MID-EAST
Career and Technology Centers
Buffalo Campus

Matthew L. Sheridan
Superintendent

Nanette E. Nolder
Treasurer

Keith Arnold
Director

Tel: 740-685-2516
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July 9, 2025

Dear Mid-East CTC Families,

We hope you are enjoying summer! We are looking forward to welcoming the students to the campus in August. To help ease the transition for new students, we will be using a staggered start schedule. We will have several staff members to help students navigate the campus for the first few weeks of school. Our school day starts at 8:25 a.m. and ends at 3:05 p.m.

Our staggered start schedule is as follows:

Wednesday, August 20th will be the first day for the following students:

Career Connections (10th grade) and All Level I (11th grade) – Report to the Commons upon arrival

Thursday, August 21st all students will be on campus.

Families may pick up student schedules and pay fees on Wednesday, August 13, from 7:30 a.m. to 6:30 p.m. Fees may be paid by cash, check, VISA, Mastercard, or money order. Please make checks payable to Mid-East CTC. During this time, parents/guardians may also set up a payment plan, a schedule of payments will be given to you. The full program fee or the first scheduled payment is required before the first day of school. If the student is 18, the parent/guardian must still sign the payment schedule form unless an "Age of Majority" form is on file in the Attendance Office.

Please note: The **school office will be closed on Monday, August 18th**, for Staff Professional Development

For questions about transportation, the Buffalo Shuttle, and more, please visit our website: http://buffalo.mideastctc.org and look for our FAQ page under Info & Forms.

Sincerely,

Keith Arnold, Buffalo Campus Director

Enclosures:
School Calendar
Payment Schedule Form
Compliance Letter
Free & Reduced Lunch Forms
FinalForms/One Call Now Information

We require ALL parents/guardians and students to use FinalForms to complete and sign enrollment, back-to-school, early release participation, and other important forms.

New Students

Before school starts, you will get an email from FinalForms giving you the instructions on how to access and complete all back-to-school forms. **If you did not receive the email. we do not have a parent email address on file, please email rancell@mideastctc.org or call Robin Ancell at 740-685-1591 with your email address and student name.** Please be sure you and your student sign your forms before school starts. You may review your data at any time throughout the school year to verify it is current and make updates/changes using the links below.

Returning Students

As a returning student, your information from last year will carry over, and you will not need to fill in information unless there are changes or new forms. Please be sure you and your student sign your forms before school starts.

Account Access

Once confirmed and created, you can access your parent or student account using the links below, or access them through the parent and student menus on our website, www.mideastctc.org.

Parent access: https://mideast-oh.finalforms.com/parents/login

Student access: https://mideast-oh.finalforms.com/students/login

Thank you for your assistance in streamlining our paperwork processes at Mid-East Career and Technology Centers.

Mid-East CTC utilizes One Call Now, an automated notification service, this will allow us to contact thousands of students and parents within minutes.

How Does One Call Now Work? One Call Now allows us to keep you updated quickly and efficiently with personalized alerts and helps you, as a parent, stay actively involved in your child's education. The system is capable of sending two different types of alerts, see explanation below.

Routine alerts – these are alerts that do not directly deal with the safety of students or staff. These alerts may include but are not limited to information on upcoming events or the cancellation of a school activity that your child is involved in, school closings or delays, absenteeism, school transportation, etc.

Emergency alert – these are alerts made only during critical incidents where a child's or staff member's safety is compromised. These alerts may include, but not be limited to, lockdowns, evacuations, and relocations. If you designate a number only as an emergency, it will not receive notification of school closing or delays.

Accurate Contact Information: Your contact information will be added to this system automatically using the information in ProgressBook, our Student Information System. This information isn't always accurate or up to date because it is not uncommon that we do not get notified when your contact information changes. Due to this, we encourage you to visit www.mycallnow.com and provide additional contact information and select your communication preferences. There is a link to this site on our website under the parent menu.

Security - One Call Now keeps all of its clients' information confidential and secure. Furthermore, all data is password protected on secure servers accessible only by the school administration.

Mid-East Career and Technology Centers
Payment Plan
2025-2026 School Year

PROGRAM	Student TOTAL	1-Aug	1-Oct	1-Dec	1-Feb	1-Apr	CODE
Auto Tech I	$ 63.50	$ 12.70	$ 12.70	$ 12.70	$ 12.70	$ 12.70	009-1710-9804
Auto Tech II	$ 63.50	$ 12.70	$ 12.70	$ 12.70	$ 12.70	$ 12.70	009-1710-9807
BEST I	$ 110.00	$ 22.00	$ 22.00	$ 22.00	$ 22.00	$ 22.00	009-1710-9204
BEST II	$ 80.00	$ 16.00	$ 16.00	$ 16.00	$ 16.00	$ 16.00	009-1710-9204
Career Connections	$ 40.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	009-1710-9827
Computer Programming & Design I	$ 180.00	$ 36.00	$ 36.00	$ 36.00	$ 36.00	$ 36.00	009-1710-9203
Cyber Security & Computer Technology II	$ 115.00	$ 23.00	$ 23.00	$ 23.00	$ 23.00	$ 23.00	009-1710-9203
Construction Technologies I	$ 211.50	$ 42.30	$ 42.30	$ 42.30	$ 42.30	$ 42.30	009-1710-9811
Construction Technologies II	$ 166.50	$ 33.30	$ 33.30	$ 33.30	$ 33.30	$ 33.30	009-1710-9811
Dental I	$ 410.90	$ 82.18	$ 82.18	$ 82.18	$ 82.18	$ 82.18	009-1710-9403
Dental II	$ 161.75	$ 32.35	$ 32.35	$ 32.35	$ 32.35	$ 32.35	009-1710-9403
Graphic Art & Design I	$ 127.20	$ 25.44	$ 25.44	$ 25.44	$ 25.44	$ 25.44	009-1710-9805
Graphic Art & Design II	$ 123.65	$ 24.73	$ 24.73	$ 24.73	$ 24.73	$ 24.73	009-1710-9805
LASA I	$ 195.00	$ 39.00	$ 39.00	$ 39.00	$ 39.00	$ 39.00	009-1710-9222
LASA II	$ 66.00	$ 13.20	$ 13.20	$ 13.20	$ 13.20	$ 13.20	009-1710-9222
Multi-Skilled Health Tech I	$ 313.40	$ 62.68	$ 62.68	$ 62.68	$ 62.68	$ 62.68	009-1710-9405
Multi-Skilled Health Tech II	$ 286.65	$ 57.33	$ 57.33	$ 57.33	$ 57.33	$ 57.33	009-1710-9405
Vet Assisting I	$ 231.00	$ 46.20	$ 46.20	$ 46.20	$ 46.20	$ 46.20	009-1710-9104
Vet Assisting II	$ 226.00	$ 45.20	$ 45.20	$ 45.20	$ 45.20	$ 45.20	009-1710-9104
W A G E S	$ 32.00	$ 6.40	$ 6.40	$ 6.40	$ 6.40	$ 6.40	009-1710-9703
Welding I	$ 373.35	$ 74.67	$ 74.67	$ 74.67	$ 74.67	$ 74.67	009-1710-9828
Welding II	$ 143.00	$ 28.60	$ 28.60	$ 28.60	$ 28.60	$ 28.60	009-1710-9828
Anatomy I *	$ 39.00	$ 7.80	$ 7.80	$ 7.80	$ 7.80	$ 7.80	001-1890-0000

House Bill I
Student Responsibility
2025-2026 School Year

PROGRAM	Student TOTAL	1-Aug	1-Oct	1-Dec	1-Feb	1-Apr	HBI Amount Paid
Auto Tech I	$ 12.00	$ 2.40	$ 2.40	$ 2.40	$ 2.40	$ 2.40	$ 51.50
Auto Tech II	$ 12.00	$ 2.40	$ 2.40	$ 2.40	$ 2.40	$ 2.40	$ 51.50
BEST I	$ 60.00	$ 12.00	$ 12.00	$ 12.00	$ 12.00	$ 12.00	$ 50.00
BEST II	$ 30.00	$ 6.00	$ 6.00	$ 6.00	$ 6.00	$ 6.00	$ 50.00
Career Connections	$ -	$ -	$ -	$ -	$ -	$ -	$ 40.00
Computer Programming & Design I	$ 130.00	$ 26.00	$ 26.00	$ 26.00	$ 26.00	$ 26.00	$ 50.00
Cyber Security & Computer Technology II	$ 65.00	$ 13.00	$ 13.00	$ 13.00	$ 13.00	$ 13.00	$ 50.00
Construction Technologies I	$ 160.00	$ 32.00	$ 32.00	$ 32.00	$ 32.00	$ 32.00	$ 51.50
Construction Technologies II	$ 115.00	$ 23.00	$ 23.00	$ 23.00	$ 23.00	$ 23.00	$ 51.50
Dental I	$ 100.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 310.90
Dental II	$ 100.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 61.75
Graphic Art & Design I	$ 75.70	$ 15.14	$ 15.14	$ 15.14	$ 15.14	$ 15.14	$ 51.50
Graphic Art & Design II	$ 72.15	$ 14.43	$ 14.43	$ 14.43	$ 14.43	$ 14.43	$ 51.50
LASA I	$ 16.00	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 179.00
LASA II	$ 16.00	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 50.00
Multi-Skilled Health Tech I	$ 5.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 1.00	$ 308.40
Multi-Skilled Health Tech II	$ -	$ -	$ -	$ -	$ -	$ -	$ 286.65
Vet Tech I	$ 16.00	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 3.20	$ 215.00
Vet Tech II	$ 25.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 5.00	$ 201.00
W A G E S	$ -	$ -	$ -	$ -	$ -	$ -	$ 32.00
Welding I	$ 246.85	$ 49.37	$ 49.37	$ 49.37	$ 49.37	$ 49.37	$ 126.50
Welding II	$ 12.50	$ 2.50	$ 2.50	$ 2.50	$ 2.50	$ 2.50	$ 130.50
Anatomy I *	$ 39.00	$ 7.80	$ 7.80	$ 7.80	$ 7.80	$ 7.80	$ -

*Anatomy is only charged seperatly if it is an elective Class

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Career and Technology Centers
Administrative Center

Matthew L. Sheridan
Superintendent

Nanette E. Nolder
Treasurer

Tel: 740-454-0105
Fax: 740-454-0731

Community Eligibility Provision

Dear Parent or Guardian:

We are pleased to inform you that Mid-East Career and Technology Centers will be participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision (CEP) for School Year **2025 – 2026.**

What does this mean for you and your children attending the school(s) identified above? Great news for you and your students! All enrolled students of Mid-East Career and Technology Centers are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2025 - 2026 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application.

Your child may qualify for a waiver of their school instructional/technology fees. This does not include lab specific fees. Your permission is required to share direct certification information with school officials to determine if your child qualifies for a fee waiver. Waiver is enclosed. As a reminder all students will receive a meal at no cost to you regardless of whether you return this consent form.

If we can be of any further assistance, please contact us at 740-454-0105.

Sincerely,
The Nutrition Group

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410; or

fax: (833) 256-1665 or (202) 690-7442; or email: Program.Intake@usda.gov

This institution is an equal opportunity provider.

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SCHOOL INSTRUCTIONAL/TECHNOLOGY FEE WAIVER ADULT CONSENT 2025 - 2026

Your child may qualify for a waiver of their school instructional/technology fees. This does not include lab specific fees. Your permission is required to share your meal application information with school officials to determine if your child(ren) qualifies for a fee waiver. Answering this question will not change whether your children will receive free or reduced-price meals.

Please check a box:

☐ Yes, I agree to have my meal application used to determine if my child(ren) qualifies for a fee waiver.

☐ No, I do not agree to have my meal application used to determine if my child(ren) qualifies for a fee waiver.

Student Name:_____

Signature of Parent/Guardian: _____ Date:_____

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   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   program.intake@usda.gov

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