The monthly meeting of the Board of Directors was held Tuesday, February 11, 2025 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:01 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Secretary - At Large)	Present
Karl Schaumann (Teacher)	Present
Cam Hedlund (Community Member)	Absent
Jonell Pacyga (Parent)	Present
Corey Purkat (Treasurer - At Large)	Present
Shannon Peterson (Executive Director, *ex officio memb*	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Chapman (Teacher)	Present
Matt Gockowski (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
None	

Review of Agenda:

- Add "Audit Committee Meeting Minutes" to 5. Reports
- Add "Approve Policy 238, Federal Procurement" to 3. Action Items

- Add “Approve Policy 340, Field Trips” to 3. Action Items
- Add “Approve Policy 350, Minnesota High School Graduation Requirements” to 3. Action Items
- Add “Approve Policy 308, Student Discipline” to 3. Action Items
- Add “Teacher and AIEA Coordinator CJ McDermott presentation on American Indian Education Aid award activity this year” to School/Community Presentation

Conflict of Interest Disclosure:
- None

School/Community Presentations:

Name	Position/Role	Presentation
Jeff Erager	Maguire Agency	Review of LILA’s property, liability, comp, and cybersecurity insuranc
CJ McDermott	Teacher; AIEA Coord	Annual compliance report for scho 2024-2025 for the AIEA award. LIL compliance with all 6 goal require

Celebrate LILA:
- Middle/High School dance was well attended and fun
- Successful Representative Max Rymer visit to LILA
- Spirit Week was last week and participation was high

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
    - FLAS reversed busing decision which will give back 71 hours of learning time for LILA students next year
    - FY 2024 Scorecard from VOA: 87% rating - this score allows for a renewal of contract for an additional 5 years
- Strategic Plan Pillar 2: Collaborative Community
    - There has been some parent inquiry about potential ICE activity at LILA given the diverse makeup of students and staff - guidance has been given to teachers and staff
    - VOA Charter Conference in Bemidji in June- interested Board members should apply
    - Election update: Pre-K community now eligible to vote and run for Board seats
- Strategic Plan Pillar 3: Professional Excellence
    - Plans under development for replacing retiring Lower School Principal Kathy Griebel - LILA is currently gathering input from parents and then students
    - LILA passed MDE’s Topical Record Review of LILA Special Education
- Strategic Plan Pillar 4: Advancing LILA’s Future
    - Enrollment application updates:
        - Decrease in Kindergarten-eligible siblings for fall
        - Pre-K currently has 129 applicants (112 at this time last year)
        - Kindergarten has 123 (133 at this time last year) - 21 of them are Chinese

program applicants
- 1st-5th grade has 20 (20 at this time last year)
- 6-12 has 31 (24 at this time last year)

Action Items

Action Item: Approve amended VOA - LILA Charter Contract and sign as needed

Explanation	Board approval and signatures needed

Motion	Motion to Amend VOA - LILA Charter Contract and sign as needed

Made by	Corey Purkat	Seconded by	Michael Rynders

Discussion	Amendment Page - signed by board chair; Addendum D - signed by all board members

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Treasurer's Report (December 2024 financial reports)

Explanation	Board review and approval each month per LILA's internal control practices

Motion	Motion to Approve Treasurer's Report (December 2024 financial reports)

Made by	Corey Purkat	Seconded by	Jennifer May

Discussion	General timeline of a bond refinancing process reviewed by CFO Lundgren

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve MN State Arts Board grant application

Explanation	Board approval requested by CFO Lundgren

Motion	Motion to Approve MN State Arts Board grant application

Made by	Michael Rynders	Seconded by	Erin Chapman

Discussion	$18,700 will be requested for “Rivers of Humanity” mural project to be created by students and LILA’s artist in residence

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve 2025-2026 School Calendar

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Approve 2025-2026 School Calendar

Made by	Jennifer May	Seconded by	Matt Gockowski

Discussion	None

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Rescind Policy 504: Distribution of Non-School Literature

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Rescind Policy 504: Distribution of Non-School Literature		
Made by	Michael Rynders	Seconded by	Corey Purkat
Discussion	Replaced by Policies: 518: Distribution of Materials on School District Property by Non-School Persons and 520: Distribution of Non-School-Sponsored Materials on School Premises by Students & Employees, both adopted on June 18, 2024		

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 238, Purchasing, Procurement and Contracting

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Approve Policy 238, Purchasing, Procurement and Contracting		
Made by	Jonell Pacyga	Seconded by	Jennifer May
Discussion	Reviewed - no changes.		

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 340, Field Trips

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Approve Policy 340, Field Trips		
Made by	Corey Purkat	Seconded by	Matt Gockowski
Discussion	Reviewed - no changes.		

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 350, Minnesota High School Graduation Requirements

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Approve Policy 350, Minnesota High School Graduation Requirements		
Made by	Jonell Pacyga	Seconded by	Renee Feagan
Discussion	Reviewed - no changes.		

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Policy 308, Student Discipline

Explanation	Board approval requested by Executive Director Peterson

Motion	Motion to Approve Policy 308, Student Discipline

Made by	Corey Purkat	Seconded by	Renee Feagan

Discussion	Reviewed - no changes.

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Dialog/Discussion Items

- Discussion: Federal Immigration Policy Changes and School Responsibilities - prepared to deliver a measured, calm response should anything develop
- Reviewed VOA Contract Renewal Scorecard for LILA for FY24 - LILA is looking to improve score in the area of academics

Reports

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Subject	Finance Committee meeting Minutes 2/10/2025 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee meeting Minutes 1/14/2025 (for review and file)
Discussion	Reports are filed.

Subject	Elections Committee meeting Minutes 2/3/2025 (for review and file)
Discussion	Reports are filed.

Subject	Audit Committee meeting Minutes 1/29/2025 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires and Terminations (report in folder)
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda - Secretary's Reports (1/14/2025 Board Meeting Minutes), Donations Report

Made by	Erin Chapman	Seconded by	Jennifer May

Vote		Yea	7 May Rynders Schaumann Purkat Gockowski Pacyga Chapman	Nay	0	Abstain	1 Feagan

Discussion	None

Decision	Motion carries.

Announcements

- Community Updates:
  - Current election participation at 17.97% of eligible voters - need at least 20%
- Board Training
  - Jonell Pacyga: 1/16/2025 Leaders in Reading Network (LiRN) Training: "Purposeful Teaching: Equity, Writing and Multilingual Learners" with Dr. Gloria Ladson-Billings (3 hours)
  - CFO Lundgren: Charter Leader Cohort for Culturally Responsive Leadership, 1/16/2025, MDE hosted (1 hr); MASBO Winter Conference, Feb 6-7, 2025 (12 hrs)

Reflection on Board Performance

- Board Chair led activity

Adjourn:

Motion	Motion to adjourn at 7:39pm