

Hurst-Eules-Bedford Independent School District Disciplinary Alternative Education Program (DAEP)

1100 Raider Dr., Eules, Texas 76040 (817) 399-2609

DAEP Campus Hours: 7:55a.m.-3:20p.m.

Parent/Student Intake Meeting:

Home Campus will distribute the DAEP Student Intake materials. This will serve as notification of the DAEP Program expectations. Students will adhere to an DAEP Point Contract based on the discipline offense committed. DAEP Staff will be available for questions each morning outside the building at 7:45 a.m.

DAEP Dress Code:

- **PLAIN WHITE T-SHIRT:** non-graphic with sleeves. Shirts must remain tucked in throughout the school day
- **BLUE "BLUE JEANS" ONLY,** traditional fit, plain, full-length, of an appropriate size, and worn at the **natural waistline**, no holes, or rips (No shorts under jeans)
- **STANDARD SNEAKERS** or "tennis" shoes tied firmly to the foot
- **EDUCATIONAL DEVICE,** HEB issued laptop, tablet, etc. with power cord; for the student to complete all assigned coursework from home campus teacher through CANVAS

Students who violate the DAEP dress code will not be allowed to enter until in compliance. Any article of clothing, accessories, or grooming determined to be inappropriate or could reasonably be expected to cause a disruption, safety concern or interferes with normal school operations will not be permitted. All determinations are at the discretion of the DAEP Administration.

Daily Attendance:

DAEP student check-ins begin at 7:55 a.m. at the DAEP North entrance. Students who arrive after 8:25 a.m. will lose 40 daily points for being tardy. Students who arrive after 9 a.m. will not receive DAEP credit for the day, but may attend class for attendance credit. Absences will count within the Truancy Department guidelines. It is the parent/guardian's responsibility to ensure that their student arrives to school on time.

Daily Schedule

Staff on Duty outside	7:45
Check-in	7:55-8:25
Breakfast	7:55-8:15
Period 1	8:30-9:40
Period 2	9:40-10:40
Period 3	10:40-11:35
Lunch	11:35-12:10
Period 4	12:10-1:10
Period 5	1:10-2:05
Period 6	2:05-3:05
Closure	3:05-3:20
Staff on Duty outside until	3:45

Students will enter and exit using the DAEP North Entrance



DAEP PROGRAM GUIDELINES, RESPONSIBILITIES, & EXPECTATIONS:

GUIDELINES:

- The DAEP Program uses a behavior management system to address positive and negative behaviors as they occur. A student will retain daily points for appropriate behavior choices. If points are not earned, a teacher/student interaction occurs to assist the student in planning and implementing more appropriate behavior choices.
- The DAEP Program is a supervised off-campus educational program in which a student is provided classroom assignments by the home campus. This highly structured program provides a learning environment that helps the student maintain academic progress.
- The DAEP Program provides the student an opportunity to be removed from the home campus and still comply with academic requirements. The placement will allow the student to reflect upon the inappropriate behavior and/or academic choice during this off-campus placement.
- Transportation to DAEP is **NOT** provided by the District and is a parent's responsibility.

RESPONSIBILITIES:

The Home Campus is responsible for determining the student's placement at DAEP. The home campus teachers will assign the work/lessons for the student to complete during his/her placement.

The Student is responsible for completing all behavior, academic, and attendance expectations while complying with all District and DAEP rules. This includes daily search/seizure/surveillance procedures upon entry in order to protect the safety of students and school personnel and to enforce the Drug and Weapon-Free Zone Law.

The DAEP Staff will assist the student with strategies and/or skills to help the student make appropriate choices concerning cooperation, staying on task, maintaining self-control, and following school rules. The teacher will monitor the quality of the student's academic work and communicate with home campus if warranted.

The Parent is responsible for ensuring student attendance, providing appropriate transportation, and communicating with the DAEP Office regarding absences and addressing any concerns (Please call 817-399-2609).

EXPECTATIONS:

- Students are expected to be in the DAEP Dress Code every day, failure to comply will result in students not being admitted.

Items Not Allowed:

- No shorts of any kind may be worn under jeans.
- No Jewelry or piercings (including spacers) permitted. Visible tattoos that are offensive, obscene, drug, or gang related in nature must be covered. Writing and/or drawing on one's body, clothing, shoes, or school property is not allowed.
- No cosmetics, purses, backpacks, and/or personal effects may be brought to the DAEP Campus.
- Logos, spandex, V-neck, sleeveless, or see through shirts are not permissible.
- Caps, hats, do-rags, beanies, bandanas, headbands, or any headwear may not be brought to school.
- Cellphones, if brought to DAEP, will be collected at check-in each morning and returned to the student upon departure. School personnel are not responsible for the loss or damage of collected/confiscated items.

Any article of clothing, accessories, or grooming determined to be inappropriate or could reasonably be expected to cause a disruption, safety concern or interferes with normal school operations will not be permitted. All determinations are at the discretion of the DAEP Administration.

Criminal Trespass:

While placed at DAEP, HEB ISD students are not allowed to be on any other HEB ISD property or at any district event. Any student that violates this trespass expectation will lose DAEP Daily Points and prolong the placement at DAEP.

Student Suspension:

In the event it is necessary to suspend your child, the parent or legal guardian will be notified of the suspension and advised that it is the responsibility of the parent/guardian to provide adequate supervision for the student during the period of suspension. A student may be suspended from DAEP for failing to comply with classroom/campus rules and/or rules outlined in the Student Code of Conduct.

After School:

Due to the issue of safety for the students, school, and the community, students are expected to leave the DAEP Property upon release.

Students in violation of the HEB ISD Handbook & Code of Conduct will be subject to further disciplinary consequences.