Daphne Elementary School

Parent and Student Resource Guide

2025-2026



2307 Main Street
Daphne, AL 36526

Laura Herron, Principal

Ginny Clayton, Assistant Principal

Drew Lee, Assistant Principal

WELCOME!

The entire faculty and staff are so excited about beginning another great school year. We are all committed to working hard to ensure that Daphne Elementary students receive a quality education in a caring, nurturing, and safe environment. Daphne Elementary School consists of pre-kindergarten through grade three. All classes are taught by highly qualified teachers.

As an *Alabama Reading Initiative* (ARI) School, our students are exposed to a balanced literacy program. We are committed to providing quality instruction that will provide all students with the literacy skills needed to meet or exceed grade-level standards.

In addition to academics, Daphne Elementary is a *Leader in Me* school where we are striving to continue growing every child every day. At DES, by incorporating the 7 Habits of Highly Effective People into our daily routine, we implement activities that will engage and empower our learners. Our students will be participating in clubs and in student leadership roles that will enhance their school experience and their love for learning.

The students at Daphne Elementary have many opportunities to use technology on a daily basis. Each student is equipped with an electronic device to utilize educational programs such as IXL Math and Grammar, Reflex, and other online websites. Students also immerse in computerized assessments throughout the year.

Parental involvement is a crucial component of the success of each student at Daphne Elementary. We want to encourage each of you to get involved in our school and with your child's school experience. We have some wonderful activities planned for your children this year. If you have questions or concerns throughout the year and cannot locate the answer on our school website or Facebook page, feel free to contact your child's teacher for guidance. We know that with open communication and a clear direction, your child will have a successful year.

We would like to thank you for entrusting your children to our care. Daphne Elementary is truly a place where every day is a wonderful day in our neighborhood school.

School Motto

Love. Learn. Lead.

Mission Statement

We provide a positive learning community that develops respectful, responsible, and resourceful citizens to ensure success for all by living the 7 Habits.

Parent Notification
Title I "Schoolwide" Program

Title I is a federal program designed to help students in our nation's schools. In accordance with the Every Student Succeeds Act of 2015 (ESSA) and Title I, the goal is to help all children be successful at school. Schools in communities that meet the requirements use Title I funds to benefit the entire school. This type of program is known as a school-wide program. Title I school-wide programs use Title funds, along with other local, state, and federal funding to serve all students in the school. Individual students are not identified as participating in the Title I program.

Some of the benefits we may offer students are a weekly after-school math and/or reading tutorial program, tutoring during school hours, summer reading and/or math programs, a summer library program, parenting education workshops/meetings, and along with other educational resources.

Effective schools are the result of a dedicated faculty and staff working together with families and the community to share in the success of all students at school. Increased student self-esteem occurs when parents and teachers collaborate to ensure learning takes place at the school, in the home, and in the community.

Parent Right-to-Know

In accordance with the Title I program and the Every Student Succeed Act of 2015 (ESSA), parents, through the Right-To-Know provisions, may request information regarding the professional qualifications of their child's teacher(s) or the qualifications of paraprofessionals providing services to their child. In addition, parents will be provided information about their child's level of achievement on any state academic assessments.

DES SCHOOL RULES

BE RESPECTFUL

Treat others the way you want to be treated.
Use good manners.
Be considerate of personal space.
Always use an appropriate voice level.

BE RESPONSIBLE

Follow procedures.
Be prepared to do your best.
Show diligence in completing assignments.
Have school pride and follow the dress code.

BE RESOURCEFUL

Be safe.
Report problems to adults.
Get help when needed.
Set and accomplish goals.

General School Information

- Arrival and Dismissal:

  Bell Schedule

  Arrival:
  - **Carline Begins: 7:20 am**
  - **Tardy Bell: 7:50 am**
  - **No student should arrive or be dropped off at any location before 7:20 AM.** No one is on duty to supervise students before then.

