

HES Administrative Team



Melissa Layton
Principal

mlayton@enterpriseschools.net



Amy Griffin Asst. Principal

agriffin@enterpriseschools.net

Stay Informed at Hillcrest

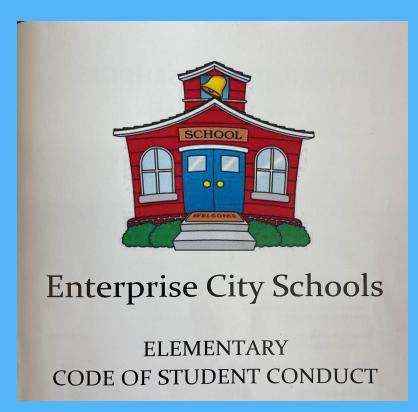
Hillcrest PTO
Remind
Send a text to:
81010
Text this message
@hespto25





Keep the office updated with changes in phone numbers and address in order to receive notifications from the school.

ECS Elementary Handbook



Keep this document! Important information

- Attendance (pg. 7-9)
 - Provide written excuse within 3 days of a student absence
 - Any student with 7 unexcused absences will be referred to Early Warning Court
- Sign and return pages 59-63.



HES OFFICE INFORMATION

O1. Transportation

- All transportation changes must be in writing and submitted before 2:00 PM.
- Email the office at hesoffice@enterpriseschools.net or send a note in advance.
- Include your child's full name, teacher, and the change (including bus number if needed).
- Do not contact the teacher directly. All changes must go through the office.
- Students must be picked up by 3:20 PM.

02.

Bell/Tardy Information

- School hours are 8:00 AM 3:00 PM.
- Students must be in class by 8:00 AM.
- After 8:00, they are tardy and must be signed in by an adult in the office.
- If your child will eat breakfast at school, please make sure they arrive early enough to finish and be in class by 8:00.
- Check-outs before 2:30 without a written excuse also count as a tardy.
- No check-outs after 2:30.
- Bring your KidAccount card and ID for all check-outs.

03 Absences

- When a student is absent, a parent or doctor's excuse must be sent within 3 days of their return.
- Students are allowed 10 parent notes per school year, and these must be submitted within 3 days.
- Chronic absenteeism is defined as missing 18 or more days for any reason and can impact a student's academic success. Regular attendance is important!



Helpful Tips

- Practice with your child getting out of the vehicle with their backpack.
- Say your goodbyes before arriving to the school.
- Work toward exiting the vehicle quickly and efficiently.
- Parents will not enter the building.
- Many staff members will be out front to take the students to class.
- Stay Strong!

ECS ELEMENTARY STUDENT CONSEQUENCES

1st Offense

- Device will be confiscated
- Parent will be contacted
- Parent must pick up the device from school

2nd Offense

- Device will be confiscated
- Parent will be contacted
- Device will be held for 3 school days before being returned to the parent

3rd Offense

- Device will be confiscated
- Parent will be contacted
- Device will be held for the remainder of the 9 weeks before being returned to the parent

IMPORTANT >>> ANNOUNCEMENT <<<



Bell to Bell No Cell



Alabama has enacted the Focus Act which directly impacts all public schools. Students will not be allowed to have cell phones or other wireless devices in public elementary or secondary school buildings or on school grounds during the instructional day. Devices must be turned off and stored away from the student's person (such as in a locker, vehicle, backpack or similar storage spot).

Prohibited devices include:

- Cell Phones
- Smart Watches



- EarBuds/Headphones //
- Tablets/Laptops



Gaming Devices



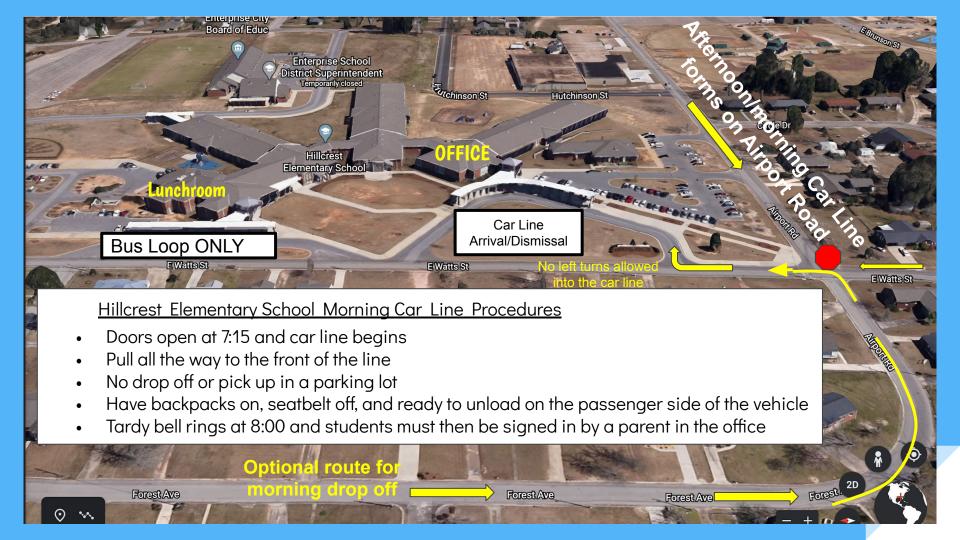
• Digital Media Players 🦰

• Smart Glasses 🙈



visit www.enterpriseschools.net for more information





Afternoon Carline procedures



- Line forms where the red line indicates (yes, it will be that long in the beginning!)
- The line may start forming in the car line loop at 2:00 pm.
- KidAccount card Be Ready!
- Do not park and walk to the office requesting your child. Follow the dismissal procedures.
- Walkers are students who live close to the school not walking to a car
- We begin loading cars at 2:50 pm

Dismissal during the first days of school can be frustrating for everyone.

We thank you in advance for your patience and positive attitude.

Prepare for a long car line.

