

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2015 No. 1 Official Minutes

July 13, 2015 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:30 PM with Mrs. Maris, presiding. Mrs. Maris read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Absent
Dr. Michael Goione, Vice President - Absent
Mrs. Lourdes Lucas - Present - Arrived at 8:26
Dr. Teresa Liccardi – Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Absent
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Absent

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

Those Board members present at 7:30 recessed the meeting until 8:26 when Mrs. Lucas arrived.

5. Special Recognition

- January - June 2015 Violence and Vandalism Report

6. Communication

The following Communications were received and discussed:

- None

7. Board Reports

The following Board committee reports were given:

- Personnel Committee update - Dr. Righi

8. Public Discussion on Agenda Items Only - None

9. Action Items

Superintendent's Consent Agenda

On a motion made by Mr. Wassel and seconded by Mrs. McGinity, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Fundraising Request(s) for the 2015-2016 School Year as listed

I recommend Board approve fundraising request(s) for the 2015-2016 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 14 - 30, 2015	French Honor Society	Christine Berg	Gum Sale

2. Approval to Suspend Portion of Policy #2340 - Field Trips

I recommend Board approve to suspend the portion of Policy #2340 - Field Trips pertaining to the requirement of a school nurse in attendance as stated in letter I of said

policy, for the following trips: France (October 31 - November 7, 2015), Peru (November 1 - November 10, 2015), China (November 1 - November 10, 2015).

Our current policy goes beyond the requirements of State Code in that it requires a nurse to be in attendance for all overnight field trips. Last year, I consulted with Tony on this matter. After reviewing our policy in conjunction with these field trips, Tony recommended the Board suspend this requirement so long as we take the appropriate measures outlined in Code. This is what we did on our previous year's trip.

3. Ratification of Transportation for the Extended School Year

I recommend Board ratify the transportation to and from Rumson Fair Haven High School for the 2015 Extended School Year Program for student #SO18-11-15.

This request came in after the last board meeting.

4. Approval of Violence and Vandalism Report - January - June 2015

I recommend Board approve the Violence and Vandalism report for the months January through June 2015. This is a requirement of the Department of Education.

5. Approval of the June HIB Report

I recommend Board approve the June HIB Report.

6. Approval of Substitute Teachers for the 2015-2016 School Year

I recommend Board approve the substitutes for the 2015-2016 school year upon as listed below:

<u>NAME</u>	<u>SUB CERTIFICATE</u> <u>EXPIRA. DATE / NJ</u> <u>CERTIFICATION</u>	<u>COLLEGE/</u> <u>UNIVERSITY</u>	<u>DEGREE/</u> <u>CREDITS</u>
Arpa, Christopher	Teacher of Social Studies	Rutgers	BA
Bauers, Debra (Instructional Aide)	7/1/18 #390794	Brookdale	60 credits

William Benwell	Teacher of Comprehensive Science	Fairleigh Dickinson	BA
Capicotto, Ashley	7/1/2020	Kean Univ.	BA
Chen, Sophia	Teacher of Chinese (CEAS)	University of Missouri-Columbia	Masters
Costello, Gary	7/1/17 #372318	Seton Hall University	BS
Daly, Michael	7/1/16 #379237	Fairleigh Dickinson	BA
Dilone, Sheri	7/1/2020 #426931	Kean Univ. Monmouth Univ. NYU	BA MS MA
Farnsworth, John	Teacher of Music	Univ. of Massachusetts	MA
Galante, Robert	Teacher of Social Studies	Franklin & Marshall	BA
Garcia, Frank	7/1/19 #398657	Rutgers	BA

Guttenplan, Ariel	School Counselor	Univ. of Delaware	BS
Hoplock, Edward	Teacher of Social Studies (Prov)	Penn State	BA
Horan, Douglas	Elementary School Teacher Principal	Seton Hall	MA
Iannacone, Anthony	Teacher of Social Studies	Monmouth University	BA
Ignar, Charles	Elementary Education; Teacher of the Handicapped	Jersey City State	MA.
Illmensee, Jamie	1/2/15 #358353 - filing for an updated certificate	Brookdale	Associates
Kaley, Amanda	Teacher of English	Rowan	BA
Keating, Carrie	1/2/16 #378816	U of S. Carolina Marymount	BA
Keenan,	1/2/19 #398357	MIT; William & Mary	BS; MA

