

Dean B. Pruette SCALE Academy

School Community Alternative Learning Environment

GUILFORD COUNTY SCHOOLS

Students in Grades 6-12

Proudly Serving High Point Area Schools

“Education is our passport to the future, for tomorrow belongs to the people who prepare for it today” – Malcom X



900 English Road, High Point NC 27262

Phone: (336) 878-5380 Fax: (336) 889-7625

School Hours:

Students 10:00AM – 5:30PM

Staff 9:30AM – 5:30PM

Attention Dean B. Pruette SCALE Academy Community (Students, Parents, Community):

This Handbook is designed to serve as your reference manual that outlines the most often used policies and procedures of Dean B. Pruette SCALE Academy as well as the Guilford County School System. Please read it carefully, and please do not hesitate to contact DPS administration for any questions or clarification.

Welcome to Dean B. Pruette SCALE Academy

Home of the Eagles!

I am honored to serve as the **proud principal** of Pruette Academy—the alternative school in High Point serving the Guilford County School District. It is a true privilege to lead a school dedicated to creating opportunities for students to grow, thrive, and succeed.

I bring over **22 years of experience** in education, having served as a middle school Career and Technical Education teacher, elementary technology teacher, district instructional technology coach, and school administrator across grades 6–12. My journey has been shaped by a passion for empowering students, building strong and collaborative teams, and ensuring every learner has the tools needed to succeed academically, socially, and emotionally.

I hold a **Bachelor of Science in Business Administration** with a concentration in Marketing and a **Master of School Administration**, both from the University of North Carolina at Greensboro. I believe my background, experience, and leadership skills position me to effectively guide our school toward continued excellence.

At Pruette Academy, we firmly believe that **all students can soar** when given the right blend of instruction, support, structure, and care. While we recognize the challenges our students may face, we approach each day with a growth mindset and a strong belief in the power of partnership. **Together, we can and will achieve success.**

This may be an alternative setting—but it is **never an alternative to success.**

Our progress and success will be built on strong partnerships with families, staff, and the community. I encourage you to stay connected, stay involved, and walk alongside us in this important work. Together, we will ensure that every student soars—not just academically, but also in **character, confidence, and purpose.**

Please don't hesitate to reach out. I value your input, welcome your collaboration, and appreciate your continued support.

Let's make this a powerful year of **growth and transformation.**

GO EAGLES... Let's Soar Together!

With Eagle Pride,



Mr. Domieka Cantey

Principal

Dean B. Pruette SCALE Academy

GUILFORD COUNTY SCHOOLS
VISION, MISSION & CORE VALUES

VISION

Transforming learning and transforming life outcomes for all students.

MISSION

Guilford County students will graduate as responsible citizens prepared to succeed in higher education, or in the career of their choice.

CORE VALUES

DIVERSITY - We are committed to creating an educational organization where a variety of persons and perspectives are welcome. We are committed to providing an environment where students and staff from all cultures and backgrounds may succeed.

EMPATHY - We are committed to developing a culture where our employees identify with and understand the feelings of our students and parents as well as their colleagues.

EQUITY - We are committed to creating equitable and inclusive schools where adults take ownership for student learning outcomes and make sure students have what they need to succeed in school and in life. We will acknowledge and dismantle systems, processes and mindsets that perpetuate race, poverty, disability, and English language status as predictors of achievement. We will align resources to create equitable opportunities for students and employees. We will eradicate achievement gaps.

INNOVATION - We are committed to fostering a work environment where the goal is not to manage innovations, but to become innovative. Problems are identified, adults in the district assume ownership of the problems, and everyone works together as agents of the solution until the problems are solved. We will not stop until obstacles are removed, solutions are found, and clear and compelling goals are established.

INTEGRITY - We are committed to creating a school district that acts with honesty and forthrightness, holding ourselves to high academic and ethical standards and treating everyone with respect.

DEAN B. PRUETTE SCALE ACADEMY

VISION, MISSION, BELIEF STATEMENTS, & CORE VALUES

VISION

Transforming learning and transforming life outcomes for all students.

MISSION STATEMENT

Dean B. Pruette SCALE Academy will foster an educational environment where students are challenged, excellence is expected, and differences are valued in order to build self-esteem, responsibility, leadership, community service and academics.

BELIEF STATEMENTS

We believe...

- Our students are capable of being successful;
- In educating the whole child;
- Relationships are the foundation of a successful inclusive school environment;
- In a culture of high expectations for ALL students understanding that flexibility and personalization is key for individual student success;
- In academic, experiential, and vocational components of learning to prepare students for college and/or career readiness in global economy;
- In restorative discipline to mold, shape and help students make positive life choices;
- In academic innovation offering a multitude of learning strategies: personalized learning, cooperative learning, standards-based learning, problem, and project-based teaching, teaching to multiple intelligences.
- In a comprehensive curriculum that emphasizes college and/or career readiness standards as well as a focus on personal development and behavior;
- In strong parental and community relationships and that LEADERS ARE DEVELOPED!!

MOTTO

“Alternative education is NOT an alternative to education”

– Dr. Gwendolyn Johnson-Green

CORE VALUES

P.R.I.D.E.

