



BOARD OF EDUCATION MEETING MINUTES
July 8, 2025 (Re-Organizational Meeting)
5:30 PM - NEW YORK MILLS UFSD LIBRARY

☒ Kristin Hubley
☒ Robert Mahardy, Jr.
☒ Sandra Dare
☒ Sara DeFazio
☒ Jacqueline Edwards
☒ Jeremy Fennell
☒ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER	District Clerk	5:35 pm	Procedural	
1.1 Pledge to the Flag			Procedural	
I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.				
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	
Through combined efforts of the students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.				
1.3 Acceptance of Agenda		Yes	Action	1 st J. Edwards 2 nd J.Fennell / Yes 6 No 0 Abstain ____
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 Administer Oath to Superintendent	District Clerk		Information	
The Oath: "I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Superintendent according to the best of my ability."				
2.2 Oath of Board Members	District Clerk		Information	

The Oath: "I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board Member according to the best of my ability.

2.3 Election of New President			Action	1 st J. Edwards 2 nd J. Fennell / Yes 6 No 0 Abstain ____
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Robert Mahardy, Jr. arrived at 5:39 pm

2.4 Election of New Vice President			Action	1 st J. Edwards 2 nd K. Hubley / Yes 7 No 0 Abstain ____
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2.5 Ex Officio Student Representative	C. Miner		Information	
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2.6 Annual Board Appointments			Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
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- a. District Treasurer - Lisa Stamboly
- b. School Attorneys - Ferrara, Fiorenza PC
- c. Central Treasurer, Extra Activities Account – Kaylyn Clark
- d. Internal Claims Auditor - Christine Hurlbut

2.7 Board Sub-Committees			Information	
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- Policy Committee –
- Finance Committee -
- Communications Committee –
- Transportation Committee –
- Health & Safety Committee –
- Facilities Committee –
- SBI Committee –

2.8 Action Consent items 2.9 through 2.15			Action	1 st J. Edwards 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
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Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.9 through 2.15

2.9 External District Auditor				
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Appoint: Bonadio & Company, LLC

2.10 403b Service Providers				
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Renew: OMNI Group Service Agreement

2.11 Financial Advisor				
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Appoint: R.G. Timbs, Inc.

2.12 Bond Council				
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Appoint: Timothy McGill

2.13 School Physician

Appoint: BOCES Physician Service

2.14 Lead Evaluators

Appoint M. Facci and D. DiSpirito as Lead Evaluators for Teachers and M. LaGase as Lead Evaluator for Principals and Teachers

2.15 Tax Collectors

Appoint Margaret Hardy, Whitestown and Oneida County, New Hartford

2.16 Action Consent items 2.17 through 2.28

Action

1st R.Mahardy, Jr. 2nd S.DeFazio / Yes 7 No 0 Abstain ____

Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.17 through 2.28

2.17 Authorization to Participate in the following Consortiums:

- a. Central New York School Employees Workers Compensation Plan
- b. Oneida-Herkimer-Madison Area Schools Property & Casualty Insurance Group
- c. Madison-Oneida-Herkimer Health Insurance Consortium
- d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium

2.18 Sub-Committee on Special Education for K-12 School:

Mary Facci and O-H-M BOCES Special Education Chairperson
Special Education Teacher
Child's Guidance Counselor
Parent Member
Child's Special Education and/or Regular Education Teacher(s)
BOCES/School Social Worker
BOCES School Psychologist

2.19 Committee on Special Education:

Mary Facci and O-H-M BOCES Special Education Chairperson
Special Education Teacher
BOCES School Psychologist
BOCES/School Social Worker
Parent Member
BOCES School Physician Service
Child's Guidance Counselor
Child's Special Education and Regular Education Teacher(s)

2.20 Committee on Special Education for Pre-School Education:

Mary Facci and O-H-M BOCES Special Education Chairperson
Special Education Teacher
BOCES School Psychologist
BOCES/School Social Worker
Parent Member
BOCES School Physician Service
Preschool Teacher
Special Education Teacher of the child

2.21 District Specific List for Impartial Hearing Officers:

As maintained by the New York State Education Department Impartial Hearing Reporting System - On-Line

2.22 Resolution: New York Public Officers Law Section 18 (see attachment)

2.23 Community/School Organizations:

Parent Teacher Student Organization
Marauder Athletic Booster Club
School District Foundation
Music Boosters Club

