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Minutes of Governing Board Regular Study & Voting Session Meeting
Tuesday, July 1, 2025 @ 5:15 pm
Prescott Unified School District Governing Board

A Regular Study & Voting Session Meeting of the Governing Board of Prescott Unified School District was held on Tuesday, July 1, 2025, beginning at 5:15 pm in the Boardroom of the PUSD District Office.

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was live-streamed, and the video recording can be viewed by visiting the following link:

<https://youtube.com/live/GkXgDUTUaJ8?feature=share>

Board Members present:

Governing Board President, Stan Goligoski
Vice President, Jane Robertson
Andy Fraher, Member
Jennifer Bergamini, Member
Brett Mangum, Member

Others present:

Clark Tenney, Superintendent
Brian Moore, Chief Financial Officer
Andy Binder, Assistant Superintendent/Human Resources
Sarah Torres, Administrative Assistant to Superintendent and Governing Board

Those absent:

Kelsey Secor, Assistant Superintendent/Instruction

1. **CALL TO ORDER** - Governing Board President, Stan Goligoski, called this meeting to order at 5:15 pm.

2. **OPENING CEREMONY**

2.A. Welcome - Governing Board President, Stan Goligoski, welcomed everyone in attendance.

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2.B. Pledge of Allegiance - Brett Mangum led the audience in the Pledge of Allegiance.

3. **APPROVAL OF AGENDA** - Governing Board President, Stan Goligoski

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

Governing Board President, Stan Goligoski noted, can I get a motion to approve the agenda, as presented. Jennifer Bergamini noted, so moved. Jane Robertson noted, second.

Stan Goligoski:	Aye
Jane Robertson:	Aye
Andy Fraher:	Aye
Jennifer Bergamini:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

4. **APPROVAL OF MINUTES** - Governing Board President, Stan Goligoski

4.A. Consider approving the minutes from the Study Session/Book Study and Regular Study and Voting Session meetings of June 17, 2025, as presented.

Governing Board President, Stan Goligoski noted, can I get a motion to approve the minutes from the Study Session/Book Study and Regular Study and Voting Session meetings of June 17, 2025, as presented. Brett Mangum noted, so moved. Andy Fraher noted, second.

Stan Goligoski:	Aye
Jane Robertson:	Aye
Andy Fraher:	Aye
Jennifer Bergamini:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

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5. PRESENTATIONS

5.A. Prescott Unified School District Education Foundation Update

Presenters: PUSDEF President Dave Klever and Executive Director Paul Kirchgraber shared the following year in review with the board. Mr. Kirchgraber invited the Board to the Arizona Community Foundation's Joy of Giving Event on August 8th, where the Foundation will be honored for its non-profit work.



**FY2024-2025
Year in Review**

6. INFORMATION ONLY ITEMS

6.A. Summary of Current Events

6.A.1. Superintendent Clark Tenney noted, we have preliminary data regarding our letter grades. You know the state board of education has decided that everything that a school does over the course of an entire year can be distilled down to a single letter. We have been fortunate over the last few years. Two years ago, we were an A district; we had four of our six schools that were A's and two B's. This last year, Mile High particularly sagged down a little bit, and Abia Judd did as well. We've got the preliminary data back, which we can't share publicly yet, so I won't give specifics, but it is very good. We're really happy. The State Board of Education still has to meet and set their scale for what's going to be an A and what's going to be a B, but we've got our points. Districts and schools are still at liberty to share that they think a calculation error was made, etc. For the last several years in a row, they've kept the same scale, so we have no reason to think that won't be the case this year. If that is the case, we came out looking pretty good.

The Superintendent received a notification which read: Trump Administration withholds nearly seven billion dollars for schools with little explanation. What this means is, the money which was allocated by Congress that helps pay for after school programs, support for students learning English, Teacher training, and other services. We'll see what impact that has on the grants that we have received from the federal government, and I'll report back to you as soon as we have specifics.

6.A.2. Governing Board Members:

Brett Mangum noted, I was on KYCA Radio with the Superintendent yesterday. I wanted to mention, I was impressed with the process of the Superintendent's evaluation, and I whispered to Jen last meeting and questioned why anyone would subject themselves to that? Jen asked me, Have you ever done that?