PERSEVERANCE

We will empower each student to do or achieve excellence despite difficulties, failure, or opposition. Even though students may encounter challenges in life, we will continually build and cultivate character in our students. Despite hardships, students will learn to work hard to achieve success.

RESPECT

We will establish high expectations for ourselves and our students and work together to meet those expectations. We will foster a total school community environment where the goal is to respect the opinions and rights of others. Problems are identified and everyone works together until the problems are solved.

INTEGRITY

We will create a school culture of honesty and forthrightness, holding ourselves to high academic and ethical standards, and dealing with everyone with respect and dignity.

DISCIPLINE

We will create a safe and orderly environment for all students and staff. All stakeholders will work together to develop and maintain a dynamic, student-centered learning environment.

EQUITY

We will develop a just and caring total school community. Everyone will be given dignity and respect through honoring and valuing everyone despite differences in race, class, gender, ethnicity, and sexual preference. We will treat people fairly, respecting diversity, and promoting educational opportunities for all community members.

Welcome to the NEW school year!

The faculty and staff are happy to serve our students at Dean B. Pruette SCALE Academy. DPS serves students from 6th through 12th grades. Students attending Pruette have had challenges at their traditional schools. They are assigned to Pruette through two routes: Guilford County Schools Hearing Office and Administrative Placement. Once a student is assigned to Pruette, each student will be empowered to make progress in the areas of attendance, academics, and behavior to return to their home schools. Students are reviewed for placement at Pruette on an ongoing basis and are evaluated for a successful transition back to their traditional setting in 45, 90, or 180 school days (number of days is determined by the Hearing Office). Pruette students are given personalized instruction in this setting to be successful in their core subjects as well as certain electives available through the school. We are proud to offer daily instruction in social emotional learning around our core values of **Perseverance, Respect, Integrity, Discipline and Equity**. We offer clear expectations in the areas of behavior management, on site counseling, as well as intervention/enrichment opportunities. APEX is an online instruction and credit recovery option that gives another avenue for all students to meet state and district requirements for all core curricula. Our goal is to provide focused instructional interventions allowing all students to be successful academically and emotionally.

DPS provides an intake/orientation which includes the student and parent/guardian, as well as a final transition session which includes the home school liaison. Behavior contracts are provided for each student based on personalized experiences. At Pruette, we offer a highly structured environment and offer tiers of service provided to each student based on age, grade, and services. Continual feedback is provided to the home school on each student's status and progress and each stakeholder has input to ensure all requirements are met for a smooth transition back to their home school. The student's home school administration will make decisions on final grades, course credit, promotion/retention and any summer school or credit recovery programs after the student returns.

Being assigned to Pruette is not a punishment but an OPPORTUNITY to be successful and pursue a pathway to success. It is the responsibility of our staff and faculty to ensure that all stakeholders have a clear understanding of the regulations and procedures in the Pruette Student/Parent Handbook. We are available to answer any questions.

Let's work together to make sure all our students have an awesome school year!

GO EAGLES!!

Dean B. Pruette SCALE Academy

Office Hours 8:30AM – 5:00 PM

Main Office 336-878-5380

Fax 336-889-7625

Main Office Staff

Mr. Domieka Cantey Principal - canteyd@gcsnc.com

LaSandra Riley Attendance Records - riley1@gcsnc.com

Shareka Timberlake Treasurer Office Support - timbers@gcsnc.com

Student Support Services

Gabrielle Venerable Counselor - venerag@gcsnc.com

Kimmy Boozer Transitional Counselor - boozerk@gcsnc.com

TBD Intervention Specialist

LaTasha Stroud Social Worker - stroudl2@gcsnc.com

Instructional Support

Kimberly Singletary - Curriculum Facilitator

Cedric Wright - EC ELA

Abdallahman Wakid - CTE-Business/Computer

Brandon Douglass - Social Studies Teacher

Brintney Hinson - EC MATH

Luncinda Johnson - Science Teacher

Donelle Lyon - Health/PE Teacher

Anwar Alston - Language Arts Teacher

TBD - Math Teacher

EAGLE Standards for Behavior

The EAGLE standard: A combination of Positive Behavior Interventions and Supports (PBIS) and Restorative Justice framework designs will serve as our proactive, school-wide management system using school-based data to develop processes to promote positive behavior, with a focus on prevention of inappropriate behaviors. We have selected the following character traits as our focus for student achievement and success: Perseverance, Respect, Integrity, and Discipline. We have a clearly defined set of universal behavior expectations taught through classroom instruction, modeling, and real-world experiences. EAGLE standards support positive staff-to-student interactions which will demonstrate a climate of social and academic competency within a positive environment. Dean B. Pruette SCALE Academy follows all procedures and guidelines of the GCS (Guilford County Schools) Code of Conduct.

******The Non-Negotiables******

Fighting/Assault

Communicating Threats (school, personnel, and/or school)

ANY Illegal activity (including gang activity)

Any infractions related to the above **MAY** result in an automatic 10-day suspension with recommendation for long term suspension and charges will be filed against the student. Manifestation hearings will take place at this time for EC students to determine if the suspension can be upheld or if a 45-day placement will take place.

