office is located at the front of the campus and is clearly marked.
- Yard duties and staff are actively monitoring for unbadged visitors.
- Anyone not properly checked in will be asked to exit and check in through the office.

# **New Primary & Intermediate**

## Installation Information

- With the passing of Measure R, Rancho Cordova Schools received funding to revitalize campuses.
- School playgrounds across Rancho Cordova were the first area to be reconstructed.
- Williamson is awaiting further information from our school district about completion times.
- We will let families know as soon as we have more information.

### **Recess Activities**

- Students are encouraged to play structured games during their recess times.
- Teachers will be given instructions for age appropriate recess games and activities they can share with their class.
- Our PE teacher will also teach and practice the games and activities with students.

# **Student Personal Belongings**

### **Toys & Electronics from Home**

- Students' personal belongings (or "toys") are a distraction in the classroom, disruptive on the playground, and cause contention between peers.
- The school will not be held responsible for anything that a student brings from home that is lost, stolen, dirty, broken, or damaged.
- Students should not bring personal items from home, including recess equipment, balls, special pens and pencils, pokemon cards, stuffed animals, play jewelry, devices, etc.
- If teachers choose to have a day where students bring things from home, such as a stuffed animal day or sharing time, students are to keep their personal items in their own space at school and are expected to not take them out to recess.

#### Confiscations

• If an item is confiscated from a student, such as an electronic device or earphones, They will be placed it in a large envelope with the student's name. The envelope will be put in a secure place until it is sent to the office. The incident will be entered in the student's discipline record and the student will be required to come to the office at the end of the day to retrieve the item. If this is the second incident for this student, a parent will be required to reclaim the item.

# **Student Birthdays**

- All food items must be purchased; nothing may be homemade
  - There are several reasons for this, the most important one is because allergens will be clearly labeled for any students who may have sensitivities.
- There needs to be one item for every class member (no one may be left out)
- Items without nuts is highly suggested.
- Small treats are best
  - The celebration is often more pleasant if there is no variety. For instance, if you are sending small cupcakes (a good choice), consider sending only one flavor.
- No balloons are allowed
- Treats may be delivered to the office and the office will call the classroom
  - Families should label treats as some days there is more than one celebration

## Arrival and Dismissal

#### **Arrival**

- Campus opens for breakfast at 7:45.
- The front gate, directly across from the cafeteria, will be the only entrance onto campus.
- The gate will be closed and locked at 8:20.
- Late arrivals will have to enter through the office and receive a late slip.

#### **Dismissal**

- If you have more than one student attending Williamson, the oldest student should walk to the pick up zone of the younger student.
- Pull all the way forward, even in the rain.
- Students exit on the passenger side only.
- Do not leave your car unattended.
- If you need to get out, please park in a designated space.
- If your child is not present, loop back around.
- Drive slowly and watch carefully for students, bikes, and staff.
- Dismissal locations are marked on the following map

#### **School Safety Paw Patrol**

- A select group of 4th and 5th grade students will serve as a safety patrol during arrival and dismissal.
- They will be easily identifiable as they will wear a safety vest and sash.
- They will be responsible for directing students onto and off of campus safely.
- If you encounter a School Safety Paw Patroller please remember to treat them with kindness and respect.















