

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2016 No. 16 Official Minutes

April 19, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:36 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Dr. Michael Goione, Vice President - Present

Mr. John Caruso - Present

Mrs. Lourdes Lucas - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Recognition**

- ❖ Sharon Bryant - Math Placement Exam, Progress on STEM

6. **Communication** - None

7. **Board Reports**

The following Board committee reports were given:

- Athletics and Activities Committee update - Mr. Volker
- Negotiations Committee update - Mrs. Waters

8. **Public Discussion on Agenda Items Only** - None

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 8:04 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 8:05.

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Wassel, the Board by unanimous roll call vote approved Items 1-22 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2015-2016 School Year

I recommend Board approve field trip request(s) for the 2015-2016 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 20	Chicky Boom, Red Bank	5:00 p.m.	7:00 p.m.	International Club	Y. Maglione
June 6	Funtime America, Eatontown	5:00 p.m.	7:30 p.m.	Tower Players	S. Flecca

2) Ratification of Fundraising Request(s) for the 2015-2016 School Year as listed

I recommend Board ratify fundraising request(s) for the 2015-2016 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April 12 - May 6	Student Government Assoc.	Y. Maglione	Prom Clothing Drive
April 18 - May 1	Habitat for Humanity	S. Pagano	Social media fundraiser through Ocean First Bank

3) Approval of Summer Incentive Grant Proposal

I recommend Board approve the Summer Incentive Grant Proposal for Christina Gauss' travel expenses not to exceed \$2,100.00. Grant proposal is attached.

4) Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2015 - 2016 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH16-12-16	4/11/16 - 5/27/16 10 hours per week	Medical

5) Approval of April HIB Report

I recommend Board approve the April HIB Report

6) Approval of the Appointment of Zachary Dzierzowski as a Spanish Teacher for the 2016 - 2017 School Year

I recommend Board approve the appointment of Zachary Dzierzowski as a Spanish Teacher for the 2016 - 2017 school year effective September 1, 2016 through June 30, 2017 at a salary and step to be determined once contract negotiations are finalized; appointment is considered temporary until all required paperwork is completed and on file (resume attached)

7) Approval of American Sign Language Club (ASL)

I recommend Board approve the formation of a new club, listed below, along with the volunteer moderator:

ASL Club

Rosanne Hughes

8) Approval of Reappointment of Non-Tenured Administrator for the 2016 - 2017 School Year

I recommend Board reappoint the following non-tenured administrator for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	SUBJECT	HIRE DATE
Stephen Sarles	Vice Principal of Discipline	12/2/2013

9) Approval of Reappointment of Non-Tenured Faculty for the 2016 - 2017 School Year

I recommend Board reappoint the following non-tenured faculty for the 2016 - 2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

**Indicates anticipated move to next Guide, with transcript proof by Sept. 1, 2016*

NAME	SUBJECT	HIRE DATE
Thomas Colella	Social Studies	9/1/2015
Nicole Conter	Special Education	9/1/2015
David Frick	Guidance Counselor	3/18/2013
Megan Heerwagen	Math	9/1/2013
Matthew Leddin	Social Studies	9/1/2014
Enza Marucci	School Social Worker/Treatment Coordinator	9/1/2013
David Pitts	Science	9/1/2014
Christopher Quinn	Special Education	9/1/2015
Stephanie Schmidt	Social Studies	9/1/2014
Hilary Strauch*	English	9/1/2013
Brooke Tomovich	Guidance Counselor	9/1/2014
Matthew Yang	Chinese	9/1/2013
Eric Zullo	Physical Education	9/1/2015

10) Approval of Reappointment of Non-Tenured Unit Secretaries for the 2016 - 2017 School Year.

I recommend Board reappoint the following non-tenured unit secretaries for the 2016 - 2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

NAME	POSITION	HIRE DATE
Lindsey McCarthy	12 Month Secretary	9/1/2015
Alyssa Trocchia	Guidance Department Secretary	1/27/2016

11) Approval of Reappointment of Non-Tenured, Unit Maintenance Workers for the 2016 - 2017 school year

I recommend Board reappoint the following non-tenured, unit maintenance workers for the 2016 - 2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

NAME	HIRE DATE
Robert Crane	7/1/2014
Joseph Reiff	7/1/2015

12) Approval of Reappointment of Non-Tenured, Non-Unit, Non-Certificated Staff for the 2016 - 2017 School Year

I recommend Board reappoint the following non-tenured, non-unit, non-certificated staff for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION	HIRE DATE
Andrea Mahon	Administrative Assistant to the Superintendent	3/23/2015

13) Approval of Reappointment of Non-Tenured, Non-Unit Aides/Permanent Substitutes for the 2016 - 2017 School Year

I recommend Board reappoint the following non-tenured, non-unit aides/permanent substitutes for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION
Debra Bauers	Instructional Aide
Robert Henne	Permanent Substitute
Carrie Keating	Permanent Substitute
Francis Kiernan	Permanent Substitute
Jeremy Schulte	Instructional Aide
Victoria Vaughan	Instructional Aide
Kathleen Wolkom	Instructional Aide

14) Approval of Reappointment of Unit Secretary Who Will Receive Tenure for the 2016 - 2017 School Year

I recommend Board reappoint the following unit secretary for the 2016 - 2017 school year. Tenure will be attained on July 2, 2016 school year. *Salary and step to be*

determined once contract negotiations are finalized.

NAME	POSITION	HIRE DATE
Linda Roman	12 Month Secretary	7/1/2013

15) Approval of Reappointment of Tenured, Non-Unit, Certificated Administrators for the 2016 - 2017 school year

I recommend Board reappoint the following tenured, non-unit, certificated administrators for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION
Christopher Alworth	Supervisor/Teacher
Sharon Bryant	Supervisor/Teacher
Frank Gripp	Business Administrator
Tracy Handerhan	Principal
Carol Krsyzckowski	Supervisor of Special Education
Chris Lanzalotto	Vice Principal of Athletics & Extracurricular Activities
Jack Shea	Supervisor/Teacher
Francine Swift	Supervisor/Counselor

16) Approval of Reappointment of Tenured, Non-Unit, Non-Certificated Supervisor for the 2016 - 2017 school year

I recommend Board reappoint the following tenured, non-unit, non-certificated supervisor for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION
Thomas Buffa	Supervisor of Buildings, Grounds & Operations

17) Approval of Reappointment of Tenured, Certificated Faculty for the 2016 - 2017 School Year

I recommend Board reappoint the following tenured, certificated faculty for the 2016 -

2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

**Indicates anticipated move to next Guide, with transcript proof by Sept. 1, 2016*

Laurence	Reilly	42
Warren	Brown	38
Sandra	Zalinsky	35
Gerald	Beaver	32
Barry	Huebner	29
Susan	Sweeney	29
Christie	Ferraris	28
Linda	Nill	26
Suzanne	Cranwell	25
Suzanne	Fico	25
Lynne	McConnell	25
Kimberly	Pierson	25
Cassie	Fallon	24
Anna	Higgins	23
Jeffrey	Herkimer	22
MaryBeth	Coleman	20
Kathryn	Okeson	19
Seth	Herman	18
Kevin	James	18
Kristen	Lanfrank	18

Rosanne	Hughes	17
Cheryl	Laviola	17
Dino	Pagano	17
Zachary	Wilson	17
Christine	Berg	16
Thomas	Larkin	16
Kristin	McCarthy	16
Keri	Williams	15
Carrie	Baker	14
Chrissy	Camp	14
Christina	Gauss	14
Kimberly	Hansen	14
Thomas	Highton	14
Valerie	Kilar	14
Jonathan	Reynolds	14
Bryan	Batchler	13
Jennifer	Dellett	13
Jamie	Juliano	13
Jeffery	Karpell	13
Dana	Maulshagen	13
Jessica	Olszewski	12
Lauren	Thieme	12
Hui Rebecca	Wang	12
Megan	Wilkins	12

Michael	Emmich	11
Sarah	Fitzgerald	11
Jodi	Foster	11
Rachel	Hoff	11
Yannell	Maglione	11
Brad	Margolis	11
Alexis	Marinov	11
Edward	Messinger	11
Joseph	Murphy	11
Linda	Murray	11
Susan	Pagano	11
Jaclyn	Toner	11
Darren	Beatty	10
Lindsay	Deremiah	10
Lauren	Grumbach	10
Kali	Lerner	10
Jennifer	Sterk	10
Alex	Stein	9
Andrew	Hudson	8
Erin	Burke	7
William	Grillo*	7
Jason	Lippart*	7
Julie	Brewington	7
Donna	Clarke	6

Kristen	Demeter	6
Jonathan	Pennetti	6
Daniella	Goodarz	5
Lauren	Hansen	5
Victoria	Imperato	5
Kevin	Pfister	5
Caitlin	Altland	4
Kathrine	Borsuk	4
Alex	Componile	4
Stefania	Flecca	4
Molly	McBain	4
Robert	Orrock	4

18) Approval of Reappointment of Tenured, 12 Month Unit Secretaries for the 2016 - 2017 School Year

I recommend Board reappoint the following tenured, 12 month, unit secretaries for the 2016 - 2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

