WWPS Business Office Due Date Calendar | 2025-2026 SY

PCard Transaction Summaries Due to Accounts Payable (25th of the month or following working day)
09/25/25, 10/27/25, 11/25/25, 12/26/25, 01/26/26, 02/25/26, 03/25/26, 04/27/26, 05/26/26, 06/25/26, 07/27/26, 08/25/26

Invoices, Travel & Reimbursements Due to Accounts Payable (45-day rule applies)
09/03/25 & 09/17/25, 10/8/25 & 10/22/25, 11/5/25, & 11/19/25, 12/3/25 & 12/17/25, 01/7/26 & 01/21/26, 02/4/26 & 02/18/26, 03/4/26 & 03/18/26, 04/8/26 & 04/22/26, 05/6/26 & 05/20/26, 06/3/26 & 06/17/26, 07/8/26 & 7/22/26, 08/5/26 & 8/19/26

Timesheets Due to Payroll (3rd working day of the following month)
09/4/25, 10/3/25, 11/5/25, 12/3/25, 01/6/26, 02/4/26, 03/4/26, 04/3/26, 05/5/26, 06/3/26, 07/7/26, 08/5/26

Holidays =

September 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					