PLEASE NOTE: In the event a student displays behavior considered harmful/dangerous to self or others, nonviolent physical control techniques may/will be utilized by trained staff members. Administration will be notified, and the incident will be documented. Parents will be contacted at the time of the incident (once safety for students, personnel, and school has been determined).

EXPECTATIONS EAGLE STANDARDS	
PERSEVERANCE	<ul style="list-style-type: none"> -Do the right thing at all times -Model correct behavior -Follow all adult directives
RESPECT	<ul style="list-style-type: none"> -Speak in appropriate language that builds, motivates, and encourages others -Help others if needed -Follow school guidelines -Follow all adult directives
INTEGRITY	<ul style="list-style-type: none"> -Be honest -Maintain a clean, safe space -Ask for assistance if needed -Follow all school guidelines
DISCIPLINE	<ul style="list-style-type: none"> -Follow all adult directives -Maintain respectful, appropriate behaviors, conversations, and actions -Call for an adult if assistance is needed -Remain seated, calm, and safe -Be a leader at all times -When in doubt, ask for help
EAGLE PRIDE	Remember we represent Pruette in everything we do!!

General School Regulations

Students should follow all rules of appropriate behavior while at school, on school grounds, at school sponsored events on and off campus, bus stops, on buses, and/or other transportation provided by or sanctioned by the school. Those who engage in any activity that violates school rules, impedes school progress, disrespects staff, disrupts classes, hallways, common areas, or any school activities; damages property, hurts other people, or violates the law will subject themselves to strict disciplinary action and/or law enforcement involvement. Any damage to school property will be the student/parent's responsibility for compensation.

Student Discipline/Code of Student Conduct

DPSA has high standards for student behavior and the maintenance of a safe, secure, and caring school is our highest priority. A code of student conduct has been developed for the Guilford County School System that sets the standards for acceptable behavior on school property, on school buses or while attending any school sponsored activities. These standards include:

Participation in Instruction – Each student is expected to complete assigned instructional activities to the best of his/her ability. Pruette staff members will provide ongoing assistance with all instructional assignments and activities.

Respect of School Personnel – Each student is expected to demonstrate respect to all school personnel. Students are expected to comply with reasonable directions given by any authorized school personnel. Students are prohibited from any disrespectful behavior toward any school personnel or adults: non-compliance with directives; use of vulgar or abusive language; attempting to cause personal injury; the communication of threats, verbal or otherwise, which convey the intent to cause harm or violence; or engaging sexual harassment or any sexualized behavior.

Respect of Other Students – All students should treat each other with mutual respect and dignity. Specified prohibited behaviors subject to disciplinary action include:

- **Verbal abuse** – This includes any abuse that prevents an orderly and peaceful learning environment such as cursing or using vulgar or abusive language intended to demean others.
- **Physical Contact** – Students may not touch, hit, bump, shake/slap hands, embrace or have any physical contact with other students while on school property, including the school bus.
- **Fighting or Assault** – This includes intentionally hitting, shoving, scratching, biting, blocking the passage of, or throwing objects at another person. It also includes physical interaction or making statements that would cause others to fight.
- **Threats** – This includes any written or verbal threats, sign or act which conveys a serious expression of intent to cause harm or violence. False threats that cause or could cause fear or disruption in school activities are prohibited.
- **Extortion** - Using force, violence, threats of force to take money, property, or personal service from students.
- **Peer Relations** – Touching, grabbing, inappropriate comments, including any harassment or the engagement in behavior that is overtly sexual, is prohibited.

Respect for School and Personal Property – Students must respect other's property. Theft or damage to other's property is prohibited. Any property found by students not belonging to them should be taken to the school office. Students who willfully deface, damage, steal or lose school property will be held financially responsible for any repair or replacement costs. Students should exercise appropriate discretion and caution about bringing personal property on school grounds. Students should write their names on any personal belongings that they bring to school. The school is not responsible for any losses or thefts that may take place on school grounds.

Appropriate Utilization of Technology – School-assigned computers/laptops/electronic devices may only be utilized for instructional activities as defined by the school staff. No personal use or abuse of school technology is allowed. Any student in violation of this policy will lose the opportunity to utilize school computers, face disciplinary action and be responsible for any damages. Student use of technology is a privilege not a right. Inappropriate use includes, but is not limited to, posting inappropriate language, messages, pictures, downloading games, apps, etc. via unauthorized proxy or another inappropriate program. Student discipline may include short-term suspension or recommendation of long-term suspension, depending on the severity of the student’s actions. In some instances, law enforcement agencies will be contacted where appropriate. This infraction could therefore be a Level II or Level III infraction depending on the total circumstances. This infraction could also lead to a referral to law enforcement depending on the circumstances. (For more information see GCS Student Handbook Rule 27.)

Disorderly Conduct - Disorderly conduct is any action that disrupts the peace and order of the school. Trespassing/Loitering is also included as a part of disorderly conduct. Trespassing to include loitering is the presence of any student on the campus of another school in the Guilford County School system without the knowledge and consent of the officials of the school he/she is visiting. Any student who has been suspended from school will be considered trespassing if he/she appears on school property during the suspension period without the express permission of the principal.

