The monthly meeting of the Board of Directors was held Tuesday, May 13, 2025 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:03 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Absent
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Secretary - At Large)	Present
Karl Schaumann (Teacher)	Present
Cam Hedlund (Community Member)	Present
Jonell Pacyga (Parent)	Present
Corey Purkat (Treasurer - At Large)	Present
Shannon Peterson (Executive Director, *ex officio memb*	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Chapman (Teacher)	Absent
Matt Gockowski (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
None	

Review of Agenda:

- Remove "Policy Committee Meeting Minutes, 5/12/2025 (for review and file)" from 5. Reports

- Add Approve renewal of Minnesota State High School League Membership for 2025-26 to 3. Action Items

Conflict of Interest Disclosure:
- None

School/Community Presentations:

Name	Position/Role	Presentation
none		

Celebrate LILA:
- Executive Director Peterson received a MACS Leadership Award!!!
- DP Exams are going well
- The Archery team placed at Nationals!
- Prom is this weekend
- I-Term days are coming up
- Potentially 2 LILA golfers going to State!
- LILA Foundation's Gala was a success

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
    - Seniors graduate on 6/3
    - IB testing is coming up
- Strategic Plan Pillar 2: Collaborative Community
    - LILA Advocates will present in a prime spot on the agenda at the VOA Charter Conference in June - the presentation will focus on encouraging other school's to start an Advocate's group
    - Our Authorizer, VOA, visited the school on 5/5/2025 - no matters need addressing
- Strategic Plan Pillar 3: Professional Excellence
    - An Approval Plan was submitted for professional development improvement needs resulting from an evaluation of our IB program 1.5 years ago
    - New Lower School Principal has been shadowing Kathy - she intends to eventually get her Superintendent License
    - "Popsicles on the Playground" meet and greet with the new Lower School Principal scheduled
- Strategic Plan Pillar 4: Advancing LILA's Future
    - Bird netting has been installed on Door 7 awning to prevent birds from roosting.
    - Lower School gender neutral bathroom has been completed
    - Lower School roof repair and walk in cooler construction are on schedule
    - Update on enrollment applications:
        - 125 for Kindergarten (19 in the Chinese Program)
        - 0.1%-0.3% increase projected before start of next school year
    - Marketing update:
        - Open house scheduled for August
        - Billboards are scheduled

- Community Guides in Chisago and Forest Lake papers
- Increase in internet search engine visibility
- Ads before movies at Isanti and White Bear Township movie theaters

Action Items

Action Item: Approve Treasurer's Report (March 2025 financial reports)

Explanation	Board review and approval each month per LILA's internal control practices

Motion	Motion to Approve Treasurer's Report (March 2025 financial reports)

Made by	Michael Rynders	Seconded by	Corey Purkat

Discussion	Review of financials

Vote		Yea	6 Rynders Schaumann Hedlund Gockowski Pacyga Purkat	Nay	0	Abstain	1 May

Decision	Motion carries.

Action Item: Approve changes to teacher Relicensure Committee Bylaws

Explanation	Board review and approval per LILA's internal control practices

Motion	Motion to Approve changes to teacher Relicensure Committee Bylaws

Made by	Corey Purkat	Seconded by	Karl Schaumann

Discussion	Small changes

Vote		Yea	6 Rynders Schaumann Hedlund Gockowski Pacyga Purkat	Nay	0	Abstain	1 May

Decision	Motion carries.

Action Item: Approve renewal of Minnesota State High School League Membership for 2025-26

Explanation	Board review and approval per LILA's internal control practice

Motion	Motion to Approve renewal of Minnesota State High School League Membership for 2025-26

Made by	Jennifer May	Seconded by	Karl Schaumann

Discussion	Renewals required annually

Vote		Yea	6 Rynders Schaumann Hedlund Gockowski Pacyga Purkat	Nay	0	Abstain	1 May

Decision	Motion carries.

Action Item: Approve FY24 990 Tax Form for LILA Building Company

Explanation	Board review and approval per LILA's internal control practice

Motion	Motion to Approve FY24 990 Tax Form for the LILA Building Company

Made by	Corey Purkat	Seconded by	Michael Rynders

Discussion	The form is required by the IRS and keeps us exempt from taxes as a non-profit organization.

Vote		Yea	6 Rynders Schaumann Hedlund Gockowski Pacyga Purkat	Nay	0	Abstain	1 May

Decision	Motion carries.

Dialog/Discussion Items

- FY26 budget draft - CFO Lundgren went over Summary document
- Board training reminder: new statute in place as of 7/1/25 - date incorrectly listed - should be 7/1/24
    - Finance committee members need a finance PD
    - First-year members need to complete their statutory PD
        - Charter school board's role and responsibilities
        - Open Meeting Law
        - Data Practices Law
    - All other members need at least one PD annually

Reports

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Subject	Finance Committee meeting Minutes 5/12/2025 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee meeting Minutes 4/8/2025 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires and Terminations (report in folder)
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda - Secretary's Reports (3/11/2025 Board Meeting Minutes), Donations Report

Made by	Michael Rynders	Seconded by	Corey Purkat

Vote		Yea	6 Rynders Schaumann Hedlund Gockowski Pacyga Purkat	Nay	0	Abstain	1 May

Discussion	None

Decision	Motion carries.

Announcements

- Community Updates
    - None
- Board Member Training Updates
    - Shannon Peterson attended PD: 4/22/25: Communication Foundations for School Leaders, Peri Turnbull
    - Shannon Peterson attended PD: 4/22/25: Finishing the Year Strong: What Every Board Should Do as the School Year Ends, National Charter School Institute
    - Julie Lundgren, Matt Gockowski: 4/15/25 Gender Neutral Single User Restroom Grant PD re: Intentional Inclusion in Schools, at MDE, full day
    - Matt Gockowski: 3/29-3/31/25 International Baccalaureate Principles of Equitable and Inclusive Education, three-day workshop
    - Shannon Peterson: 5/6/2025: The Invisible Threat: Culture Issues You Can't Ignore In Times of Uncertainty by Crucial Learning
    - Erin Chapman: 05/07/2025: Unpacking the 2022 Math Standards, BrightWorks MN
    - Jonell Pacyga: 5/3/2025 Minnesota SLIFE Conference: 1) Paving Pathways to Participation: A Newcomer Curriculum Designed for SLIFE with Developing Literacy in Home Language, 2) Using AI to Create Differentiated Materials for MLs/SLIFE, 3) Multi-Institution Pre-Service Teacher Panel, 4) Teacher Education-SLIFE Connections.
    - Jonell Pacyga: 5/8/25 Scholarship Symposium: 1) Teaching and Assessing Intercultural Competence, 2) Women of Paradise: Legacy of the Female Boatloaders (historical).
    - Jonell Pacyga: 5/8/25 WIDA Webinars. Aligning AI for Multilingual Learners: Integrating the WIDA ELD Standards Framework into Prompts

Reflection on Board Performance

- Board Chair led activity

Adjourn:

Motion	Motion to adjourn at 7:00pm