

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
June 9, 2025

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Michele B. Westphal; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Network Administrator, Mr. Michael Keene; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings on May 5 and May 19, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart congratulated the class of 2025.

Mrs. Steinbacher recognized a student who graduated from the Lancaster County Academy.

Dr. Peart acknowledged the district's network administrator, Mr. Michael Keene, who was in charge of overseeing the live stream for the Board meeting.

Dr. Peart shared the following communications:

1. Gray, Magdiel E. – a letter of resignation.
2. Heist, Diana R. – a letter of resignation.
3. Kulp, James L. – a letter of appreciation for the Board's donation to the Friends of the West Lampeter Township Police Department.
4. Landis, JJ – a letter of appreciation for the Board's donation to the Strasburg-Heisler Library.
5. Lucarino, Mary L. – a letter requesting a leave of absence.
6. Styer, Vickie – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Welk moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,485,043.35, Cafeteria Fund checks in the amount of \$87,813.31, Capital Reserve Fund checks in the amount of, \$245,156.00, Capital Projects Fund checks in the amount of \$2,862,910.95, and Athletic Account Officials in the amount of \$3,407.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on May 19, 2025.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending the personnel items below, with the exception of item 3, as a consent agenda. Mr. McComsey seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Magdiel E. Gray, kitchen helper, Martin Meylin Middle School, retroactively effective to June 6, 2025.
- b. Ashley B. Herold-Fairchild, special education teacher assistant, Lampeter-Strasburg High School, retroactively effective to February 11, 2025.
- c. Diana R. Heist, van driver, administration, retroactively effective to January 7, 2025.
- d. Vickie Styer, kitchen helper, Lampeter-Strasburg High School, retroactively effective to June 6, 2025.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

- a. Samantha L. Baker, to be employed as a temporary professional employee assigned as the 5th and 6th grade school counselor at Hans Herr Elementary School and Martin Meylin Middle School effective August 6, 2025, pending receipt of required documentation. Ms. Baker will be compensated \$76,446 based upon Step 2, Level M, of the District compensation agreement.
- b. Allison M. Mingle, to be employed as a professional employee assigned as a program specialist at Hans Herr Elementary School effective August 6, 2025, pending receipt of required documentation. Ms. Mingle will be compensated \$88,144 based upon Step 11, Level M15, of the District compensation agreement.
- c. Ashley A. Risk, to be employed as a long-term substitute health/physical education teacher at Lampeter-Strasburg High School effective August 6, 2025, through the end of the 2025-2026 school year, pending receipt of required documentation. Ms. Risk will be compensated at \$361.77 per diem based upon Step 1, Level B, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Removed from the consent agenda to be approved as a separate item.

4. APPROVAL OF A CHANGE OF STATUS

Andrew P. Hess, custodian (floater), Hans Herr Elementary School. Mr. Hess will become the head custodian at Hans Herr Elementary School effective July 1, 2025. He will remain a category A support employee and will be compensated \$20.25 per hour.

5. APPROVAL OF LEAVE OF ABSENCE

Mary L. Lucarino, special education teacher, Martin Meylin Middle School, retroactively effective to May 7, 2025, through June 5, 2025.

6. APPROVAL OF EXTENDED SCHOOL YEAR VAN DRIVERS

Van drivers on various dates between June 23 and July 24, 2025, for extended school year (ESY), as follows, paid at their 2024-2025 and 2025-2026 hourly rates:

Van Drivers

Bleecher, R. Scott
Colyer, Joseph A.
Denlinger, Donald E.
Esh, Calvin E.
Forry, Edwin L.
Graybill, Robert
Heist, Diana R.
Heister, Curtis E.
Higgins, Michele A.
Kauffman, Melvin D.
Meck, Jennifer L.
Miller, Deborah A.
Mitchell, R. Eugene
Morrison, Robert L.
Reichert, Jill L.
Smith, Martin J.
Souders, Jay R.
Whitaker, Michael W.

7. APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Summer employees at the hourly compensation indicated:

Lampeter-Strasburg High School

Shaika, Grant A. \$14.01

Substitute

Fink, Matthew J. \$14.01
Messinger, Tate O. \$14.01
Shehan, Benjamin D. \$14.01
Staub, Korbyn J. \$14.01

8. APPROVAL OF CHANGE TO A SUPPLEMENTAL CONTRACT

Addition to 2024-2025 to supplemental contracts, as follows:

a. Jacob Long Track - Asst - 50% \$2,835.00 Addition

9. APPROVAL OF SUBSTITUTES

2024-2025 substitutes, as follows:

Support Staff

Curry, Kristi L.
Gray, Magdiel E.
Styer, Vickie

10. APPROVAL OF VOLUNTEER

2024-2025 volunteers, as follows:

Gorski, Logan J.
Heeter, Jackson B.

Thereafter, Mrs. Knowles moved to approve item 3 shown below. Mr. Parido seconded the motion. A voice vote was 8:0:1 in favor of the motion. Mrs. Osborne abstained from the vote.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Darren D. Sheaffer as a Maintenance/Athletic Field Worker assigned to the maintenance building effective July 1, 2025. Mr. Sheaffer will become a category A support staff employee and will be compensated \$26.50 per hour.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

No report.

LIAISON REPORTS

Mr. Welk shared a report from the Lancaster Count Career and Technology Center, highlighting the accomplishments of a student from Lampeter-Strasburg High School.

Mrs. Steinbacher shared a report from Lancaster County Academy, mentioning seat numbers from Districts and the relocation to the Park City location.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

No reports.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

ADOPTION OF BUDGET AND APPROVAL OF TAXES

Mr. Knarr moved and Mr. Welk seconded the motion to approve adoption as follows and as attached to these Minutes:

Recommend adoption as follows:

BE IT RESOLVED that the budget of the Lampeter-Strasburg School District as accepted at the Board Meeting of said district held on May 5, 2025, is the same as hereby adopted as the budget for the fiscal year beginning July 1, 2025.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby ratifies the action taken at previous meetings levying a wage tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent, and real estate transfer tax of one (1%) percent with municipalities taking 50 percent of the one (1%) percent.

BE IT RESOLVED that the Board of Lampeter-Strasburg School Directors hereby levies a tax on real estate property at the rate of 18.8723 mills at \$18.8723 for each \$1,000 of the total assessed valuation of property taxable for school purposes in the school district.

A roll call vote was 7:2:0 in favor of the motion. Ms. Osborne and Mrs. Staley opposed the motion.

APPROVAL OF RESOLUTION IMPLEMENTING HOMESTEAD AND FARMSTEAD EXCLUSION FOR THE 2025-2026 FISCAL YEAR

Mrs. Knowles moved and Mr. Parido seconded the motion to approve a resolution implementing the Homestead and Farmstead exclusion for the 2025-2026 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

ADOPTION OF RESOLUTION TO IMPLEMENT GASB 54 FUND BALANCES AS OF JUNE 30, 2025

Mr. Knarr moved and Mr. Welk seconded the motion to approve a resolution implementing June 30, 2025, GASB 54 Fund Balances, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025-2026 CAFETERIA PRICES

Mr. Welk moved and Mr. McComsey seconded the motion to approve 2025-2026 cafeteria prices, as follows:

Elementary Lunch:	\$2.85
Middle School Lunch:	\$3.00
High School Lunch:	\$3.25
Adult Lunch:	\$5.00
Elementary Breakfast:	\$1.75

Middle School Breakfast: \$1.90
 High School Breakfast: \$2.00
 Adult Breakfast: \$3.00

A voice vote was unanimous in favor of the motion.

APPROVAL OF INVESTMENT SERVICES

Mr. Parido moved and Mrs. Staley seconded the motion to approve to award investment services to invest Lampeter-Strasburg School District funds in accordance with the District's Investment of Funds Policy 609 and the 2025-2026 Invest Plan, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE USE OF COOPERATIVE PURCHASING AGREEMENTS

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to approve, in accordance with Board Policy 613, to participate with the following cooperative entities as may be applicable:

- a. 1Government Procurement Alliance (1GPA)
- b. BuyBoard Cooperative Purchasing
- c. Choice Partners
- d. COSTARS and PA State Contract
- e. E&I Cooperative Services
- f. Equalis Group
- g. GOVMVMT
- h. Keystone Purchasing Network (KPN)
- i. Lancaster-Lebanon IU13 Collaborative Purchasing Solutions (CPS)
- j. NASPO ValuePoint
- k. OMNIA Partners, including National IPA, National Cooperative Purchasing Alliance (NCPA) and U.S. Communities
- l. PEPPM
- m. Purchasing Association of Cooperative Entities (PACE)
- n. Sourcewell
- o. The Cooperative Purchasing Network (TCPN)
- p. The Interlocal Purchasing System (TIPS)
- q. U.S. General Services Administration (GSA)
- r. Cooperative Purchasing Opportunities offered by the County of Lancaster and other Intermediate Units

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACTS

Mr. Welk moved and Mr. McComsey seconded the motion to approve special education contracts, as follows:

a.	Eastern Lancaster County S.D.	2025-26	3 current students	\$157,775 – annual expense plus related services.
b.	New Story	2025-26	5 current students	Daily rate per student at \$456/day (3 students), \$415/day (1 student), and \$341/day (1 student).
c.	River Rock Academy	2025-26	3 student slots	\$105,450.00 – annual expense
d.	Therabilities	2025-26	2 current students	\$95.00 – hourly expense, up to 50 hours each.
e.	The Vanguard School	ESY	1 student	\$8,883.00
f.	The Vanguard School	2025-26	1 student	\$91,500.00 – annual expense

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACTS WITH LANCASTER-LEBANON IU13

Mr. Parido moved and Mr. Knarr seconded the motion to approve 2025-2026 special education contracts with Lancaster-Lebanon IU13, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025-2026 CONTRACTS WITH BTI SCHOOL SERVICES, LLC

Mr. Parido moved and Mrs. Steinbacher seconded the motion to approve 2025-2026 renewal contracts with BTI School Services, LLC, as follows:

- a. Board Certified Behavior Analyst (BCBA) – \$125 per hour
- b. Registered Behavior Technician (RBT) – \$60 per hour

A voice vote was unanimous in favor of the motion.

APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2025-2026 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PENN MEDICINE LANCASTER GENERAL HEALTH OCCUPATIONAL MEDICINE AGREEMENT

Mr. Parido moved and Mr. McComsey seconded the motion to approve the 2025-2026 Penn Medicine Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement.

A voice vote was 8:1:0 in favor of the motion. Mr. Welk opposed the motion.

APPROVAL OF TEXTBOOKS

Mr. Welk moved and Mrs. Staley seconded the motion to approve textbooks, as follows:

- a. Precalculus, 11th Edition
- b. Statistics and Probability with Applications

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED REVIEW OF POLICY

Mrs. Steinbacher moved and Mr. Parido seconded the motion to approve updated review of Policy 249 Bullying/Cyberbullying, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve an overnight field trip for the Garden Spot FFA to attend the PA FFA State Convention at Penn State University, State College, PA, from June 10 to June 12, 2025.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:09 p.m. to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility, or information storage system.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 8:30 p.m.

Mary E. Williams
Secretary