

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2017 No. 3 Official Minutes

August 9, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:40 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Dr. Michael Goione, Vice President - Present - Arrived at 9:01 PM

Mr. John Caruso - Present

Mrs. Lourdes Lucas - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

- The Board completed their annual Self-Evaluation

6. Communication

The following Communications were received and discussed:

- None

7. Board Reports

The following Board committee reports were given:

- Education Committee update - Mrs. Maris
- Personnel Committee update - Dr. Righi

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Wassel and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-33 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2016-2017 School Year

I recommend Board approve field trip request(s) for the 2016-2017 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
September 9	Marlboro High School	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah
October 17	Red Bank Regional	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah
November 14	CBA	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah
December 12	Colts Neck	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah
January 9	Middletown South	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah

February 27	Matawan	2:00 p.m.	5:00 p.m.	Math League	L. Deremiah
April 21	Hazlet	6:00 p.m.	11:00 p.m.	Class of 2018	S. Fitzgerald

2. Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
August 13	Athletics	C. Lanzalotto	Selling "Team Jaeger" T-shirts

3. Ratification of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board ratify fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
July 14 - August 30	Cheerleading	J. Olivera	T-shirt Sale
July 28	Girls Volleyball	J. Juliano	Car Wash

4. Approval to Amend Behavioral Consultation Services for the Extended School Year

I recommend Board approve behavioral consultation services, for the following student(s), provided by Colleen MacMoyle of Progressive Therapy, effective July 5 through August 18, 2016 for 6 hours per week at \$125.00 per hour for 7 weeks, not to exceed \$5,250.00

5. Approval to Amend Behavioral Consultation Services for the 2016 - 2017 School Year

I recommend Board approve behavioral consultation services, for the following student(s), provided by Colleen MacMoyle of Progressive Therapy, for the 2016 - 2017 school year for 6 hours per week at \$125.00 per hour for 40 weeks, not to exceed \$30,000.00

6. Approval of Early Graduation

I recommend Board approve the request of Michael Ruane, as per Board Policy 5460, to graduate at the end of the Fall 2016 semester, dependent on Michael meeting all of the requirements of graduation.

7. Approval of Substitutes for the 2016 - 2017 School Year

I recommend Board approve the following substitutes for the 2016 - 2017 school year:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY
COACHES ONLY		
Robert Smorol	Union Cty Sub Cert exp 1/2/2019	Rutgers Univ.

8. Approval to Accept the Resignation of Nicole Conter as a Special Education Teacher for the 2016-2017 School Year

I recommend Board accept, with regret, the resignation of Nicole Conter, Special Education Teacher, effective July 27, 2016 (letter attached).

9. Approval of the Appointment of a Special Education Teacher for the 2016-2017 School Year

I recommend Board approve the appointment of Jeremy Schulte as a Special Education Teacher for the 2016 - 2017 school year effective September 1, 2016 through June 30, 2017 at Step 1 *salary to be determined once contract negotiations are finalized* (resume attached).

10. Approval of Additional Curriculum Work

I recommend Board approve Seth Herman for additional curriculum work in the World Language department, 18.75 hours at \$30.00 per hour, not to exceed \$562.50.

11. Approval to Amend Stipend for Summer Academic Enrichment Program Course

I recommend Board amend the stipend from \$1,950.00 to \$2,250.00 for Brooke Tomovich for the College Apps I & II program.

12. Approval of Contracted Technological Services with the Borough of Fair Haven

I recommend Board approve the following employees to perform technological services with the Borough of Fair Haven at \$50.00 per hour:

Chris Alworth Sal Catalano

13. Approval of Summer Fitness Center Monitor Position

I recommend Board approve Chris Quinn as the Summer Fitness Center Monitor at a stipend of \$12.00 per hour not to exceed 100 hours and approval of an additional 15 hours at \$12.00 per hour for a grand total of 115 hours at \$12.00 per hour or a maximum of \$1,380.00.

14. Approval to Appoint an Assistant Girls Soccer Coach for the 2016 Fall Season

I recommend Board approve the appointment of Melissa Maguire as an Assistant Girls Soccer Coach for the 2016 season, *step and stipend to be determined once contract negotiations are finalized* - Group III (resume attached).

15. Approval to Appoint Assistant Coaches for the 2016 Fall Season

I recommend Board approve the following coaches for the 2016 Fall season, pending criminal history approval and substitute certification, *step and stipend to be determined once contract negotiations are finalized* (resumes attached):

Calvin Williams	-	Assistant Volleyball Coach - III
Ryan Morris	-	Assistant Boys Soccer Coach - Group III

16. Approval to Rescind the Boys Assistant Soccer Coach for the Fall 2016 Season

I recommend Board rescind the appointment of Kyle Clayton as a Boys' Assistant Soccer Coach for the 2016 Fall season.

17. Approval of Sidebar Agreement for Establishment of Assistant Athletic Trainer Position

I recommend Board approve the sidebar agreement for establishment of the Assistant Athletic Trainer position as follows:

Establishment of Position

ASSISTANT ATHLETIC TRAINER

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement that will continue the position of Assistant Athletic Trainer at the stipend of \$40.00 per hour (150 hour cap). This sidebar agreement for the 2016-2017 school year will have no effect as to past practices or future negotiations between Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

18. Approval of the Appointment of Assistant Athletic Trainer for the 2016-2017 School Year

I recommend Board approve the appointment of Mary Karlo as the Assistant Athletic Trainer for the 2016-2017 school year at a stipend of \$40.00 per hour not to exceed 150 hours.

19. Approval of Team Doctors for Varsity Football Coverage for the 2016 Fall Season

I recommend Board approve Professional Orthopedic Associates as the team doctors for the home varsity football games during the 2016 Fall season, with one of the following physicians on site:

Dr. Harry Bade Dr. Brian Torpey Dr. Greg Foos Dr. Chris Johnson
Dr. Glen Gabison Dr. Mark Gesell Dr. David Gentile Dr. Barry Swick
Dr. Jason Cohen

20. Approval of the Appointment of Caller of Substitutes for the 2016-2017 School Year

I recommend Board approve the appointment of Robert Henne as the Caller of Substitutes for the 2016-2017 school year at a stipend of \$3,000.00.

21. Approval of the Appointment of After School Detention Monitor, as needed, for the 2016-2017 School Year

I recommend Board approve the appointment of Robert Henne as the After School Detention Monitor, on an as needed basis, for the 2016-2017 school year at a stipend of \$25.00/hour.

22. Approval of the Appointment of Saturday Morning Detention Monitor, as needed, for the 2016-2017 School Year

I recommend Board approve the appointment of Robert Henne as the Saturday Morning Detention Monitor, on an as needed basis, for the 2016-2017 school year at a stipend of \$25.00/hour.

23. Approval of Personnel to Perform Domicile Investigations for the 2016-2017 School Year

I recommend Board approve Robert Henne to perform domicile investigations on an as needed basis for the 2016-2017 school year at a cost of \$30.00/hour for a maximum of 30 hours at a cost not to exceed \$900.00.

24. Approval of Consultant for the 2016-2017 School Year

I recommend Board approve Matthew Leddin as the Brass Marching Band Consultant for the 2016-2017 school year at a stipend of \$750.00.

25. Approval of Appointment of Press Release Writer for the 2016-2017 School Year

I recommend Board approve the appointment of Mary Ann Kampfe to write press releases for the 2016-2017 school year at an hourly rate of \$33.00 with a maximum total of 6 hours per week (\$198.00 per week maximum) for 41 weeks for a cost not to exceed \$8,118.00.

26. Approval of Appointment of Tower Chimes Writer for the 2016-2017 School Year

I recommend Board approve the appointment of Mary Ann Kampfe as Tower Chimes writer for the 2016-2017 school year at a fee of \$450.00 per issue (6 issue maximum) for a cost not to exceed \$2,700.00.

27. Approval of Appointment of Tower Chimes Layout Designer for the 2016-2017 School Year

I recommend Board approve the appointment of Gail VanWickle as Tower Chimes layout designer for the 2015-2016 school year at a fee of \$275.00 per issue plus \$20.00 per scan.

28. Approval of Staff Completing the Rutgers Training for Expository Writing

I recommend Board approve the following staff to work with the Rutgers University Writing Project for a maximum of four days for 5 hours per day at \$30 per hour for a maximum of \$600.00. Said work is aligned to the Board's objective of writing across the curriculum.

Caitlin Altland
Cheryl Laviola

Tom Colella
Matt Leddin

Christine Ferraris
Alexis Marinov

Jodi Foster
Dana Maulshagen

29. Approval to Conduct CPR/AED Training

I recommend Board approve Kim Pierson to conduct a two hour training on August 29, 2016 to recertify members of the RFH Emergency Response Team to be paid \$30.00/hour or \$60.00 total.

30. Approval of Counseling Services

I recommend Board approve the following faculty members to provide grief counseling for 2 hours at \$40.00 per hour:

Jason Lippart

Enza Marucci

Larry Reilly

31. Approval of the Appointment of of Long Term Replacement School Social Worker

I recommend Board approve the appointment of Katie McLoughlin as a Long Term Replacement School Social Worker for the 2016-2017 school year beginning September 1, 2016 through May 26, 2017, at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork (resume attached).

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$85 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate

- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$85 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
 - The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
 - The Superintendent of Schools recommends placement on the salary guide as specified.
1. The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

32. Approval of Sixth Assignments for the 2016-2017 School Year

I recommend Board approve a sixth assignment for the following faculty for the 2016-2017 school year at a stipend of 20% of their applicable step and guide:

Spanish

Tom Larkin Zachary Dzierzowski Daniella Goodarz Christine Gauss
Dan Wellner

French

Christine Berg

Special Education

Kevin James

Social Studies

Michael Emmich Dana Maulshagen Hilary Strauch Kate Borsuk

Physical Education

Mary Beth Coleman Joe Murphy Eric Zullo Keri Williams

33. Approval of Enrollment Non-Resident Tuition Student for the 2016-2017 School Year

I recommend Board approve enrollment of the following non-resident student for the 2016-2017 school year at a yearly tuition rate of \$13,336.00 :

<u>STUDENT NAME</u>	<u>GRADE</u>	<u>TOWN</u>
Sean Ryan	10	Jackson

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Wassel, the Board, by unanimous roll call approved Items 1-11, with Mrs. Wise abstaining from Item 3, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated August 9, 2016:

General Fund	\$602,623.89
SAEP	\$1,734.76
Special Revenue Fund	<u>\$308.94</u>
	\$604,667.59
July 14, 2016 Payroll	\$121,582.61
July 28, 2016 Payroll	\$150,056.25

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Forrestdale School - 8th Grade Graduation - Auditorium - June 15, 2017 - 5:00PM - 9:00PM and practices
- Forrestdale School - Basketball game - GYM - February 1, 2016 - 4:00PM-9:00PM
- Rumson Recreation - Travel Basketball - Gym - various dates and times - 9/12/2016-11/18/2016
- Catalyst Prep, LLC - SAT and ACT Bootcamps - 1 Classroom - 9/24, 9/25, 10/15, 10/16, 12/3, 3/4 , 3/5 , 4/1, 4/2.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the July 12, 2016 Regular Public meeting minutes.

4) Acceptance of Minutes

Recommend Board acceptance of the August 2, 2016 Regular Public meeting minutes.

5) Approval of Professional Leave

Placeholder

6) Acceptance of a Donation - Football Helmet

Recommend board acceptance of a donation of a football helmet from the Ardolino family.

7) Acceptance of a Donation - Football Helmet

Recommend Board acceptance of a donation of a football helmet from the Sullivan family.

8) Authorization of Submission of the IDEA Application

Recommend Board authorization of the submission of the IDEA application for fiscal year 2017, and accepts the grant award of the funds, in the amount of \$162,608, upon subsequent approval of the FY 2017 IDEA application.

9) Approval of a Contract - Educational Services Commission of Morris County

Recommend Board approval of a contract with Educational Services Commission of Morris County, in the amount of \$2,600, for Athletic Reconditioning, Skilled Trades Time and Material/Maintenance Bids and Custodial supplies for the 2016-2017 school year.

10) Approval of an Interlocal Services Agreement - Tennis Courts

Recommend Board approval of an Interlocal Services Agreement with Fair Haven Borough, in the amount of \$158,850, for the construction of five tennis courts located at Fair Haven Fields, *contingent upon attorney review*.

11) Approval of Insurance

Recommend Board approval of the following policies which are effective July 1, 2016-June 30, 2017:

NJSBAIG Package \$120,401, Auto included, Umbrella \$10 M included, Boiler and Machinery included

NJSBAIG Workers Compensation \$85,105

Excess Worker's Compensation \$3,276

NJSBAIG School Board Legal \$34,161

NJSBAIG Bonds \$630

Student Accident \$97,333

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 9:02 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel Matter

On a motion made by Mrs. Maris and seconded by Mr. Wassel, the Board, by unanimous vote, returned from executive session at 9:53 PM.

Approval of a Resolution

Resolved, the Board of Education accepts the letter of resignation of Bryan Batchelor, effective June 30, 2018, and approves the Separation of Service Agreement, General Release and Waiver, and supporting documents with respect to his employment with the Rumson-Fair Haven Board of Education.

20. Adjournment

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board by consensus adjourned the regular meeting held on August 9, 2016 at 9:55 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary