



Board of Education Meeting Minutes
May 20, 2025
Administration Office

Members Present: Joe Malsam, Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Nick Hegarty, Fr. David Esquiliano, Brent Olson, Rick Bertrand, Rhonda Bridges, Fr. Randy Schon

Absent Members: Ben Uhl, Fr. Tim Friedrichsen, Fr. Brad Pelzel

Guest: Jody Ferris, CDLA Principal

1. Opening Prayer – Fr. David Esquiliano
2. Approval of April Board Meeting Minutes
 - Motion by: Joe Malsam
 - Seconded by: Fr David Esquiliano
 - All in Favor: Aye
3. Guest
 - Jody Ferris, CDLA Principal
 - Faith
 - Mass and backpack blessing
 - Spiritual bouquet for Bishop Keehner
 - Bishop Nickless hands & donated rosaries for Heelan auction
 - Daily prayer and spontaneous rosaries
 - Family
 - Increase in PTO participation (more parents)
 - Honoring “Crusaders of Courage”
 - Greeting families daily at school during arrival and dismissal times
 - Knowledge
 - Implemented Building Leadership Team
 - Focus on MTSS, PBIS
 - Focus on academics, behavior, attendance
 - Coaching with AEA
 - Tracking growth and student progress
 - Adding reading interventionist
 - Reworking 90/10 model to strengthen instruction for language foundations
 - Service
 - Letters of Gratitude for Habitat for Humanity, Casa de Paz
 - Service at Then Feed Just One
 - Opportunities & Areas for Growth
 - Finding qualified bilingual educators
 - Building teacher capacity
 - Space limitations with increasing enrollment

4. Committee Reports

- a. Academics – Joe Malsam
 - Next meeting will be in August
 - Review test scores and make future plans
- b. Catholic Identity – Jacki Kelly
 - Did not meet
- c. Enrollment and Marketing – Jennifer Rose Bass - see attached minutes
 - Following up with Pre-school & Kindergarten families that attended open houses
 - Morningside neighborhood party will be held to encourage Pre-school & Kindergarten enrollment
 - Working to have each school website look alike
 - Creating a business page on the BHCS website to reflect businesses that gave to Heelan the previous year
 - Hoopla committee to meet in June
- d. Finance - Kelsey Schomaker and Nick Hegarty
 - Tuition receivables
 - Monthly reduction of A/R - \$330,106
 - Delinquent accounts - \$143,270
 - Working with 14 senior accounts
 - Parish receivable
 - See attached
 - Budget – update
 - Tech added \$144,000 (E-Rate) to the budget
 - True-up of wages and benefits
 - Approval of 2025-26 Budget and Buckets
 - Motion by: Jennifer Rose Bass
 - Seconded by: Joe Malsam
 - All in Favor: Aye
 - Central Bank line of credit – review for 2025-26
 - Line of credit for 2024-2025 - 3.5 million dollars
 - Line of credit for 2025-2026 - 2 million dollars
- e. Leadership & Governance – Ben Uhl
 - Did not meet

5. President's Report

- a. Advancement
 - 2024-2025 – see documentation
 - Auction details, and numbers, fund-a-cause
 - Goal - \$550,000
 - Actual - \$1,004,950
 - ESA full paying families
 - Meet with families that receive ESA funds to encourage them to give the “savings” from ESA towards another fund
- b. Enrollment updates – see documentation
 - ESA numbers
 - 1117 ESAs – expecting an additional 349 ESAs as of May 20, 2025
 - Hold number
 - 71 students
 - 257 students at this time last year
 - Prospective students
 - 162

- Huge progress over previous year's numbers at this same time
- ESA amount - \$7,988. Out-of-pocket for Iowa children is \$2,212 up to 2 children
- c. Staff updates
 - Holy Cross Principal and Open teaching positions
 - New principal – Kristi Wilshire
 - CDLA needs 2 teachers
 - 21 out of 24 teachers in the system have been hired
- d. Marian Hall update
 - 4 high school teachers will be renting apartments
 - 2 priests occupy apartments
 - 6 of the 9 apartments taken
- e. Strategic plan – update
 - Surveys were sent (data included in board packet)
 - Goal for new strategic plan in August
- f. Approval to purchase vacated alley to adjacent lot by green house
 - Motion to purchase: Rick Bertrand
 - Seconded by: Rhonda Bridges
 - All in Favor: Aye
 - Do we ask the city to vacate alley by pink house?
 - Jennifer will check into making it all one plat
- g. Nutrition Wellness policy
 - Approval of following state guidelines
 - Motion to approve: Fr. David Esquiliano
 - Seconded: Joe Malsam
 - All in favor: Aye
- h. Memorial Field updates
 - Barkley Asphalt did some work at Memorial Field
 - Roof on shelter needs repaired

6. Other Business:

- Board membership update
 - Received hand out reflecting term status for board members
 - AEA memo regarding how BHCS students are polite and respectful
 - Dr. Flanery met with the City Council and presented the case to prevent the stop light at 10th and Douglas from being removed

7. Move to Executive Session: 6:42 pm

- A. Motion by: Fr. Randy Schon
- B. Seconded by: Fr. David Esquiliano
- C. All in Favor: Aye

b. Move out of Executive Session: 6:49 pm

- A. Motion by: Fr. Randy Schon
- B. Seconded by: Fr. David Esquiliano
- C. All in Favor: Aye

c. Move to Adjourn: 6:49 pm

- A. Motion by: Rhonda Bridges
- B. Seconded by: Joe Malsam
- C. All in Favor: Aye

Next meeting Tuesday, June 17, 2025 at 5:00 p.m.