



CALLEN ISD

JUSTIFICATION OF ALLOWABLE USE OF GRANT FUNDS FORM

Complete this form to document the expenditure of grant funds on an allowable activity that meets the intent and purpose of the grant. If the granting agency requires a specific form, please use the granting agencies form instead of this form. Attach the completed form to all requisitions entered with grant funds.

Funding Source: _____ Commodity Code: _____

Funding Account(s): _____

Expenditure

Describe the expenditure to be paid with grant funds:

Purpose and Intent

Describe the purpose of the expenditure and how the expenditure meets the grant program's intent:

Reasonable and Necessary

Describe how the activity is reasonable and necessary:

CIP/DIP

How is this purchase supported by the Campus Improvement Plan or District Improvement Plan?

☐ Campus Improvement Plan

☐ District Improvement Plan

Goal: _____ Perf. Objective: _____ Strategy: _____

Certification

Completed by: _____

Date: _____

Approved by: _____

Date: _____