



Education Service Center Region 12  
Board of Directors Meeting  
Thursday, April 17, 2025 - 10:00 AM  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, February 20, 2025, at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**

Bill Killian  
Rex Daniels  
John Turpin  
Kevin Stanford  
Kerry Hansen  
Mike McKibben  
Rose Cameron  
Alexis Neumann

**Board Members Absent:**

**Staff Members Present:**

Kenny Berry  
Terry Marak  
Tammy Becker  
Patrick Murphy  
Larry Robinson  
Melissa Cox  
Tara Dillard

**Staff Members Absent:**

1. Call to Order

The meeting was called to order by Chairman Bill Killian

2. Consent Agenda

A. Discuss and Consider Approval of Minutes for February 20, 2025 Meeting

With no correction to or questions about the minutes from February 20, 2025, the Board approved the minutes unanimously.

**MOTION: Cameron**

**SECOND: Turpin**

B. Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of January 31, 2025 and February 28, 2025, the Board Report, the Interest Earnings and Cash Flow Reports. All reports were approved unanimously by the Board.

**MOTION: Stanford**  
**SECOND: McKibben**

3. Request for Audience/Open Forum – None requested
4. Action Items

A. Administration:

1. Discuss and Consider Approval of Universal Benefits Consortium RFP Finalists.

Mr. Marak explained that ESC Region 12 issued a Request for Proposal (RFP) for the Center's Universal Benefits Consortium (UBC) to obtain Healthcare insurance services for the Center and any interested school district. The Center received a large number of responses and recommends that the Board approve all of the highlighted vendors on the Memo provided (list can be accessed in original board book documents). The Board unanimously approved all vendors recommended by ESC Region 12 management.

**MOTION: Daniels**  
**SECOND: Hansen**

2. Discuss and Consider Approval of Agreement with Universal Benefits Consortium Lead Agency and Interlocal Agreement

Mr. Marak shared that ESC Region 12 has revised the Lead and Interlocal agreements with UBC. ESC Region 12 engaged their attorney, Leon Alcala, to prepare said agreement based on changing conditions in the health care insurance industry. ESC Region 12 Management requests that the Board approve the revised agreement with Universal Benefits Consortium. The Board unanimously approved the revised agreement.

**MOTION: McKibben**  
**SECOND: Stanford**

B. Business:

1. Discuss and Consider Approval of Mid-Year Budget Amendment

Mr. Marak summarized the Mid-Year budget amendment and explained that we were able to add to our fund balance this year. The Board unanimously approved the Mid-Year budget amendment as proposed by Mr. Marak.

**MOTION:** Cameron  
**SECOND:** Hansen

2. Discuss and Consider Approval of Purchase of Service from Summit K12 for District Literacy Services up to \$180,000.

Mr. Marak explained that Summit K12 provides a product that includes software for classroom teachers to assist them in closing the English language and academic vocabulary gaps between ELL students and non-ELL students. This vendor is an approved vendor on the TASB Buy Board purchasing cooperative, so no formal bidding is required. Based on this information, ESC 12 management requests that the Board approve the purchase of service from Summit K12. The Board approved the request as stated.

**MOTION:** Turpin  
**SECOND:** Daniels

5. Information/Discussion Items

A. Receive Personnel Report

Melissa Cox presented the Personnel Report to the Board.

B. Receive Informational Reports

1. Commissioner's Visit-April 15

Dr. Berry shared that the Commissioner's visit went really well and the metrics shared by TEA showed a positive performance by our Region.

2. Summer Leadership Conference – June 2-4 at Hyatt Hill Country Resort

This is our annual Superintendent conference. Please let Tara know if you plan to attend.

3. AESA National Conference-December 3-5 in Colorado Springs.

We would like to get a head count early for those who plan to attend. There may be activities that require advance reservations.

4. The ESC Region 12 Art Gala will be held on Tuesday, April 22<sup>nd</sup> at 6:00 p.m.

The Board is invited to attend.

5. The board election for seats for seats 4 and 5 were uncontested.

6. Adjournment

**MOTION:** Cameron  
**SECOND:** Hansen

  
Bill Killian, Chairman

  
John Turpin, Secretary

In accordance with the Texas Open Meetings Act (subchapter D and E of Ch. 551, Tex. Gov't. Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the Agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

In accordance with the Texas Open Meetings Act, this agenda was posted on – 4/14/25