29 July 2025

Dear Camp Hill Families,
Greetings from Camp Hill High School! We are eagerly preparing for another exciting and enriching school year, which begins on August 21. In just a few short weeks, students will return to campus, ready to engage in meaningful learning and participate in the extracurricular activities they enjoy.

As we gear up for the year ahead, one of our first collaborative steps with students and families is the review of preliminary individual schedules. Please take a moment to read the important information below regarding the release of these schedules and contact information updates. .

Contact Information Update (required)

Student schedules and/or teacher assignments will be available for your viewing on Friday, August 8, 2025, after 8:00 a.m. Parents/guardians will be able to access their child's schedule and/or teacher assignment once they complete the annual contact verification process in the Parent Portal of our Student Information System (eSchoolData). This ensures up-to-date District records for communications and completion of the mandated parental consent forms that were traditionally paper forms. To access the Parent Portal directly, please click the SIS Parent Portal linked here.

The contact verification process requires the primary guardian of each household to update the contact information for parents/guardians and emergency contacts, your child's medical history, medication administration update, and annual policy acknowledgement forms. *The primary guardian will need to complete this process for each child in their household.*

The contact verification forms will open on **Friday, August 1, 2025, for updates.** The primary guardian will need to login to the Parent Portal and complete the contact verification process. Detailed instructions for how to complete the process are linked here – SIS Parent Portal Contact Verification Instructions. If you need additional help or support, please contact Amanda Rhinehart, Director of Technology, at arhinehart@camphillsd.k12.pa.us or at 717-901-2400 x5940.

Preliminary Student Schedules
As mentioned above, preliminary schedules will be available on the Student Information System **(SIS)** beginning **Friday, August 8 at 8:00 a.m.** Please note that the portal will remain locked until that time. Student courses will appear in Schoology on the **first day of school**. Keep in mind that these are preliminary schedules and may be subject to change. At this stage, schedules do not include:

- Study halls
- Specialized courses such as band sectionals

- Hand-scheduled programs like internships

These components will be added later. While we have made every effort to honor all course requests, occasional scheduling conflicts are unavoidable. Most can be resolved. If a student identifies a conflict that requires a schedule adjustment, they may follow the steps outlined in the accompanying instructions. Please note that **requests based on period preferences or elective changes will not be accommodated.**

To **resolve a scheduling conflict,** students / families may:

- Email their school counselor. In the email, indicate suggestions such as alternate courses, that might resolve the concern.
  - Given the volume of communications the counselors receive during this time, we appreciate your patience. Do not send multiple emails as it creates more emails to process and delays the response time. It is also helpful to use just one email address to create a singular flow of communication.

- Schedule an in-person appointment
  - In person appointment times can be made starting **August 12th** for Mrs. Doi and Mrs. Eckerd-Taylor. To make an appointment please use the *My Conference* App: https://www.myconferencetime.com/camphill/
  - Click appropriate Counselor Name (see below for breakdown)
  - Choose an available Date/Time and click Sign Up
  - Follow onscreen prompts
  - In the "comments" section indicate the schedule change needed
  - Prior to contacting the counselor, it is helpful to access the 2025-26 Course Planning Guide on the Counseling Center web page.

Given the volume of communications the counselors receive during this time, we appreciate your patience. Do not send multiple emails as it creates more emails to process and delays the response time. It is also helpful to use just one email address to create a singular flow of communication.

High School Counselors:

- Mrs. Jamie Doi (last names A – K) jdoi@camphillsd.k12.pa.us
- Mrs. Raeleen Eckerd-Taylor (last names L – Z) reckerd@camphillsd.k12.pa.us

Sincerely,

Mark Ziegler, CHHS Principal

mziegler@camphillsd.k12.pa.us

Key Dates to Start the 2025-2026 Schoolyear:

8-11-25: Fall athletic seasons commence.

8-21-25: First day of school for all high school students. Doors open at 7:30 am.

8-27-25: High School Back to School Night, 6:00 pm. Clarifying information will be sent at a later date.