

INSTRUCTOR / FACILITY AGREEMENT

The following is a list of basic requirements established by Pearland ISD in accordance with the Texas Education Agency. These requirements must be met and maintained for a student to remain eligible for participation in the Off-Campus Physical Education (OCPE) program. As a professional instructor, I understand the importance of aligning with program objectives, including that student grades are based primarily on participation and attendance. I recognize the need to uphold the integrity of the OCPE program and agree to support and adhere to the following standards and expectations:

Instructor Responsibilities

1. Provide Parent with Program Description during application process.

Program Description Requirements

- Must be submitted on organization/facility letterhead
- Description of the student's workout schedule
- Student's weekly workout schedule
- Number of hours practiced per week
- Written and signed by the supervising instructor

2. Record Student Attendance | Lesson Plans (Template provided by the district)

3. Monitor and Report Attendance Issues

- Students may not have more than (5) unexcused absences per semester
- Excessive homework is not an excused absence
- Contact the campus counselor if a student's attendance becomes irregular

4. Email student attendance records and semester grade recommendation (Pass/Fail) by due date(s) listed below to ocpe@pearlandisd.org.

Fall Semester: **December 5, 2025**

Spring Semester: **May 1, 2026**

Instructor / Facility Agreement

Instructor Name _____ **Facility Name** _____

Instructor Compliance Agreement

I, _____, agree to comply with Pearland ISD's procedures for accurate documentation and the timely submission of all required records.

OCPE Facility Compliance Agreement

I, _____, understand that failure to meet these expectations may result in the removal of my facility from the district's approved Off-Campus Physical Education (OCPE) facility list.

Instructor's Signature _____ **Date** _____