2.24 Annual Board Designations:

- a. Official Bank Depository - M&T Bank and Citizens Bank
- b. Investment Banks: Any bank deemed profitable by the District Treasurer
- c. Authorization Signatures on Checks: School Treasurer and Superintendent of Schools
- d. Authorized Signatures on Extra-Curricular Activities Account - K-12 Executive Principal's Secretary, Superintendent of Schools
- e. Authorize Wire Transfers Up to \$2 million with the exception of Serial Bond Payments - District Treasurer
- f. Budget Transfers authorization - Superintendent of Schools or Treasurer as their designee
- g. Authorization Use of Credit Card - Superintendent of Schools
- h. Official Newspaper – Rome Daily Sentinel and Utica Observer Dispatch
- i. Medicaid Compliance Officer - Mary Facci

2.25 Annual Authorization:

- a. Certification of Payroll - Superintendent of Schools
- b. Establishment of K-12 Petty Cash Fund - \$300 Kaylyn Clark, custodian
- c. Purchasing Agent - Lisa Stamboly, School Treasurer
- d. Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- e. Authorization for participation and payment of dues: School Boards Institute, Association of School Business Organization, New York State Council of School Superintendents and Rural Schools Association.
- f. Superintendent Conference Approval (local, state, and national)
- g. Mileage reimbursement rate: IRS reimbursement rate
- h. Staff/Curriculum Development: \$33 per hour and Tutorial and Home Bound Instruction \$38 per hour
- i. Ticket Taker/Scanner \$20/hour, Clock/Timer: \$35/Game, Announcer: \$35/game Site Supervisor: \$35/hour, Shot Clock or Scorebook: \$35/game, Event Staff/Security: \$25/hour, Athletic Trainer:\$35/hour. (Please see Section III Event Voucher for Section III Rates).
- j Records Retention Officer - Superintendent's Secretary
- k. Records Access Officer – District Clerk
- l. Asbestos LEA Designee – Custodial Supervisor
- m. Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer - Superintendent of Schools or Designee

- n. Dignity Act Coordinators - Mary Facci, Executive Principal K-12
- o. Pesticide Application for Emergencies – Custodial Supervisor
- p. Data Privacy Officer - Superintendent of Schools

2.26 Bonds:

- a. District Treasurer, Lisa Stamboly - \$1,000,000
- b. District Clerk - \$100,000
- c. Central Treasurer, Kaylyn Clark - \$1,000,000

2.27 2024-2025 Tuition Rate:

100% of the State Education Department Formula (currently estimated K-6 - \$5,474.00; 7-12 - \$12,442.00 subject to change in November.)

2.28 Day and Time of Monthly Meeting:

BOARD OF EDUCATION
MEETING DATES 2025-2026
Tuesday, July 8, 2025 (Reorganizational Meeting for 2025-26) (5:30pm)
Tuesday, August 5, 2025
Tuesday, September 9, 2025
Tuesday, October 7, 2025
Tuesday, November 4, 2025
Tuesday, December 2, 2025
Tuesday, January 6, 2026
Tuesday, February 3, 2026
Tuesday, March 3, 2026 – Budget Workshop #1
Tuesday, April 14, 2026 Adopt Budget for Vote
Tuesday, April 28, 2026 (Vote on BOCES Admin Budget)
Tuesday, May 5, 2026 - Public Budget Hearing (5:30pm)
Tuesday, May 19, 2026 (Budget Vote and BOE Election) (12:00pm – 8:00pm)
Tuesday, June 2, 2026
All meetings begin at 6:00 p.m. unless otherwise noted

(2026-27) Re-Organization Meeting scheduled for the 2nd Tuesday, of the month of July

2.29 Re-adopt Board Policies and Code of Ethics			Action	1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ____
2.30 Career & Technical Education Advisory Council			Action	1 st J. Fennell 2 nd J. Edwards / Yes 7 No 0 Abstain ____

BOCES Council				
2.31 BOCES Cooperative Bids			Action	1 st J. Fennell 2 nd R.Mahardy, Jr / Yes 7 No 0 Abstain ____
Authorization for Participation Therein				
2.32 Mass Care Facility Usage			Action	1 st R.Mahardy, Jr. 2 nd J.Edwards / Yes 7 No 0 Abstain ____
Authorization for Superintendent to Commit School District to				
a. Army Reserve				
b. American Red Cross				
2.33 Resolution to Approve Substitute Rates		Yes	Action	1 st A. Taylor 2 nd J. Fennell / Yes 7 No 0 Abstain ____
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4		Yes	Action	1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____
3.2 Business Office Reports				
3.3 CSE Reports				
3.4 Approval of the Previous Minutes	June 3, 2025			
4. OLD BUSINESS				
** EXECUTIVE SESSION	BOE		Time: 5:50 pm	1 st R. Mahardy, Jr. 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
** Return to General Session	BOE		Time: 6:29 pm	1 st _____ 2 nd _____ / Yes ____ No____ Abstain ____

