The monthly meeting of the Board of Directors was held Tuesday, January 14, 2025 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:01 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Secretary - At Large)	Present
Karl Schaumann (Teacher)	Present
Cam Hedlund (Community Member)	Present
Jonell Pacyga (Parent)	Absent
Corey Purkat (Treasurer - At Large)	Present
Shannon Peterson (Executive Director, *ex officio memb*	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Chapman (Teacher)	Present
Matt Gockowski (Teacher)	Absent

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
Parent	Student discipline and mental health

Review of Agenda:

- Remove "Approve CFO Lundgren's Professional Development Plan" from Action Items
- Add "Approve Allison Wagstrom to Relicensure Committee" to Action Items

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
Matt McCabe & Sher Stockinger	AAAD & Teacher	● Introduced AAA newsletter ● Provided updates and high recent sports teams: ○ Girls soccer player committed to playir college team ○ Boys Volleyball tea ○ Art Club starting ● Provided updates on swim specifically (Stockinger) ○ 7 school records br year ○ Section meet conte had highest GPA at

Celebrate LILA:

- LILA was well represented at “Youth in Government” - a student from LILA was elected Speaker of the House
- Guitar lessons at Lower School considered a success - very popular
- Executive Director Peterson indicated she received recent communication from a U of M Admissions Panel member about an application they received from a LILA student - they were impressed with the application and their adherence to IB principles. They indicated that IB students are sought after for college admissions.

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
  - A student survey will take place next week for grade 5, other grades to follow
  - Seniors are taking part in mock exams to help prepare for real exams for college credit
  - 5th grade students attended a field trip to the Upper School in an effort to help prepare them for the transition
- Strategic Plan Pillar 2: Collaborative Community
  - ED Peterson received recent communication from a parent about their child fostering the value of Commitment to Belonging by helping welcome a language ambassador into their home
  - An Upper School teacher ended their employment after winter break; a replacement has already been found
  - The VOA Charter Leader Conference is coming up in June - Board members should consider attending
  - The LILA Advocates sent out an email alert about contacting the Governor in

support of lease aid for Charter Schools
    - Board Chair Feagan, CFO Lundgren, and ED Peterson are currently in talks with FLAS regarding the bus service schedule proposed changes for fall 2025
- Strategic Plan Pillar 3: Professional Excellence
    - Lower School staff received a grant for IB training
    - An Executive Transition Plan is being developed
    - LILA's Director of Advancement retired on January 3rd; the plan is for a new Director of Advancement by July
    - Considering a new staff position for social media and marketing
- Strategic Plan Pillar 4: Advancing LILA's Future
    - Applications for Kinder Prep are at 114 (93 at this time last year); Kinder is at 106 (119 last year, however there is an increase in Chinese program applications - up to 16; grades 1-5 has 14 (14); and grades 6-12 has 24 (21)
    - The open houses held recently were well attended
    - MACS is currently increasing efforts in forwarding 3 bills in the legislature that support equitable funding for Charter Schools

Action Items

Action Item: Approve Treasurer's Report (November 2024 financial reports)

Explanation	Board approval of the Treasurer's Report

Motion	Motion to Approve Treasurer's Report (November 2024 financial reports)

Made by	Corey Purkat	Seconded by	Erin Chapman

Discussion	Finance Committee presented highlights from the various reports; CFO Lundgren is currently assessing the potential to refinance 2014 bonds

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve 2 students' enrollment into Upper School

Explanation	Board approval requested.

Motion	Motion to Approve 2 students' enrollment into Upper School

Made by	Michael Rynders	Seconded by	Karl Schaumann

Discussion	One past student returning and one child of a staff member

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Continuing Education and Relicensure Committee Bylaws Revision

Explanation	Board approval required.

Motion	Motion to Approve Continuing Education and Relicensure Committee Bylaws Revision

Made by	Michael Rynders	Seconded by	Corey Purkat

Discussion	New MDE requirements added

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Allison Wagstrom to Relicensure Committee

Explanation	Relicensure Committee needs a member

Motion	Motion to Approve Allison Wagstrom to Relicensure Committee

Made by	Corey Purkat	Seconded by	Jennifer May

Discussion	None

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve acceptance of a $15,000 grant from In2ition for Upper School career & technical education program

Explanation	CFO Lundgren requested approval

Motion	Motion to approve acceptance of a $15,000 grant from In2ition for Upper School career & technical education program

Made by	Karl Schaumann	Seconded by	Jennifer May

Discussion	None

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Dialog/Discussion Items

- None

Reports

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Subject	Finance Committee meeting Minutes 1/13/2024 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee meeting Minutes 12/10/2024 (for review and file)
Discussion	Reports are filed.

Subject	Elections Committee meeting Minutes 1/6/24 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires and Terminations
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda - Secretary's Reports (12/10/2024 Board Meeting Minutes), Donations Report

Made by	Jennifer May	Seconded by	Corey Purkat

Vote		Yea	6 May Rynders Schaumann Purkat Hedlund Chapman	Nay	0	Abstain	1 Feagan

Discussion	None

Decision	Motion carries.

Announcements

- Community Updates:
  - Call for candidates for the board election - closes on 1/21
- Board Training
  - CFO Lundgren: 12/18/24 Baker Tilly presented a webinar on GASB 102 and 103 (new governmental accounting standards); 12/12/24 MDE Charter Leader Cohort workshop–Community of Practice, equity audits (looking at student data through lens of inclusiveness), leading with courage.
  - Jonell Pacyga: 1/8/24 *Open Meeting Law* by Minnesota Department of Administration.
  - ED Peterson and Jennifer May (for 1/14/25): 1/7//25 & 1/14/25 *Planning for Succession* by Minnesota Department of Education, co-facilitated with Ann Mitchell

Reflection on Board Performance

- Board Chair led activity

Adjourn:

Motion	Motion to adjourn at 7:11pm