Disruptive Behavior - Disruptive behavior constitutes any physical or verbal action, which reasonably could or does substantially disrupt, disturb, or interfere with the peace, order, and/or discipline within the learning environment or during any school-related activity. Disruptive behavior also constitutes any verbal, physical, or visual forms (including cell phone and/or other digital images/recordings) of a sexual nature that create a hostile or abusive educational environment for other students. Disruptive behavior also includes the unauthorized photographing or video recording of student images by cell phone, digital camera, video recorder, or other device on school property or at a school-related activity that is disruptive to the school environment. Disruptive behavior is also any action, comments, or written messages intended to cause others to fight or which might reasonably be expected to result in a fight. Disruptive behavior also includes distribution of over-the-counter medications.

Skipping Class (not going to class or leaving class without permission) - All students are expected to report to class on time and remain there until the end of the period. Skipping class is considered a very serious offense which carries discipline consequences.

Leaving School without Permission - Special safety requirements warrant that once students arrive on school grounds (including parking lots and other areas), they may not leave campus without being checked out from the office by the secretary or administrator. **Leaving school without permission will result in disciplinary action.**

Gang Activity – **Dean B. Pruette SCALE Academy has zero tolerance for gang or gang related activity.** GCS Code of Conduct Rule 25 states: No students shall commit any act which furthers gangs or gang-related activities A gang is any ongoing organization, association or group of three or more persons, whether formal or informal, having as its primary activities the commission of criminal acts and having a common name, identifying sign, colors or symbols Conduct prohibited by this policy includes:

- Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs, visible tattoos and body markings, or other items, or bring in possession of literature that shows affiliation with a gang, or is evidence of membership or affiliation in any gang or with the purpose of promoting gang affiliation;
- Communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.), to convey membership affiliation in any gang or that promotes gang affiliation;
- Tagging or otherwise defacing school or personal property with gang or gang-related symbols or slogans;
- Requiring payment of protection, money, or insurance, or otherwise intimidating or threatening any person related to gang activity;

- Inciting other students to intimidate or to act with physical violence upon any other person related to gang activity;
- Soliciting others for gang membership; and
- Conspiring to commit any violation of this policy or committing or conspiring to commit any other illegal act or other violation of school district policies that related to gang activity.

Incidents at School

If a disruptive incident occurs at school or a school event, it is every student's responsibility to walk away from the incident. Watching, standing near, or encouraging a disruptive event endangers students and adults and may result in disciplinary consequences.

School Bus Conduct

Only students who are riding the bus should be in the bus parking lot in the morning or afternoon. Students must follow the directions of all bus drivers (all school rules apply on the bus, and at or near the bus stop). Misbehavior on the bus is unacceptable. It endangers the safety of others and is considered a serious offense. Misbehavior on the bus will result in various disciplinary actions, up to and including suspension from the bus and/or suspension from school. Students suspended from riding the bus must provide their own transportation to school or will be counted as an unexcused absence. Bus rules include but are not limited to:

1. Stay in your seat.
2. Maintain appropriate noise volumes on the bus.
3. Keep all items inside the bus.
4. Follow the EAGLE standards at all times.
5. Depart bus only at assigned stops (unless approved by administration).

School Arrival and Dismissal

Arrival at School:

1. All students are scanned with a metal detector upon arriving at school.
2. Students are to go directly to their assigned room unless directed to another area.
3. No book bags are allowed.
4. All students must be in designated dress code.
5. All parents/guardians must come to the office and sign out students before the student can leave the building and/or campus. Identification must be presented. Parents must have documentation on file in the office that states non-custodial parents may not secure a dismissal from the student in question.

Dismissal:

1. Students will follow the teacher's directives until they are notified of dismissal.
2. Students are to leave campus immediately upon being dismissed.
3. Students who are transported by parents must be picked up no later than 4:35 pm.
4. Students transported by parents in the morning must be picked up by parents in the afternoon.

Authority of the Staff

The principal, dean of students, faculty and staff are vested with legal public authority. Students must comply with staff directives. Failure to do so will be considered insubordination and will result in disciplinary action. All students must, upon request, identify themselves to proper authorities in the school building, on school grounds, at school sponsored events off campus, and on school transportation. Falsely identifying yourself or failure to comply will result in disciplinary action.

Eagle Standard Dress Code

The dress code violation includes wearing, decorating or adorning clothing that is inappropriate to the learning process. Clothing that reveals undergarments, chest, breasts, navel, buttocks, or any private body part will be considered inappropriate for the school setting. Any article that displays, suggests, promotes, or reveals a lewd, vulgar, unsafe, violent, or sexual message through language, images and/or symbols is prohibited. Dean B. Pruette SCALE Academy acknowledges that a correlation exists between good grooming, personal attire, and student achievement. A similar relationship exists between student dress and acceptable standards of conduct. Dean B. Pruette SCALE Academy Standard Dress Code is designed to allow for student comfort while maintaining an environment conducive to learning and appropriate for the educational setting. The following rules are in place for middle and high school students:

Pruette Dress Code Guidelines:

Outerwear: Coats, sweatshirts, or hoodies can be worn inside the building. All outerwear must be checked in during morning arrival and will be returned during dismissal.

Pants/Jeans/Leggings, etc.:

- Shorts, skirts, skorts, and dresses must extend below the longest fingertip, when arms are relaxed at the side. This rule also applies to tops when worn with leggings or tights.
- Leggings and jeggings or any type of spandex material are not to be worn as pants. If worn, they must be paired with a top, dress, or skirt that meets the finger-tip length.
- Jeans or pants should not have rips or holes in them. All pants must be worn at the waist. No sagging or low-riding pants.
- Sleep wear and athletic wear are not allowed. This includes but is not limited to pajama pants, “Soffe” shorts, sweatpants or sweatpants material, warm-up pants, joggers, yoga pants, and athletic shorts.
- NO undergarments may show. See-through, mesh, or sheer clothing must be worn with appropriate garments underneath.

Shirts/Shoes

- NO tank tops or muscle tops with cut out arms are allowed. This includes spaghetti straps, off the shoulder, and one shoulder tops. Bare midriff and bare backs are not allowed. The necklines of shirts should not be any lower than the top of the underarm and should not show cleavage. Shirts should overlap pants, so no skin shows. All shirts must have sleeves.
- Shoes must always be worn. No bedroom shoes are allowed.
- NO undergarments may show. See-through, mesh, or sheer clothing must be worn with appropriate garments underneath.

Outerwear

- No head wear of any kind (male/female) may be worn in the building. This includes but is not limited to hats, wave caps, sweatbands, bandanas, and scarves. Religious head wear is acceptable.
- Coats, sweatshirts, or hoodies can be worn inside the building. All outerwear must be checked in during morning arrival and will be returned during dismissal.

Overall

All attire must be free of references to alcoholic beverages, tobacco, illegal drugs, and illegal activities. No offensive, sexual, vulgar, or profane statements or visual advertisements are allowed. Clothing with messages printed across the seat is not permitted. Messages on clothing should not detract from the school environment or disrupt the learning process.

Non-compliance in following dress code policy:

Students who choose not to comply with the dress code policies for middle and high school will receive the following consequences:

1. Warning and student signature
2. Student signature and parent conference
3. Parent phone call and administrative intervention (Situation becomes one of non-compliance)

Attendance Policy

The Guilford County Board of Education considers a student's involvement in class participation as essential to a student's educational success and ultimately their graduation from high school. Research shows that students who regularly attend school get better grades and are more successful. In the state of North Carolina, the Compulsory Attendance Law-Chapter 115C of the General Statutes of North Carolina, Article 25, Part 1, 115c-378, states the following:

“Every parent, guardian, or other person in this State having charge or control of a child between the ages of seven (7) and sixteen (16) years shall cause such child to attend school continuously for a period equal to the time which the public school to which the child is assigned shall be in session. Every parent, guardian, or other person in this state having charge or control of under ages seven who is enrolled in a public school in grades kindergarten through twelve shall also cause such child to attend school continuously for a period equal to time which the public school to which the child is assigned shall be in session unless the child has withdrawn from school. No person shall encourage, entice, or counsel any such child to be unlawfully absent from school.”

Regular school attendance is necessary for students to receive adequate guidance through their classwork and benefit from collaborative discussions. All students are expected to attend class for the entire day, every day, when class is in session. The progress of a student at school depends greatly on the punctuality and regularity of attendance. The following are recognized by the state of North Carolina and shall constitute lawful or valid reasons for the temporary absences of a student.

1. Illness or injury – document with a doctor's note whenever possible.
2. Isolation ordered by the State Board of Education.
3. Death in the family.
4. Medical or dental appointment: schedule after school if possible.
5. Court or administrative proceedings where the student's presence is required by the court. 6.

Religious observances.

7. Educational opportunity: secure permission in advance.

Note: A student who is suspended from school is lawfully absent.

North Carolina General Statute (GS115C-378) requires that “the parent, guardian, or custodian of a child shall notify the school for the reason of each known absence of the child, in accordance with local school policy”. Absences due to extended illnesses may also require a statement from a physician.

Tardy Policy

An important aspect of educational success is to be present and on time to all classes. Students are expected to be on time for all classes. Students arriving after 12pm without parent AND official documentation will NOT be allowed entry and will be marked absent for the day.

Before School

The building will open to students at 10:00AM; therefore students (non-bus riders) should not arrive on campus before then. Staff supervision begins at 10:00am. At 10:00am, all students may enter and leave the building through designated doors only. Breakfast will be served from 10:15-10:40AM. All food must be eaten in the cafeteria or designated area. Students may bring food or drink into the building from outside sources to be consumed during breakfast or lunch only; it must be checked in and will be stored until the appropriate time. Upon arrival to campus students should immediately report to the designated areas and wait in these supervised areas only.

Make-Up Work Excused Absences

A student who needs to make up work missed because of an excused absence must contact each of his/her teachers immediately upon returning to school and set a time when the missed work can be completed. Although an absence is excused, students will receive no credit for work missed unless it is made up. The subject teacher is responsible for setting a reasonable deadline and aiding the student in bringing his/her work up to date. All work must be made up within a number of days equal to the number of days the student was absent, up to a maximum of five school days; otherwise, an automatic zero (0) will be assigned for the work missed.

