Madison Local School District - Request for Release of Student Records

North Elementary School
1941 Red Bird Road
Madison, Ohio 44057
440-428-2151 – Telephone
Email: Connie.Kiper@madisonschools.net

South Elementary School
92 East Main Street
Madison, Ohio 44057
440-428-5121 – Telephone
Email: Cheryl.Radovan@madisonschools.net

Madison Middle School
6079 Middle Ridge Road
Madison, Ohio 44057
440-428-1196 – Telephone
440-417-1857 – Fax
Email: Crystal.Wesley@madisonschools.net

Madison High School
3100 Burns Road
Madison, Ohio 44057
440-428-2161 – Telephone
440-428-9349 – Fax
Email: Allison.White@madisonschools.net

Madison Pre-K
1956 Red Bird Road
Madison, Ohio 44057
440-428-5111 – Telephone
440-428-9382 – Fax
Email: Janice.Haury@madisonschools.net

Madison Board of Education
1956 Red Bird Road
Madison, Ohio 44057
440-428-2166 – Telephone
440-428-9379 - Fax
Email: Holly.Potti@madisonschools.net

TO: _____
(Previous School)

_____
(Address)

_____
(Telephone Number)

It is requested that an official copy of the records of:

_____
Student's Name

_____
Date of Birth Grade

Be released to Madison Local Schools:

_____
School Name – (address, telephone, and emails to the left)

Please include the following information:

_____Academic Grades/Transcripts
_____Grades to Withdrawal Date
_____Standardized Test Scores (AA/AIR/EOC)
_____Attendance Records
_____Health / Immunization Records
_____Psychological Reports (if applicable)
_____Individual Education Plan – IEP (if applicable)
_____Multifactored Evaluation – MFE (if applicable)
_____Speech / Hearing / Language Evaluations (if applicable)
_____School Profile (explain credits & grading systems)
_____ALL OF THE ABOVE
_____Other (please specify) _____

_____
Signature of Parent/Legal Guardian or Student (if legal age)

Has this student been expelled from your school district? No Yes
If yes, please provide dates and copy of expulsion letter.

_____
Signature of School Official

_____
Title Date

Revised 10/16/17

**According to the Family Educational Rights and Privacy Act, FERPA, school officials of a school district in which the student intends to enroll may receive a student's records without written parental consent. CFR§99.31