RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY2016 No. 18 Official Minutes May 17, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:00 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Dr. Michael Goione, Vice President - Present
Mr. John Caruso - Present
Mrs. Lourdes Lucas - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Present
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 6:01 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHERERAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ➢ Personnel matter

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 7:42 PM.

5. <u>Special Recognition</u>

- ❖ George Sourlis

6. <u>Communication</u> - None

7. <u>Board Reports</u> - None

8. <u>Public Discussion on Agenda Items Only</u> - None

9. <u>Action Items</u>

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Wassel, the Board by unanimous roll call vote approved Items 1-13, with Item 11 withdrawn, in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2015-2016 School Year
I recommend Board approve field trip request(s) for the 2015-2016 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
5/30/16	**Rumson Fair Haven Memorial Day Parade**	**9:00 a.m.**	**1:00 p.m.**	**Marching Band**	**B. Grillo**
6/1/16	ChikyBoom Restaurant, Red Bank	5:00 p.m.	7:00 p.m.	Spanish II Honors	Y. Maglione
6/1/16	Sickles Elementary	1:45 p.m.	3:00 p.m.	Creative Writing	S. Flecca
9/30/16, 10/28/16, 4/28/17, 5/12/17, 6/9/17	Community Trip to Red Bank	11:00 a.m.	2:00 p.m.	MD Program	J. Dellett
2016-2017 School Year	ACME, Fair Haven	11:40 a.m.	12:30 p.m.	MD Program	J. Dellett
12/16/16	Monmouth Mall	10:00 a.m.	1:00 p.m.	MD Program	J. Dellett

2) Approval of Fundraising Request(s) for the 2015-2016 School Year as listed
I recommend Board approve fundraising request(s) for the 2015-2016 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May 18 - June 10	**Character Club**	**J. Lippart J. Juliano**	**Sports Equipment Drive**

May 26	Scientific Frontier Club	J. Pennetti	TED Talk Fundraiser with Bake Sale
May 25 - June 3	**Psychology Club**	**N. Conter**	**Hershey Kiss Gram Fundraiser**
May 31 - June 3	**Health Club**	**L. Nill**	**Sell Paper "Hiking Boots"**
June 8	**Psychology Club**	**N. Conter**	**Bake Sale**

3) Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of $45.00 per hour for the 2015 - 2016 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H17-01-16	4/18 - 6/17 5 hours per week	Medical
H18-05-16	5/2 - 6/17/16 5 hours per week	Medical
H19-05-16	5/3 - 5/15 5 hours per week	Suspension

4) Approval of Speech Services for the Extended School Year

I recommend Board approve speech services, for the following student(s), provided by Andrea Fishbein of Let's Speak, LLC, effective July 5 through August 18, 2016 for 1 sessions per week at $85.00 per session for 6 weeks, not to exceed $510.00:

SO19-07-15

5) Approval of Student Transportation to Rumson Fair Haven High School for the Extended School Year Program

I recommend Board approve student transportation, for the students listed below, to Rumson Fair Haven High School for the Extended School Year Program beginning July 5 through August 18, 2016:

STUDENT NO.	GRADE
SO19-04-15	10

SV19-05-15	10
SO18-02-14	11
SO18-01-14	11
SO17-07-13	12
SO16-01-12	12
SO14-02-10	12

6) Approval of Out-of-District Placement Plus Transportation for the Extended School Year

I recommend Board approve out-of-district placement plus transportation for the extended school year for the following students:

STUDENT NO.	PLACEMENT	TUITION/ DURATION	CLASSIFICATION
SO14-01-10	Somerset Hills Learning Institute	$15,059.99 7/5 - 8/18/16	Autistic
SO18-07-14	Camp Lee Mar	$11,095 6/25 - 8/12/16	Moderately Cognitively Impaired
SO17-03-13	Camp Lee Mar	$10,700 6/25 - 8/12/16	Multiply Disabled
SO15-04-11	Dorbrook Activities Center	$990 6/20 - 8/4/16	Cognitive Moderate Impairment
SO20-01-16	Search Day Program	$18,893.55 7/5 - 8/26/16	Autistic
SO20-02-16	Center for Lifelong Learning	$3,360 7/11 - 8/5/16	Autistic
SO17-02-13	Harbor School	$8,795.10 7/5 - 8/12/16	Multiply Disabled
SO17-01-13	New Road School	$8,647.80 7/1 - 8/12/16	Autistic
SO19-06-15	CPC Behavioral Healthcare High Point Adolescent School	$8,999.50 7/5 - 8/8/16	Emotionally Disturbed

SO19-03-15	Hawkswood School	$16,007.40 7/5 - 8/15/16	Multiply Disabled
SO15-03-11	Harbor School	$8,795.10 7/5 - 8/12/16	Multiply Disabled
SO17-04-13	Hawkswood School	$10,757.40 7/5 - 8/15/16	Multiply Disabled
SO19-02-15	Search Day Program	$12,458.55 7/5 - 8/26/16	Autistic

7) Approval of Out-of-District Placement Plus Transportation for the 2016-2017 Academic School Year

I recommend Board approve out-of-district placement plus transportation for the 2016-2017 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO14-01-10	Somerset Hills Learning Institute	$93,475.80	Autistic
SO20-01-16	Search Day Program	$87,685.45	Autistic
SO20-02-16	Center for Lifelong Learning	$53,820	Autistic
SO17-02-13	Harbor School	$52,770.60	Multiply Disabled
SO17-01-13	New Road School	$51,886.80	Autistic
SO19-06-15	CPC Behavioral Healthcare High Point Adolescent School	$64,796.40	Emotionally Disturbed
SO19-03-15	Hawkswood School	$96,0440.40	Multiply Disabled
SO15-03-11	Harbor School	$62,630.60	Multiply Disabled
SO17-04-13	Hawkswood School	$64,544.40	Multiply Disabled
SO19-02-15	Search Day Program	$57,820.45	Autistic
SO19-01-15	Collier High School	$56,520	Autistic
SO15-04-11	Harbor School	$52,770.60	Cognitive Moderate Impairment

SO17-03-13	Harbor School	$52,770.60	Multiply Disabled
SO18-07-14	Midland School	$57,691.36	Cognitive Moderate Impairment

8) Approval of Shared Time Out-of-District Placement Plus Transportation for the 2016-2017 Academic School Year

I recommend Board approve shared time out-of-district placement plus transportation for the 2016-2017 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SV19-05-15	Career Center, Freehold	$5,400 7:30 - 10:20	Moderate Cognitive Impairment
SV18-05-14	Career Center, Freehold	$5,400 11:30 - 2:15	Health Impaired
SV18-04-14	Career Center, Freehold	$5,400 11:30 - 2:15	Health Impaired
SV17-06-13	Career Center, Freehold	$5,400 11:30 - 2:15	Communication Impaired

9) Approval of May HIB Report

I recommend Board approve the May HIB Report.

The following recommendations will be reviewed by the Personnel Committee prior to our meeting.

10) Approval of Substitute Teachers for the 2015-2016 School Year

I recommend Board approve the substitutes for the 2015-2016 school year upon as listed below:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
DeAnna Eckel	Monmouth County Sub Cert. exp. 5/2/2021	Rowan Univ.	B.A.

Julianne Nestor	Monmouth County Sub Cert. exp. 4/13/2021	Monmouth Univ..	B.A.
Joanna Warchol	Monmouth County Sub Cert. exp. 4/25/2021	University of Georgia	B.S.

11) Withdrawn

12) Approval of Maternity/Family Leave Request

I recommend Board approve the request for Yannell Maglione to take a paid maternity leave beginning September 1 through approximately October 13, 2016, an unpaid Family Medical Leave of Absence beginning October 14 through January 19, 2017, and an unpaid Child Care Leave of Absence January 20 through January 31, 2017, returning on February 1, 2017. All dates are contingent upon the recommendation of her doctor and actual birth date of her child.