Make-Up Work for Unexcused Absences

Those students who return to school with absences designated as unexcused will take only assigned tests missed during the class period in a designated area on the first day, he/she returns to school.

Early Dismissals

Students who must leave during the school day must check out through the office. Parents may also come to/call the attendance office to pick up their student during the school day. When students return to school, they must check back in with the office.

Hall Passes

Students are expected to be in class on time. Passes will not be issued the first and last 15 minutes of each class period. It is the student's responsibility to have an authorized pass while in the hall. Students with passes must go directly to the area designated on the pass. Students should not disturb other classes/activities, visit with others, nor go to unspecified areas. Students are expected to produce an authorized pass upon request.

Student Searches

School officials have the authority to conduct reasonable searches of students and to seize students' unauthorized materials for the purposes of maintaining a safe, orderly environment and upholding standards of conduct established by the Board of Education. Any searches or seizures must be conducted in accordance with the standards described in this policy and any other applicable legal requirements. All school officials carrying out a search or seizure are expected to be knowledgeable about the constitutional rights of students and the appropriate procedures for conducting the search or seizure. A search must be justified at its inception and permissible in scope. School officials shall make reasonable, good faith efforts to investigate allegations of misconduct before a student search is conducted. The student search policy applies to searches conducted on school grounds, in school facilities, or at school-sponsored events.

Articles Prohibited at School Will Be Confiscated

Problems arise because students have articles which are hazardous to the safety of others or that interfere, in some way, with the daily school process. Students should not have knives, other weapons, cigarettes, matches, lighters, infrared lighted devices, toys, video games, pagers, radios, mp3 players, cameras, other electronic/mechanical devices, playing cards, inappropriate magazines/literature, or other types of unnecessary items before, during, or after school. Inappropriate items will be confiscated, and students subject themselves to disciplinary actions for bringing inappropriate items to school.

Cell Phones and Other Electronic Devices

Cell phones, iPod, Smart Watches, headphones/ear buds are NOT allowed on campus. If this policy is violated and the student is approached by a staff member, students are expected to give the item to the adult.

If a student refuses to give the item to the staff member, the student will be referred to administration for insubordination which may result in disciplinary action.

Courtesy

Hallways, Staircases and Walkways:

1. Walk on the right side of the halls, stairs, and walkways.
2. Do not stop or congregate in the middle of the halls, doorways, common areas and walkways (Don't block traffic).
3. Walk (do not run) from one place to another.
4. Talk with each other without being loud (no yelling) and lower your voice when asked.

Cafeteria:

1. Take all trash and trays to the trash cans as you leave the table.
2. All food and drinks must remain in the cafeteria.
3. Talk quietly.
4. Wait your turn in a single file line, and do not skip or "front" ahead of others who are waiting.
5. Speak politely to the cafeteria staff.

Public Displays of Affection:

Showing affection (kissing, sitting on laps, arms around each other, etc.) is not allowed.

General Building Expectations:

1. Do not write on, mark, or deface walls, furniture, bathrooms, etc., for any reason. It costs time and money to repair all types of vandalism.
2. Clean up after yourself. Do not litter or leave things for others to clean up. THIS IS OUR SCHOOL SO HELP US KEEP OUR SCHOOL CLEAN.

Assembly Manners

Assemblies provide opportunities in school to learn formal audience behavior. Regardless of the type of program, or if it is during the day or at night, courtesy demands that students be respectful and appreciative of the performers. Students

should immediately be quiet when any person - principal, dean of student, staff member, parent, guest speaker or fellow student - comes to the microphone.

Cafeteria and Lunch Time

Students have the option to bring lunch or purchase food from the cafeteria. No food/drinks from outside restaurants should be delivered or brought to/by a student. No food or drink should be taken out of the cafeteria at any time. Students should return to class using the designated routes. Classes are in session during lunch; therefore, students should remain quiet in the halls while traveling to and from lunch. Students are expected to follow all school rules while in the food serving lines, the dining area and on the patio.

Smoking/Tobacco Free Campus

NC State School Board policy forbids the use of tobacco products on school grounds/property by anyone. Students who participate in school sponsored events may not use tobacco products on or off the school grounds/property. GCS School Board policy forbids possession or use of tobacco products and matches/lighters on school grounds/property by anyone. Students who violate this policy will be subject to disciplinary actions.

PE Lockers (if applicable)

PE lockers are issued to students at the beginning of the school year. Each student is responsible for providing their own lock. Any items left unattended in the locker are the responsibility of the student. Locker combinations should be confidential because each student is held responsible and accountable for the contents of his or her assigned locker. Students are not to write or stick anything to the locker. Lockers are the property of the school and are subject to search when deemed necessary by the administration. If a student has any locker problems, he/she should ask for help from your first block teacher or in the main office.

Fundraisers and Flyers

All fundraisers must be approved by the group sponsor and the principal in advance and must be in accordance with the GCS Board policy. Students may not sell any items at school as part of a fundraising activity or for individual gain. Student groups may display important notices, posters, and flyers, in designated areas only, after such items have been approved and initialed by an administrator. Notices promoting private profit-making organizations and/or parties or other information not approved by the principal are prohibited.

