

SDMC Meeting 5/19/2025

Introduction of all members of the SDMC Committee.

Meeting called to order at 4:25 PM.

The first item on the agenda is the Dress Code. We are going to get new shirts for students and staff, and with the funds collected by selling them, we can pay for field trip buses.

The SDMC committee voted to implement the new dress code. Under the new code, students must wear an Anderson shirt and slacks in black, navy blue, or khakis. Fridays are the only days when wearing blue jeans is allowed by the students. Polo shirts will still be allowed to help parents who cannot pay for new Anderson shirts.

The staff dress code is another item that we need to address. We need to rewrite the handbook and state the staff dress code more clearly. All the staff must dress professionally and dress according to your activities of the day. We will need to provide examples in the handbook to help the staff follow the dress code. We will add “NO open-toe shoes or Crocs” for the staff for safety reasons. We must be an example for our students.

The next item is technology.

All computers must be returned at the end of the school year. Teachers will have to back up their data because a new copy of the HISD Windows program will be installed.

All teachers and staff must follow the nurse referral procedures. That referral is a legal document, and we must keep records of all visits to the nurse. Failure to properly complete the nurse referral could result in a write-up/memo. WE are required to notify parents, and we need the correct information on the referral form. Do not send an injured student to the nurse with another student; a teacher or staff member must accompany the injured student. A copy of the nurse referral and instructions on how to fill it up will be added to the employee manual. Members vote to add the nurse referral slip to the handbook.

New dismissal hours. Pre-K and SPED self-contained will dismiss at 3:00 pm, and the other grades will dismiss at 4:00 pm.

During recess, teachers and staff are not allowed to use the phone or congregate in groups. Teachers must always be vigilant of their students during recess.

The fall festival date needs to be set. The date will be the 24<sup>th</sup> of October. It will not be changed. We will keep the haunted house. Other activities will be discussed at a later date.

Miscellaneous items.

Employee timekeeping procedures must be improved. We may need to create a training section to instruct new employees to input

The community has reported that the Spark Park is not open to the public after school hours. We may need to create a check-off list to ensure someone opens the Spark Park for the community.

The time is 5:05 pm, and the SDMC meeting has been adjourned.