13) Approval of Appointment of Child Study Team for 2016 Summer Hours

I recommend Board approve the appointment of the following Child Study Team members and to work over the summer at an hourly rate of $40.00/hour:

Maximum of 200 hours to be split among CST members to a maximum of $8,000.00

Jamie Juliano Larry Reilly Sandra Zalinsky

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mr. Wassel, the Board, by unanimous roll call approved Items 1-40 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated May 17, 2016:

General Fund	$236,441.75
Special Revenue	$200.00
Capital Projects	$18,131.00
Food Services	$378.75

$255,151.50

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Shore Sports Network/Shore Conference Lacrosse Coaches Association - Stadium - Wednesday, June 15, 2016 - 5:00 PM-9:30 PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the May 3, 2016 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference	Estimated Cost	Location
6/27/2016 - 6/30/2016	Tom Colella	AP Macro/Micro Economics Summer Institute at Rutgers University	$1,200.00	New Brunswick, NJ

5) Approval of Parent Funded Athletic Program Budgets

Recommend Board approval of the following Parent Funded Athletic Program budgets:

<u>Ice Hockey</u>

Salaries

Head Coach + FICA $6,000

Assistant Coach + FICA	$4,500
Assistant Coach	$4,500
Trainer ($100/game)	$1,200
Ice Rental - Red Bank Armory	$30,000
Navesink Country Club	$500
Officials ($90 per)	$3,000
JV Hockey League	$3,500
Crowd Control ($40 per)	$960
Police	$2,000
Transportation - approx 7 away	$2,500
Total Anticipated Budget	$58,660

Boys Lacrosse

Salaries		
Head Coach	$	6,500
Assistant Coach	$	4,500
Assistant Coach	$	4,500
Assistant Coach	$	4,500
Fica	$	2,000
Officials ($85 var, $60 sub + assignor)	$	4,500
Timer / Announcer	$	1,000
Transportation	$	6,600
Total Anticipated Budget	$	34,100

RFH Rowing

Items	Amount	
Salaries		
Head Coach	$	5,004
AC	$	4,394
AC	$	4,394
AC	$	4,394
Part time coach	$	2,200
SUB TOTAL	$	20,386
Fees		
US Rowing Team Membership	$	350
Regatta Entry Fees	$	6,000
SUB TOTAL	$	6,350
Travel Expenses		
Estimated Travel Expense - Coaches	$	3,500
Driver-boat trailer	$	5,250
SUB TOTAL	$	8,750
Maintenance and New Equipment		
Electronics (sound systems, mega phones)	$	2,000
Existing Equipment		

Launch Maintenance & Supplies	$	4,000
Gas-launches	$	750
Miscellaneous	$	500
SUB TOTAL	$	7,250
Raywood Scholarship	$	1,000
SUB TOTAL	$	1,000
GRAND TOTAL	$	43,736

6) Approval of Meeting Dates

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN by the Board of Education of the Rumson-Fair Haven Regional High School District to the residents of the Boroughs of Fair Haven and Rumson That:

The regular/workshop meetings of the Board of Education of the Rumson-Fair Haven Regional High School District for the year 2016-2017 will be held in the Library of the high school at 7:30 PM, unless otherwise noted, on the dates listed below:

7/12/2016	11/22/2016	4/18/2017
8/9/2016	12/13/2016	5/2/2016
8/30/2016	1/3/2017	5/16/2016
9/13/2016	1/17/2017	6/13/2016
9/20/2016	2/7/2017	
10/11/2016 - if necessary	2/21/2017	
10/18/2016	3/14/2017	
11/15/2016	3/21/2017	

2016-2017 SCHOOL YEAR
BOARD OF EDUCATION MEETING CALENDAR

Special meetings of the Board of Education of the Rumson-Fair Haven Regional High School District may be held from time to time at a place to be designated. Prior notice as required by the Open Public Meetings Act shall be given when special meetings are scheduled.

This notice shall be posted on the public bulletin boards in the clerk's office of the municipal buildings in the Boroughs of Fair Haven and Rumson, respectively, and shall remain so posted throughout the 2016-2017 school year.