  Upon arrival at school, students report to the cafeteria if they are eating breakfast.
  - **ALL** students report to their **homerooms.**

  Dismissal:
  - **2:55 pm – First Bell**
    Car riders, first bus/van wave
  - **3:05 pm- Second Bell**
    Second bus wave
  - **3:10 pm- Third Bell**
    Van/Walkers/Extended Day

  Dismissal: Please try to avoid situations that cause students to miss time at school. Only legal guardians or designees of legal guardians may check a child out of school. I.D. will be required. Your student will not be called from class until the adult is present and the student is checked out. Early dismissals must be before 2:30 pm and are discouraged unless emergencies exist. If your child returns to school after an appointment, they must be checked in through the office.

- Attendance**:** See the BALDWIN COUNTY BOARD OF EDUCATION PARENT AND STUDENT HANDBOOK & STUDENT CODE OF CONDUCT located on our school website for more information. Every child between the ages of 5 and 18 years of age is required by law to attend school. The Baldwin County Board of Education believes that students should be in attendance and on time for school.

  - ***Excused Absences****:* A written note from parents or guardians will excuse absences for up to, but not exceeding, nine (9) absences. After an absence, the parent/student has three (3) days to turn in an excuse to the teacher or office. Future absences beyond 9 days for illness will require a doctor's note in order to be excused. The following absences shall be considered excused absences, provided that in each instance parental confirmation of the reason for the absence has been received: student illness; illness or death in the immediate family; inclement weather which would be dangerous to the life or health of the pupil if he/she attended school; legal quarantine or emergency condition as determined by the superintendent or principal; permission of the principal and consent of parent (i.e., absence to observe traditional religious holiday); Parents

are required to explain in writing all absences. An excused absence permits work to be made up.

- ***Unexcused Absences:*** A student may not exceed nine (9) unexcused absences per class per academic year. If a student misses more than half of a school day, a full absence will be accumulated. A student and a student's parent or guardian shall be given written notice when a student's unexcused absences exceed two (2) days. The student can be retained if unexcused absences exceed nine (9) unexcused absences per year. If the maximum number of unexcused absences is exceeded, the student and parent/guardian may petition the Attendance Committee for a review of the reasons for the absences. Petition for review by the Attendance Committee at the school can be filled out at any time after notification, but in any event, no later than 20 calendar days before the final day of the academic year. The Attendance Committee shall review the student's entire attendance record and documented excuses to determine whether to allow the student to pass.
- ***Tardies:*** Students arriving after 7:50 a.m. must check in at the back of the school in the carline area to obtain a late pass. Parents should not be overly concerned with tardies in the opening weeks of school as traffic pattern schedules develop. On severe weather mornings, the principal will use discretion in determining if tardies will be taken.
- ***Early Dismissal:*** Students who leave school for any reason must check out through the school office. Parents must send a written note of permission for any student to leave school for any reason except when sudden illness, accident, or similar incident occurs. If a student checks out of school before 11:30 a.m. he/she will be considered absent for the day. A photo ID is required for individuals checking out a student. Without written parental consent and verification, a child will not be released to anyone whose name is not on the student's enrollment information.
- ***Check-ins:*** If a student checks in after 11:30 a.m. he/she will be considered absent for the day.

- Registration:

  The school is required to have on file a copy of the following documents for each student:

  - Certified birth certificate
  - Current Alabama immunization certificate
  - A social security card (optional)
  - Two proofs of residency (power bill or water bill)

  *Special circumstances may necessitate the provision of other documentation, e.g., custody papers, zone variance, and school guardianship.

  Withdrawals - When a student is withdrawn from school, a withdrawal packet transfer slip is prepared for enrolling in another school. These may be obtained by contacting the school office.

Kindergarten Registration:

Students must be 5 years old, on or before September 1, to be eligible to attend public Kindergarten. September 2nd is the final eligible day. Parents should register their child at the school serving their attendance zone. Parents or guardians are encouraged to bring their child when they register.