Promotion Standard

9th grade: 0-5 credits earned

10th grade: 6-12 credits earned

11th grade: 13-19 credits earned

12th grade: 20+ credits earned

In order to graduate a minimum of 22 credits (traditional calendar, Middle Colleges, **SCALE, Twilight, Newcomers, The Academy at Smith, and the Kearns Academy) or 28 credits (block calendar) must be earned in the appropriate courses.

Graduation Requirements

Future Ready Curriculum (FRC)

4 English (English I, II, III IV)

4 Mathematics (Found of NC Math I or Math I, Math II, Math III, and one advanced math higher than Math III)

3 Sciences (Biology, Earth/Environmental Science, Physical Science [Chemistry or Physics may be substituted for Physical Science])

4 Social Studies (American History [or AP (Advanced Placement) US History yearlong = 2 credits], Civ Lit, World History, Econ/Per Fin)

1 Health/PE and CPR

6-12 Electives (2 credits: Any combination from CTE, Arts Education, or World Languages. 4 credits (strongly recommended): from CTE, JROTC, Arts Education, or any other subject area. 6 additional elective credits.)

22 total credits

*Students will have an opportunity to explore graduation requirements with the school counselor, as well as the transition counselor.

UNC System Admissions Requirements

4 English

4 Mathematics (Math 1, Math 2, Math 3, and one advanced math higher than math 3)

3 Sciences (Biology, Earth/Environmental Science, Physical Science [Chemistry and Physics may be substituted for Physical Science])

4 Social Studies (American History 1, American History 2 [or AP US History yearlong = 2 credits], Amer His: Fund Prin, Civ & Econ, World History,)

1 Health/ PE

2 World Language Credits (Must be Same Language – Example: Spanish I and Spanish 2)

10 Electives

22 total credits

Grading Scale

A 90-99+

B 80-89

C 70-79

D 60-69

Visitors

All visitors must check in at the front office, receive permission from the main office, and get a visitor's pass to display while on campus.

Internet Usage

All internet users will adhere to GCS Acceptable Use Policy: Acceptable Use of Electronic Transmission Capabilities. Specific information about Media Center operations and acceptable internet usage will be explained during orientation.

For more details refer to the GCS Student Handbook or GCS webpage.

Fire, Tornado, Lockdown Drill Procedures

Fire, tornado, and lockdown drills are held throughout the school year.

Student Driving and Parking Regulations

Students are not permitted to drive while enrolled in SCALE

NC Finals/State End of Course Exams

The NC Department of Public Instruction requires that students take end of course examinations in selected courses. All students enrolled in these selected courses must take the end of course tests. The NC Finals/EOC tests are administered to the students when they finish a course in January and June. The NC Finals/EOC tests will count as 20% of the course grade. Interim assessments are given periodically throughout the semester. These measurements show what your student has mastered, and which objectives still need to be learned. Students will be given individual skill reports to share with parents.

SCHEDULES & CALENDARS

BELL SCHEDULES

Regular Schedule	
Breakfast/Advisory	10:15 – 10:55
1 st Block	10:55 – 12:20
2 nd Block	12:20 – 2:10
Middle School Lunch 12:25 – 12:50	High School Lunch 12:55 – 1:30
3 rd Block	2:10 – 3:35
4 th Block	3:35 – 5:00
Advisory/Dismissal	5:00 – 5:30

Early Release Schedule	
Breakfast/Advisory	10:15 – 10:30
1 st Block	10:30 – 11:30
2 nd Block	11:30 – 12:40
Middle School Lunch 11:30 – 11:55	High School Lunch 12:00 – 12:25
3 rd Block	12:40 – 1:50
4 th Block/Dismissal	1:50 – 2:30

Two Hour Delay Schedule	
Arrival	12:00 – 12:20
2 nd Block	12:20 – 1:30
Middle School Lunch 12:30 – 12:55	High School Lunch 1:00 – 1:25
3 rd Block	1:30 – 2:45
4 th Block	2:40 – 3:50
1 st Block	3:50 – 4:50
Advisory/Dismissal	4:50 – 5:30

Dean B. Pruette SCALE Academy/Parent/Student Information and Compact Agreement

Students assigned to Dean B. Pruette SCALE Academy have been long term suspended from their regular school or been alternatively placed through the GCS Reassignment Office. At Pruette, we give students the opportunity to remain in school in an alternative setting instead of being suspended at home for the remainder of the year. We recognize that active parental involvement and support are a necessity for us to partner together to assure the student's success. We hope that all who participate in this process see Pruette as an OPPORTUNITY, and not as a punishment. We ask that the Parent/Guardian and Student review and sign the expectations for the school, parent, and students at Henderson:

Pruette:

- DPSA will provide the opportunity for the student to continue his/her classes in an attempt to be promoted and/or receive credits needed for graduation.
- DPSA teachers will provide extra help in areas of core academics and critical thinking/problem solving skills needed for success in life after high school.
- DPSA will coordinate with the student's home school concerning courses, testing, and the student's return after the contract is completed.
- DPSA counselors will provide conflict resolution and coping strategies needed for success.