Stephanie

Kiernan, Francis	7/1/2020 #421649	Waterford Institute of Technology	BA
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Lasota, Eric	7/1/18 #380610	Monmouth University	BS
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LePage, Thomas	1/2/19 #390999	Monmouth University	BS
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McCarron, Jennifer	7/1/2020 #421576	Rugers	BA
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Micioni, Beth	5/31/15 #379264 (School Nurse Only) - filing for an updated certificate	Holy Name Hospital School of Nursing	RN
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Mollo, Wendy	Director of School Counseling Services; Supervisor	Montclair University	BA
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Morris, Daniel	Teacher of Social Studies	Morgan State	BA
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Nizza, Lauren	Teacher of English	Ramapo	BA
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Nolan, Raoul	Teacher of Social Studies	Central Michigan Univ.	MA
O'Brien, Charles	7/1/2018 #390798	Montclair State Univ.	
Regina, Ashley	7/1/19 #398735	Montclair University	BA
Richmond, Lawrence	Teacher of Social Studies; Teacher of English	Monmouth University; Temple University	BA; MAT
Richmond, Sharon	1/2/16 #374101 (School Nurse Only)	Temple U Hospital School of Nursing	RNC
Rinaldi, Patricia	Teacher of Social Studies	Monmouth University	MA
Ritger, Suzanne	1/2/2020 #422372	St. Marys College	BA
Roberts, Sandra	7/1/18 #390740	Brookdale	AA
Robinson, Danon	1/2/2020 #420045	Penn State University	BS
Rubino,	Teacher of Italian	Rutgers	BA

Jennifer	Elementary Education		
Sanders, Raquel	7/1/2020 #426963	Monmouth University	114 credits
Scheddin, Angelica	7/1/2020 #426898	Monmouth University	BA
Simat, Jessica	7/1/19 #398703	Monmouth University	MS
Stefanelli, Eugene	1/2/2020 #420042	St. Bonaventure	BBA
Unger, Lisa	7/1/18 #390840	Endicott	BS
Vaughn, Victoria	1/2/18 #380261	Oklahoma University	BS
Wladika, Ian	7/1/19 #398725	Brookdale	AA
Zambrano, Armand	Elementary School Teacher	Wm. Paterson	BA

COACHES/

**ADVISORS
ONLY**

NAME	SUB CERTIFICATE EXP. DATE/NJ TEACHING CERTIFICATE	COLLEGE/UNIVER SITY ATTENDED	DEGREE/CRE DITS
Bott, Brain	7/1/2019 #411588	Rutgers Univ.	BS
Bredin, William	1/2/2020 #422288	Merrimack College Fairleigh Dickinson	BS MSA
Browne, Kimberly	1/2/2020 #411759		
Callahan, Colin	7/1/18 #380429	University of S Carolina	BS
Callahan, Dave	7/1/16 #379022	Villanova University	BS
Champeau, Chris	1/2/15 #358380 - filing for updated certificate	St. Bonaventure	BA
Cornelliusen, James	Teacher of S.S.	Marist	BA
Costa, Jennifer	1/2/15 #358164 filing for an updated certificate	Fordham Univ.	BS

Dini, Donna	Elementary School Teacher	Rowan	BA
Edwards, Daniel	7/1/2020 #426939	Drexel Univ.	BS
Gagliano, Gerard	7/1/16 #379145	Fairleigh Dickinson U	BS
Heller, Bryan	1/2/2019		
Iwan, David	1/2/2020 #422289	Yale Univ.	BA
Jones, Meaghan	Elementary Teacher	Notre Dame University	BA
Keogh, Robert	7/1/17 #372343	Mt. St. Marys University	BS
Lagrotteria, William	1/2/16 #373904	Brookdale	60 credits
Manley, Maria	1/2/18 #380229	Trinity College	BS

McCarron, Patricia	1/2/2019 #391114	Brookdale	AAS
McLoone, Timothy	1/2/20 #411700	Harvard University	BA
Mercer III, Henry	1/2/20 #411733	Monmouth University	BA
O’Keefe, Amy	7/1/16 #383258	Southampton College	BS
Olivera, Jessica	7/1/2016 #383377	Ocean County College	Associates
Papalia, Frank	1/2/2020 #420034		
Purslow, Mark	Teacher of Industrial Arts	Ohio State	BA
Roman, Joseph	7/1/2019 #398557	Monmouth Univ.	BS
Russell, Donald	Teacher of Science	Monmouth University	BS
Satzke,	1/2/18 #380341	Ocean County College	Associates

Catherine

Schulte, Gerald	Teacher of Biological Science	Kean University	MA
Schulte, Jeremy	7/1/2016 #379244	Brookdale	60 credits
Seslar, Christopher	1/2/202 #411688	Monmouth University	BS
Smorol, Robert	1/2/2019 Union Cty #393798	Rutgers Univ.	BA
Sourlis, George	1/2/19 #339074	Iona College	BA.
Wolff, Adam	1/2/2019 #391115	Georgian Court Univ.	BS

7. Approval of the Football Photographer for the 2015 - 2016 Season

I recommend Board approve David Frick as the Football Photographer for the 2015-2016 season at the stipend of \$750.00.

