MyPowerHub Startup Guide for Parents

What is MyPowerHub?
MyPowerHub is an online platform that is part of PowerSchool where parents can stay up-to-day with:

- Grades & Assignments
- Attendance - Coming Soon
- Schedules
- School/District Announcements (e.g., Newsfeed)

How do I access MyPowerHub?
To access MyPowerHub, follow the steps below. Parents of new students enrolled in Canon-McMillan School District will need to create an account. This includes kindergarten students who do not have siblings already enrolled.

Step 1: Access the PowerSchool Parent Portal
On your device:

1. Visit the district's homepage, click Resources, then Parent Resources to access the CMSD PowerSchool login page:

Step 2: Log In or Create an Account
Already Have an Account:

1. Enter your Username and Password (contact your child's school if you need your Access ID & Password).

2. Click Sign In.

Need to Create an Account?

1. Click "Create Account" on the login page.
2. Fill in:
    a. Your Name
    b. Your Email
    c. A Username & Password
3. Link your student(s) using the Access ID & Password (provided by your child's school during orientation or after registering).

Step 3: Navigating the Dashboard
After login, you'll see your student's home screen that contains PowerTiles, chunks of information such as grades, assignments, schedule, etc

You can click on the PowerTiles or any of the available options located in the column on the left side of home screen:

- Grades - View current and past grades
- Attendance - View daily and past absences - Coming Soon
- Schedule - See daily and weekly class schedules
- Email Notifications - Set up auto-updates about grades & attendance
- Newsfeed - View course, school, and district announcements
- School Bulletin - Read announcements for current school day
- Account Preferences - Update your info and student access

Step 4: Check Grades & Attendance

1. Click on Grades and Attendance.
2. You'll see current course grades and attendance by class.

Click any grade to see detailed assignments, scores, and teacher comments.

Step 5: Set Up Notifications

1. Click Email Notification.
2. Choose:
    a. What info you want (e.g., grades, attendance, etc.)
    b. How often you receive it (e.g., daily, weekly)
3. Save changes.

Step 6: Access MyPowerHub on Your Phone

1. Search for and Download the app: PowerSchool Mobile
    a. iPhone: App Store
    b. Android: Google Play Store
2. Enter code for Canon-McMillan School District: **MPSZ**

iPhone

Android

Scan the QR code to open the PowerSchool Mobile app.

Need Help?
Contact your child's school main office secretary for:

- Access IDs and passwords