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I said, No way, nor would I ever think of doing that. On my way home, I realized that was a terrible way to respond. I sent out a survey to 25 people on payroll at my business and got some really good feedback, identified some areas for growth, which I appreciated. Thank you, Jen, for the encouragement, and thank you, Clark, for going through that process and letting us evaluate you and watch the whole thing. Some things hurt a little, but going over that, I felt good about it. Thank you for the example. I am going to try to be a better boss.

Stan Goligoski noted, the Kiwanis Kiddie Parade is this Friday. This was the first time we ever decorated a float for that, and we're pretty happy with it.

6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

There were no Community Comments.

Presenter: Governing Board President, Stan Goligoski

7. ACTION ITEMS

7.A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented. Governing Board President, Stan Goligoski noted, are there any consent agenda items that board members would like to pull? Jane Robertson noted, I would like to pull consent agenda item 7.A.2. Donations so they can be recognized independently. Brett Mangum asked to pull item 7.A.3. - Consider ratifying the vouchers. I just want some clarification on this. Brian Moore, Chief Financial Officer, noted, Every week we do accounts payable and we pay our vendors. Every two weeks, we have payroll vouchers. The totality of those vouchers is what is presented in front of you. At one time, a governing board member asked to have an itemized list of what all of those dollar amounts were, and it was about 300 pages. After one time of adding that to the board packet, it was determined that it wasn't necessary anymore. If you ever would like to see the packet of all those expenses, it is available in the business office, and I can provide that at every board meeting if you want.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

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July 2025 Personnel Report

7.A.2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

DONATIONS: Gift and Donations for the Month of JUNE 2025. Governing Board Meeting 7/01/2025

A donation from Prescott Unified School District Education Foundation, a donation of check in the amount of \$5000, to PMH STEM

A donation from Jessica Hoxsey, a donation of check in the amount of \$500, to pay off overdue lunch accounts

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

Voucher:				
Date		Voucher #	Amount	Notes
06/05/2025	AP:	2551	\$296,532.41	
6/12/2025		2552	\$2,989,840.20	
6/18/2025		2553	\$161,818.08	
6/26/2025		2554	\$314,357.65	
	PR:			
6/6/2025		PR24	\$2,428,730.70	Balloon payments/Performance pay
6/20/2025		PR25	\$358,244.42	
6/25/2025		PR25.1	\$241.24	
Documentation for warrants is available for inspection from Business Services, located at 300 East Gurley Street, Prescott, AZ 86301				

7.A.4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY25 June, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Livestream link: <https://youtube.com/live/vlFhclFErzQ?feature=share>

Presenter: Brian Moore, Chief Financial Officer

 FY25 June Visions SA Report (1).pdf

 FY25 June SA Report (1).pdf

7.A.5. Consider approving the authorization of line item Maintenance and Operation (M&O) expenditures in excess of the budget but within the total M&O budget for fiscal year 2025-2026 as presented.

RELEVANT INFORMATION: Per A.R.S. 15-605(G), this resolution allows the District to exceed budget line items within the Maintenance and Operations, with the understanding that the District does not exceed the total Maintenance and Operations budget in total. Please see the attached formal resolution.

Presenter: Brian Moore, Chief Financial Officer

7.A.6. Consider approving the Chief Financial Officer and Purchasing Director as Governing Board approved designees for disposal of district stewardship or capital asset property, as presented.

RELEVANT INFORMATION:

Per Arizona's USFR (Uniform System of Financial Records), school districts must maintain a stewardship list for equipment costing between \$1000 and \$4999.99. School districts must also account for capital assets, which include land improvements, buildings, building improvements, and equipment costing \$5000 or more. Upon disposal of stewardship items or capital assets, an Authorization to Dispose of District Property form must be filled out and approved by the governing board or authorized designee.

Presenter: Brian Moore, Chief Financial Officer

7.A.7. Consider approving the list of the TRUST approved Hearing Officers for student long-term suspension hearings for the 2025-2026 school year, as presented.

RELEVANT INFORMATION: Governing Board Policy JKD outlines procedures to be used for long-term suspension hearings. The hearing officers listed on the attached document have been trained to serve in this position. Approval of these hearing officers places the district in compliance with the current Governing Board Policy.

Presenter: Clark Tenney, Superintendent

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7.A.8. Consider approving an amendment to the Intergovernmental Agreement between Prescott Unified School District and Yavapai College regarding Dual Enrollment courses, as presented.