Records requested for registration include:

- Certified Birth Certificate (age verification)
- Social Security Card (optional)
- 2 - Proofs of Residency in the name of parent or guardian with a physical address (examples: current utility bills, residential lease, garbage bill, current cable bill). Driver's license and cell phone bills are not considered Proof of Residency.
- State of Alabama Certificate of Immunization (IMM-50) or an IMM-52 Certificate of Religious Exemption. Forms may be obtained from local physicians or from the Baldwin County Health Department (BCHD). The Baldwin County Health Department is located at 23280 Gilbert Drive, Robertsdale, Alabama, 251-947-1910

- Carline Procedures:

In our ongoing efforts to enhance your children's safety, we have decided to use the PikMyKid program for dismissal. Throughout the country, it has been proven to simplify dismissal *when used correctly,* reduce traffic congestion, and most importantly, improve overall safety.

The unique features of PikMyKid allow you, as parents, to easily change pick up modes, quickly delegate to an alternate individual for pickup, change to an 'After School' program (if approved), and even schedule for future pickup mode, pickup individual, and after school programs.

Because we have so many moving parts with dismissal, we ask that you communicate with the teacher for any changes to regular dismissal (note, email, ParentSquare), as well as make the appropriate changes to PikMyKid.

PikMyKid allows car line parents to "Announce" when they arrive to carline so our staff can know which students to dismiss to the carline. Even if your child is a bus rider or goes to After School Care, we ask you to download PikMyKid as well. It allows us to be clear where your child is at dismissal at all times and allows you, the parent, to receive important messages if a bus is running late or if carline is being held due to weather. It is very important that ALL parents download the app & register.

Here is the link to the Pikmykid Parent Guide: Pikmykid User Guide

Morning Carline Procedures: Carline begins in the morning at 7:20. **Students should not be dropped off before 7:20.** Staff members are not in place to properly supervise students before this time. Children being brought to school should be let out of their cars in the loading/unloading zone outside of the gymnasium and cafeteria. Children

should not be let off anywhere else during the morning car rider time. **The front of the school is strictly for buses and school personnel until 8:20 AM**. **Students should arrive by 7:50. LATE CHECK-INS WILL HAPPEN AT the CAR RIDER DROP-OFF AREA UNTIL 8:30, YOU MUST GET OUT OF YOUR CAR TO SIGN IN YOUR CHILD.**

Upon entering the building, all students will report to their homeroom teachers.

For the carline to run smoothly, please have your child ready to get out of your vehicle when you stop. Unload students from the right side of the vehicle so students may walk directly to the sidewalk without crossing traffic. Students are to exit their vehicles and walk along the sidewalk. **No cell phones are to be used in the carline for safety reasons. We are a smoke-free campus, and we ask that you refrain from smoking in Carline.** Please observe our rules with the goal of student safety first and efficient traffic flow second.

Afternoon Carline Procedures:
Our dismissal begins at **2:55 PM**. Please do not start lining up for afternoon car riders before **2:30 PM**. In doing this we help alleviate traffic backing up on Santa Rosa helping emergency vehicles be able to get to where they are going, as well as keep our students **SAFE** because teachers are still using the back playground until 2:30.

EVERY parent should download the app PikMyKid. PikMyKid pairs each child with a personal transportation identification number, allowing users to manage their child's dismissal, change their child's dismissal method, and receive notifications regarding the status and whereabouts of their child. Any questions regarding PikMyKid should be directed to the "Help" section of PikMyKid.

Please "ANNOUNCE" through the PikMyKid app once you arrive on campus. For those picking up students that may not have the PikMyKid app on their phone, a traditional PikMyKid transportation ID number tag can be provided to parents. The parent can provide the transportation information to a relative or other designees to allow for student pick up. The safest and most efficient way is to create "Delegates" through PikMyKid

Parents are asked to stay in their vehicles when picking up children. Do not leave your vehicle unattended in the car-rider line. When loading or unloading, please pull your vehicle up as far as possible so other vehicles may load and unload at the same time. Load students from the right side of the vehicle so students may enter the vehicle without crossing traffic. Students will not be allowed to walk to their vehicle before it arrives at the designated pick-up point. **Please do not arrange off-campus car pick-up. This is dangerous and causes pick-up problems.** Children must be picked up prior to 3:20 if they are not in the After School Care Program.

A FEW THINGS TO REMEMBER:

• Make sure you have the Pikmykid app and ANNOUNCE in the app when you have arrived on campus in the afternoon
• Display your car tag. If you do not have one, please email your child's teacher so one can be provided. It slows down the car rider line when you do not have your name tag and can be a safety issue. This ensures us the person picking up the child is allowed to pick up your child.
• Proceed with caution when picking up your child in the car-rider line.

- Discipline:
  Refer to BCBE Student and Parent Code of Conduct.

- Break Time: Students may bring a snack or purchase from our canteen. Candy and carbonated beverages are not allowed at school for breaks or as part of lunches. Tardy students may not be able to purchase snacks because the order has been processed for the day. Exact change is helpful. Break time is a privilege, not a requirement.

- Cafeteria: To maintain an orderly and pleasant environment for students, teachers, and guests, we ask that you follow these procedures. We have very limited space in our CAFETERIA for lunch. Parents may begin eating lunch with their child **after Labor Day** so that routines are established, and children are familiar with schedules for the school year. Parents are invited to come and eat with their children on their birthday or during their birthday week. Parents can choose **ONE** day, Monday through Friday, during the week of their child's birthday. For children who have summer, including August, or holiday break birthdays, parents can work with the classroom teacher(s) to determine a week and ONE day during that week that would work best for a birthday lunch. Parents, please be aware of communication with your child's classroom teacher regarding this lunch opportunity. Additional visits to attend lunch with your child must be approved by the principal or principal designee.

  Fast Food Restrictions- Regulations also stipulate no outside food may be brought into the cafeteria except those packed AS A LUNCH FROM HOME. Please follow the state guidelines for healthy meals and snacking. Students are not to bring soft drinks (caffeinated beverages) or foods high in sugar and fats to school. Parents may not bring in fast food and high glycemic foods to the school cafeteria during lunch.

  - **BREAKFAST/LUNCH** - *BCBE has made it possible for school nutrition programs to serve all students free breakfast and lunch this school year.*
  - The Baldwin County Schools offer a food service program meeting the requirements of the USDA Type A meal program; that is, a meal that provides one-third of the daily nutritional requirements for a student.

  BCBE Employees- $3.75 lunch $2.25 breakfast

  Additional state regulations under The Child Nutrition Act of Alabama regulate "Healthy Kids Choices." The guidelines stipulate no soft drinks, candy, or excessive sugar and high-fat products during school hours (7:40 am – 3:05 pm).

- Birthdays/ Class Parties/ Special Snacks: Parties are held at the discretion of the grade level. Teachers/room parents may choose to arrange a special snack for the following occasions: Halloween, Thanksgiving, 100th Day of School, Grandparents, Mother's, or Father's Day, Valentine's Day, Mardi Gras, Honors Day. Many times, food items are used as educational opportunities to learn about others' cultures, heritage, etc. These items are not considered special snacks.
  No homemade items are allowed as special snacks. Due to many restrictions and allergies, all special snacks should be store-bought, and if possible, individually wrapped.
  If party invitations are distributed at school, each child in the class **MUST** receive one. Gifts/flowers are not to be brought to school.
  Birthday parties are celebrated by purchasing a Birthday Ice Cream package from the school for $25.00 for all the students in the class. The ice cream will be served at break time or the teacher's discretion, not in the cafeteria. The teacher must be notified in advance. Here is how to order ice cream:
    - 1-2 weeks before your child's birthday, download the Birthday Package Order form on the DES website. You can also scan the QR code to purchase the package through My SchoolBucks.

- Student Valuables and Digital Devices: Students should leave items that do not pertain to instruction at home. These items can be lost, taken, or damaged. They also can be an educational distraction. It is a student's responsibility to keep track of his/her watch, purse, jewelry, or glasses. Expensive jewelry should be left at home. No electronic devices that can send text messages, emails, or receive calls are permitted for use during the school day per BCBE policy for elementary students.