Parent/Guardian:

- Attend an Orientation session and participate in the development of a plan for the student's success at Pruette. • Parent/Guardian will provide the school with current working phone numbers.
- Parent/Guardian will support the structure of DPSA by providing proper mode of dress, encouraging students to attend regularly on time, and supporting the authority of DPA staff.
- Parent/Guardian will arrange transportation for students who become sick or need to leave school. • Parent/Guardian will attend conferences when needed.
- Parent/Guardian grant permission for daily and random searches of my son/daughter as described in the DPSA Student/Parent Handbook "Search and Scan Procedures"
- Parent/Guardian will allow students to participate in programs during school, such as Alcohol and Drug Prevention, Anger Management, etc. to benefit the student's development toward adulthood

Student:

- Student will attend school regularly and respect the authority of all DPSA staff members. • Student will follow all DPSA guidelines, including the standard mode of dress and search procedures, leaving prohibited items at

home.

- Students will bring requested educational materials and give their best effort in class.

If the school, parent, and student perform their roles and work together, the student will complete their contract and be able to return to their home school on the designated time indicated by either the GCS Hearing Office or Reassignment Office. This date may be modified by the DPSA Principal if the student's behavior, attendance, and/or academic goals are not met. Please sign below indicating your willingness to partner in this process.

Parent/Guardian: I understand that my son/daughter has been long term suspended or alternatively placed from their regular school and has been given the chance to attend DPSA. I also understand that if he/she does not comply with the policies of HIHS, he/she will be dismissed and lose the opportunity to attend Guilford County Schools this year. I agree to help by performing the parent roles listed above.

Signature: _____ Date: _____

Signature: _____ Date: _____

Student: I understand that I have was long-term suspended from my regular school and given the chance to attend DPSA. I also understand that if I do not comply with the policies of DPSA, I can be dismissed and lose the opportunity to attend a GCS school for the remainder of this school year. I agree to help myself by performing the roles of the student listed above.

Signature: _____ Date: _____

Guilford County Schools Traditional Academy Calendar

2025-2026

August

Mon	Tues	Wed	Thur	Fri
				1
4	5	6	7	8
11	12	13	14	15
18 X	19 X	20 X	21 X	22 X
25 ◻ A	26 B	27 A	28 B	29 A

September

Mon	Tues	Wed	Thur	Fri
1 ▲	2 B	3 A	4 B	5 A
8 B	9 A	10 B	11 A	12 B
15 A	16 B	17 A	18 B	19 A
22 B	23 A	24 B	25 A	26 B
29 A	30 B			

October

Mon	Tues	Wed	Thur	Fri
		1 A	2 ◻	3 B
6 A	7 B	8 A	9 B	10 ◻
13 A	14 B	15 A	16 B	17 A
20 B	21 A	22 B	23 A	24 B
27 A	28 B	29 A	30 B	31 ◻

November

Mon	Tues	Wed	Thur	Fri
3 X	4 B	5 A	6 B	7 A
10 B	11 ▲	12 A	13 B	14 A
17 B	18 A	19 B	20 A	21 B
24 A	25 B	26 ◻	27 ▲	28 ▲

December

Mon	Tues	Wed	Thur	Fri
1 A	2 B	3 A	4 B	5 A
8 B	9 A	10 B	11 A	12 B
15 A	16 B	17 A	18 B	19 A
22 ◻	23 ◻	24 ▲	25 ▲	26 ▲
29 ◻	30 ◻	31 ◻		

January

Mon	Tues	Wed	Thur	Fri
			1 ▲	2 ◻
5 B	6 A	7 B	8 A	9 B
12 A	13 B	14 A	15 B	16 A
19 ▲	20 B	21 A	22 B	23 ◻
26 X	27 B	28 A	29 B	30 A

February

Mon	Tues	Wed	Thur	Fri
2 B	3 A	4 B	5 A	6 B
9 A	10 B	11 A	12 B	13 A
16 X	17 B	18 A	19 B	20 A
23 B	24 A	25 B	26 A	27 B

March

Mon	Tues	Wed	Thur	Fri
2 A	3 B	4 A	5 B	6 A
9 B	10 A	11 B	12 A	13 B
16 A	17 B	18 A	19 B	20 A
23 B	24 A	25 B	26 A	27 ◻
30 ◻	31 ◻			

April

Mon	Tues	Wed	Thur	Fri
		1 ◻	2 ◻	3 ▲
6 X	7 A	8 B	9 A	10 B
13 A	14 B	15 A	16 B	17 A
20 B	21 A	22 B	23 A	24 B
27 A	28 B	29 A	30 B	

May

Mon	Tues	Wed	Thur	Fri
				1 A
4 B	5 A	6 B	7 A	8 B
11 A	12 B	13 A	14 B	15 A
18 B	19 A	20 B	21 A	22 B
25 ▲	26 A	27 B	28 A	29 B

June

Mon	Tues	Wed	Thur	Fri
1 A	2 B	3 A	4 B	5 A
8 B	9 A	10 ◻ Q4	11 X	12 ◻
15	16	17	18	19
22	23	24	25	26
29	30			

◻	Workday
◯	Vacation
◻	First/Last Day for Students
▲	Holiday
X	Mandated Workday