



School begins on
Thursday,
September 4th

Abraham Wing
School
120 Lawrence Street
Glens Falls, NY
12801

Phone: 518-792-3231
Fax: 518-792-2557

Summer Office
Hours
8:00am-3:00pm
Monday- Thursday

Website:
www.abewing.org

Facebook:
Abraham Wing

Abraham Wing Elementary School

AUGUST 2025

Welcome to the 2025-2026 School Year!

Dear Parents/Guardians

I hope this newsletter finds you relaxing by the pool, enjoying your summer! August is already upon us and the beginning of school is right around the corner.

While it is always sad to say goodbye to summer, I am excited for the upcoming school year. If you have any questions please do not hesitate to contact me. Enjoy the rest of your summer and I look forward to seeing your children on Thursday, September 4th.

Sincerely,

Brian George
Superintendent





*“We are
leaders who
create,
encourage and
learn with
pride.”*

Teacher Assignments

- ◆ **Kindergarten**– Mrs. Jennifer Glenn and Mrs. Colleen Pigliavento
- ◆ **First Grade**– Mrs. Troi Ovitt
- ◆ **Second Grade**– Ms. Kim Diamond
- ◆ **Third Grade**– Ms. Emily Whipple
- ◆ **Fourth Grade**– Mrs. Abigail Novak and Ms. Calijah Howk
- ◆ **Fifth Grade**– Mrs. Tricia Albrecht
- ◆ **Sixth Grade**– Mr. Luke Armstrong
- ◆ **Special Education**– Mrs. Amy Horton, Mrs. Andrea Morrison, and Mrs. Jody Pratt
- ◆ **RTI**– Mrs. Melissa Lank and Mrs. Amanda Dymond
- ◆ **Music**– Ms. Katina Caryiannis
- ◆ **Art**– Mr. David Snyder
- ◆ **Physical Education**– Mrs. Erinn Matthews
- ◆ **Library/ Technology**– Ms. Gareth Kaedy
- ◆ **Speech**– Ms. Sarah Bullard
- ◆ **Occupational Therapist**– Mrs. Rachel Valk
- ◆ **Physical Therapist**– Mrs. Susan Loomis
- ◆ **Social Worker**– Mrs. Meredith Miles
- ◆ **School Psychologist, CPSE/ CSE Chairperson**– Mrs. Melissa McFarland



Arrival and Dismissal

- ◆ **Arrival**– **School begins promptly at 8:30am.** Students coming to school for breakfast should arrive at 8:00am and line up at the main entrance on Lawrence Street, **supervision for breakfast does not begin until 8:00am.** All other students should arrive at school no earlier than **8:15am** and report to the blacktop area at the rear of the building and get into the appropriate grade-level line. **Students should not be coming through the main entrance unless they are coming to school for breakfast.** Teaching Assistants will be outside to supervise the line up procedures for all grades beginning at 8:15am.
- ◆ **Dismissal**– **Students are dismissed at 2:45pm** and are released through the back doors of the building. Kindergarten students are dismissed from the doors by the nurse’s office. Grades 1-4 exit from the rear of the main building. Students in grades 5-6 will exit the doors leading to the playground. If you are late and we cannot reach you or one of your emergency contacts, we will contact the Glens Falls City Police in order to ensure the safety of your child. It is very important that we always have up-to-date information for you and those that you designate as emergency contacts.

Important Information

- ◆ **First day of school**- On the first day of school we will send home a packet of information and forms to be completed with each student. Please review this information and return the completed forms to the school as soon as possible.
- ◆ **Custody Papers**– Please make sure that we have a copy of the most up to date custody document that you have (if applicable). We cannot enforce the restrictions in these documents unless we have a current copy. Please be certain that we treat these documents and the restrictions that they outline as strictly confidential.

School Supply List 2025-2026

Kindergarten– Mrs. Glenn

- ◆ 1 Backpack (with child's name inside)
- ◆ 6 Glue sticks
- ◆ 1 Pack of Expo dry erase markers
- ◆ 1 Composition notebook
- ◆ 1 Big pink eraser
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

Kindergarten– Mrs. Pigliavento

- ◆ 3 Packs of black dry erase markers
- ◆ 3 Spiral notebooks (please write name on each notebook)
- ◆ 3 Boxes of 8 count crayons
- ◆ 1 Soft pencil case
- ◆ 1 Pack of glue sticks
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

1st Grade– Mrs. Ovitt

- ◆ 2 Pack of baby wipes
- ◆ 1 Pack of glue sticks
- ◆ 1 Pack of expo dry erase markers
- ◆ 1 Pair of headphones
- ◆ 2 Boxes of thick washable markers
- ◆ 2 Boxes of crayons
- ◆ 1 Pencil case
- ◆ 2 Packs of white index cards
- ◆ 2 Boxes of tissues
- ◆ 1 Pack of pencils
- ◆ 1 Water bottle
- ◆ A healthy snack each day

2nd Grade– Ms. Diamond

- ◆ 1 Pair of scissors
- ◆ 2 Boxes of crayons
- ◆ 1 Box of colored pencils
- ◆ 1 Box of markers
- ◆ 1 Pencil case
- ◆ 2 Packs of cap erasers
- ◆ 2 Packages of glue sticks
- ◆ 1 Orange folder
- ◆ 1 Blue folder
- ◆ 1 Water bottle
- ◆ A healthy snack each day

3rd Grade– Ms. Whipple

- ◆ 48 Pencils
- ◆ 1 Pack of crayons
- ◆ 1 Pack of thin/fine black expo markers
- ◆ 1 Red folder
- ◆ 1 Pair of headphones
- ◆ 1 Box of tissues
- ◆ 1 Package of pencil top erasers
- ◆ 1 Box of zip lock bags
- ◆ 1 Box of markers
- ◆ 1 Pack of glue sticks
- ◆ 1 Pencil box
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

4th Grade– Mrs. Novak

- ◆ 1 Plastic folder
- ◆ 24 Count box of crayons
- ◆ 2 Pack of highlighters
- ◆ 1 Package of post it notes
- ◆ 3 packages of 12 count pencils
- ◆ 2 Blue or black pens
- ◆ 2 Packages wide ruled loose leaf paper
- ◆ 2 Glue sticks
- ◆ 1 Package of skinny dry erase markers
- ◆ 1– 1 1/2 inch binder with dividers
- ◆ Headphones or Ear buds
- ◆ 3 Boxes of tissues
- ◆ 1 Package of ziplock bags
- ◆ 1 Water bottle
- ◆ A healthy snack each day

4th Grade– Ms. Howk

- ◆ 1 Plastic Folder
- ◆ 2 Glue sticks
- ◆ 1 24 Count box of crayons
- ◆ 1 12 Count colored pencils
- ◆ 2 Packs of Highlighters
- ◆ 1 Pair of scissors– 5" or 6"
- ◆ 1 3 Ring binder
- ◆ 3 Boxes of 12 count pencils
- ◆ 1 Pack of tab dividers
- ◆ 1 Pack of dry erase markers
- ◆ 1 Package of Post It pads
- ◆ 2 Packs of Wide ruled loose-leaf paper
- ◆ 1 Pair of Headphones or earbuds
- ◆ 1 Student planner
- ◆ 1 Water bottle
- ◆ A healthy snack each day

5th Grade– Mrs. Albrecht

- ◆ Donations of #2 pencils and cap erasers are always accepted
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

6th Grade– Mr. Armstrong

- ◆ 3 Ballpoint pens (blue or black only)
- ◆ 12- #2 Pencils
- ◆ 1 Pack of dry erase markers
- ◆ 1 -4 Function Calculator
- ◆ 2 Glue sticks
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

Mrs. Horton

- ◆ 1 Box of tissues
- ◆ 2 Packs of 3x5 index cards
- ◆ 1 Pack of thin markers
- ◆ 1 Composition notebook
- ◆ 1 Water Bottle
- ◆ A healthy snack each day

Mrs. Pratt




- ◆ 2 Packages of thin Expo markers
- ◆ 48 Pencils
- ◆ 4 Glue sticks
- ◆ 2 Packages of construction paper
- ◆ 1 Box of sandwich size ziplock bags
- ◆ 1 Box of gallon size ziplock bags
- ◆ 1 Water bottle
- ◆ A healthy snack each day





As we prepare for the new school year, we want to remind families of our **"Bell to Bell" Cell Phone Policy**. To support a focused and distraction-free learning environment, students are expected to have their phones **silenced and put away from the first bell of the day to the last**. If you need to reach your child during the day, please call the main office.

This means:

-  **No texting, calling, or social media during class time**
-  **Phones must remain in backpacks, or designated storage**
-  **Students may use phones before school and after dismissal**



Breakfast and Lunch Program

Dear Parents and Guardians,

Abraham Wing Elementary School is pleased to announce that all of our students will receive free breakfast and lunch for the 2025-2026 school year through the CEP program. Each family will need to complete and return one CEP form that will be sent home on the first day of school.

Breakfast and Lunch menus can be viewed at the following website: www.abewing.org

- ◆ Breakfast is served daily from 8:00-8:20am. Supervision for breakfast does not begin until 8:00am. Students will enter through the main entrance on Lawrence Street for breakfast.
- ◆ Both breakfast and lunch begin on the first day of school.

2025 - 2026 School Calendar

SEPTEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

APRIL 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- | | |
|-----------------------|-----------------------------------|
| September 1 | Labor Day |
| September 2-3 | Supt. Conference Day |
| September 4 | Classes Begin |
| October 13 | Columbus Day |
| November 10 | Early Release Day |
| November 11 | Veterans' Day |
| November 26-28 | Thanksgiving Recess |
| December 22 | Holiday Recess Begins |
| January 5 | Classes Resume |
| January 19 | Martin Luther King Jr. Day |
| February 16-20 | Mid-Winter Recess |
| April 3 | Good Friday |
| April 6-10 | Spring Recess |
| May 25 | Memorial Day |
| May 26 | Supt. Conference Day |
| June 19 | Juneteenth |
| June 26 | Last Day of School |

- Classes Not in Session**
- Supt. Conference Days— No School**
- BOE Meetings**



STUDENT ATTENDANCE POLICY SUMMARY

Parent Requirements:

- School begins promptly at 8:30 a.m.
- Parent (s) should notify the school nurse prior to 8:30 a.m. at 518-792-3231, press option for nurses office or lpearl@abeing.org if their child will be absent or tardy.
- A child returning to school after an absence must bring in a written excuse. **The excuse must include the child's full name, the reason for the absence, the date(s) absent, a parent or guardian's signature and provider documentation if required.**
- If a child is tardy the parent/ guardian must sign them in at the main office. **Children are not allowed to come to school late without a parent.**

If a child must leave during the day, the parent or guardian should send a dated note in with the child advising that he/she will be leaving, what time, the reason why and whether or not he/ she will return to school that day and a phone number the parent can be reached at. All parents or guardians should come to the main office to pick up their child. **Students will not be dismissed to walk home during the school day.**

Excused vs. Unexcused absences, Tardiness and Early Releases

The following reasons for pupil absence, tardiness and/ or early release shall be considered by the District to be excused:

- Personal illness with a written excuse
- Physician, Dental and Counselor appointments with provider documentation
*Valid for appointment time and reasonable travel time only
- Death in the immediate family
- Religious observance
- Student required court appearance with court documentation

Any other pupil absence, tardiness or early release is considered to be unexcused. Parents or guardians are required to submit a written excuse when a student is absent, tardy or to be released early. **If a parent or guardian fails to write a note, the absence, tardiness or early release is recorded as unexcused.**



HEALTH OFFICE PROCEDURES

- The School Nurse may be contacted directly by dialing (518) 732-3231, press option 2 for the nurse.
- No medication will be given without the written consent of the parent (s) and written orders from the family physician. The prescription on a box or bottle is not enough because it does not have the physician's signature, and we encourage you to give medications at home if at all possible. If medication must be given at school, it must be sent in the original bottle and transported by the parent, not by the child.
- The school nurse may administer first aid only to injuries that occur while the student is at school. She may not treat injuries that happen at home or remove dressings that have been applied outside of school. She may not probe for any foreign bodies, such as splinters, etc.
- Your child **MAY NOT RETURN TO SCHOOL FOR 24 HOURS** after vomiting, diarrhea or a temperature have stopped.
- The school nurse may not diagnose a condition, and therefore, cannot prescribe medication or treatment.
- You must advise the school of a person to be notified in case of emergency in the event that you cannot be reached.
- The school nurse **must be notified** if your child has a contagious disease. (Ex. chicken pox, strep, etc.)
- If your child is absent for an illness, your note as they return to school should indicate the nature of the illness, such as a sore throat, cold, upset stomach, etc.
- Please advise the school nurse of any eye check-up, glasses, dental care, immunizations, hearing check-up, operations, chest x-ray, tuberculin tests or anything pertinent to your child's health. We need the name of the doctor and date of the appointment for our records.
- Pediculosis (head lice) has become a serious, country-wide problem for the past several years. It is strongly recommended that you check your child frequently for nits or live lice. If any are found, please notify the school nurse and treat them before your child returns to school. **Your child must be seen by the school nurse upon his/her return to school BEFORE going to the classroom**

Glens Falls Common School District
Abraham Wing Elementary School
120 Lawrence Street
Glens Falls, NY 12801

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Abraham Wing Elementary School
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