



VOLUNTEERING AT SARASOTA MILITARY ACADEMY

Thank you for your interest in volunteering at SMA! We are so excited for you to join us. Whether you are new or a former volunteer returning to SMA, you must complete an online application and background check per Florida law. All volunteers, guest speakers, and visitors will be required a clearance check by providing their driver's license to be scanned through our Raptor Visitor Management System each school visit. For more detailed information on background checks, please visit the SCS website: <https://www.sarasotacountyschools.net/o/scs/page/volunteer>

LEVEL 1 VOLUNTEERS (No fingerprinting is required) No cost to the volunteer

- Must be under staff supervision at all times or stay within eye and earshot of a school staff member (Examples: main office help copying papers, committee volunteers, classroom help, etc.)
- **Please apply here:** <https://apps.raptortech.com/Apply/MTM1Mjplbi1VUw==>

LEVEL 2 VOLUNTEERS (Fingerprinting required) \$38 fee

- May have unsupervised contact with cadets
- Chaperoning any trips (overnight and day trip, in or out of county)
- Transporting cadets in any vehicle
- Handling money for any reason
- **Please apply here:** <https://www.sarasotacountyschools.net/o/scs/page/level-2-volunteer-fingerprinting>

CHAPERONES (Fingerprinting required) \$38 fee

- **All chaperones** must be level 2 volunteers
- **All Chaperones** must be at least 25 years or older

GUEST SPEAKERS (Fingerprinting required) \$38 fee

- **All guest speakers** must undergo a Level II background screening and submit a Guest Speaker Approval Form. See Guest Speaker Guidelines on back.
- **Please apply here:** <https://scs-winoc-pd.sarasota.k12.fl.us/workspace/>

To avoid delays and other issues with your application, please apply on a computer, not use a cell phone.
YOU MUST APPLY WITH YOUR LEGAL NAME

Once approved, ALL volunteers and guest speakers must:

Sign-in and sign-out in the main office. This will not only keep track of your volunteer hours, but also cover you under worker's comp, just in case! You may also log your hours online for events that are outside of school hours.

Please log your hours here: <https://apps.raptortech.com/Volunteer/Login/MTM1MjpwB2x1bnRlZXI6ZW4tVVM=>

Guest Speaker Guidelines:

In accordance with School Board Policy 4.31, all guest speakers must undergo a Level II background screening and submit a Guest Speaker Approval Form. Those requesting to speak on certain topics must also receive approval from the Health and Safety Curriculum Committee.

All speakers must ensure their material aligns to Sarasota County Curriculum, is relevant to students, contains factual and objective content that takes into consideration the accurate portrayal of the state's broad racial, ethnic, socioeconomic, and cultural diversity without bias or indoctrination, is in accordance with state standards including all content being free of prohibited pornography, obscenity, and sexual conduct in accordance with Florida Statute 1006.28, and that can be delivered in an age-appropriate manner.

School administrators must review the form, speaker bio, and presentation materials prior to approving the guest speaker. If they have concerns about the speaker or material, administrators shall receive approval from their assigned District-level administrator.

Guest speaker presentations shall not contain inappropriate messages or language, religious or political connections or messages, endorse a business, organization or product, or gather student information.

If presentation content changes from the approved application and submission, it is the speaker's responsibility to contact the committee at HSCC@sarasotacountyschools.net. Changes to the presentation may require resubmission.

Guest speaker approvals must be renewed on an annual basis. All applications expire on June 15 of each year and must be resubmitted appropriately online.