RELEVANT INFORMATION:

This is an amendment to the original IGA dated August 6, 2024. Yavapai College and PUSD entered into an IGA for the purpose of offering college level courses that may be counted towards both high school and college graduation requirements, effective through June 30, 2027. Yavapai College and PUSD desire to update Exhibit A, "Type of Instruction Dual Enrollment Courses," as required based on the addition of five classes.

Presenter: Clark Tenney, Superintendent

7.B. **PUBLIC HEARING** - If a member of the public wishes to speak regarding the Fiscal Year 2026 Expenditure Budget, please complete and return the attached exhibit BEDH-E, Request for Public Participation in Governing Board Meeting to Sarah Torres, Administrative Assistant to the Governing Board prior to the public hearing portion of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the public hearing of the agenda.

There were no requests to speak at the Public Hearing.

7.B.1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Fiscal Year 2026 Expenditure Budget.

7.B.2. Consider adjourning the Public Hearing and reconvening to Regular Session.

7.C. **STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return Exhibit BEDH-E, Request for Public Participation in Governing Board Meeting, to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the

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Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

There were no requests to speak to any of the Study and Voting items on the agenda.

7.C.1. Consider adopting the Fiscal Year 2026 Expenditure Budget, as presented.

RELEVANT INFORMATION: According to A.R.S. 15-905, the district must adopt a budget no later than July 15, 2025. A copy of the Budget is attached for review.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President, Stan Goligoski noted, can I get a motion to adopt the Fiscal Year 2026 Expenditure Budget, as presented. Jennifer Bergamini noted, so moved. Andy Fraher noted, second.

Stan Goligoski:	Aye
Jane Robertson:	Aye
Andy Fraher:	Aye
Jennifer Bergamini:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.C.2. Consider adopting the proposed changes to the initial salary placement tool and to increase existing employees in affected positions to match the salary placement, as presented.

RELEVANT INFORMATION:

The proposed changes reflect an increase to the initial salary placement for the Administrative Assistant to the Superintendent and the District Benefits Coordinator. New responsibilities have been added to both of these positions, and upon review of other comparable Districts, it was determined that an increase would help PUSD remain competitive.

It was suggested that the administration look at changing the name of the Administrative Assistant position, adding Executive to the title.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

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Governing Board President, Stan Goligoski noted, can I get a motion to adopt the proposed changes to the initial salary placement tool and to increase existing employees in affected positions to match the salary placement, as presented. Brett Mangum noted, so moved. Jennifer Bergamini noted, second.

Stan Goligoski:	Aye
Jane Robertson:	Aye
Andy Fraher:	Aye
Jennifer Bergamini:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.C.3. Consider approving the 2026-2027 PUSD Academic Calendar, as presented.

RELEVANT INFORMATION:

School calendars must be approved by the Governing Board per Governing Board policy. The administration is presenting the Governing Board with the academic school calendar for the 2026-2027 school year. These proposed calendars are like our school calendars used in the past and represent a calendar "template" that staff and families seem to enjoy and best meet the educational needs of our students.

Presenter: Clark Tenney, Superintendent

Governing Board President, Stan Goligoski noted, can I get a motion to approve the 2026-2027 PUSD Academic Calendar, as presented. Jane Robertson noted, so moved. Andy Fraher noted, second.

Stan Goligoski:	Aye
Jane Robertson:	Aye
Andy Fraher:	Aye
Jennifer Bergamini:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.C.4. Consider approving the list of student fees and extracurricular fees for the 2025-2026 school year, as presented.

RELEVANT INFORMATION: School District Governing Boards are required to adopt student fees annually at a public meeting.

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Presenter: Brian Moore, Chief Financial Officer

Governing Board President, Stan Goligoski noted, can I get a motion to approve the list of student fees and extracurricular fees for the 32025-2026 school year, as presented. Jennifer Bergamini noted, so moved. Andy Fraher noted, second.

Stan Goligoski: Aye
Jane Robertson: Aye
Andy Fraher: Aye
Jennifer Bergamini: Aye
Brett Mangum: Aye

The motion passed 5-0.

7.D. INFORMATION AND DISCUSSION ITEMS

7.D.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

Governing Board - FY25 July 1st Budget Report

General Fund	Description	Yearly			
		Budget	Expenditures	Encumbrance	Balance
Fund 001: Maintenance & Operation	Restricted - Salaries, benefits, supplies, services	\$33,541,787	\$29,852,890	\$461,112	\$3,227,825
Classroom Site Fund					
Fund 010: Classroom Site Fund	Restricted - Teacher comp & performance pay	\$4,188,135	\$3,445,240	\$0	\$742,895
Federal Grants					
Fund 110: TITLE I - FY 24	Restricted - To benefit low-income and low performing students	\$702,893	\$685,999	\$3,077	\$13,817
Fund 114: Williamson Valley Intervention Revenue	Restricted - To benefit low-income and low performing students	\$42,000	\$39,755	\$0	\$2,245
Fund 140: TITLE II IMP TEACHER QUALITY - FY 24	Restricted - Professional development	\$203,299	\$155,574	\$4,155	\$43,570
Fund 161: TITLE IVA FY 24	Restricted - School safety, IT, and direct costs	\$44,371	\$42,770	\$43	\$1,559
Fund 162: LN 22 CCLC Yr. 5 - FY 25***	Restricted - After-school clubs and summer school	\$107,400	\$101,708	\$3,003	\$2,689
Fund 165: AJ/THGM 21 CCLC Yr. 1 - FY25***	Restricted - After-school clubs and summer school	\$372,000	\$292,212	\$35,003	\$44,785
Fund 190: Title III LEP - FY 25	Restricted - EL program only	\$9,541	\$7,168	\$165	\$2,208
Fund 200: TITLE VI INDIAN, ED - FY 25***	Restricted - Tribal enrolled students assistance	\$16,131	\$15,532	\$278	\$322
Fund 220: IDEA BASIC - FY 24	Restricted - ESS/SPED program only	\$1,326,519	\$1,001,702	\$18,875	\$305,942
Fund 221: IDEA PRESCHOOL - FY 25	Restricted - ESS/SPED program only	\$17,239	\$14,530	\$0	\$2,709
Fund 231: Johnson O'Malley - FY 25	Restricted - Tribal enrolled students assistance	\$24,216	\$19,773	\$1,099	\$3,343
Fund 261: Federal CTE Perkins - FY 25***	Restricted - PHS CTE program expenditures	\$111,939	\$102,579	\$3,409	\$5,951
Fund 280: Homeless Children and Youth Grant - FY25	Restricted - Homeless student assistance	\$57,945	\$46,605	\$2,587	\$8,753
Fund 315: Stronger Connections***	Restricted - Site specific - Paying for SSOs (three year grant)	\$1,469,033	\$242,991	\$20,236	\$1,205,807
Fund 325: Preschool Development Grant***	Restricted - Preschool classroom assistance	\$313,180	\$224,851	\$5,460	\$82,868
Fund 338: AZ School Nurse Workforce and Equipment***	Restricted - Items for school nurses	\$31,481	\$31,303	\$0	\$178
State Grants					
Fund 071: Structured English Immersion (SEI)***	Restricted - For EL program	\$15,844	\$15,777	\$0	\$67
Fund 400: CTE PRIORITY PROG FY 25***	Restricted - For PHS CTE program	\$21,374	\$20,740	\$209	\$425
Fund 456: Credit by Exam Funds	Restricted - Teacher Comp and PD	\$59,000	\$12,982	\$1,700	\$44,318
Fund 457: Result Based Funding	Restricted - School programmatic spending	\$36,930	\$36,930	\$0	\$0
Fund 467: Character Ed Matching Grant***	Restricted - Capturing Kids Hearts PD	\$13,950	\$0	\$0	\$13,950
Fund 468: School Safety FY 25***	Restricted - School counselor	\$243,855	\$202,943	\$3,289	\$37,623
Fund 470: First Things First	Restricted - Preschool SPED	\$178,397	\$146,074	\$0	\$32,323
Fund 472: Arizona Community Foundation	Restricted - Farm to School program	\$17,500	\$9,235	\$0	\$8,265

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Fund 480: School Safety Mini Grant***	Restricted - SROs and Social Workers	\$280,105	\$35,472	\$1,582	\$243,051
Fund 490: K-3 Dyslexia Training Grant***	Restricted - K-3 Dyslexia students	\$1,500	\$1,500	\$0	\$0
Fund 499: Rural Assistance	Unrestricted	\$30,958	\$0	\$0	\$30,958

Sale of Property

Fund 501: Sale of Property	Restricted - Capital, construction, renovation	\$97,619	\$0	\$0	\$97,619
Fund 502: Sale of Building/Land	Restricted - Capital, construction, renovation	\$1,223,923	\$0	\$0	\$1,223,923
Fund 503: LT Lease Property	Restricted - Capital, construction, renovation	\$172,580	\$11,471	\$0	\$161,109

Revenue Accounts

Fund 020: Instructional Improvement	Restricted - Teacher comp, class size reduction, etc	\$902,309	\$173,474	\$0	\$728,835
Fund 290: Medicaid Reimbursements	Unrestricted	\$731,257	\$396,042	\$3,331	\$331,884
Fund 374: E-Rate	Unrestricted	\$32,021	\$0	\$0	\$32,021
Fund 349: National Forest Fees	Unrestricted	\$207,086	\$22,912	\$49,000	\$135,174
Fund 510: Food Service	Restricted - Food service program	\$2,100,000	\$1,336,506	\$211,825	\$551,669
Fund 515: Civic Center	Unrestricted	\$392,147	\$202,644	\$35,001	\$154,502
Fund 525: Auxiliary Operations	Unrestricted	\$1,713,288	\$1,311,950	\$56,587	\$342,751
Fund 526: Extracurricular Fees Tax Credit	Restricted - Donor specified area and checklist	\$1,291,740	\$354,865	\$20,750	\$916,125
Fund 530: Gifts and Donations	Restricted - Donor specified area	\$1,513,729	\$161,681	\$21,359	\$1,310,689
Fund 580: Teacherage	Restricted - Teacherage expenses	\$89,211	\$3,771	\$0	\$85,441
Fund 850: Student Activities	Restricted - Student controlled money	\$201,312	\$86,229	\$6,060	\$109,023

Capital Accounts

Fund 610: Unrestricted Capital Outlay	Restricted - Capital, construction, renovation	\$3,444,475	\$1,923,779	\$350,667	\$1,170,029
Fund 691: Building Renewal Grant	Restricted - School Facility Board applications	\$7,591,892	\$4,100,647	\$3,491,245	\$0

Miscellaneous Funds

Fund 050: County, City and Town Grants	Restricted - Grant rewards	\$5,000	\$0	\$0	\$5,000
Fund 550: Insurance Proceeds	Restricted	\$138,000	\$0	\$0	\$138,000
Fund 570: Indirect Costs	Unrestricted	\$1,083,470	\$200,073	\$21,436	\$861,962
Fund 596: Joint Tech Ed	Restricted - JTED program expenditures	\$632,596	\$495,626	\$13,033	\$123,937
Fund 665: Energy and Water Savings (EWS)	Restricted - Fund for energy saving projects	\$17,983	\$0	\$0	\$17,983
Fund 855: Employee Insurance Program Withholdings	Restricted - Insurance premiums	\$18,903	\$18,903	\$0	\$0
Fund 900: Proprietary Funds	Restricted	\$42,033	\$343	\$0	\$41,690
Fund 955: Intergovernmental Agreements Funds	Restricted	\$113,856	\$0	\$0	\$113,856

*** Fund does not allow carryforward.

7.D.2. Review the proposed changes in ASBA Policy Services Advisory, Volume 37, Number 6, from May 2025, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed changes. The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.D.3. Policy Provider Discussion

Presenter: Andy Binder, Assistant Superintendent, Human Resources

Discussion ensued regarding the ASBA Policy Program and the TRUST Model Policy Program. Last school year, both organizations presented to the PUSD Board and answered questions from Board members. At this meeting, questions regarding subscription options for both programs were asked and answered. It was suggested to add this to a future agenda, and the board would like Administration to compare the most recent Policy Services Advisory from ASBA with that from the TRUST and present findings to the board. Board members and Administration gave their opinions on each program.

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7.D.4. Requests for Future Agenda Items

September 9, 2025: Presentation from Administration to the Board regarding comparisons between ASBA and The Trust Model Policy Programs.

Presenter: Governing Board President, Stan Goligoski

7.D.5. Meeting Dates:

Study Session/Book Study: 5:00 pm, August 5, 2025 - Chapters 13 & 14 of How Not To Be a Terrible School Board Member.

Regular Study and Voting Session: 5:15 pm, August 5, 2025, in the PUSD District Office Boardroom.

Other Dates:

First day of school - Thursday, July 31, 2025

8. ADJOURNMENT - hearing no objections, Governing Board President, Stan Goligoski adjourned the meeting at 7:15 pm.

Sarah A. Torres, Governing Board Secretary