  In accordance with Alabama law and Board Policy, no student shall use or operate any wireless communication device in any public elementary or secondary school building or on the grounds thereof during the instructional day. In addition, no student may possess a wireless communication device in any public elementary or secondary school building or on the grounds thereof during the instructional day, as that term is defined under the law, unless the wireless communication device is turned off and stored off their person in a locker, car, or similar storage location.

  The use of wireless communication devices by students is also prohibited while students are being transported on a school bus, except as provided for herein. In accordance with Alabama law and Board Policy, "wireless communication devices" includes, a cellular telephone, tablet computer, laptop computer, pager, gaming device, or any other portable electronic device, such as a smart watch, that has the capability of exchanging voice, messaging, or other data communication with another electronic device.

  Notwithstanding the above, a student may use, operate, or possess a wireless communication device in a public elementary or secondary school building or on the grounds thereof during the instructional day in any of the following circumstances: (1)

The use, operation, or possession is pursuant to the student's Individualized Education Program, Individualized Accommodation Plan, Section 504 plan, or Individualized Health Plan as determined by the student's IEP, 504 or IHP team. (2) The use, operation, or possession is for educational or learning purposes under the supervision of local board of education personnel. (3) The use, operation, or possession occurs during an emergency threatening the life or safety of the student or another person.

- Identification of Property: Be sure that your child's name is written in his/her books and all other property that is brought to school. This includes sweaters, coats, etc.

- Identification of Visitors: All visitors must have ID in hand, push the button on the call box, show us both their face and ID, and state the reason for their visit. We will then grant entrance into the office where the visitor can obtain a visitor's badge before they enter the school. We welcome visitors at appropriate times. Generally, personnel in the office can take care of forgotten lunches, books, etc. Classes will not be interrupted for conferences between the hours of 7:40 A.M. and 2:50 P.M. except during the teacher's planning period.

- Lost and Found: The school maintains a lost and found in the gym and at the entrance of the cafeteria. Please feel free to look for your child's misplaced items after signing in at the office. Unclaimed items are given to charity.

- Checks: A Baldwin County Board of Education system-wide payment policy with Envision Payment Solutions has been adopted in the collection of checks with insufficient funds presented to the schools. (also see check notation under section W. Lunchroom). If your check is returned, it may be re-presented electronically. Authorized service charges and processing, as permitted by state law, will be debited from the same account by paper draft or electronically. Please contact Envision Payment Solutions, customerservice@envisionpayments.com, P.O. Box 157, Suwanee, GA 30024-0157, 1-877-290-5460, or 770-709-3100 for check inquiries.

- Parent-Teacher Conferences: We encourage all parents to meet and conference with their child's teacher concerning his/her academic progress. Conferences must be scheduled in advance by contacting the teacher. Teachers are at school from 7:40 until 3:15. Most teachers prefer email communication. Teachers will be glad to meet after school hours or during their 30 minutes of planning time. We ask that all parent conferences conclude by 4:30 pm. **No instructional time will be altered, detained, or delayed for a parent/teacher conference.**

- Announcements: Daily announcements are made at 7:50 AM and followed by the DES Morning Show. The DES Morning Show can be viewed on our school website.

- Visitors: Parents are invited and encouraged to visit the school. However, visits during classroom instructional time must be cleared with the principal or the principal's designee. Visitors must obtain a visitor's pass from the office. The pass is to be displayed prominently at all times while in the building or on school grounds. If you

are on school grounds without a visitor pass, you will be asked to report to the office immediately. Unauthorized persons on school property are trespassers and will be subject to legal prosecution. **There are to be no deliveries of flowers, balloons, or food items to students during school time.**
ALL visitors should enter the building through the front door located by the main office. Visitors should press the call button to enter and must present a picture identification. Office staff will activate the door to allow visitors to enter. A School Resource Officer (SRO) is assigned by the Baldwin County Sheriff's Department to Daphne Elementary School. The SRO's primary responsibility is to keep our students safe at all times. The SRO keeps regular daily hours to assist students, parents, and the community.

