Sports Registration and Eligibility Check List

1. Create or Log into your Final Forms account
    a. Creating a Final Forms Account (first time users)
    b. **Final Forms Log In (existing account)**
2. Complete all required forms Instructions to complete/update forms
3. Upload a Valid Sports Physical Instructions for uploading documents
    a. The school nurse can access uploaded physicals, no need to additionally submit to her. However, every student must have an uploaded physical to their final forms account even if it was instead submitted to the school nurse. Players will not be marked “cleared” until a valid physical is uploaded to their final forms account even if the school nurse has one in their medical chart.
    b. Physicals are valid for 13 months from the exam date Required Physical Forms (be sure to complete page 1-medical history to be completed by parent/guardian)
    c. Once a physical is uploaded it will be viewed and approved by the medical staff and you will receive a confirmation email with the new expiration date.
    d. Final Forms will remind you automatically when a physical is set to expire
4. Select sport(s) registering for
5. Note on Concussion Baseline testing: Baseline testing is completed every 2 years. Athletic trainer will update testing dates and athletes will be provided instructions on how to complete baseline testing

- ☐ Created Final Forms Profile
- ☐ Signed all parent and student Final Forms required documents (marked green)
- ☐ Uploaded valid physical dated in the past 13 months (marked green or yellow)
- ☐ Selected sport(s) registering for

All questions regarding setting up your final forms account please contact Matia Berti mberti@fairfieldprep.org.
All questions regarding medical clearance please contact Athletic Trainer Gina Mentone gmentone@fairfieldprep.org.