



Board of Education Meeting Minutes
June 17, 2025
Administration Office

Members Present: Joe Malsam, Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Nick Hegarty, Fr. David Esquiliano, Brent Olson, Rick Bertrand, Rhonda Bridges, Fr. Brad Pelzel, Ben Uhl, Fr. Randy Schon

Absent Members: Fr. Tim Friedrichsen

Guest: Rachel White – Observing for Masters Degree

1. Opening Prayer – Fr. Brad Pelzel
2. Approval of June Board Meeting Minutes
 - Motion by: Fr. David Esquiliano
 - Seconded by: Dan Kriener
 - All in Favor: Aye
3. Committee Reports
 - a. Academics – Joe Malsam
 - No report
 - b. Catholic Identity – Jacki Kelly
 - Did not meet
 - c. Enrollment and Marketing – Jennifer Rose Bass - see attached minutes
 - Trying to find a candidate for chair position
 - Placed 100 signs in yards and received good social media coverage for PK & K
 - Hoopla will be held August 27th from 5:00 pm – 7:00 pm
 - d. Finance - Kelsey Schomaker and Nick Hegarty
 - Tuition receivables
 - Monthly reduction of A/R - \$294,937
 - Tuition Contracts
 - 100 tuition contracts
 - 3 of the 100 contracts resulted in families being disenrolled and sent to collections due to not meeting contractual obligations
 - \$156,000 was removed from balances in Infinite Campus receivables based on families meeting contractual obligations
 - Delinquent accounts - \$147,829
 - Parish receivable
 - See attached
 - Mater Dei Request
 - See attached letter
 - Keeping parish assessment at current level
 - Holy Cross did not have a 3-year agreement
 - Sacred Heart, Cathedral of the Epiphany & Mater Dei did 3-year agreements
 - How will growth impact parish assessments and what is the current metric being utilized to determine assessments?

e. Leadership & Governance – Ben Uhl

- Did not meet

4. President's Report

a. Advancement

- 2024-2025 – see documentation
- Auction fund-a-cause project
 - Received two bids for the east retaining wall & connector sidewalk
 - RJ Tide - \$240,020
 - Utilizing monster block would reduce cost by approx. \$90,000
 - Nelson Commercial Construction - \$135,850
 - Utilizing monster block for wall
 - Consider doing an email vote on bids or wait until July 15th board meeting
- ESA full paying families – target piece
- Advancement to do in person asks to Iowa families that were previously full tuition payers to see if funds saved by utilizing Iowa ESA can be donated to a different area

b. Enrollment updates – see documentation

- Enrollment – 1,610
 - DLA enrollment has been very good
- Communicate with existing families that we have an enrollment process where incoming students need to be approved by school principal
- ESA numbers
 - 1209
- Hold numbers
 - 37 (12 will probably not be able to come back)
 - 257 on hold at this time last year
 - 35 existing families not on hold, but have not enrolled yet
- Prospective students-111

c. Staff updates

- Holy Cross Principal and open teaching positions
 - New principal – Kristi Wilshire
 - 1-2 teaching positions
- Cathedral Dual Language
 - Need 2 additional teachers
- Sacred Heart
 - Need to replace band director

d. Marian Hall update

- Cleaning person has started working at Marian Hall
- 7 of 9 apartments have been rented
 - Residents include 3 priests and 4 high school teachers
- Bills (i.e. utilities) will transfer to BHCS along with the lease on July 1st, 2025

e. North lot – update

- City of Sioux City seems interested in a more attractive use of the property rather than just parking
- One suggestion is to use land for tennis courts

- Motion to bid on properties located at 315 12th St. and 1205 Douglas St.
 - \$489000 into land expansion bucket in budget
 - Buy one lot for \$3,000-\$5,000 or \$40,000 to \$60,000 for both lots

- Maximum amount for bid on lots \$60,000
 - Motion by – Rick Bertrand
 - Seconded by – Dan Kriener
 - All in favor – Aye
- f. Strategic plan – update – see attached documentation
 - Parent survey results - 222 responses
- g. 2025-2026 proposed meeting dates

5. Other Business

- Board membership timeline
 - Board members to review hand out for timeline accuracy
- Nick Hegarty
 - Recognition for time on School Board
- Nomination for Brent Olson as School Board Treasurer
 - Motion by: Jacki Kelly
 - Seconded by: Joe Malsam
 - All in favor: Aye

6. Move to Executive Session:

- Motion by: Fr. Randy Schon
 - Seconded by: Ben Uhl
 - All in Favor: Aye
- a. Move out of Executive Session: 6:40 pm
 - Motion by: Jacki Kelly
 - Seconded by: Nick Hegarty
 - All in Favor: Aye
- b. Move to Adjourn: 6:40 pm
 - Motion by: Fr. Brad Pelzel
 - Seconded by: Ben Uhl
 - All in Favor: Aye

Next meeting Tuesday, July 15, 2025 at 5:00 p.m.