5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____
5.2 Approval AS-7 Contract for the 2025-2026 School Year between Oneida-Herkimer-Madison BOCES and New York Mills UFSD		Yes	Action	1 st R.Mahardy, Jr. 2 nd J.Fennell / Yes 7 No 0 Abstain ____
5.3 Approval of the Audiology Contract for the 2025-2026 School Year between Citi BOCES and New York Mills UFSD		Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
5.4 Approval of the BOCES Contract for Rental of Facilities for 2025-26 Summer School – Driver Education		Yes	Action	1 st R.Mahardy, Jr. 2 nd J. Fennell / Yes 7 No 0 Abstain ____
5.5 Approval of the BOCES Contract for Rental of Facilities for 2025-26 Summer School - Elementary		Yes	Action	1 st A. Taylor 2 nd J. Fennell / Yes 7 No 0 Abstain ____
<i>A. Taylor -</i>				
5.6 Approval of the BOCES Contract for Rental of Facilities for 2025-26 Summer School - Secondary		Yes	Action	1 st R.Mahardy, Jr. 2 nd J.Fennell / Yes 7 No 0 Abstain ____
5.7 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity		Yes	Action	1 st J. Edwards 2 nd J. Fennell / Yes 7 No 0 Abstain ____
5.8 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas		Yes	Action	1 st J.Fennell 2 nd R.Mahardy, Jr / Yes 7 No 0 Abstain ____
5.9 Resolution – Approval of the Contracted Service Agreement with R. G.		Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____

Timbs, Inc. Financial Advisor Services for the 2025 - 2026 School Year				
5.10 Non-Resident/Non-Tuition Students		Yes	Action	1 st A. Taylor 2 nd J. Edwards / Yes 7 No 0 Abstain ____
<i>J. Fennell -</i>				
5.11 Authorization for Approval of the 2025 – 2026 NYMUFSD District-wide School Safety Plan		Yes	Action	1 st R.Mahardy, Jr. 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
5.12 Authorization for Approval of the District Code of Conduct for the 2025 - 2026 School Year		Yes	Action	1 st S. Defazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____
5.13 Resolution Awarding Contract for Capital Construction Project Phase 2 - General Contractor, HVAC, Plumbing, and Electrical		Yes	Action	1 st J. Edwards 2 nd J. Fennell / Yes 7 No 0 Abstain ____
<i>M.LaGase -</i>				
5.14 Policy 7208 Student Use of Internet-Enabled Devices – NEW replacing Policy 7400 (Second Read, Adopt)		Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
<i>A.Taylor -</i>				
5.15 Resolution – Contract for the 2025 - 2026 School Year between Upstate Cerebral Palsy and New York Mills UFSD		Yes	Action	1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ____
5.16 Approval of Combined Contract with New Hartford CSD (host) and NYMUFSD and Sauquoit CSD – Varsity Girls Gymnastics Fall 2025-2026		Yes	Action	1 st S. DeFazio 2 nd A. Taylor / Yes 7 No 0 Abstain ____
<i>J.Fennell -</i>				
6. FOR INFORMATION				
6.1 Resolution 2025-15 Intermunicipal Agreement Between the MVWA and the New York Mills Union Free School District			Information	

7. K-12 REPORTS				
7.1 Executive Principal K-12	M. Facci		Information	
<i>M. Facci -</i>				
7.2 Interim Principal K-12	D. DiSpirito		Information	
<i>D. DiSpirito -</i>				
8. SUPERINTENDENT'S REPORT				
8.1 Enrollment Update	M. LaGase	Yes	Information	
8.2 Superintendent's Update	M. LaGase		Information	
<i>M. LaGase -</i>				
9. COMMUNICATIONS				
9.1 From the Floor -	District Clerk	Yes	Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
<i>J. Goodfriend -</i>				
9.2 Board Discussion	BOE		Discussion	
<i>S. DeFazio -</i>				
10. EXECUTIVE SESSION - (If Needed) **	BOE		Time: _____	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
10.1 Return to General Session	BOE		Time: _____	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
11. ADJOURNMENT				

11.1 Adjournment			Time: 7:01 pm	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ____
<p>**§105. Conduct of executive sessions.</p> <p>1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:</p> <p>a. matters which will imperil the public safety if disclosed;</p> <p>b. any matter which may disclose the identity of a law enforcement agent or informer;</p> <p>c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;</p> <p>d. discussions regarding proposed, pending or current litigation;</p> <p>e. collective negotiations pursuant to article fourteen of the civil service law;</p> <p>f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;</p> <p>g. the preparation, grading or administration of examinations; and</p> <p>h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.</p> <p>2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.</p>				