8. Approval of the Fall Coaching Staff for the 2015-2016 SY

I recommend Board approve the following fall coaching staff for the 2015-2016 SY, steps and stipends are listed below:

<u>SPORT</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
FOOTBALL - GROUP I			
Head Coach	Bryan Batchler	6	\$8,547

Assistant Coach	Frank Papalia	7	\$6,484
Assistant Coach	Chris Quinn	3	\$5,110
Assistant Coach	Charlie Pirrello	7	\$6,484
Assistant Coach	Jerry Gagliano	6	\$6,165
Assistant Coach	Jerry Schulte	7	\$6,484
Assistant Coach	Joe Murphy	7	\$6,484
Assistant Coach	John Corneliusen	7	\$6,484
Volunteer Coach	Billy Lagrotteria		
Volunteer Coach	Charlie O'Brien		
Volunteer Coach	Jeremy Schulte		
Volunteer Coach	John Bellavance		
Volunteer Coach	Jason Lippart		

BOYS SOCCER - GROUP III

Head Coach	Will Gould	3	\$5,527
Assistant Coach	Jon Pennetti	3	\$4,394
Assistant Coach	Adam Wolff	3	\$4,394
Assistant Coach	Alex Componile	1	\$3,811

GIRLS SOCCER - GROUP III

Head Coach	Mary Beth Coleman	6	\$7,136
Assistant Coach	Jeff Herkimer	7	\$5,909

Assistant Coach	Megan Heerwagen	2	\$3,991
Assistant Coach			

FIELD HOCKEY - GROUP III

Head Coach	Julie Vaccarelli	3	\$5,527
Assistant Coach	Enza Mazza	3	\$4,394
Assistant Coach	Kristen DeMeter	3	\$4,394
Assistant Coach	Kasie Nurko	3	\$4,394
Volunteer Coach	Kathleen Dunfee		

VOLLEYBALL - GROUP III

Head Coach	Jamie Juliano	3	\$5,527
Assistant Coach	Andrew Hudson	3	\$4,394
Assistant Coach	Kim Browne	2	\$3,991

GIRLS TENNIS - GROUP IV

Head Coach	Maria Manley	3	\$4,116
Assistant Coach	Daniella Goodarz	3	\$3,320
Volunteer Coach	Danon Robinson		

CROSS COUNTRY - GROUP IV

Head Coach	Tim McLoone	6	\$4,916
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Head Coach	Henry Mercer	6	\$4,916
Assistant Coach	Caitlin Flanagan	2	\$3,126
Assistant Coach	Molly McBain	2	\$3,126
Volunteer Coach	Catherine Satzke		

Strength & Conditioning*	Rob Orrock		\$20,000
Weight Room Monitor	Jerry Beaver		\$1,500

***Full Year Position**

9. Approval of Paid Advisor Positions for the 2015-2016 SY

I recommend Board approve the following volunteer advisor positions to paid positions for the 2015 - 2016 SY:

Cooking Club	-	Group III - \$2,074.00
Scientific Frontier Club	-	Group III - \$2,074.00
Global Women's Empowerment	-	Group IV - \$1,410.00
Psychology Club	-	Group IV - \$1,410.00

10. Approval of Appointment of Faculty Members for 2015 Summer Hours

I recommend Board approve the appointment of the following Child Study Team members and Guidance Counselors to work over the summer at an hourly rate of \$30.00/hour:

Maximum of 200 hours to be split among CST members to a maximum of \$6,000.00

Jamie Juliano	Larry Reilly	Sandra Zalinsky
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Maximum of 350 hours to be split among Guidance Counselors to a maximum of \$10,500.00

Chrissy Camp	David Frick	Jason Lippart
Lynn McConnell	Brooke Tomovich	

11. Approval to Rescind Instructional Aide Appointment

I recommend Board rescind the appointment of **Timothy Reddan** as an Instructional Aide, for the 2015-2016 school year.

Mr. Reddan was approved on June 16, 2015, he notified us this past week that he has accepted a full time teaching position in another district.

12. Approval to Appoint an Instructional Aide

I recommend Board approve the appointment of Jeremy Schulte as an Instructional Aide for the 2015-2016 SY beginning September 1, 2015 through June 30, 2016 at \$15.43 per hours worked pending completion of all required paperwork. (resume attached)

Business Administrator's Consent Agenda

On a motion made by Dr. Liccardi and seconded by Mr. Wassel, the Board, by unanimous roll call approved Items 1-14 in the Business Administrator's Consent Agenda as follows:

1. Approval of Bill List

Recommend Board approval of the following bill list dated July 14, 2015:

General Fund	\$349,437.91
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Recommend Board approval of the following bill list dated June 30, 2015:

General Fund	\$ 162,079.87
SAEP	\$ 600.00
Food Services	\$ <u>50,191.05</u>
	\$ 212,870.92

10 Month Payroll - June 19, 2015	\$398,215.10
12 Month Payroll - June 30, 2015	\$155,471.28
July 15, 2015 Payroll	\$119,110.15

2. Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- RFH Basketball Camps - Thursday Night Lights - Gym - 7/14/2015 - 6:00PM-10:30PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3. Acceptance of Minutes

Recommend Board acceptance of the June 9, 2015 Regular Public meeting minutes.

4. Acceptance of Minutes

Recommend Board acceptance of the June 16, 2015 Regular Public meeting minutes.

5. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference	Estimated Cost	Location
10/7/2015 - 10/9/2015	Dr. Righi	Superintendent's Summit	\$300.00	Bonita Springs, FL
7/28/2015 - 7/29/2015	Dr. Righi	Ed Excellence Through Equity	\$550.00	Abington, PA
8/12/2015 - 8/14/2015	Jack Shea	SUPA ETS 192 Training	\$200.00	New York, NY
8/12/2015 - 8/14/2015	Dana Maulshagen	SUPA ETS 192 Training	\$200.00	New York, NY
10/22/2015 - 10/23/2015	Stephen Sarles	2015 FEA/NJPSA/NJASCD Fall Conference	\$275.00	Long Branch, NJ
10/23/2015 - 10/26/2015	Frank Gripp	ASBO International	\$3,400.00	Grapevine, TX
8/3/2015 - 8/6/2015	Jennifer Grootenboer	APSI Rutgers University	\$1,200.00	New Brunswick, NJ

6. Approval of a Contract - Auditor

Recommend Board approval of a contract with Jump, Scutellaro and Company, LLP, 12 Lexington Avenue, Toms River, NJ 0875, for the June 30, 2015 audit, in the amount of \$19,000 inclusive of the ASSA audit.

7. Approval of a Resolution - New Jersey State Interscholastic Athletic Association

Recommend Board approval of the following:

MEMBERSHIP RESOLUTION NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Rumson-Fair Haven Board of Education in the County of Monmouth, State of New Jersey, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*) herewith enrolls Rumson-Fair Haven Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue to effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.*

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

Administrative Responsibility—The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments.

8. Approval of School Lunch Prices

Recommend Board approval of the following lunch prices for the 2015-2016 school year:
Premium Class A Lunch-\$4.00 for students and adults

9. Approval of Health Benefit Insurance Contracts

Recommend Board approval of the following renewals:

Medical Insurance

July 1, 2015-June 30, 2016: Horizon Blue Cross/Blue Shield 0% increase

Prescription Insurance

July 1, 2015-June 30, 2016: Bollinger 0% increase

Dental Insurance

July 1, 2015-June 30, 2016: Delta Dental 0% increase

Vision Insurance

July 1, 2014-June 30, 2017: NVA 0% increase

10. Acceptance of Board Secretary's Report – May 2015

Recommend Board acceptance of the May Board Secretary's Report

11. Acceptance of No Over-expenditure Report – May 2015

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of May 2015.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of May 2015. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of May 2015 (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of May 2015. The Board certifies that as of May 31, 2015, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Acceptance of Treasurer's Reports – May 2015

Recommend Board acceptance of the May Treasurer's Report, which is in agreement with the May Board Secretary's Report.

13. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated May 31, 2015:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

14. Approval of a Contract - Little Silver BOE

Recommend Board Approval of a contract with the Little Silver Board of Education for services related to Rumson-Fair Haven Regional providing candidate screening for a Network Administrator.

- 10. **Motion to Approve Recommendations**
- 11. **Approval Vote**
- 12. **Superintendent's Additional Action Items - None**
- 13. **Motion to Approve Recommendation**
- 14. **Approval Vote**
- 15. **Public Discussion – Any School Related Topic - None**
- 16. **Board Discussion Items - None**
- 17. **Other Business - None**
- 18. **Unfinished Business - None**
- 19. **Executive Session**

On a motion made by Mrs. Lucas and seconded by Mrs. Maris, the Board, by unanimous vote, Moved into executive session at 8:35 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items (to be determined and announced as needed):

- Student Matter regarding Harassment, Intimidation and Bullying
- Superintendent Evaluation

On a motion made by Mrs. Lucas and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:37 PM.

20. Adjournment

On a motion made by Mr. Wassel and seconded by Mrs. McGinity, the Board by consensus adjourned the regular meeting held on July 13, 2015 at 8:38 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary