

INTRODUCTION FROM THE PRINCIPAL

August 2025

Dear Burlingame Students & Families,

Welcome to the Panther Class of 2029. On behalf of the administration (returning Assistant Principals Ms. Malcolm & Ms. Gibson; new Assistant Principal, Mr. Loey), I hope you have an inspirational 2025-26 school year.

Schedules

The first day of school is August 13th. We will see 9th graders for Panther Prep Registration on Friday, August 8th and 10th-12th graders on Tuesday, August 12th. Refer to [Panther Prep Details](#).

We are seeking Parent Volunteers for your time at BHS and will have fingerprinting on 8/8 and 8/12 to authorize you.

Incoming 9th graders will also participate in Frosh Orientation led by our ASB and Leadership classes at 8am on August 8th. Time to start tapering your bedtime so you will get 8 hours of sleep by 7am, and to school on time by 8:20. *(Anyone arriving near Oak Grove and Carolan after 8:20 will be late to school! You have to be on the BHS side before the 8:20 Caltrain in both directions.)*

Refer to our [Bell Schedule](#) for which periods meet on which days, as well as special schedules and no school days. For the first three days of school, students will attend all of their classes, periods 1-7 to build community with their peers and teachers.

Theme

This year, SMUHSD's theme is Trust and Inspire. I hope students join me in building TRUST. How can each of us act in a trustworthy manner at BHS, building trust and being worthy of earning the community's trust? BHS has zero tolerance for racist, sexist, homophobic, antisemitic or inappropriate or hateful comments, even said in jest or for fun or repeating phrases from music.

In addition, please, clean up after yourselves in the classroom and quad.

School Rules

Phones are not permitted in classrooms and must be checked into a phone pouch. Students must use a school-issued chromebook and not a personal laptop. Every night, it is critical to charge your device.

We have a new attendance and tardy policy as it relates to participation in extracurricular activities including athletics. A student with 15 unexcused absences and/or tardies including cuts in a month will not be allowed to participate in games/performances or other extracurricular activities.

Counseling

We have two new counselors. The counseling department will serve students according to last name. Please note that schedules will **not** be changed for period or teacher requests and may be changed only for the following reasons based on counselor review of the student transcript: *missing a class required for graduation, placed into wrong level, hole in schedule, or completed summer school course.* Please submit a [petition](#) to change courses on 8/13 or later.

Last Name: A-EI	Ms. Kreppel	tkreppel@smuhsd.org
Last Name: Em-La	Ms. Castaneda	acastaneda@smuhsd.org
Last Name: Le-Ro	Mr. Mashek	lmashhek@smuhsd.org
Last Name: Ru-Z	Ms. Renzi	crenzi@smuhsd.org

Mr. Brugman (tbrugman@smuhsd.org) will be teaching a Dual Enrollment counseling course and will have specific assigned responsibilities.

Other

We are wrapping up extensive construction: our NEW GYM!, main office, C building, 5 remodeled classrooms to accommodate our population growth. Please pardon our dust as you return.

We look forward to seeing you soon!! If you have any questions, please contact us at 650-558-2801. Let's have an amazing year!

Sincerely,

Principal Jen Fong (jenfong@smuhsd.org), Aimee Malcolm (amalcolm@smuhsd.org); Jenny Gibson (jgibson@smuhsd.org); Jordan Loey (jloey@smuhsd.org)

PS Please note the email address for Dr. Fong does not fit the district pattern. If you write to Dr. Fong and she does not respond, it is because you wrote to a different person named Jennifer Fong.