Copies of the proposed agendas of the regular meetings and/or special meetings shall be posted in the office of the clerks of the Boroughs of Fair Haven and Rumson, respectively, at least forty-eight (48) hours in advance of the scheduled meetings. Any revisions to the agendas shall be posted as soon thereafter as possible and will remain posted until after the meeting.

The Secretary is hereby directed to mail the meeting agendas, schedules or notices which may be requested by any individual, group, organization or body, in accordance with board policy, and shall respond to such requests promptly and in accordance with law.
The Secretary shall ensure compliance with appropriate mandates of the Open Public Meetings Act.

7) District Appointments

Recommend approval of the following appointments:

a. Board Secretary – Frank Gripp
b. Assistant Board Secretary – Dr. Peter Righi
c. Public Agency Compliance Officer – Dr. Peter Righi
d. Affirmative Action Officer and Authorization to conduct yearly Equity Training Carol Krsyzckowski and Kate Okeson
e. 504 Compliance Officer – Fran Swift
f. Safety Officer - Tom Buffa
g. Right to Know Officer – Tom Buffa
h. AHERA Officer – Tom Buffa
i. Integrated Pest Management Coordinator – Tom Buffa
j. Indoor Air Quality Officer – Tom Buffa
k. Chemical Hygiene Officer – Sharon Bryant
l. Substance Awareness Coordinator – Dr. Suzanne Fico

m. District Test Coordinator – Chris Alworth
n. Application Officer – Dr. Peter Righi
o. Homeless Liaison – Carol Krsyzckowski
p. Americans with Disabilities Act Officer - Tom Buffa

8) Appointment of Custodian of Records and Approval of Fees for Public Records

Recommend approval of the following:

Whereas Chapter 404, known as the Public Access Law, amends and supplements P.L. 1963, c 73, P.L. 1995, c. 23 and P.L. 1998, c. 17 regarding public access to government records, and

Whereas, the law designates that a person be designated as the custodian of government records, and

Whereas, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

Whereas, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record is as prescribed by N.J.S.A. 47:1A-5.b.:

$0.05 per page for letter-sized pages and smaller, $0.07 per page for legal-sized pages and larger, and where actual costs to produce paper copies exceed these rates, the actual cost of duplication will be charged. Electronic records will be free of charge and the actual cost of duplication will be charged for records of another medium.

Now therefore be it resolved, that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

Be it Further resolved, the Business Administrator shall develop the appropriate form for use by any person who requests access to government records, and

Be it further resolved, that the fees should be reviewed and approved annually by the Board of Education

9). Appointment of District Qualified Purchasing Agent

WHEREAS, the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to $40,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, that Frank Gripp possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Rumson-Fair Haven Regional Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3,

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Rumson-Fair Haven Regional Board of Education, in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to $40,000.00; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Frank Gripp as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Frank Gripp certification to the Director of the Division of Local Government Services.

10) Appointment of Purchasing Agent

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently $40,000.00), may be awarded by the qualified purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Rumson –Fair Haven Regional Board of Education pursuant to the statutes cited above hereby appoints Frank Gripp as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Rumson-Fair Haven Regional Board of Education, and

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to award contracts on behalf of the Rumson-Fair Haven Regional Board of Education that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently $6,000.00) but are less than the bid threshold (currently $40,000.00), and,

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to prepare advertisements, to advertise for and receive bids when the contracts in the aggregate exceed the bid threshold (currently $40,000.00) but such contracts must be authorized by the Rumson-Fair Haven Board of Education prior to said contracts being awarded.

11) Authorization for Payment of Bills Between Board of Education Meetings

Recommend approval authorizing the Business Administrator to pay bills between Board of Education meetings with Superintendent and Finance Committee approval. The bill list will be ratified by the Board at the next meeting.

12) Approval of Procurement of Goods and Services through State Agencies (State Contracts)

WHEREAS, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education desires to authorize its qualified purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE, BE IT RESOLVED, that the Rumson-Fair Haven Regional Board of

Education does hereby authorize the district qualified purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

13) Appointment of Professional Services

Recommend approval of the following professional services:

a. School Physician – Professional Services and Management, LLC of Little Silver
b. Auditing Services – Jump, Perry and Company, L.L.P.
c. District Attorney – Sciarrillo Cornell
d. District Architect – Speizel Group

14) Appointment of Insurance Agents/Brokers

Recommend approval for continuation of services with Brown and Brown Benefit Advisors. (Health Benefits), New Jersey School Boards Insurance Group (Worker's Compensation) and
Boynton and Boynton Insurance Agents (Liability).

15) Approval of Tax Shelter Annuity Companies

Recommend approval for continuation of authorization of payroll deductions for employees to participate in the tax shelter annuities:

ø AXA/Equitable
ø VALIC

16) Designation of Legal Depositories of School Funds and Establishment of Signatories

Recommend approval designating the legal depositories for school funds.

BE IT RESOLVED, that the Board of Education of the Rumson-Fair Haven Regional High School designates the following list of institutions and hereby authorizes same as legal depositories for school funds for the 2016-2017 school year.

Wells Fargo, Rumson

Warrant Account (includes Cafeteria Fund), Payroll Agency Account, Payroll Account, Student Activities/Athletic Activities, Unemployment Trust Account, Frank Baigent Scholarship Account, Cafeteria Account, General Scholarship Account.

1st Constitution Bank
Kaleen Pezzuti Memorial Fund

PNC, Fair Haven
Lee Rose Scholarship Account
Administrative Savings Account

State of New Jersey Cash Management Fund

Recommend the approval authorizing the officers who have been elected or appointed to be signatories on school warrants.

BE IT RESOLVED, by the Board of Education of the Rumson-Fair Haven Regional High School, that the following list of officers and personnel be, and are hereby approved, as signatories on the approved accounts of the district:

Wells Fargo, Rumson
Warrant Account (includes Cafeteria): Board President, Board Secretary, Superintendent
Payroll Account: Board President, Board Secretary, Superintendent
Payroll Agency Account: Superintendent, Board Secretary
Unemployment Checking Account: Board Secretary, Superintendent
Frank Baigent Scholarship Account, Kaleen Pezzuti Memorial Scholarship: Board Secretary, Superintendent
Student Activities/Athletic Account: Board Secretary, Superintendent, Secretary responsible for Student Activities, Athletic Director
Superintendent's/Administration Savings Account, General Scholarship Account: Board Secretary, Superintendent
Cafeteria Account: Board Secretary and Superintendent
NJ Cash Management Fund Investments: Board Secretary, Superintendent

17) Approval of Uniform Chart of Accounts

Recommend approval of the Uniform Chart of Accounts which conforms to state Generally Accepted Accounting Principles (GAAP). A copy of the chart of accounts is available in the Business Office.

18) Designation of the Official Newspaper(s)

Recommend approval of the following resolution designating the official newspaper(s) for the district's legal notices:

WHEREAS, the Board of Education is required to designate a newspaper of record for public notices,

THEREFORE, BE IT RESOLVED that the RFH Board of Education designates the Asbury Park Press as its 2016-2017 newspaper of record.

19) Approval of Posting Location

Recommend approval that the designated posting location is the Main Office.

20) Adoption of Existing By-Laws, Policies, and Regulations

Recommend approval of the following resolution continuing all by-laws, policies, and regulations of the Board of Education currently in force:

WHEREAS, the previous Boards of Education have adopted by-laws, policies, and regulations for the Rumson-Fair Haven Regional School District,

NOW, THEREFORE BE IT RESOLVED that the Rumson-Fair Haven Regional Board of Education reaffirms existing by-laws, policies, and regulations and directs that they be continued in force for the 2016-2017 school year or until modified by Board action.