Lois Rafferty

Lori Scisco

Susan Wankel

Shelagh Zinzi

19) Approval of Reappointment of Tenured, Unit Maintenance Workers for the 2016 - 2017 School Year

I recommend Board reappoint the following tenured, unit maintenance workers for the 2016 - 2017 school year. *Salary and step to be determined once contract negotiations are finalized.*

Charles Pittman

Ross Reed

20) Approval of Reappointment of Tenured, Non-Unit, Non-Certificated Staff for the 2016 - 2017 School Year

I recommend Board reappoint the following tenured, non-unit, non-certificated staff for the 2016 - 2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION
Kimberly Beaver	Administrative Assistant to the Business Administrator
Lurdes Costa	Confidential Secretary

21) Approval of Reappointment of Non-Tenured, Non-Unit, Non-Certificated Staff for the 2016-2017 School Year

I recommend Board reappoint the following non-tenured, non-unit, non-certificated staff for the 2016-2017 school year. *Salary to be determined once contract negotiations are finalized.*

NAME	POSITION
Salvatore Catalano	Network Computer Administrator
Maryanne Furey	Database Coordinator

22) Approval to Accept the Resignation of Jennifer Joswick as a Spanish Teacher for the 2016 - 2017 School Year

I recommend Board accept, with regret, the resignation of Jennifer Joswick, Spanish Teacher, effective June 30, 2016 (letter attached).

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Volker and seconded by Mrs. McGinity, the Board, by unanimous roll call approved Items 1-13 in the Business Administrator's Consent Agenda as follows:

1. Approval of Bill List

Recommend Board approval of the following bill list dated April 15, 2016:

General Fund \$168,619.51

April 15, 2016 Payroll \$483,234.28

2. Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3. Acceptance of Minutes

Recommend Board acceptance of the April 12, 2016 Regular Public meeting minutes.

4. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference	Estimated Cost	Location
6/5/2016 - 6/7/2016	Chrissy Camp	NJACAC Annual Conference	\$530.00	Atlantic City, NJ
6/5/2016 - 6/7/2016	Brooke Tomovich	NJACAC Annual Conference	\$530.00	Atlantic City, NJ
6/5/2016 - 6/7/2016	Lynne McConnell	NJACAC Annual Conference	\$400.00	Atlantic City, NJ
6/19/2016 - 6/21/2016	Chris Alworth	Amazon Web Services - Public Sector Conference	\$1,400	Washington, DC

10/31/2016 - 11/3/2016	Frank Gripp	National Facilities Management and Technology Conference	\$3,000	Las Vegas, NV
4/26/2016 - 4/27/2016	Lynne McConnell	College visits - Loyola, Towson, St. Josephs	\$225.00	Maryland and Pennsylvania

5. Acceptance of Board Secretary's Report – February 2016

Recommend Board acceptance of the February Board Secretary's Report

6. Acceptance of No Over-expenditure Report – February 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **February 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **February 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **February 2016** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of February 2016. The Board certifies that as of **February 29, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Acceptance of Treasurer's Reports – February 2016

Recommend Board acceptance of the **February** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

8. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **February 29, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

9. Approval of Participation in the Sustainable Jersey for School Certification Program

Whereas—The Rumson-Fair Haven Regional Board of Education seeks to participate in *Sustainable Jersey for Schools* to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Rumson-Fair Haven Regional Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.;

Whereas—Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Rumson-Fair Haven Regional Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “GreenTeam”), based on the guidance of *Sustainable Jersey for Schools*. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Rumson-Fair Haven Regional Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that Rumson-Fair Haven Regional Board of Education agrees to participate in *Sustainable Jersey for Schools*, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Thomas Buffa to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Rumson-Fair Haven Regional Public School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of *Sustainable Jersey for Schools* actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

10. Acceptance of a Donation - Spanish Theater trip

Recommend Board acceptance of a donation from the Rumson-Fair Haven School Foundation, in the amount of \$1,975, for a Spanish Theater Trip.

11. Approval of a Contract

Recommend Board approval of a contract with Fulcrum Management Solutions for Thoughtexchange Software System and Professional Services in the amount of \$8,500.

12. Approval of a withdraw from Maintenance Reserve

Recommend Board approval of a transfer from Maintenance Reserve to required maintenance, Fund 10, in the amount of \$307, 580.

13. Approval of a Contract

Recommend Board approval the settlement agreement between the RFH Board of Education and Student #180164

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items**
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** -None
16. **Board Discussion Items**

The Board discussed the following topics:

- Girls Basketball - George Sourlis

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 8:08 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel Matter

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:13 PM.

20. Adjournment

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board by consensus adjourned the regular meeting held on April 19, 2016 at 8:15 PM

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary