

Park Rapids Area School Board
Meeting Minutes
Monday July 21st, 2025
6:00 PM
Park Rapids School Board Room

Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann - Absent, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as were Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Morgan/Kocka

HEARD Presentation Clay Target Participants

APPROVED Consent Items as follows: Hoyt/Morgan

- a. Approve Minutes of the July 8th, 2025 Working Board Meeting
- b. Approve donations made to the Park Rapids School District
- c. Approve payments Presented for July 2025
- d. Approve Resignation – Sara Maanum, Food Service Secretary
- e. Approve Resignation – Danielle Brakefield, Paraprofessional effective End of September 2025
- f. Approve Resignation – Jodi Sullivan, Recess Monitor
- g. Approve Reducing – 1 Community Education Secretary Tammy Boyd from 40 hours per week to 30 hours per week, effective September 2nd, 2025
- h. Approve First Reading - Coaches Manual 2025-26 School Year
- i. Approve First Reading- Employee Handbook 2025-2026 School Year
- j. Approve First Reading- Substitute Handbook 2025-2026 School Year
- k. Approve New Hire – Amy Sorensen, Food Service Secretary
- l. **Approve Volunteer – Nicole Brandt, Cross Country Coach – ADDENDUM**
- m. **Approve Volunteer – Stephen Funk, Cross Country Coach – ADDENDUM**
- n. **Approve Resignation – Angela Mattern, Custodian - ADDENDUM**

HEARD Monthly Superintendent Report- Project 309 tour tonight. We are planning a ribbon cutting to be the same week as homecoming. We will have some alumni coming to walk through the building. We are looking for some staff. All Staff day is Monday August 25th, 2025.

HEARD Monthly Business Manager Report- Working on year-end financial. Food service audit for summer food. Auditor will be here the middle of August.

HEARD Monthly Principals' Report

Johnson – Programming in the high school is coming along and we are really working to get the schedules done. I'm fully staffed with teachers and looking for paraprofessionals. Making sure our handbooks and getting finished up and aligning things. We will have everyone here on the first day as things are different for the first day this year. New numbering scheme for all of our doors and making adjustments for next year.

LeMier – We are still hiring, and we are hoping to get positions filled for next year. We are at 86 kindergartners for next year and we are holding out for more. Updating handbooks for next year and getting some things finished up for next year.

HEARD Monthly Activities Directors Report – Summer is wrapping up. The Fall sports meeting will be on August 4th. The first day of practice is August 11th. Looking at the activities handbook and working on new probationary terms for solution on passing grades and eligibility.

HEARD Monthly Community Education Report – Working on Fall Brochure. We are working on school readiness. Century Adventures is open for fall registrations.

HEARD Monthly Facilities Director Report- Cleaning is almost finished in the century school and we have a plan for the floors at century. Along with number the doors at the high school.

HEARD Monthly Special Education Directors Report – Busy time of year for us we are doing end of year wrap ups as well as planning for next year. We are trying to finish up purchase of service agreements for next year. We are functions well with the PAES lab to get that up and running this next year.

HEARD Monthly Director of Curriculum and Instruction Report – 25-26 brochure is ready, and it will be sent out to families in the back to school packet. Enrollment is open for 6th – 12th grade student for 25-26 school year. We have been getting digital access set up and ready to go for next year as we start with our new curriculums.

HEARD New Business

- a. Approve Resolution Approving School District No. 309 Long Term Facility Maintenance ten-year plan. Roll Call Vote. Hoyt/Morgan
- b. Approve School Breakfast and Lunch Prices for 2025-2026 school year for adults at \$3.10 for breakfast and \$5.50 for Lunch. Kocka/Pike
- c. **Approve Retirement – Laura MacPherson – With regret and thanks for her 20 Years of Service to the Park Rapids School District - ADDENDUM Morgan/Kocka**

DONATIONS RECEIVED AND APPRECIATED

<u>TO</u>	<u>FROM</u>	<u>AMOUNT/ITEM</u>
Park Rapids ALC	Kristine Walsh	Copper Wire

ADJOURN at 6:36pm Morgan/Kocka