21) Adoption of District Plans

Recommend the adoption of the following district plans:

a. Emergency Management Plan
b. Technology Plan
c. Comprehensive Equity Plan
d. New Teacher Induction/Mentor Plan
e. Long-Range Facility Plan

22) Adoption of Doctrine of Necessity

Recommend approval of the following resolution to approve a Doctrine of Necessity.
WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New

Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that the Board of Education that invokes the Doctrine of Necessity are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

23) Approval for Designation of Bond Interest to Debt Service

Recommend approval to designate interest earned on HVAC bonds be appropriated to Debt Service for payment of debt on the HVAC Project.

24) Approval of Existing Code of Ethics

Recommend approval to reaffirm the Code of Ethics of the Board of Education for the 2016-2017 school year. Tony Sciarrillo will provide Code of Ethics training to the Board.

CODE OF ETHICS

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

25) Approval of Parliamentary Procedures

Recommend approval of Parliamentary Procedures.

26) Approval of District Purchasing Manual

Recommend approval of the District Purchasing Manual. A copy of the Purchasing Manual is available in the Business Office.

27) Approval of 2016-2017 Curriculum and Textbook Inventory

Recommend approval of the following resolution to approve the 2016-2017 curriculum and textbook inventory:

WHEREAS, a Board of Education is given the authority by statute to approve curriculum and textbooks for its school, and

WHEREAS, the Board of Education has been responsible for ongoing review of past curricula and adoption of textbooks,

WHEREAS, the Superintendent certifies that the district curricula in Arts, Health/P.E. LAL, Math, Science, Social Studies, World Language, Technology and Career Ed meet the New Jersey Core Curriculum Content Standards as attached to the official minutes for all students, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approve the curricula that is described in the 2016-2017 Course Description Booklet as the approved curricula of the Rumson-Fair Haven Regional District, and further approve the inventory of textbooks as attached.

28) Approval of Student Services

Recommend approval of Guidance Counseling services, Child Study Team services and Student Assistant services.

29) Approval of Annual Non-Resident Tuition Rate

Recommend approval of the annual tuition rate of $13,336 for the 2016-2017 school year.

30) Certification of School Taxes and Payment Schedule

Recommend approval of the following tax payment schedule: Available in the Business Office

31) Approval to Establish Petty Cash Fund

Recommend the approval of the establishment of a petty cash fund in the amount of $250 for

the 2016-2017 school year.

32) Approval for Use of District Vehicles

Recommend approval to allow only individuals who have a valid driver license on file with the district and insurance company may drive district vehicles.

33) Approval of Representative to request State and Federal Funds

Recommend the Superintendent of Schools and the Business Administrator/Board Secretary or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws

34) Approval of Board of Education Committees

Withdrawn

35) Approval of Participation - Hunterdon County ESC Cooperative Pricing System

Recommend Board Approval of the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 15, 2016 the governing body of the Rumson-Fair Haven Regional High School, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rumson-Fair Haven Regional High School

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

36) Approval of a Tuition Contract - Red Bank Regional

Recommend Board approval of a Tuition Contract with Red Bank Regional High School for a student to participate in the RFH Multiple Disabilities program for the 2016-2017 school year, in the amount of $25,327.

37) Acceptance of a Grant - Erik's Reptile Edventures

Recommend Board acceptance of a grant from the Rumson-Fair Haven High School Foundation, in the amount of $1,200, for Erik's Reptile Edventures: Ecosystems and Culture of Madagascar.

38) Acceptance of a Donation - Art and Special Education Gallery Project

Recommend Board acceptance of a grant from the Rumson-Fair Haven High School Foundation, in the amount of $5,000, for Art and Special Education Gallery Project.

39) Approval of a Contract - Crew Shared Services

Recommend Board approval of a contract with the Borough of Rumson for the Spring Crew season, in the amount of $4,800 for crew related equipment.

40) Approval of Contracts - Chapter 47

Pursuant to PL 2015, Chapter 47 the Rumson-Fair Haven Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items - None

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous vote, moved into executive session at 7:58 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHERERAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ➢ Personnel Matter

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous vote, returned from executive session at 12:33 AM.

20. <u>Adjournment</u>

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on May 17, 2016 at 12:34 AM

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary