

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2016 No. 10 Official Minutes

January 5, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:35 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Call to Order

The Board Secretary will call the meeting to order.

Announcement of Official Results of Annual School Board Election - November 3, 2015

The following are OFFICIAL results of the Rumson-Fair Haven Regional High School's election as reported by the Board Secretary as certified by the State Election Board.

FAIR HAVEN

Lourdes Lucas - 915 votes

Sarah Maris - 921 votes

RUMSON

Frank Lanziano - 11 votes - disqualified

Jada Kavanagh - 5 votes - tie

Valerie Ferrante - 5 votes - tie

Administer Oath of Office

The Board Secretary will administer the Oath of Office to the newly elected Board members.

Lourdes Lucas

Sarah Maris

Nomination and Election for Office of President

A motion to open nominations for President of the Board of Education was moved by Mrs. Lucas and seconded by Mr. Volker. A roll call vote unanimously passed.

Mrs. Waters was nominated for President of the Board of Education by Sarah Maris. No other nominations were made.

A motion to close nominations for President of the Board of Education was moved by Mrs. Lucas and seconded by Mr. Wassel. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. Lisa Waters as President of the Board of Education and was unanimously passed.

8. Nomination and Election of Vice-President

A motion to open nominations for Vice-President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Wassel. A roll call vote unanimously passed.

Dr. Goione was nominated for Vice-President of the Board of Education by Mrs. Wise. Waters. No other nominations were made.

A motion to close nominations for Vice-President of the Board of Education was moved by Mrs. Maris and seconded by Mrs. Lucas. A roll call vote unanimously passed.

A roll call vote was taken to elect Dr. Goione as Vice-President of the Board of Education and was unanimously passed.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Dr. Michael Goione, Vice President - Present
Mrs. Lourdes Lucas - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Present
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

- Mrs. Krsyzckowski MD class update and department news
- Education Foundation presentation
- Booster Club presentation
- PTSA presentation

6. Communication

The following Communications were received and discussed:

- Multiple communications related to a personnel matter

7. Board Reports

The following Board committee reports were given:

- Finance Committee update - Mrs. Wise
- Personnel Committee update - Dr. Goione

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Wassel and seconded by Mr. Volker, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2015-2016 School Year

I recommend Board approve field trip request(s) for the 2015-2016 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
January 8	Prudential Center, Newark	5:00 p.m.	10:30 p.m.	FBLA	F. Kiernan
January 11	BNP Paribus, New York City	7:15 a.m.	2:30 p.m.	Euro Challenge	S. Schmidt
January 18, 19, 20	Monmouth County Courthouse, Freehold	4:30 p.m.	8:00 p.m.	Mock Trial	S. Schmidt
March 10	New York Federal Reserve Bank, New York City	7:15 a.m.	2:30 p.m.	Fed Challenge	S. Schmidt
March 14	New York Federal Reserve Bank, New York City	7:15 a.m.	2:30 p.m.	Euro Challenge	S. Schmidt
June 2	Beacon Hill Country Club	6:00 p.m.	9:30 p.m.	Performing Arts	S. Sweeney, B. Grillo, M. Leddin, S. Flecca
June 9	Eagle Oaks Country Club	6:00 p.m.	10:00 p.m.	Athletics	C. Lanzalotto

2. Approval of Fundraising Request(s) for the 2015-2016 School Year as listed

I recommend Board approve fundraising request(s) for the 2015-2016 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
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January 1 - February 5	International Club	Y. Maglione D. Goodarz	Alpaca keychain gram sale
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3. Approval of Local Professional Development Plan for the 2015-2016 School Year

I recommend Board approve the Local Professional Development Plan for the 2015-2016 school year (attached).

4. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2015-2016 School Year

I recommend Board approve the Statement of Assurance regarding the use of Paraprofessional Staff for the 2015 - 2016 school year (attached).

5. Approval of Substitute Teachers for the 2015-2016 School Year

I recommend Board approve the substitutes for the 2015-2016 school year upon as listed below:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Paul Manley	#432092 exp. 1/2/2021	US Air Force Academy	B.S.

6. Ratification of Sixth Assignment

I recommend Board ratify a sixth assignment in Math effective December 18, 2015

I recommend Board approve the following teachers to teach the sixth assignment in Math at a stipend of 20% of their applicable step and guide:

Suzanne Cranwell	-	Guide 2	-	\$11,106.00 (pro-rated)
Kristen DeMeter	-	Guide 2	-	\$11,106.00 (pro-rated)
Jeff Herkimer	-	Guide 1	-	\$10,835.00 (pro-rated)
Kevin Pfister	-	Guide 1	-	\$10,835.00 (pro-rated)
Carrie Baker	-	Guide 2	-	\$11,106.00 (pro-rated)

7. Approval to Rescind Coaching Assignment

I recommend Board approve to rescind the appointment of Jessica Olivera as the Winter Cheer Advisor.

8. Approval of Weight Room Monitor

I recommend Board approve the appointment of Kasie Nurko as an additional weight room monitor for the Winter and Spring Seasons at a stipend of \$1,500.00 per season.

9. Approval of Coaching Assignment

I recommend Board approve Eric Zullo as the Girls Spring Track Head Coach for the 2015-2016 school year at Step 1, \$4,775.00 (Group III).

10. Approval of Volunteer Club Advisor

I recommend Board approve the following volunteer for the 2015-2016 school year:

Raymond Paolantonio - Squash Club

11. Approval of Instructional Aide for After School Program

I recommend Board approve Kathleen Wolkom as an instructional aide for after school programs 2 hours per day 2 days a week beginning January 11 through June 30, 2016 at a stipend of \$15.43 per hour not to exceed 4 hours per week.

12. Approval of Volunteer Advisor for Fencing Activity

I recommend Board approve Michael Bindas as a volunteer advisor for two students participating in a fencing competition.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Lucas, the Board, by unanimous roll call approved Items 6-14 in the Business Administrator's Consent Agenda as follows:

6. Approval of Bill List

Recommend Board approval of the following bill list dated January 5, 2016:

General Fund	\$321,893.88
Special Revenue Fund	\$18,967.91
Food Services	<u>\$20,196.00</u>
	\$361,057.79

December 23, 2015 Payroll	\$474,444.26
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7. Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Knollwood School - 8th Grade Graduation and Practice - Auditorium and Gym -
6/20/2016 - 9:00AM-12:00PM and 5:00PM-8:00PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

8. Acceptance of Minutes

Recommend Board acceptance of the December 15, 2015 Regular Public meeting minutes.

9. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference	Estimated Cost	Location
None				

10. Acceptance of Board Secretary's Report – November 2015

Recommend Board acceptance of the November Board Secretary's Report

11. Acceptance of No Over-expenditure Report – November 2015

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **November 2015**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **November 2015**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **November 2015** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of November 2015. The Board certifies that as of **November 30, 2015**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Acceptance of Treasurer's Reports – November 2015

Recommend Board acceptance of the **November** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

13. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **November 30, 2015**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

14. Waiver of Benefits

Recommend Board approval of the following waiver of benefits:

- Health Benefits Waiver for Stephen Sarles, effective January 1, 2016, \$5000 pro-rated, H/W eligibility, for Medical, RX, Dental & Vision

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None

16. Board Discussion Items

The Board discussed the following topics:

- Anticipated BOE Meeting Dates - 2016
 - 7/12
 - 8/9
 - 8/30
 - 9/13
 - 9/20
 - 10/11
 - 10/18
 - 11/15
 - 11/22
 - 12/13

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Dr. Goione and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 8:13 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel

On a motion made by Dr. Goione and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 9:31 PM, as follows:

20. Adjournment

On a motion made by Mrs. Lucas and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 5, 2016 at 9:32 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary