

Constitution of the Associated Student Body of
Sageview High School
Home of the Lobos
Established 2025

Mission: Together we promise high levels of learning in a supportive and inclusive environment where all students will discover their potential and establish their pathway to success beyond high school.

Vision: We will create a collaborative place of belonging where teachers differentiate instruction, support each student's academic and emotional needs, and form partnerships with families and community.

Preamble:

We, the students of Sageview High School, establish this Constitution in order to create an environment of communication, cooperation and community. We believe in representing our community through equity, leadership and honesty so that all ideas and suggestions are considered by the student government, and all students feel heard.

Article 1: Name of Organization

Section A: It is resolved that the name of this organization shall be the Sageview High School Associated Student Body.

Section B: It is resolved that the mascot of this organization is the Lobos and the primary color is forest green with accent colors white, black, sage and gray.

Section C: It is resolved that the name of the mascot is Lolo.

Article 2: Purpose

The primary purpose of this organization and its members is to

Section A: Unify all student organizations under one general contract.

Section B: Assist and help in the administration of the school.

Section C: Develop in all students a growing understanding of equality and inclusivity in our school.

Section D: Promote, in all ways, the best interests of Sageview.

Section E: Encourage school involvement and enthusiasm in all different school activities.

Section F: Disburse ASB funds in a legal, equitable manner and assist in the budgeting process.

Section G: Build a culture of mutual respect, belonging and school spirit focused on academic achievement.

Section H: Promote mutual respect and communication

Section I: Establish traditions and responsibilities that promote a positive atmosphere.

Section J: Plan, organize and participate in school wide activities.

Article 3: Student Council shall have the powers to:

Section A: Help plan whole school events for the development and maintenance of a healthy, active school. (Homecoming, assemblies, competitions, spirit giveaways, social activities.)

Section B: Approve charters and budgets for clubs and ASB organizations.

Section C: Approve all student body fundraising and spending involving ASB monies.

Section D: The powers of the Council are delegated to it by the principal, who shall have the power to veto any measure adopted by the council if the principal feels the measure unreasonable or in violation of the Washington State Code, school policies or law.

Article 4: Membership

Section A: The student body shall consist of all students from ninth, tenth, eleventh and twelfth grade at Sageview High School.

Section B: The Student Council will be the voting group for decisions based on all items above. It will consist of the six Executive Officers (ASB Officers), six class officers per grade level and appointed delegates (one for ASB and one for each grade) and the ASB Advisor. In addition, class officers will have one faculty advisor to advise on fundraising and events focused on that class.

Section C: The Executive Council will consist of six officers:

- President
- Vice President
- Treasurer
- Secretary
- Publicity Manager/Public relations Manager
- Delegate/commissioner

Section D: Class Officers, for each grade represented at Sageview, will consist of:

- President
- Vice President
- Treasurer
- Secretary
- Publicity Manager
- Delegate

Article 5: Executive Council Eligibility—

Section A: For Executive Council

1. Sageview High School will follow all Pasco School District policies for extracurricular activity participation and eligibility on all matters.
2. Requirements for all Executive Council Members during their period of service shall be:
 - a. Students must have maintained a 2.5 GPA from the previous trimester and maintain a 2.5 for the duration of their office.
 - b. Students must have a 90% attendance rate for SVHS classes and maintain this rate for the duration of office.
 - c. Students are to have had no major discipline incidents for the previous trimester.
 - d. Executive Council members must be upperclassmen (10-11) for the 25-26 school year. ASB President and Vice President must be 11th graders for the 25-26 school year, and Seniors all years following.

- e. Executive Council Members must be enrolled in the ASB Leadership class for the entire year of their office, with the exception of 9th grade officers who must enroll for trimester 2 and 3.
- f. Attendance at all weekly Executive Council Meetings is required.

Section B: Class Officers

- 1. Students must be members of the grade for which they run.
- 2. Students must have a 2.0 GPA and maintain that for the duration of their office.
- 3. Students must maintain an 85% attendance rate for all SVHS classes for the duration of office.
- 4. Students are to have had no major discipline incidents for the trimester prior to election.
- 5. Attendance at all class officer meetings is required.
- 6. Attendance at all Student Council Meetings is required.

Section C: Removal from office:

- 1. Grounds for removal:
 - a. Attendance rate less than 90% for Executive Council, 85% for class officers. Executive Council Meetings, Class officer Meetings and Student council meetings are required. Previous communication with the appropriate advisor is required.
 - b. Student is involved in a major discipline event: fight, drugs/alcohol, harassment/bullying, or any event that can cause harm to another individual, Sageview property or the reputation of Sageview High School.
 - c. Grades fall below the required threshold for maintaining the office.

- 2. If requirements presented above are not followed, the following will occur:
 - a. Meeting with ASB advisor, student and parent to create a plan for compliance.
 - b. Student will be placed on one probationary period for four weeks.
 - c. All students will be provided with due process per the student guidelines of the Pasco School District.

- 3. In the event an office must be vacated, the Executive Council can elect to keep that office vacant for the rest of the year or fill the vacancy by an interview process that will include a panel of the advisor's choice.

Article 6: Duties of Executive Council Officers and Class Officers:

A. Duties of ASB President:

- 1. Enforce the Sageview Constitution
- 2. Veto an issue or request with reason
- 3. Set the agenda and run Executive Council Meetings per accepted routines and protocols.
- 4. Be a representative at school related community events.
- 5. Be an active member and assist in any way needed.

B. Duties of the ASB Vice President:

- 1. Fulfill the duties of the President if they resign, are removed from office, or are excused from a meeting.
 - 2. Represent students at Site Council and/or MTSS meetings.
 - 3. Be an active member and assist in any way needed.

C. Duties of the Secretary:

- 1. record and maintain accurate records of all Executive Officer meetings and Student Council Meetings.
- 2. Provide copies of all minutes to Student Council, ASB President and Principal.

3. Work with the ASB President and ASB Secretary to publish the meeting agendas.
4. Be an active member and assist in any way needed.

D. Duties of the Treasurer:

1. Work closely, multiple times per week, with the ASB Secretary to sign checks and reports.
2. Approve all bills related to ASB clubs and activities.
3. Monitor ASB financial reports and notify ASB Advisor if any clubs are operating in deficit.
4. Be an active member and assist in any way needed.

E. Duties of the Publicity Manager:

1. Direct the marketing and advertising for ASB events via social media and Minga.
2. Communicate via announcements, posters, social media and Minga to all student body members.
3. Foster an inclusive marketing strategy.
4. Be an active member and assist in any way needed.

F. Duties of the delegate:

1. Support all ASB activities.
2. Attend all meetings with a full vote.
3. Be the ASB delegate for the Principal's Action Council.
4. Be an active member and assist in any way needed.

Duties of Class Officers:

A. Class President:

1. All duties as outlined in ASB President role
2. Work closely with the Class Advisor to establish goals, assist with fundraising activities and be the voice for your class in Student Council Meetings.
3. Support the activities of SVHS ASB in presence and invitation to your class members.

B. Class Vice President:

1. All duties as outlined in ASB Vice President role
2. Assist the class President and Advisor with goal and fundraising activities.
3. Support the activities of the SVHS ASB in presence and invitation to your class members.

C. Class treasurer:

1. In conjunction with the Class Advisor, submit all fundraising requests and reconciliations, assist with ordering and purchase orders.
2. Support the activities of the SVHS ASB in presence and invitation to your class members.

D. Class Secretary:

1. Same duties as those of ASB role.
2. Support the activities of the SVHS ASB in presence and invitation to your class members.

E. Class Publicity Manager:

1. Same duties as those of ASB role.
2. Support the activities of the SVHS ASB in presence and invitation to your class members.

F. Class delegate:

1. Same duties as those of ASB role.
2. Support the activities of the SVHS ASB in presence and invitation to your class members.

Article 7: Student Council

A monthly meeting to share important ASB information and get student body feedback. The agenda will be created by the ASB Council, ASB Advisor and with administrative feedback.

A. Student Council shall consist of:

1. All elected Executive and Class Officers
2. Student representatives selected from first hour.
3. Presidents of all clubs.
4. Captain or representative of all sports held during that trimester.

B. Each member of the Student Council is allowed one vote per the office/organization they represent.

C. A person may only represent one organization at a Student Council Meeting.

Article 8: Election Process

A. All students who meet the criteria presented in Article 5 are eligible to run for office. Eligibility will be determined by ASB advisor and Administrator prior to election activities.

B. Elections will occur over a one-week period following the application deadline.

1. Students can put up to three posters throughout the school. These posters are to be made at school. Maximum of \$25 dollars can be spent on other items.

2. Students will present a short speech, no longer than 2 minutes. This speech may be presented live or via video, determined by ASB Executive Council, ASB Advisor and administration. Speeches must be presented 24 hours before presentation and vetted by the administration. The speech is to be positive in tone and focus on the skills and ideas of the candidate, not dismissing others.

C. Students will be elected by peers for their chosen office based on the total number of votes cast. Students can vote electronically, although in person voting will be available during lunches.

D. Voting will occur in the Spring for Executive Officer and Class officers, with the exception of the 25-26 school year. All elections will take place within the first 4 weeks of school.

Article 9: ASB Cards

A. All SVHS students are eligible for an ASB card in accordance with Pasco School District policies and Washington State Code.

B. All students who participate in any club, sport or activity that benefits from SVHS ASB MUST purchase or acquire an SVHS ASB card prior to performing or participating. Advisors and coaches will monitor their students for compliance.

C. ASB clubs who may need extra financial assistance can petition the ASB Executive Council. The Executive Council will evaluate the petition and make a determination based on that club's financial need, historical funding and fundraising efforts.

Article 10- Clubs and activities

A. Clubs shall be organized within the framework of the ASB to promote student activity in their school, community and their particular areas of interest.

B. To become an official club and enjoy the rights therewith, a group shall do the following:

1. Write a constitution for the club that outlines the club's purpose and goals, and the manner in which the club will be run.
2. All non-academic clubs must be approved by the administration and Executive Council.
3. Procure a teacher or on-campus employee who will attend meetings and supervise all the activities of the group. Advisor stipends are determined by the Pasco School District Collective Bargaining agreement.
4. All activities of the group are to be student-led.
5. Every group must have at least four officers: President, Vice President, Secretary and Treasurer.
6. Sign-in sheets are to be collected and kept by the advisor for two years.
7. There must be 10 members consistently in attendance in order to fundraise.
8. All members of the club must obtain an ASB card.

Article 11: Amendments to the Constitution

- A. The amendment procedure and guidelines will be developed by the 25-26 Executive Council.

Article 12: Dissolution of ASB

- A. If the Sageview High School ASB was ever dissolved by the Pasco School District, the ASB funds would revert to the Pasco School District under the control of the PSD School Board of Directors.
- B. The records of the school's ASB Constitution and ASB Council minutes shall be kept in perpetuity in a safe and central location and per the applicable state laws regarding retention can be sent to the state archives.

Article 13: General Statements

Agreed upon by the Sageview Student Council, composed of Pasco High School and Chiawana High School representatives.
(names attached)

- A. For the 25-26 school year, all funds will be procured and dispersed through the General ASB fund until further establishment of clubs, activities, and student elections are held.
- B. For the 24-25 school year, the student summit representatives from Pasco and Chiawana High Schools have voting power for ASB finances.
- C. Until the elected members of the Sageview ASB Executive Council and Class Officers take office, this Constitution will be binding. At that time, elected ASB members will amend the Constitution within the boundaries of Washington State Law.
- D. The student summit moves to accept funds from Pasco High School and Chiawana High School to provide start-up funds for the Sageview ASB and Athletics.
- E. All Sageview clubs will follow this process:
 1. Complete the "Establishment of a Club" form
 2. Create a budget plan, purpose of club and meeting minutes
 3. Submit to elected Sageview ASB for approval.
- F. Sageview will allow for electronic signatures and virtual meetings when the need arises.