- Parent Communications with School Staff: We train and ask all of our teachers and staff to have professional communication at all times with the families we serve. We ask that you have professional communication with us as well. Please refrain from using profanity or belittling our faculty or staff in any form of communication. You may contact teachers by calling the school, emailing, or using ParentSquare. Some teachers also communicate routinely through BCBE applications, such as Google Meet. We ask that our teachers respond to parent email communications within 24 hours, excluding the weekend. Teachers are also mothers, fathers, and neighbors, and have personal family responsibilities as well. Please try and limit contact with teachers during the evenings and on weekends or holidays with family. They are trying to rejuvenate too, to give their best during school hours. Please do not personally text staff or use Remind repeatedly, particularly when staff are not working. You may certainly always email your teacher at any time.

- Emergency Procedures: Severe Weather and Fire Drills are conducted periodically in the school. Students are taught within the first three weeks of school the procedures to follow if the fire bell or the severe weather bell sounds. Fire drills are generally conducted monthly throughout the year and severe weather drills are conducted seasonally. Parents are requested not to check students out when the school is under emergency weather warning conditions unless instructed to do so. Standard emergency procedures will be followed. Parents should not call the school during emergency situations or inclement weather, as the telephone lines must remain clear. Information for parents will be communicated via public broadcast or notification systems.

- Medications: Medications given at school require a medication authorization form to be completed by the physician and the parent for prescription medications. Parents will be notified when refills are needed. Over-the-counter medications must be signed in by the parent and cleared by the RN. All over-the-counter medications left at school must be in a new and unopened bottle. Non-prescription drugs should have written permission, time, and proper dosage for your child. All medications must be delivered to the school by a parent/guardian and must be in the original container with clear, current instructions. The parent/guardian shall pick up the student's medication at the end of the school year. All medications not picked up will be destroyed.

When it becomes necessary for a child not to participate in PE for a period of time due to injury or illness, the parent must provide a note from a physician to that effect to be filed in the school office. If a student is injured off-campus and requires crutches, a wheelchair, or other medical equipment, please contact the nurse's office (251)625.3276.

If a student is sent home from school with a fever of 100.4 or above, the student must remain home for 48 hours. The student must remain fever-free without the use of fever-reducing medication.

- Physical Education: When it becomes necessary for a child to not participate in PE due to an injury or illness, the parent/guardian must provide a note from a physician to that effect to be filed in the school office.

- Promotion Standards: The decision to promote a student is based on the student's performance during the school year. The decision is a professional one and is the responsibility of the teacher and the principal or the principal's designee. Parent-teacher conferences are highly recommended for students with academic deficiencies. Progress reports and report cards are sent home to parents quarterly.

- Field Trips: Field trips serve as an invaluable learning experience and provide learning enrichment to our program. You will always be notified in advance of the date a trip will be taken, the cost of the trip, and the deadline for payment. Often this deadline is several weeks before the actual date of the trip because, for most events, reservations and payments are necessary.

    - **The permission form and money must be sent in by the deadline in order for your child to participate. **NO money or permission forms will be accepted on the day of the field trip.**
    - The student permission form has two portions. The top portion gives the field trip details. The bottom portion gives your permission for your child to attend. Return the bottom portion of the permission form and your payment to your child's teacher. Monies for field trips are nonrefundable. The principal or principal's designee has the discretion to refund monies under extenuating circumstances. Keep the top portion of the permission form so that you will know the date of the trip and what your child needs for the trip (snack, sack lunch, drink, etc.)
    - **Please use MySchoolBucks to pay for field trips. In the event that online payments are not operational, or if a check must be written, do not include field trip money in a check with lunch money or any other payments.** Field trip funds are recorded in accounts exclusive to that field trip. Checks must include a phone number.
    - **Chaperone Guidelines**: When chaperoning a trip, younger or older brothers or sisters cannot attend. Please take this opportunity to be with your school-age child. Chaperones are expected to be with students at all times, including transportation by bus unless there are conditions known and approved by the principal or principal's the designee. Chaperones are also expected to adhere to Baldwin County Public Schools' policies for drug-free, smoke-free and weapon-free campuses. Field trips are designed and planned for school-age

students in a particular class or group. **Adults (other than the approved chaperones) or children outside that class or group may not be transported or participate in field trip activities.**
    - Field trips are viewed as a privilege as well as an enrichment. For the safety and security of your child, we may enforce discipline guidelines while on each trip. If a child misbehaves on a field trip, we reserve the right to allow the child to remain at school with another class when future trips are taken. ***If a student's behavior at school is an ongoing issue in the days or weeks leading up to a field trip, the teacher and administration may agree that it is best for the child to remain at school with another class when the field trip is taken***

- PTO: Daphne Elementary Parent Teacher Organization (PTO) is an integral part of the total school program. It serves the students in many ways. To function effectively, the PTO needs volunteers with a broad range of talents and skills. We encourage all parents to join our PTO and become involved in volunteer activities.

- Student Dress Code:

  Specific School Dress Code Guidelines

  All attire:

  a. No pictures, emblems, or writings on clothing that:
  b. Are lewd, offensive, vulgar, or obscene,
  c. Advertises or depicts tobacco products, alcoholic beverages,
  d. Contains fighting words or incites criminal activity; or
  e. Can reasonably be expected to cause a material or substantial disruption of, or interference with, normal school operations.

  Tops:
  a. Tops that reveal the body in an inappropriate manner are not permitted. This includes but is not limited to mid-driffs, crop tops, bare at the sides, sundresses, "spaghetti strap" type tops, racer backs, off-the-shoulder tops, low-cut front or low-cut tops
  b. No cut-off/crop tops. (No midriff can be shown)
  c. No sleeveless garments.
  d. No see-through garments.
  e. Designed so that the neckline does not reveal cleavage.
  f. Designed to cover all undergarments.
  g. Fit properly- no oversized or overly tight tops.
  h. No tank top/undershirt can be worn as a shirt.

  Shorts:
  a. Length should be at fingertip/hand or mid-thigh, whichever is longer.
  b. Fit properly- no oversized or tight shorts.

c. No spandex, biker, or see-through shorts.
d. Must be hemmed and not rolled up

Dresses:
a. Length should be at fingertip or mid-thigh, whichever is longer.
b. Splits may not exceed (3) inches above the top of the knee.

Pants:
a. Proper fit- no sagging or baggy fit: worn at the waist.
b. No see-through or spandex legging pants.
c. Pants that are too tight or allow for exposure of undergarments are not permitted.
d. Leggings, yoga pants, and other tight-fitting, spandex, or lycra-based pants must be worn with an acceptable top that covers the private areas of the body.
e. Leggings/tights may be worn only under shirts and dresses of appropriate length so that the buttocks and private area are covered.
f. No holes in jeans in inappropriate areas (length rule); Pants or Jeans may only have holes at the knee or below. Pants or Jeans that have holes above the knee are not allowed unless there is material beneath the holes
g. Sweat pants and warm-up suits will be allowed.

Shoes:
a. Must be worn at all times, and fastened properly.
b. *Classes may require certain shoes and/or prohibit certain shoes for safety reasons. Ex. P.E., Chemistry.
c. No bedroom slippers.
d. For elementary school students no open-toed or open-heeled shoes may be allowed for safety reasons (i.e. no Crocs).

Accessories:
a. Students may not wear hats or head coverings in school buildings or on school premises. This includes but is not limited to bandanas, athletic headbands, headscarves/hair wraps, hoodies, and other forms of headgear or hair covering.
b. Exceptions include:
c. Other than safety-related accessories for safety-related purposes, accessories such as masks, hats, caps, sweatbands, or other head covering will not be worn in building d. No gang-related clothing/items will be allowed.
e. Religious purposes, which have been approved prior to wearing.
During extremely cold weather, students will be allowed to wear toboggans outdoors on campus.