RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY2016 No. 14 Official Minutes March 15, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:40 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Dr. Michael Goione, Vice President - Present
Mr. John Caruso - Present
Mrs. Lourdes Lucas - Absent
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Absent
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

- ➢ 2016-2017 Tentative Budget Presentation
- ➢ Stadium Bleacher review

6. Communication

The following Communications were received and discussed:

- ➢ Comments related to Personnel Issue
- ➢ Comments related to the Baseball field being well maintained
- ➢ Received an email about book selections

7. Board Reports

The following Board committee reports were given:

- ➢ Buildings and Grounds Committee update - Mr. Wassel
- ➢ Education Committee update - Mrs. Maris
- ➢ Negotiations Committee update
- ➢ Finance Committee update - Mrs. Wise
- ➢ Personnel Committee update - Dr. Goione

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Wassel and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-18 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2015-2016 School Year

I recommend Board approve field trip request(s) for the 2015-2016 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
March 17 & 18	Monmouth University	8:00 a.m.	2:15 p.m.	Science Classes	J. Foster B. Huebner

April 9	Princeton Day School	8:00 a.m.	5:00 p.m.	GSA	K. Okeson
April 21	Teen Wellness Conference, Brookdale Community College	8:00 a.m.	2:00 p.m.	Peer Leadership	S. Fico
April 27	New York City	9:00 a.m.	3:30 p.m.	Spanish 5	Y. Maglione

2) Approval of Fundraising Request(s) for the 2015-2016 School Year as listed

I recommend Board approve fundraising request(s) for the 2015-2016 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
Mid March - Mid April	FBLA	F. Kiernan	Chocolate Fundraiser
April 7	Student Government Assoc.	Y. Maglione	Talent Show
Spring Season	Girls Lacrosse Team	A. O'Keefe	Clothing Sale
June 13 - 17	Class of 2019	C. Camp B. Tomovich	Bagel Sale

3) Approval of Continued Enrollment of 12th Grade Non-Resident Student at No Charge for the Remainder of the 2015-2016 School Year

I recommend Board approve continued enrollment of Rebecca Ley as a 12th grade non-resident student at no charge for the remainder of the 2015-2016 school year.

4) Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of $45.00 per hour for the 2015 - 2016 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H17-02-16	**2/22/16 - 4/1/16 10 hours per week**	**Medical**

H16-03-16	**2/4/16 - 3/30/16 5 hours per week**	**Medical**
SH16-12-16	**3/1/16 - 4/18/16 10 hours per week**	**Medical**

5) **Approval of Enrollment of Non-Resident Students of Faculty Members at No Charge for the 2016-2017 School Year**

I recommend Board approve enrollment of the following non-resident students of faculty members at no charge for the 2016-2017 school year:

STUDENT NAME	GRADE	TOWN
Katie Pierson	**12**	**Monmouth Beach**
Tyler Pierson	**12**	**Monmouth Beach**
Julia Handerhan	**11**	**Interlaken**
Bradford Herkimer	**11**	**Brick**
Cassie James	**10**	**Tinton Falls**
Christian Lanzalotto	**10**	**Lincroft**
Sara Handerhan	**9**	**Interlaken**
Erin Walker	**9**	**Tinton Falls**

6) **Approval of Enrollment Non-Resident Tuition Students for the 2016-2017 School Year**

I recommend Board approve enrollment of the following non-resident students for the 2016-2017 school year at a yearly tuition rate of $13,336.00 :

STUDENT NAME	GRADE	TOWN
Eve Bisaccia	**12**	**Atlantic Highlands**
Emily Reynolds	**12**	**Locust**
Chester English	**10**	**Locust**
Chloe Reynolds	**10**	**Locust**
Mira Casriel	**9**	**Highlands**

Ellen Daly	**9**	**Locust**
Augusta DeMonaco	**9**	**Middletown**
Sophia Stone	**9**	**Locust**

7) **Approval of the Comprehensive Equity Plan for 2016 - 2019**
I recommend Board approve the Comprehensive Equity Plan for 2016 - 2019.

8) **Approval of the March HIB Report**
I recommend Board approve the March HIB Report

9) **Approval of Maternity/Family Leave Request**
I recommend Board approve Jaclyn Toner's request for a paid maternity leave beginning April 21 through approximately May 19, 2016 and an unpaid Family Medical Leave of Absence beginning May 20 through November 23, 2016, returning on November 28, 2016. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

10) **Approval to Appoint Amanda Durborow as an Assistant Rowing Coach for the 2016 Spring Season**
I recommend Board approve the appointment of Amanda Durborow as an Assistant Rowing Coach for the 2016 season at a stipend of $4,394.00 - Step 3 - Group III.

11) **Approval of Pit Orchestra Members for the 2016 Spring Musical**
I recommend Board approve the following pit orchestra members for the 2016 Spring Musical:
Matt Lonergan - $225 (2 rehearsals and 3 shows)
Zachary Cohen - $375 (2 rehearsals and 3 shows)

12) **Approval to Rescind the Appointment of a Pit Orchestra Member for the 2016 Spring Musical**
I recommend Board rescind the appointment of the following pit orchestra member for the 2016 Spring Musical:
Rick Merino - $375 (2 rehearsals and 3 shows)

13) **Approval to Appoint Allison Kreiss as an Assistant Softball Coach for the 2016 Spring Season**

I recommend Board approve the appointment of Allison Kreiss as an Assistant Softball Coach for the 2016 season at a stipend of $5,110.00 - Step 5 - Group III.

14) Approval to Appoint Ron Immesberger as a Volunteer Softball Coach for the 2016 Spring Season

I recommend Board approve the appointment of Ron Immesberger as a Volunteer Softball Coach for the 2016 season.

15) Approval of Surf Club

I recommend Board approve the formation of a new club, listed below, along with the volunteer moderator:

Surf Club

Kevin Pfister

16) Approval to Accept the Resignation of Kasie Nurko as an Instructional Aide

I recommend Board accept the resignation of Kasie Nurko as an Instructional Aide effective April 18, 2016.

Kasie's letter of resignation is attached.

17) Approval to Rescind the Appointment of Kasie Nurko as a Weight Room Monitor

I recommend Board rescind the appointment of Kasie Nurko as a Weight Room Monitor for the Spring 2016 Season effective April 18, 2016.

18) Approval of the Appointment of Dennis Gannon as a Long Term Replacement Chemistry Teacher

I recommend Board approve the appointment of Dennis Gannon as a Long Term Replacement Chemistry Teacher beginning April 19, 2016 through June 30, 2016, at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional $85.00 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate.
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.

- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of assignment.
- The Superintendent of Schools recommends payment of the additional amount.

If the substitute teacher remains in the same assignment through a 16th consecutive day, payment of an additional $85.00 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a NJ Permanent Certificate or Certificate of Eligibility or Provisional Certificate which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide specified.

If the substitute teacher remains in the assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-9 in the Business Administrator's Consent Agenda as follows:

1. Approval of Bill List

Recommend Board approval of the following bill list dated March 8, 2016:

General Fund	$411,257.58
Special revenue Fund	$10,445.00
Food Services Fund	$74,594.41
	496,296.99
February 29, 2016 Payroll	$484,041.86
March 1, 2016 Supplemental Payroll	$103,150.24
March 15, 2016 Payroll	$513,461.83

2. Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- ➢ Kaplan Test Prep - Classroom - Multiple dates and times
- ➢ Shore House - Auditorium - Monday, April 11, 2016 - 7:00PM-8:30PM
- ➢ Covenant House - A Night of Future Broadway Stars - Auditorium - April 10, 2016 - 11:00AM-3:00PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3. **Acceptance of Minutes**

Recommend Board acceptance of the March 8, 2016 Regular Public meeting minutes.

4. **Approval of Professional Leave**
Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	**Name**	**Conference**	**Estimated Cost**	**Location**
4/15/2016 - 4/17/2016	Suzanne Fico	NJ Counseling Association Conference	$425.00	Lincroft, NJ
4/26/2016 - 4/28/2016	Frank Gripp	47th Annual Rutgers Public Purchasing Educational Forum	$1,000	AC, NJ
5/23/2016 - 5/26/2016	Fran Swift	Critical Components: Mastering the college admissions process	$800.00	Pittsburgh, PA
4/27/2016	Fran Swift	The 54th College Clinic	$125.00	Purchase, NY
9/19/2016 - 9/25/2016	Fran Swift	NACAC Conference and College tours	$3,000.00	Columbus, OH

4/5/2016	Tom Buffa	Microsoft Office for CEFM	$325.00	Parsippany, NJ
4/23/2016	Tom Buffa	Managing Safety Hazards	$275.00	Bridgewater, NJ
4/18/2016 - 4/19/2016	Dr. Righi	Mentor Training Program	$395.00	Trenton, NJ

5. Acceptance of a Grant - RFH High School Foundation

Recommend Board acceptance of a grant from the RFH High School Foundation, in the amount of $1,085, for a field trip to Two River Theater in Red Bank

6. Adoption of the 2016-2017 Tentative Budget

Recommend Board approval of the 2016-2017 Tentative Budget as follows:

RESOLVED that the Rumson-Fair Haven Regional Board of Education includes in the proposed budget the adjustment for enrollment in the amount of $256,653. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

WHEREAS, the Rumson-Fair Haven Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150.00 per employee or board member, where prior Board approval shall not be required unless the

annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson-Fair Haven Regional Board of Education established $55,000 as the maximum travel amount for the current school year and has expended $36,752 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $55,000 for all staff and board members for the 2016-2017 school year.

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Budget:	$18,594,026
General Fund Tax Levy:	$17,450,703
Special Revenue Fund Budget:	$135,000
Debt Service Fund Budget:	$780,400
Debt Service Fund Tax Levy:	$780,400

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Rumson-Fair Haven Regional High School Library, 74 Ridge Road, Rumson, New Jersey on May 3, 2016 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

7. Acceptance of Bids - Grandstand Replacement

Recommend Board acceptance of the following bids for the Grandstand Replacement:

	Base Bid	AB-1	AB-2	AB-3	AB-4
Down to Earth Landscaping	$925,000	$36,800	$16,100	$28,750	$52,900

Nickerson	$922,000	$43,000	$34,000	$25,000	$41,000
Shorelands Construction	$657,580	$34,613	$15,194	$32,034	$50,600
Whirl Construction	$681,416	$40,000	$20,000	$20,000	$53,000

8. **Award of a Contract - Grandstand Replacement**

   Recommend Board approval of a contract with Shorelands Construction, 7 Columbus Drive, Monmouth Beach, NJ 07750, for Grandstand Replacement, with a base bid amount of $657,580.

9. **Acceptance of a Grant**

   Recommend Board approval of a Grant from the RFH High School Foundation, in the amount of $2,360.00, for a field trip to the Metropolitan Museum of Art.

10. **Motion to Approve Recommendations**

11. **Approval Vote**

12. **Superintendent's Additional Action Items** - None

13. **Motion to Approve Recommendation**

14. **Approval Vote**

15. **Public Discussion – Any School Related Topic** -None

16. **Board Discussion Items** - None

17. **Other Business**

18. **Unfinished Business**

19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 8:45 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHERERAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel Matter

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 8:50 PM, as follows:

20. <u>Adjournment</u>

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on March 15, 2016 at 8:51 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary