



MISSION
ACHIEVEMENT
AND SUCCESS

CHARTER SCHOOL

Regular Meeting Minutes

Date: July 31, 2025
Time: 2:05 pm
Location: 1718 Yale Blvd SE
Albuquerque, New Mexico 87106

Regular Meeting	X	Special Meeting	
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I. Call to Order

The meeting was called to order at **2:05 PM MST**

II. Roll Call

Board Member in Attendance

BOARD MEMBERS	Present	Absent
Bruce Langston, President	X	
Pam Kissoondyal, Vice President	X	
Liza Knight, Treasurer	X	
Andee Hendee, Secretary		X
Tami Hill	X	

Others in Attendance

JoAnn Mitchell, CEO/Founder	X	
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III. APPROVAL OF AGENDA

Member Kissoondyal motioned to accept the agenda as written. Member Hill seconded.

The agenda for the meeting was read and approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

IV. PREVIOUS MINUTES

Member Kissoondyal has motioned to approve the previous minutes for June board meeting. Member Hill seconded.

The approval of previous minutes for the meeting was read and approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

V. COMMITTEE REPORTS

Member Langston motioned to forgo the CEO report for the expense of time due to the length of the agenda and immediately go to the finance and audit report. Member Kissoondyal seconded.

The approval to forgo the CEO report was approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- a. **Finance and Audit Committee:** Mr. Langston presented that they are engaging in the opening of the audit for the 2024-2026 school year and well as general financial updates.

VI. REVIEW AND VOTE ON ITEMS

- a. Mr. Langston shared that there were not BARS for this month, but this stands as a normal agenda item as most months there are bars.
- b. Officers listed is Bruce Langston sitting as the board President. Pam Kissoondyal as the Vice President, Lisa Knight sitting at the treasurer, Andee Hendee sitting as a member, and Tami Hill sitting as a member.

Member Langston motioned to maintain offices as referenced. Member Kissoondyal seconded.

The approval of the offices to be maintained as listed.					
YEA	4	NAY	0	ABSTAIN	0

- c. Member Langston motioned to defer the vote on committee membership to the August meeting. Member Kissoondyal seconded.

The approval to vote on name and committee in August.					
YEA	4	NAY	0	ABSTAIN	0

- d. Member Langston motioned to accept the Staff Handbook and the A-Z Handbook as presented. Member Kissoondyal seconded.

The Staff Handbook and A-Z Handbook was approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- e. Updated the student handbook with minor updates to reflect legislative changes.

Member Langston motioned to accept the student handbook as presented. Member Hill seconded.

The Student Handbook was approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- f. Member Langston presented the Internal Controls and reflected there were minimal changes made. Mr. Langston added that the audit finding was more a matter of not following internal controls rather than not having an internal control about the minor finding on cash deposits.

Member Langston motioned to accept the internal controls as presented. Member Hill seconded.

The Internal Controls were approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- g. Member Langston presented the bylaws and indicated that there were no changes to the bylaws.

Member Langston motioned to accept the bylaws as presented. Member Hill seconded.

The Bylaws were approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- h. MAS follows the New Mexico attorney general's recommendation on Open Meetings Act which state it is our intent to follow the Open Meetings Act to make sure the board meetings are accessible and recorded.

Member Langston motioned to accept the Annual Open Meetings Resolution as presented. Member Kissoondyal seconded.

The Open Meetings Act Resolution was approved as presented.					
YEA	4	NAY	0	ABSTAIN	0

- i. The IDEA annual application for students with disabilities was presented to the board.

Member Langston motioned to approve the IDEA Application as submitted. Member Kissoondyal seconded.

The Annual IDEA Application was approved as submitted.					
YEA	4	NAY	0	ABSTAIN	0

VII. REQUEST FOR NEW AGENDA ITEMS OR NEW BUSINESS

- a. The next meeting is scheduled for Thursday, August 21, 2025 at 3:00 PM.
- b. Mr. Langston called for adjournment of the meeting at 2:29 PM.